



Town of
SNOWMASS *Village*

COLORADO

2021
Budget Book



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Town of Snowmass Village
Colorado**

For the Fiscal Year Beginning

January 1, 2020

Christopher P. Morill

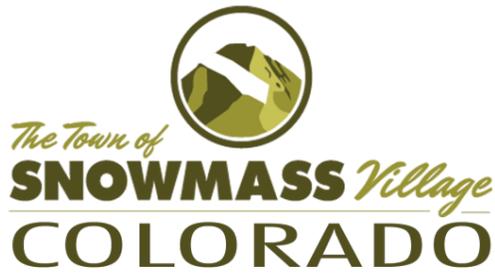
Executive Director



Town of

SNOWMASS *Village*

COLORADO



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Budget Prepared by: Finance Department



October 5, 2020

Snowmass Village Town Council,

The Town Manager, per the Home Rule Charter, is required to present the proposed budget for the ensuing fiscal year to the Town Council for consideration and action. Staff is pleased to present the proposed 2021 annual budget. This budget serves as the basis for our financial and operating plans for the 2021 calendar year.

For many years, the Town Council has developed and adopted a fiscally conservative approach to the annual budget process putting many financial safety nets in place. These safety nets include creating a 30% operational reserve, creating a capital equipment replacement reserve, increasing the RETT reserve to \$4 million, creating and fully funding a facility capital reserve/ maintenance program to address capital depreciation, identifying funds available for future capital investment, earmarking one-time revenues for one-time expenses, and ensuring that on-going expenses are kept in line with on-going revenues. These fiscal safety nets were developed and put in place to use in case of financial crises or the proverbial rainy day. While we generally expected the financial crises to be brought about by a no-snow year, it turns out these safeguards are equally effective to begin using during a world-wide pandemic. In 2021, the Town is projecting a decrease of \$1 million of General Fund revenue due alone to reductions in sales tax and interest income.

The 2021 proposed budget anticipates keeping all but one these financial precautions and safeguards in place. The primary safeguard planned to be utilized in 2021 is recategorizing previous sources of one-time revenues as on-going revenues. Specifically, the 2021 budget calls for building permit and plan check fees from Base Village and the Snowmass Center to be categorized as on-going revenue and hence help off-set on-going expenses. Presuming that these two construction projects will be approved and occur over multiple years, it made sense to rely on these revenues for operations rather than restricting them to capital or other one-times uses. Again, all of the other safeguards will remain in place.

Understanding the fiscal constraints before the Town, when reviewing this document, the Town Council needs to ensure that its priorities are being met and that investments in staffing, capital improvements, and programs are appropriately allocated. The Strategic goals and areas of concentration this budget aims to meet continue to include:

STRATEGIC INITIATIVES OF SNOWMASS VILLAGE

- Preserve and protect open spaces and our environment
- Promote environmental and economic sustainability and resiliency
- Focus on improved access and safety to make Snowmass Village more walkable and bikeable
- Continue to improve the multi-modal connections between Base Village, the Mall and the Center
- Manage parking and transit to encourage efficient, effective, and sustainable mobility choices
- Focus new development and/or redevelopment within the identified CPAs
- Encourage the update and renovation of older building in the Village
- Strengthen local economic opportunities to assure vibrancy
- Continue to support a viable workforce and our commitment to workforce housing by exploring opportunities that best balance the character and resources of the Town

In 2019, the Town Council adopted these areas of concentration:

- Affordable Workforce and Senior Housing
- Community Engagement
- Community Building
- Safety, Connectivity, Parking and Transit
- A Continued Commitment to Resiliency
- Regionalism

While it seems like a very long time ago, 2020 started out showing good economic numbers with increases in sales tax revenues, great snow and increases in occupancy. It was shaping up to be a second record breaking year in a row; then came the COVID-19 pandemic. To say that the pandemic affected our small valley is an understatement. Fortunately, for the Town, the impact on the 2020 budget was able to be mitigated through the reserves that we've built up over the years as well as through reducing expenditures. The priorities for the 2021 budget year are based on the Town Council strategic goals and initiatives (see Town Council Goals section), which are the same as last year. Although these priorities are the same, Council and staff recognize that these goals may need to be evaluated throughout the year as to the impacts on Town's funds from the COVID-19 pandemic. This budget document shows the town's short-term projections. In addition to this work, staff also completes long-term budget projections spanning five years. As per usual, the attached budget plan has been prepared with relatively conservative revenue projections, but with slight optimism that we will not see more of an impact from COVID-19 than in 2020. The downturn in sales tax revenues the

Town has been experiencing in 2020 are incorporated. As currently presented, the 2021 budget shows that the Town will generate approximately \$30 million in revenues and \$35 million in expenditures. Of these expenditures, over \$5 million are in capital projects/repairs funded from reserves, carry forward, and “funds available” set aside for these purposes. With the uncertainty of the various economic indicators seen in 2020 such as sales taxes revenue and parking revenues, staff continues to believe that our proposed fiscally conservative approach best serves the Town.

