

TOWN OF SNOWMASS VILLAGE MUNICIPAL CODE

Board Responsibilities

ARTICLE VII - Snowmass Village Arts Advisory Board (SAAB)

Sec. 2-171. - Establishment.

A permanent Snowmass Village Arts Advisory Board (SAAB), specifically designated as "advisory," is hereby created.

(Ord. 11-1991 §1; Ord. 9-1993 §1; Ord. 4-2010 §1)

Sec. 2-172. - Qualifications.

All members of the Snowmass Village Arts Advisory Board (SAAB) shall have some experience in arts, cultural, educational or community organizations.

(Ord. 11-1991 §2; Ord. 4-2010 §1)

Sec. 2-173. - Composition, appointment, terms.

The Snowmass Village Arts Advisory Board (SAAB) shall consist of not less than five (5) nor more than fifteen (15) members, who shall serve overlapping terms of two (2) years each. The term of each member shall be designated in the Resolution of Appointment by the Town Council.

(Ord. 11-1991 §4; Ord. 9-1993 §3; Ord. 23-2000; Ord. 4-2010 §1)

Sec. 2-174. - Responsibilities.

The Snowmass Village Arts Advisory Board (SAAB) shall have the following responsibilities:

- (1) Provide direction and leadership for future cultural arts initiatives, as they impact the Town's funding.
- (2) Act as a cultural arts advocate and consultant to the Town Council by promoting awareness and education concerning the cultural arts.
- (3) Provide a resource of information and expertise on cultural arts issues.
- (4) Function as the primary cultural arts liaison between the Town Council and the community.
- (5) Process, review and make recommendations to the Town Council on arts- related and cultural-related issues, propositions and funding proposals by:
 - a. Holding a forum a minimum of every four (4) years for all cultural arts organizations.
- (6) Review and evaluate progress of the Snowmass Village Arts Advisory Board (SAAB) Strategic Planning Document.
- (7) Present annual reports to the Town Council outlining the condition of the cultural arts serving the Town and goals for future development.
- (8) Work in cooperation with any organization which purports to represent and develop special cultural events within the Town to keep within the goals and objectives of the cultural arts long-range plan.
- (9) Render such other recommendations or advice as the Town Council may request.

(Ord. 11-1991 §5; Ord. 9-1993 §4; Ord. 23-2000; Ord. 4-2010 §1)

Secs. 2-175—2-190. - Reserved.

ARTICLE IX - Citizens Grant Review Board

Sec. 2-211. - Establishment.

A permanent Citizens Grant Review Board, hereinafter referred to as CGRB, is hereby created for the Town.

(Ord. 12-2000 §1)

Sec. 2-212. - Composition of board.

All members of the CGRB shall be full-time residents and registered voters in Snowmass Village and have some experience in cultural, educational and/or community organizations. The Board shall consist of no more than five (5) regular members and two (2) alternate members. Any voting member missing three (3) meetings over a period of one (1) year, without good cause, shall be removed from the Board.

(Ord. 12-2000 §2)

Sec. 2-213. - Appointment and terms of office.

All members of the CGRB shall be appointed by the Town Council. Initial appointments shall specify the term of office of each individual and be in accordance with Section 8.3 of the Charter.

(Ord. 12-2000 §3)

Sec. 2-214. - Vacancies.

Vacancies on the CGRB shall be filled for the remainder of the unexpired term by appointment of the Town Council following public notice in accordance with Section 8.5 of the Charter.

(Ord. 12-2000 §4)

Sec. 2-215. - Organizational meetings.

The members of the Board shall elect annually, from its membership, a Chairperson and a Vice-Chairperson whose term of office in such capacity shall be for one (1) year with eligibility for re-election. The Board shall adopt rules and regulations for its organization and for the transaction of business. Such business shall not conflict with the ordinances of the Town or the statutes of the State. All meetings shall be open to the public, and the Board shall keep a public record of its proceedings. Board meetings shall be held a minimum of three (3) times a year, or more, if necessary, as determined by the Board.

(Ord. 12-2000 §5)

Sec. 2-216. - Powers and duties.

