



To: Mayor and Town Council  
From: Clint Kinney, Town Manager  
Date: July 18, 2024  
Re: Info Update

---

VACATION EDITION  
i.e. a short version

- I will be on vacation July 19 and returning on Monday July 29. While I am gone, Greg LeBlanc will be the Acting Town Manager.
- On July 30, Department Directors and a few other cool kids will be practicing our continuity of operation plan. That is to say, we will be presented with a (FAKE) emergency situation and we will work together through a tabletop exercise to see how best we would address the situation. We will practice determining potential evacuation routes, determining which municipal functions are essential (these essential function will likely change depending on the season), how we would provide services, etc. It will be a good opportunity for us to practice something we hope we never have to use.
- We are continuing to work on and “finalize” the Little Red presentation.
- We are still expecting the cost estimates for the Draw Site by the end of the month.
- We are investigating ways to simplify our land use review process for workforce housing projects. We are hoping that by making a process more efficient, potentially by using a “Special Review Process” rather than a “PUD process”, we will be better able to take direction from the Council to make sure the project reflects what the Council wants and still cut the review time down considerably from the current PUD process. We expect this be a win/win for increasing Council control and making the review process more efficient. We are in the very early stages of a code review to see if and how this is possible. If it looks like a code change could help the process, we will bring the concept to the Council for consideration.
- The most recent sales tax report shows May sales tax revenue was down by about 14%. But never fear, year to date we are still 8% ahead of last year and we are still ahead of budget projections. Marijuana/ cigarette tax revenue was down 14% in May and is down 9% year to date. Lodging tax was up 9% in May and is up 13% year to date. RETT is at about projections and the excise tax revenue has already exceeded the annual projected amount.

CC: Department Directors