The Town Council passed several ordinances making adjustments to the 2020 adopted budget throughout the year. Most of those adjustments were made to accommodate the completion or continuation of projects/programs that were carried forward into 2020 plus the emergency funds contributed to support COVID-19 pandemic relief efforts. While the Town of Snowmass Village budget is adopted annually, adjustments can be made within a department by the Town Manager throughout the year. Any such formal adjustments that were made to the 2020 budget are included in the 2020 budget numbers. The 2020 projection column includes adjustments that staff is anticipating that will impact the 2020 budget numbers either positively or negatively to arrive at a better projection of the year-end fund balance that will carry forward to 2021.

The only changes from the 2021 proposed budget to the 2021 adopted budget are the following:

General Fund

- Decrease in Property Taxes \$ 3,021
 - Decrease in RTA-Bus Contract \$75,606
- REVENUES \$78,807

Road Fund

- Decrease in Property Taxes \$22,606
- REVENUES \$22,606

The Town continues to adhere to its budget policy below:

Budget Philosophy:

The Annual Budget Shall be Balanced and Presented in Accordance with the Town Charter

- A balanced budget limits expenditures to available resources.

Identify Opportunities for Cost/Service Efficiencies

- Continue to minimize expenditures by looking for cost efficiencies through purchasing, technology and organizational management.

Use Most Restricted Funds First

- Apply expenditures, where appropriate, to the most “restricted” funds first, thereby freeing up additional “unrestricted” funds for other expenditures.

Equipment Replacement Program

- The Capital Equipment/Vehicle Reserve Fund (CERF) was created to account for all governmental equipment and vehicle purchases. The reserve fund also establishes a level amount of funding from year-to-year. Transfers from other funds and grants are the current funding sources. Proprietary funds account for their own vehicle/equipment purchases.

Use One-time Funds for One-time Costs

- One-time revenues, such as “windfalls”, year-end operational balances and grant revenues shall be used to pay for one-time items, such as, capital improvements, discretionary items, limited grants and donations or any limited-term expenditures. One-time revenues should not be used for on-going expenses.

Identify Capital Improvement Projects

- The Capital Improvement Program (CIP) is intended to provide one fund for large-scale projects and their funding sources. This fund will identify future projects and potential funding sources in order to begin the planning process for these critical projects. Because of the extended planning horizon for large plans, more projects may be identified in the CIP than there are funds available for the projects. This planning list is to be used to prioritize projects and, except for the adopted budget, is not a commitment to complete the project. Projects will not be approved and started until adequate funds/proceeds are on-hand and available. This final approval is done through the annual budget process. Operating and maintenance costs need to be taken into consideration for all capital improvements and must be budgeted in the appropriate funds.

General Reserve Policy

- The General Fund will maintain a minimum of 30% of operating revenues in an emergency/contingency reserve. The RETT Fund has a flat \$4M emergency/contingency reserve requirement. Both the Marketing and Group Sales Funds have a requirement of 30% of their revenues into emergency/contingency reserve.

The charts below show the actual and budgetary trends for both Revenues and Expenditures including 2019 Actual, 2020 Budget and 2021 Budget. Also shown is the percent of the 2021 total that each fund comprises.

Revenue Comparison-All Funds

(Includes transfer between and other revenues)