The Citizens Grant Review Board shall have the following powers and responsibilities:

- (1) Advocate nonprofit, charitable organizations, which enhance the quality of life for the residents, visitors and employees of Snowmass Village.
- (2) Provide a resource of information and expertise on grant issues.

- (3) Function as the primary grant review liaison between the Town Council and the community nonprofit organizations.
- (4) Process, review and make recommendations to the Town Council on all grants and funding requests by:
 - a. Publishing notice of availability of funding for grants by the Town and mailing applications as requested;
 - b. Establishing comprehensive grant funding and review guidelines to properly implement the grant process;
 - c. Receiving and evaluating all incoming applications to determine:
 1. If applications are tax-exempt under the provisions of Section 501(c)(3) of the Internal Revenue Code;
 2. If the applicants are appropriately enhancing the quality of life of the citizens, visitors and employees of Snowmass Village;
 3. If the applicants are outside the realm of consideration, i.e. religious and "for-profit" groups, individuals, organizations clearly servicing an area outside of the Roaring Fork Valley or organizations with political agendas;
 - d. Conducting intensive interview sessions with every applicant for funding, to be held each year during the budget process;
 - e. Holding deliberation meetings to discuss all the applications in order to arrive at a list of recommended grant awards.
- (5) Present a final list of recommended grants to the Town Council and explain the reasoning behind such recommendations.
- (6) To meet on a timely and as-needed basis to review any other proposals that may come before the Board, and to fully carry out the Board's responsibilities and duties.
- (7) To render such other recommendations or advice as Town Council may, from time to time, request.

(Ord. 12-2000 §6)

Secs. 2-217—2-230. - Reserved.

ARTICLE X - Financial Advisory Board

Sec. 2-231. - Establishment.

Pursuant to Section 8.1 of the Charter, there is hereby established a Financial Advisory Board for the Town.

(Prior code Ch. II §2-3-1)

Sec. 2-232. - Qualifications.

All members of the Financial Advisory Board shall have education or experience in business or public finance, accounting or budgeting. No member of the Town Council, any employee of the Town, or any Town, County or City of Aspen official shall serve on any Financial Advisory Board.

(Prior code Ch. II §2-3-2; Ord. 4-1994 §1)

Sec. 2-233. - Vacancies.

Vacancies on the Financial Advisory Board shall be filled for the remainder of the unexpired terms by appointment of the Town Council following public notice of such vacancy.

(Prior code Ch. II §2-3-3)

Sec. 2-234. - Composition; appointment; term.

The Financial Advisory Board shall consist of up to seven (7) members who shall be appointed by the Town Council to serve overlapping terms of two (2) years each. All terms of members shall expire on a staggered basis at the first regular meeting of the Town Council in January of each year. All members shall serve at the pleasure of the Town Council and may be removed by a majority vote of the entire Town Council. The Financial Advisory Board shall elect a chairman from the membership annually and shall establish rules and regulations governing its procedure consistent with the provisions of this Article.

(Prior code Ch. II §2-3-4; Ord. 1-1987 §1; Ord. 4-1994 §1)

Sec. 2-235. - Duties and responsibilities.

The Financial Advisory Board shall have the following duties and responsibilities:

- (1) To make recommendations to the Town Council prior to the adoption of the budget and capital program for the Town.
- (2) To render such other recommendations or advice as the Town Council may, from time to time, request.
- (3) To request of the Town Council the ability to undertake a review of any item that the Financial Advisory Board determines significant for review.
- (4) The Financial Advisory Board may discuss any matter that the Board determines necessary.

(Prior code Ch. II §2-3-5; Ord. 18-2001 §1; Ord. 8-2010 §1)

Secs. 2-236—2-250. - Reserved.

ARTICLE XII - Planning Commission

Sec. 2-271. - Establishment of Planning Commission.

Pursuant to Section 8.1 of the Town Charter, there is hereby established a Planning Commission.

(Prior Land Use Code §17.005)

Sec. 2-272. - Vacancies.

Vacancies in the Planning Commission shall be filled for the remainder of the unexpired term by appointment of the Town Council.

(Prior Land Use Code §17.010; Ord. 4-1994 §1)

Sec. 2-273. - Composition, appointment and term.

