

Being Municipal Government, we have different laws that we must follow that are a lot different than the private sector.

We have required meeting posting requirements, along with mandatory record retention regarding meeting packet, minutes, etc. We also have meeting protocol that should be followed.

The reason for this manual is meant to help you understand the why's and how's of Boards and Commissions.

Please keep in mind the Staff liaisons do not work for the Board or Commission and do not report to Board Members, they are simply a resource to assist with your meetings and provide information and are happy to assist you.