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	2021 Percent of Total
GENERAL FUND	\$ 20,198,530	\$ 18,619,744	\$ 18,854,129	47%
HOUSING FUND	\$ 2,952,698	\$ 2,867,251	\$ 2,848,495	7%
DEBT SERVICE FUND	\$ 812,884	\$ 261,891	\$ 262,098	1%
REOP FUND	\$ 21,728	\$ 28,282	\$ 16,010	0%
CARRIAGEWAY FUND	\$ 109,642	\$ 176,675	\$ 180,242	0%
LOTTERY FUND	\$ 34,881	\$ 28,286	\$ 28,891	0%
REAL ESTATE TRANSFER TAX	\$ 4,139,498	\$ 2,730,000	\$ 2,685,500	7%
EXCISE TAX FUND	\$ 578,566	\$ 200,574	\$ 282,143	1%
ROAD MILL LEVY FUND	\$ 2,550,040	\$ 2,488,174	\$ 2,463,290	6%
POST GRANT FUND	\$ 235,240	\$ 195,783	\$ 84,060	0%
GROUP SALES FUND	\$ 2,433,118	\$ 1,737,768	\$ 1,758,842	4%
MARKETING/SPECIAL EVENTS	\$ 6,232,150	\$ 4,633,202	\$ 4,628,819	11%
CAPITAL EQUIP RESERVE FUND	\$ 1,489,025	\$ 1,520,000	\$ 1,758,000	4%
CAPITAL IMPROVEMENT FUND	\$ 5,303,847	\$ 4,755,359	\$ 4,468,382	11%
TOTAL	\$ 47,091,847	\$ 40,242,989	\$ 40,318,901	100%

The 2021 budget was prepared with the following Revenue assumptions and directives:

- The 2021 Town, County and Marketing sales taxes are budgeted with a 0% increase over our 2020 projection, which is based on actual sales tax collections through June of 2020 plus a decrease of 35% each month thereafter from 2019 actual. For Town and Marketing sales taxes, this equates to a 24.50% decrease from the 2019 actual numbers. For County sales taxes this equates to a 19.81% decrease from the 2019 actual numbers. From the 2020 budget, Town and Marketing sales taxes are projected to be down by 20.18% and County down by 7.40%.
- Lodging Taxes are budgeted with a 0% increase over the 2020 projection. From 2019 actual, the 2020 projection is anticipated to be 27% down and from the 2020 budget, lodging taxes are budgeted to be down by 24%.
- In 2020, the projected budget for grants includes CARES grants received or expected to be received for Transportation. The first grant was in the amount of \$586K and the second grant is expected to be \$400,000. These grants have helped offset the costs of buying fogging disinfectant equipment, additional cleaning procedures, installation of driver safety shields installed in the buses and, most critically, provided funding for wages and general transportation services.

- In 2020, the Town received an additional CARES grant award of \$187,000 to offset direct expenses brought on by COVID-19 (the corresponding expenditure of \$187,000 is scheduled to be used towards COVID-19 initiatives in 2021).
- The Emergency Reserve funds in the General Fund, Marketing Fund and Group Sales Fund are remaining at 30% of operating revenues and the Emergency Reserve fund in the RETT Fund is remaining at \$4M.
- Annual building revenues are budgeted at generally the same level as the 2020 budget.
- The 2021 budget contains a change in large development revenues such as Base Village and the Snowmass Center building revenues. Revenues calculated by the Building Department for 2021 are being reclassified to support operations as a change in policy. These similar revenues calculated for 2022 and beyond are budgeted as “one-time” revenues and are not yet a part of the operating revenues.
- Due to COVID-19, the date that the County is required to notify entities of their preliminary assessed values was pushed back from August 25th to October 13th, therefore the property taxes that are shown in the attached budgets are estimated at this time.
- For the 2020 projected budget, the Parks, Recreation and Trails department is short of the goal for the Recreation Center cost recovery policy of 50%, adopted in the POSTR plan. This shortfall in 2020 is due to a decrease in revenues from having to close down the facility due to Public Health Orders related to COVID-19. However, the 2021 budget is projected be at 50.3% for the Recreation Center.

Expenditure Comparison-All Funds

(Includes transfer between and other expenditures)