The Planning Commission shall consist of seven (7) regular members. Regular members shall each be appointed by the Town Council to serve overlapping terms of three (3) years each. Appointments to fill vacancies as a result of the expiration of a term shall be made at the first regular Council meeting in January of each year. Other vacancies shall be filled as provided in the Charter. All members shall serve at the pleasure of the Town Council and may be removed by a majority vote of the entire Town Council. All terms of members shall expire on a staggered basis at the first regular meeting of the Town Council in January of each year. A quorum of three (3) members shall be required at any meeting for the Planning Commission to take any official action.

(Prior Land Use Code §17.020; Ord. 7-1993; Ord. 4-1994 §1; Ord. 1-1997 §2; Ord. 2-2007 §1)

Sec. 2-274. - Duties.

The Planning Commission shall have the following duties:

- (1) To advise the Town Council at any time regarding any matter relating to the Comprehensive Plan.
- (2) To review, pursuant to the applicable provisions of this Code, any submission which involves application for a special review use, subdivision approval, planned unit development approval, specially planned area approval or any application for rezoning significantly affecting the Town; and to make a written report to the Town Council of its findings and recommendations. In making such review, the Planning Commission shall specifically concern itself with whether or not the proposed development or requested action is consistent with the provisions of the Comprehensive Plan. The Planning Commission shall make a recommendation for approval, against approval or for approval subject to conditions.
- (3) To review the Comprehensive Plan on a continuing basis, taking into consideration changing conditions; and to submit a written report to the Town Council on the status of the Comprehensive Plan, including, if appropriate, recommendations for amendment in accordance with the provisions of Section 16-334 18.020 of this Code.

(Prior Land Use Code §17.025; Ord. 4-1994 §1; Ord. 8-2003 §1)

Sec. 2-275. - Authority.

The Planning Commission shall have the authority:

- (1) To hire consultants and perform studies, upon the prior approval of the Town Council, to carry out its responsibilities.
- (2) To consult with and utilize the services of the Planning Director, Town Attorney and other Town staff, as needed, to carry out its responsibilities.
- (3) To act, in certain instances, as the Board of Adjustment.

(Prior Land Use Code §17.025; Ord. 4-1994 §1; Ord. 10-1997 §12)

Sec. 2-276. - Meetings.

Regular meetings shall be held at least once a month at such time and place as the Planning Commission shall determine. The date, time and location of regular meetings shall be posted permanently in a location in the Town ordinarily used for public notices. The agenda of each regular meeting shall be posted in a public place within the Town at least forty-eight (48) hours' notice to each member of the

Planning Commission. A special meeting, however, may be held on a shorter notice if a quorum of the Planning Commission approves.

(Prior Land Use Code §17.025; Ord. 4-1994 §1)

Secs. 2-277—2-290. - Reserved.

ARTICLE XIV - Marketing, Group Sales and Special Events Board

Sec. 2-311. - Establishment.

A permanent Marketing, Group Sales and Special Events Board, specifically designated as *advisory*, is hereby created for the purposes of:

- (1) Marketing;
- (2) Creation, promotion and execution of special events;
- (3) Public relations; and
- (4) Sales and marketing programs to attract group reservations;

for development of tourism for the benefit of the Town as a whole. The members of the Board shall collectively possess relevant skills and knowledge in the areas of marketing, group sales, special events, public relations, interpersonal relations, management and team building. The Board shall carry out its powers and duties with the express mandate that its decisions be made for the benefit of the Town as a whole.

(Ord. 11-2002 §1; Ord. 18-2005 §1)

Sec. 2-312. - Qualifications.

All members of the Marketing, Group Sales and Special Events Board shall be Town residents or employed in the Town. No member of the Town Council shall serve on the Board. The Town Council may only remove members of the Board, as follows:

- (1) For misfeasance, nonfeasance or malfeasance of office by approval of a majority of the members of the Town Council; or
- (2) For any reason, by approval of at least three-quarters ($\frac{3}{4}$) of the members of the Town Council.

(Ord. 11-2002 §1; Ord. 18-2005 §2)

Sec. 2-313. - Composition.