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	2021 Percent <u>of Total</u>
GENERAL FUND	\$19,767,099	\$ 20,360,550	\$ 20,541,146	45%
HOUSING FUND	\$ 2,121,811	\$ 3,321,621	\$ 2,900,519	6%
DEBT SERVICE FUND	\$ 812,333	\$ 261,891	\$ 262,098	1%
REOP FUND	\$ 10,000	\$ 137,000	\$ 90,000	0%
CARRIAGEWAY FUND	\$ 104,119	\$ 181,006	\$ 180,478	0%
LOTTERY FUND	\$ 23,000	\$ 23,000	\$ 23,000	0%
REAL ESTATE TRANSFER TAX	\$ 4,640,859	\$ 3,528,260	\$ 2,955,464	6%
EXCISE TAX FUND	\$ 485,113	\$ 491,170	\$ 1,091,921	2%
ROAD MILL LEVY FUND	\$ 2,503,804	\$ 3,077,218	\$ 3,173,514	7%
POST GRANT FUND	\$ 235,240	\$ 195,783	\$ 84,060	0%
GROUP SALES FUND	\$ 1,732,124	\$ 1,866,593	\$ 2,143,976	5%
MARKETING/SPECIAL EVENTS	\$ 5,253,771	\$ 4,813,384	\$ 5,545,157	12%
CAPITAL EQUIP RESERVE FUND	\$ 628,928	\$ 549,443	\$ 830,284	2%
CAPITAL IMPROVEMENT FUND	\$ 5,661,889	\$ 6,161,145	\$ 5,889,021	13%
TOTAL	\$43,980,090	\$ 44,968,064	\$ 45,710,638	100%

The 2021 budget was prepared with the following Expenditure directives:

- The Town will provide the County with \$187,000 (CARES Act Funding), in order to help fund increased consumer protection services, increased contact tracing capabilities and increased testing coordination.
- An adjustment was made to the Contract Service line in Transportation for the Late Night Service and Dial-a-ride. The Late Night service budget for winter 2021 is reduced due to the public orders that bars and restaurants stop serving alcohol at 11:00 p.m. The Dial-a-ride service is budgeted for the 2020/2021 winter season, but is budgeted to be eliminated in the 2021/2022 winter season.
- The 2021 budget includes a 0% merit pool for employee performance reviews.
- Staff's directive to our insurance broker is to keep the Town's health insurance rates flat compared to the current year. As a precaution, Personnel Services in the General Fund were increased by 2.55% as compared to the 2020 budget in case the directive couldn't be effectively met. Assuming the directive is met, these funds will not be spent. Both payroll overtime and travel/training have been reduced from the 2020 budgeted numbers.
- The Housing rents are budgeted to remain at their current rates and are showing a 0% increase in rental rates for 2021.
- The annual commitment to the SGM capital reserve/maintenance fund was maintained. The annual obligation for 2021 from the General, RETT and Road Funds is \$535,000.
- \$125,000 has been maintained in the budget for charitable grants and donations. Also the contribution to the Pitkin County Detox program in the amount of \$59,225 is budgeted in the 2021 budget.
- Annual contributions into the Capital Equipment Replacement Fund for ongoing vehicle replacement has been reduced by \$295,000 from \$1,000,000 to \$705,000 for the transportation buses. This decrease is due to renewed Federal grant funding for transportation buses.
- Utility costs have been reduced from the 2020 budget by \$85,000 based on staff conducting a historical review of actual costs and due to lower utility bills brought about by the efficiencies of the new boilers.
- Similarly, vehicle fuel and parts and supplies were reduced due to decreasing gas prices and more accurate estimates.
- The contributions from the Marketing and Groups Sales funds to the CIP are remaining at \$200,000 from each fund for future (physical) product enhancements.
- Marketing and Group Sales budgets have been budgeted with a cautious optimism towards continuing with slightly decreased marketing expenditures and with the hope that events can restart in 2021. These budgets are set up to be proactive to a variety of situations including COVID-19. Needless to say, if it is not prudent to advertise or run certain events, the Tourism department is prepared to make those decisions just as they have in 2020.

A number of other financing, tax rate and service rate issues are outlined in the proposed budget. They include:

- Daily parking rates for the numbered lots will remain at \$10/day in the winter.
- Parking Violation revenues are budgeted to increase by \$ 67,000 due to a rate increase to \$60 per citation.
- Solid waste fees are budgeted to remain the same in the 2020 projected, which show a decrease in collections of \$178,268 from the 2020 budget primarily in rear load and roll off collections (i.e. commercial services).
- Revenues from recreation center memberships are budgeted to decrease in 2021 from the 2020 budget by approximately 25%, from \$725,000 to \$545,650. The 2020 projected membership revenues are expected to be \$400,000.
- On the plus side, the Recreation Fees for the town saw an increase from the 2020 budget to the 2020 projection of \$89,000 or an increase of \$94%. 2021 is budgeted at \$139,800, which is down by \$44,000 from the 2020 projection. This is due to the possibility of additional summer camps and bike riding programs/opportunities reopening in 2021.
- Interest income was reduced across all funds in the 2020 projected and 2021 budgets as compared to the 2020 budget due to a decrease in interest rates.
- 2020 is the first full year for the collection of the marijuana and tobacco tax. The amount anticipated to be collected in 2020 is \$102,252. Staff has segregated this amount within the budget and will place it in a reserve account awaiting direction from the Council on how these proceeds should be expended and for what specific purposes.

Town of Snowmass Village

All Funds - Budget Summary - 2021 Budget

Fund	Beginning				Ending
	Fund Balance	Revenues	Expenditures	Other/Net	Fund Balance
General Fund	\$16,571,797	\$ 14,284,246	\$ (17,838,939)	\$ 1,867,676	\$14,884,780
Debt Service Fund	\$ 11,638	\$ 262,098	\$ (262,098)	\$ -	\$ 11,638
Lottery Fund	\$ 70,343	\$ 28,891	\$ -	\$ (23,000)	\$ 76,234
RETT Fund	\$6,802,403	\$ 2,685,500	\$ (71,520)	\$(2,883,944)	\$ 6,532,439
Road Fund	\$ 1,205,702	\$ 2,463,290	\$ (304,725)	\$(2,868,789)	\$ 495,478
Excise Tax Fund	\$ 1,784,403	\$ 282,143	\$ (41,921)	\$(1,050,000)	\$ 974,625
Marketing Fund	\$ 3,285,561	\$ 4,628,819	\$ (5,326,157)	\$ (219,000)	\$ 2,369,223
Group Sales Fund	\$ 2,321,056	\$ 1,758,842	\$ (1,924,976)	\$ (219,000)	\$ 1,935,922
Reop Fund	\$ 103,732	\$ 16,010	\$ (90,000)	\$ -	\$ 29,742
POST Fund	\$ -	\$ 84,060	\$ (84,060)	\$ -	\$ -
CERF Fund	\$4,359,878	\$ 300,000	\$ (830,284)	\$ 1,458,000	\$ 5,287,594
CIP Fund	\$3,682,053	\$ 300,000	\$ (5,889,021)	\$ 4,168,382	\$ 2,261,414
Housing Fund	\$ 3,757,140	\$ 2,848,495	\$ (1,563,732)	\$(1,336,787)	\$ 3,705,116
Carriageway Fund	\$ 1,192	\$ 180,242	\$ (180,478)	\$ -	\$ 956
TOTAL Funds	\$43,956,898	\$ 30,122,636	\$(34,407,911)	\$(1,106,462)	\$38,565,161

As stated earlier, the development and adoption of a budget is a cornerstone tool for implementing policy and developing a work plan for the year. The 2021 budget has several specific actions being taken and policies being implemented designed to ensure the Council is moving toward their areas of concentration as identified in the 2019 Town Council Goal Setting Statement:

Affordable Workforce and Senior Housing

Creating and providing affordable housing continues to be a top priority for the Town Council. Providing a variety of affordable housing options within the Village not only enables community members to contribute to the local economy, it also helps to build a strong, well connected, and engaged community with a viable workforce. Specifically, the Council commits to a near-term strategy that will update housing regulations, actively identify opportunities and partners to address senior housing needs, and incentivize the creation of an additional 200 units. The Town Council will work collaboratively to create solutions and will diligently commit the time, money and political will to implement a successful strategy.

Community Engagement

The Council will strive to continue to increase effective community engagement. This includes creating opportunities to receive feedback, to improve Council visibility, and to increase the number of listening opportunities for Council on a broad array of subjects. As a top priority, the Council desires to strengthen its communication with its citizen Boards and Commissions. The Council will work to improve lines of communication with Boards and Commissions by asking for more guidance and feedback from them in a manner that is comfortable for the volunteer boards. The Council will explore ideas for improvement that may include streaming Boards and Commission meetings and/or creating Council liaisons to each Board and Commission.

Community Building

A major component of community building is creating more community oriented spaces and to ensure a high quality utilization of these spaces by programming them with community focused activities that create vitality. These community places need to be conveniently connected such that “a flow” between them is evident and high levels of vitality can be enjoyed throughout the Village. Town Park is one such community oriented space that needs to have a master plan designed so that improvements can be set into motion.

Safety, Connectivity, Parking and Transit

Maintaining a safe environment is critical. The Town needs to continue focusing its energy on making the community physically connected and as safe as possible. The Town Park Crossing is a successful design. Intersection improvements at Owl Creek, Faraway and Sinclair along Brush Creek will be pursued and remain a high

priority. These designs must include improvements for pedestrians, individuals with mobility issues, transit users, and bike riders. The physical connections in the Village, especially between the Mall, Base Village, and the Center need to be intuitive, creative (e.g. alpine garden), and efficient. Effective integration of the Village Shuttle and parking assets must be incorporated into connectivity solutions. Safety improvements also include efforts to create respectful and safe utilization of our multi-use trail system by all of those that enjoy it.