The Marketing, Group Sales and Special Events Board shall consist of nine (9) members and one (1) "ex-officio" member. The members of the Board, subject to the provisions of Section 2-316 below, shall be the following:

- (1) Three (3) nominees of the Town lodging industry nominated by the lodging businesses in the Town;
- (2) Three (3) members at-large;
- (3) One (1) nominee of the Aspen Skiing Company;

- (4) One (1) nominee of the Town retail industry;
- (5) One (1) nominee of the Town food and beverage industry; and
- (6) One (1) "ex-officio" member of the Board to be appointed by the Town Council to represent the ongoing development business in the Town. Said "ex-officio" member of the Marketing, Group Sales and Special Events Board shall be a nonvoting member but shall enjoy all other rights of Board membership, including the right to be present during executive sessions of the Board. Said "ex-officio" member position may or may not be appointed from time to time in the discretion of the Town Council.

(Ord. 11-2002 §1; Ord. 18-2005 §3; Ord. 6-2007 §1; Ord. 6-2011 §1)

Sec. 2-314. - Advisory Committee.

The Marketing, Group Sales and Special Events Board shall create and appoint the members to three (3) advisory committees to assist the Board in the exercise of its duties. A Marketing, Group Sales and Special Events Board member shall chair each Advisory Committee to provide cohesion between the Board and the committee. Preference for committee members will be that members are employed within the constituency group they represent. The Group Sales Advisory Committee is intended to be made up substantially of members of the lodging constituency group that support the success of the Marketing, Group Sales and Special Events Board and shall advise the Marketing, Group Sales and Special Events Board on group sales budgets, programming and operations. The Marketing Advisory Committee is intended to be composed of members from representative marketing and hospitality industries that support the success of the Marketing, Group Sales and Special Events Board and shall advise the Marketing, Group Sales and Special Events Board on marketing programs, campaigns and the like. The Events Advisory Committee is intended to be made up of members engaged in the event creation, promotion and operation industry that support the success of the Marketing, Group Sales and Special Events Board and shall advise the Marketing, Group Sales and Special Events Board on special and recurring event creation, promotion and operations. The Board will strive to include representation by members of specific industries, such as the transportation industry, and entities such as the Aspen Chamber Resort Association, the Aspen Skiing Company, the Snowmass Lodging Association, Stay Aspen Snowmass, nonprofit cultural organizations and the like.

(Ord. 11-2002 §1; Ord. 18-2005 §4; Ord. 6-2011 §2)

Sec. 2-315. - Initial appointment and initial terms of office.

The Marketing, Group Sales and Special Events Board shall be appointed by the Town Council to serve overlapping terms of three (3) years, which shall expire at the first regular meeting of the Town Council annually. The initial term of the additional member of the Board appointed pursuant to Paragraph 2-313(c), above shall be two (2) years and the initial term of the additional member of the Board appointed pursuant to Paragraph 2-313(c), above shall be one (1) year.

(Ord. 11-2002 §1; Ord. 18-2005 §5)

Sec. 2-316. - Terms of office and appointment.

- (a) Following the completion of the initial terms of office, each succeeding term shall be for three (3) years.
- (b) A nomination for membership to the Marketing, Group Sales and Special Events Board shall be made to the Town Council by the Snowmass Village retail, food and beverage, and lodging industries. An industry nominee need not be a member of that industry. One (1) nomination is to be presented to the Town Council by each industry, or in the case of the lodging industry as per the requirements of Section

2-313 of this Code; provided, however, that in the event an industry, or the lodging industry as per the requirements of Section 2-313 of this Code, cannot agree on a nominee, multiple nominees may be nominated. In determining the nominee for an industry, only a business that is licensed pursuant to Section 4-2 of this Code may vote, one (1) vote per business.

- (c) The Town Council must appoint the nominee of an industry identified in Subsections 2-313(1), (4) and (5) to the Board, if the nominee is qualified and if only one (1) person is nominated by the industry. If more than one (1) person is nominated to the Board by an industry identified in Subsections 2-313(1), (4) and (5), the Town Council must appoint one (1) of the industry nominees. In the event an industry fails to designate a nominee, then the Town Council shall choose the member of the Board for the industry. The Town Council may refuse to appoint a nominee to the Board of an industry identified in Subsections 2-313(1), (4) and (5), only if at least three-quarters ($\frac{3}{4}$) of the members of the Town Council, present and voting, do not approve the nominee; in which event, the Town Council may choose and appoint the member of the Board for that industry.
- (d) The members of the Board nominated pursuant to Subsections 2-313(2), (3) and (6) shall be chosen and appointed by the Town Council.
- (e) A business may only have one (1) employee, officer, owner or holder of any indices of ownership in the business be a nominee of an industry or a member of the Board.

(Ord. 11-2002 §1; Ord. 18-2005 §6)

Sec. 2-317. - Attendance at meetings.

Each member of the Marketing and Special Events Board shall regularly and promptly attend all scheduled meetings to the extent practicable. In the event any member of the Board is consistently late for commencement of a scheduled meeting, or absent from two (2) consecutive regularly scheduled meetings without the prior approval of a majority of all the other members of the Board, such action shall be considered misfeasance of office and shall constitute grounds for removal.

(Ord. 11-2002 §1)

Sec. 2-318. - Vacancies.

In the event that a vacancy occurs on the Marketing and Special Events Board, the Town Council shall appoint a new member to serve the remaining term. Such appointment shall be accomplished in a manner specified in Section 2-305.

(Ord. 11-2002 §1)

Sec. 2-319. - Organizational meetings; bylaws.

The members of the Marketing and Special Events Board shall elect annually, from its membership, officers whose terms of office shall be for one (1) year with eligibility for re-election. The Board shall adopt bylaws for its organization and for the transaction of its business not inconsistent with the provisions of this Article. All meetings of the Board shall be open to the public and the Board shall keep a public record of its proceedings. Board meetings shall be held at a minimum of quarterly.

(Ord. 11-2002 §1)

Sec. 2-320. - Powers and duties.

In addition to carrying out its purpose, the Marketing, Group Sales and Special Events Board shall have the following powers and duties:

- (1) Develop programs and policies to accomplish its purposes;
- (2) Authorize the Town Manager to enter into contracts or agreements to carry out its purposes, including administrative support;
- (3) Direct the expenditure of funds for marketing, including print, online, electronic media, e-mail and direct mail solicitation, as well as for public relations and administrative expenses;
- (4) Create, promote and execute special events;
- (5) Prepare an annual budget for approval of the Town Council;
- (6) Coordinate with the Town Manager to ensure monies are spent consistently with the approved budget for the Board;
- (7) Annually provide, for approval by Town Council, a business plan that includes relevant performance standards; and
- (8) Make quarterly reports to the Town Council showing the performance of the approved business plan. Prior to making a report to the Town Council, the Marketing, Group Sales and Special Events Board and the Town Council will mutually agree to a report format.

(Ord. 11-2002 §1; Ord. 6-2011 §3)

Secs. 2-321—2-335. - Reserved.

ARTICLE XV - Part-Time Residents Advisory Board

Sec. 2-336. - Establishment.

An advisory Part-Time Residents Advisory Board is hereby created by the Town Council to carry out such duties as directed by the Town Council and generally to provide a mechanism of communication and education between owners of residential real property in the Town who reside part time in the Town and the Town Council.

(Ord. 09-2005 §1; Ord. 12-2008 §1)

Sec. 2-337. - Qualifications.

All members of the Part-Time Residents Advisory Board must:

- (1) Be nonresident fee simple owners of residential real property situate in the Town or the designated representative of an entity that is a fee simple owner of real property situate in the Town;
- (2) Not declare the Town their primary residence;
- (3) Not be eligible to vote in the Town; and
- (4) Not be in residence in the Town for more than six (6) months in any calendar year.

(Ord. 09-2005 §1; Ord. 12-2008 §1)

Sec. 2-338. - Composition.

The Part-Time Residents Advisory Board shall consist of seven (7) members composed of:

- (1) Three (3) owners of condominiums/ townhomes/multi-family dwellings;
- (2) Two (2) owners of single-family homes; and
- (3) Two (2) at-large owners.

Members may not be from the same complex association; this applies to all of the above categories.

(Ord. 09-2005 §1; Ord. 12-2008 §1)

Sec. 2-339. - Meetings.

The Part-Time Residents Advisory Board will meet a minimum of twice a year within the Town.