A Continued Commitment to Resiliency

A truly resilient community is committed to being proactive in protecting its assets. This requires addressing environmental, fiscal, economic, safety, and transportation topics. Efforts to improve resiliency will require strong leadership from the Town Council and efforts from the community at large. Community economic development efforts will continue to embrace innovative approaches such as public / private partnerships, new business models, and will further continue to work with existing cornerstone organizations. Educational efforts and more public involvement with disaster preparedness and recovery will be critical. The Council will work to ensure broad community involvement, through HOAs and other organizations, to address specific identified hazards such as wildfires.

Regionalism

The Town is committed to being proactive and participating in regional approaches for topics that face the entire Roaring Fork Valley including, but not limited to, transportation, workforce housing, senior housing, recreation, and public health matters.

Some specific actions include:

- The continuation of converting 100% of the Town government's electricity use to renewable sources (hydro and solar) in our facilities. To do this, \$15,000 in Renewable Energy Purchase Program (REPP) fees are included in the budget to pay the premium for renewable power.
- Training and travel for the Town Council includes \$6,000 in order to encourage continued education and participation in regional and state meetings.
- In order to effectively review existing housing regulations and take steps to increase enforcement of those regulations, staff reallocated the \$50,000 budgeted in 2019 to the 2020 budget.
- Revenues and expenses continue to be included for the regional transit service (the Town provides for RFTA) between the Village and the Intercept Lot in the spring and fall. The service is designed to better connect with the BRT service, essentially creating 15-minute headways to and from the Village when the BRT is operating.

These specific actions include:

- The 2021 REOP budget continues the commercial Holy Cross PuRE reimbursement program at a maximum expense of \$75,000.
- Training and travel for the Town Council includes \$6,000 in order to encourage continued education and participation in regional and state meetings.

The 2021 Capital Improvement Program (CIP) for 2021 is a combination of on-going existing projects and new projects. Significant projects include:

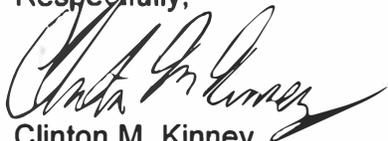
- Planning, design and beginning the implementation of the Town Park improvements \$685,000
- Bike Skills Trail \$45,000
- Continuation of the planning and design of the Mall Transit Depot \$300,000 in 2021 for a total of \$1,250,000 of design money funded by the EOTC.
- Planning and design of two walkways
 - o Stairs to connect Brush Creek Road to Brush Creek Lane \$50,000
 - o Initial design dollars for a walkway between Mountain View Employee Housing to Snowmass Village Mall \$60,000
- Replastering of the Recreation Center Pool Shell \$175,000
- An additional Electric Vehicle charging station at \$25,000
- Engineering, design, and installation of the Top of the Village boilers for Carriage Way Road \$1,100,000
- Replacement of the Daly Lane Townhomes retaining wall \$250,000
- Planning, design, and initial construction of interior and exterior renovation of Mountain View I \$1,350,000.
- Improvements of the Snowmass Inn employee housing project (if it purchased) at \$800,000.
- Continuation of the Housing Master Plan at \$50,000
- Potential housing land opportunities budgeted at \$200,000

The One-time projects in the General Fund are treated similar to CIP projects, but tend to be on a smaller scale in both cost and implementation. Some of the projects identified as one-time projects include:

- Continuation of community outreach and engagement \$5,000
- Continuing the update of the Land Use Code \$50,000
- Continuation of exploring the concept of a Micro Grid project conceived through Holy Cross and RMI for \$30,000
- Purchase of a Vermeer vacuum trailer for \$75,000
- Continuation of the Village Shuttle marketing enhancement projects such as updating the shuttle maps, improving website design, mobile maps and large systems maps \$45,000.
- Purchase of police body cameras and associated equipment. \$42,000.
- Council meeting room updates including wireless mics, audio present hub and switchboard at \$21,200.
- Placeholder to continue the discussion regarding the potential implementation of a Summer Parking Program \$200,000.