(Ord. 09-2005 §1; Ord. 12-2008 §1)

Sec. 2-340. - Terms of office.

The Part-Time Residents Advisory Board shall be appointed by the Town Council to serve staggered terms that expire at the first regular meeting of the Town Council annually. The initial terms of members of the Board will be as follows:

<i>Owner Representing</i>	<i>Term in Years</i>
1 - SF, Condo, At Large	1
1 - Condo, At Large	2
1 - Condo, SF	3

Following the completion of the initial terms of office, each succeeding term shall be for three (3) years.

(Ord. 09-2005 §1; Ord. 12-2008 §1)

Sec. 2-341. - Vacancies.

In the event that a vacancy occurs on the Part-Time Residents Advisory Board, the Town Council shall appoint a new member to serve the remaining term.

(Ord. 09-2005 §1; Ord. 12-2008 §1)

Secs. 2-342—2-360. - Reserved.

ARTICLE XVII - Parks, Open Space, Trails and Recreation (POSTR) Advisory Board

Sec. 2-377. - Establishment.

A Parks, Open Space, Trails and Recreation (POSTR) Advisory Board is hereby established by the Town Council pursuant to Town Charter Section 8.1 to carry out such duties as directed by the Town Council and generally provide a mechanism for communication and education regarding Parks, Open Space, Trails and Recreation issues between the Board, residents and visitors of Snowmass Village and the Town Council. The Parks, Open Space, Trails and Recreation (POSTR) Advisory Board shall be specifically designated as "advisory".

([Ord. 01-2017](#) §1)

Sec. 2-378. - Composition and qualifications.

- (a) The Advisory Board shall be composed of no less than seven (7) members and no more than fifteen (15) members:
 - (1) All member will be selected at-large.
 - (2) All members selected for the Board shall have an interest in parks, trails, open space and recreation and be representative of a broad range of the community in terms of a particular interest or expertise in a specific area of POSTR.
- (b) No member of the Town Council shall serve on the Board.

([Ord. 01-2017](#) §1)

Sec. 2-379. - Meetings.

The Parks, Open Space, Trails and Recreation (POSTR) Advisory Board will meet at least quarterly or more as determined by the Parks, Open Space, Trails and Recreation (POSTR) Advisory Board to the Town Council and such meetings shall be within the Town.

([Ord. 01-2017](#) §1)

Sec. 2-380. - Terms of office.

The members of the Parks, Open Space, Trails and Recreation (POSTR) Advisory Board shall be appointed by the Town Council to serve staggered and overlapping terms that expire at the first regular meeting of the Town Council annually. The initial terms of members of the Board will be as follows:

- (a) One-third (1/3) of the at-large members shall be appointed by the Town Council and shall serve three (3) year terms;
- (b) One-third (1/3) of the at-large members shall be appointed by the Town Council and shall serve two (2) year terms; and
- (c) The final at-large members appointed by Town Council and shall serve one (1) year terms.

Following the completion of the initial terms of office, each succeeding term shall be for three (3) years.

([Ord. 01-2017](#) §1)

Sec. 2-381. - Vacancies.

In the event that a vacancy occurs on the Parks, Open Space, Trails and Recreation (POSTR) Advisory Board, the Town Council shall appoint a new member to serve the remaining term. The Town Council may only remove members of the Board, as follows:

- (1) For misfeasance or malfeasance of office by approval of a majority of the members of the Town Council; or
- (2) For any reason, by approval of at least three quarters ($\frac{3}{4}$) of the members of the Town Council.

([Ord. 01-2017](#) §1)

Sec. 2-382. - Powers and duties.

The Parks, Open Space, Trails and Recreation (POSTR) Advisory Board shall have the following duties:

- (1) Advise the Town Council at any time regarding any matter relating to the Town of Snowmass Village POSTR Plan.
- (2) Recommend changes and updates to the Town of Snowmass Village POSTR Plan.
- (3) Investigate and answer specific parks, open space, trails and recreation issues as directed by the Town Council.
- (4) Provide technical expertise and a broad community perspective in order to develop recommendations to the Town Council concerning projects, programs, policies and operational practices that will benefit parks, open space, trails and recreation within the Town.
- (5) Encourage community participation in these pursuits, and establish relationships with other parks, open space, trails and recreation groups, in order to access and leverage support for the POSTR Plan.
- (6) Recommend programs and policies to accomplish its purpose.
- (7) Provide to Town Council at least annually a report that includes progress on goals of the POSTR Plan.

([Ord. 01-2017](#) §1)

Secs. 2-383—2-390. - Reserved.

ARTICLE XVI - Environmental Advisory Board

Sec. 2-371. - Establishment.

An Environmental Advisory Board is hereby established by the Town Council pursuant to Town Charter Section 8.1 to carry out such duties as directed by the Town Council and generally provide a mechanism for communication and education regarding environmental, sustainability and conservation issues between the Board, residents and visitors of Snowmass Village and the Town Council. The Environmental Advisory Board shall be specifically designated as "advisory." (Ord. 4-2011 §1)

Sec. 2-372. - Composition and qualifications.

- (a) The Environmental Advisory Board shall consist of seven (7) members composed of:
 - (1) Five (5) members selected at large.

- (2) Two (2) members selected who possess specialized expertise and experience in environmental policy, environmental science and/or environmental design, one (1) such member preferably representing the Community Office for Resource Efficiency and the other such member preferably representing the Pitkin County Energy Management Program.
 - (3) All members of the Environmental Advisory Board shall be persons interested in environmental, sustainability and conservation issues and preference will be given to appointment of members with expertise or experience in environmental, sustainability and conservation issues.
 - (4) When appointing members to the Environmental Advisory Board, the Town Council shall primarily strive to balance the composition of the Board to ensure representation of various areas of environmental expertise, experience or interest to create a broad range of ability on the Board.
 - (5) When appointing members to the Environmental Advisory Board, the Town Council shall, where possible and secondarily to balancing the areas of expertise and experience, strive to balance the composition of the Board by consideration of balanced representation among Snowmass Village retail, lodging, construction and commercial business and industry.
- (b) No member of the Town Council shall serve on the Board.

(Ord. 4-2011 §1)

Sec. 2-373. - Meetings.

The Environmental Advisory Board will meet at least quarterly or more as determined by the Environmental Advisory Board or Town Council, and such meetings shall be within the Town.

(Ord. 4-2011 §1)

Sec. 2-374. - Terms of office.

The members of the Environmental Advisory Board shall be appointed by the Town Council to serve staggered and overlapping terms that expire at the first regular meeting of the Town Council annually. The initial terms of members of the Board will be as follows:

- (1) The first two (2) at-large members and the first specialized member appointed by the Town Council shall serve three-year terms;
- (2) The second at-large member and the second specialized member appointed by the Town Council shall serve two-year terms; and
- (3) The final two (2) at-large members appointed by the Town Council shall serve a one-year term.

Following the completion of the initial terms of office, each succeeding term shall be for three (3) years.

(Ord. 4-2011 §1)

Sec. 2-375. - Vacancies.

In the event that a vacancy occurs on the Environmental Advisory Board, the Town Council shall appoint a new member to serve the remaining term. The Town Council may only remove members of the Board, as follows:

- (1) For misfeasance or malfeasance of office by approval of a majority of the members of the Town Council; or
- (2) For any reason, by approval of at least three-quarters ($\frac{3}{4}$) of the members of the Town Council.

(Ord. 4-2011 §1)

Sec. 2-376. - Powers and duties.

The Environmental Advisory Board shall have the following duties:

- (1) Advise the Town Council at any time regarding any matter relating to the Town's Environmental Sustainability Plan.
- (2) Recommend changes and updates to the Town's Environmental Sustainability Plan.
- (3) The Town Council may choose to direct the Environmental Advisory Board to investigate and answer specific environmental or sustainability questions it may have.
- (4) Provide technical expertise and a broad community perspective in order to develop recommendations to the Town Council concerning projects, programs, policies and operational practices that will benefit the natural environment.
- (5) Encourage community participation in these pursuits, and establish relationships with other environmental groups, in order to access and leverage support for its efforts.
- (6) Recommend programs and policies to accomplish its purpose.
- (7) At least annually, provide the Town Council with a report that includes progress on goals of the Environmental Sustainability Plan.

(Ord. 4-2011 §1)