The Town of Snowmass Village continues to remain in a solid financial position. This proposed budget strives to ensure that the resources are allocated appropriately to deliver high quality services and projects. This budget was developed to help deliver on the goals the Council adopted in April 2019 and ensure the Town remains a fun, community focused, family friendly village. We look forward to the consideration and adoption process.

Respectfully,


Clinton M. Kinney
Town Manager


Marianne Rakowski
Finance Director



TOWN OFFICIALS 2020-2021

(970) 923-3777

Town Council

Bill Madsen, Mayor
Tom Goode
Alyssa Shenk
Bob Sirkus
Tom Fridstein

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ashenk@tosv.com
bsirkus@tosv.com
tfridstein@tosv.com

Appointed Officials

Town Manager
Town Attorney

Clint Kinney
John Dresser

Department Directors

Assistant Town Manager
-Town Clerk
Community Development
Finance
Housing
Human Resources
Parks & Recreation
Police Chief
Public Works
Snowmass Tourism
Transportation

Travis Elliott
Rhonda Coxon
David Shinneman
Marianne Rakowski
Betsy Crum
Katherine Fry
Andy Worline
Brian Olson
Anne Martens
Rose Abello
David Peckler



GENERAL INFORMATION ABOUT THE TOWN OF SNOWMASS VILLAGE, COLORADO



FORM OF GOVERNMENT

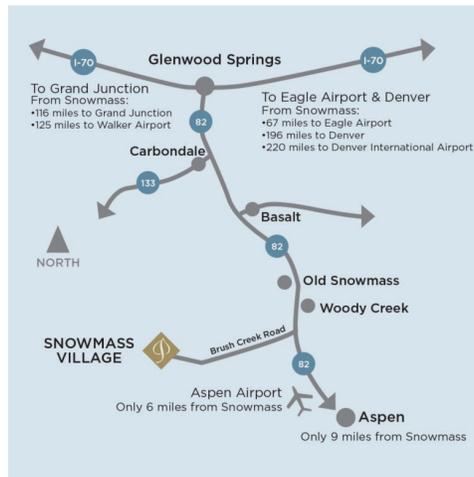
Home Rule Municipality
Council-Mayor-Manager

The Council enacts local legislation, adopts budgets, determines policies and appoints the Town Manager. The Town manager executes the laws and administers the Town government. Please see the organizational chart following this section for an illustration of the Town’s governmental structure.

Town Hall is located at 130 Kearns Road and the main phone number is (970) 923-3777.

LOCATION

The Town of Snowmass Village is located 8 miles northwest of Aspen in Pitkin County, Colorado.



OVERVIEW

Tucked high in the Brush Creek Valley, the Town of Snowmass Village is like the shy neighbor who turns out to be vivacious upon closer acquaintance. Within this 25-square-mile town resides over 40 miles of hiking and biking trails and offers one of the best Summer Resort Music scenes in the state. Surrounded by a spectacularly scenic wilderness area, Snowmass Village is one of the few resorts in the U.S. to offer plentiful mountainboarding terrain and the only Colorado resort to offer two 18-hole disc golf courses. It's no coincidence that part of our name is synonymous with "magnitude" and "substance." And yet Snowmass Village is not your typical mountain town. One need only glimpse the grand splendor of Mt. Daly and the faces of people coming off the slopes year-round to understand that this town's core lies amidst a fertile landscape of adventure and rejuvenation. Within this 25-square-mile town resides the second largest ski mountain in Colorado offering nearly 150 miles of trails. Snowmass also connects to the largest network of free groomed Nordic trails in the U.S.



HISTORY



First Inhabitants

Long before skiers and even settlers discovered Snowmass' Brush Creek Valley, the Ute Indians hunted, fished, and gathered wild foods here in the summers. The first European / non-natives explored the Elk Mountains as early as 1853, during the Gunnison Survey, but it wasn't until the Hayden Survey in the 1870s, that the prominent peaks visible from Snowmass were named.

Mount Daly is named after then-president of the National Geographic Society, Augustus Daly, while the triangular Capitol Peak paid tribute to the Washington, D.C., building.

Early Ranching Days

By the 1880s, ranches running sheep and cattle came to occupy the Brush Creek Valley. One of the most prominent ranchers Charles Hoaglund and his family emigrated from Sweden to Aspen during the silver crash and was hired to close down Aspen's Smuggler mine. They acquired land in Brush Creek to raise cattle, sheep, wheat, and hay. Today, several buildings from his ranch have been incorporated into the renowned Anderson Ranch Arts Center.

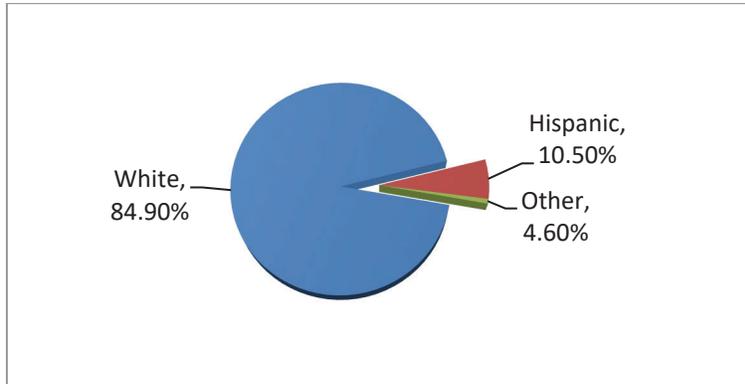
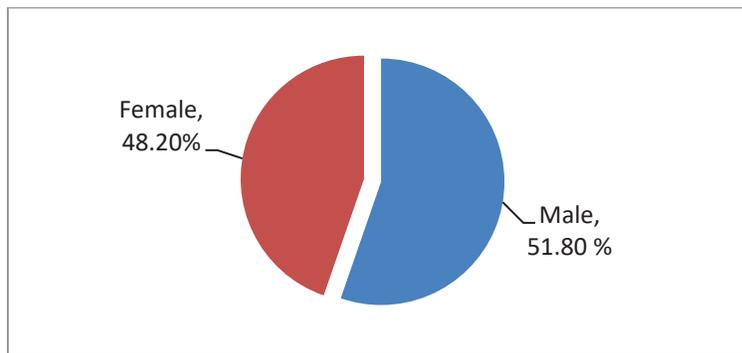
Hoaglund's daughter Hildur was raised on the ranch and attended the community's one-room school house, which today is known as The Little Red Schoolhouse. The schoolhouse celebrated its centennial in 1994, and still functions as an early childhood learning center today.

A Ski Area Is Born

In 1958, Olympic skier Bill Janss began buying up ranches in the valley with an eye toward emulating the Aspen ski area's success. By 1961, he owned six ranches at the base of Baldy and Burnt mountains and planned to build a ski area served by a European-style ski community on 3,300 acres. In December of 1967, Snowmass-At-Aspen opened with five chairlifts, 50 miles of ski trails, seven hotels, and six restaurants. Lift tickets cost \$6.50. A decade later the town of Snowmass was incorporated, and the rest, as they say, is history.

POPULATION 2019

2,732



MEDIAN HOUSEHOLD EFFECTIVE BUYING INCOME*

Town of Snowmass Village- \$61,273

Pitkin County- \$71,244

*Source- United States Census Bureau

TAX RATES

Sales Tax- 3.5% (1% General Fund/2.5% Marketing & Special Events Fund. 10.4% total when combined with the State of Colorado, Pitkin County and RFTA)

Lodging Tax- 2.4% (12.8% total when combined with the Towns’ Sales Tax of 3.5%, the State of Colorado, Pitkin County and RFTA)

NUMBER OF BUSINESS/SALES TAX LICENSES

693

MILES OF STREETS

33.7

LARGEST TAXPAYERS 2019

Owner Name	Actual	Assessed	Taxes
All Tax Areas			
ASPEN SKIING COMPANY LLC	80,627,900	22,612,440	1,816,559.08
SILVERTREE PROPCO LLC	73,894,400	21,429,380	1,088,183.92
SV LAND HOLDINGS LLC	31,569,200	7,547,790	774,090.12
SNOWMASS MALL INVESTMENT GROUP LLC	26,598,800	7,713,680	391,700.72
SV BUILDING 8 DEVELOPMENT LLC	43,237,800	3,643,480	374,050.60
SV HOTEL LLC	11,018,900	3,195,480	320,442.80
SNOWMASS SKIING CORP	20,532,800	5,954,510	302,370.00
SV RETAIL I LLC	9,631,800	2,793,240	280,106.04
EASTWOOD SNOWMASS INVESTORS LP	16,332,700	4,736,500	240,519.44
TIMBERS CLUB AT SNOWMASS HOA	66,124,400	4,727,910	240,083.20

LARGEST EMPLOYERS

- Aspen Skiing Company
- Westin Snowmass Resort
- The Snowmass Club
- Viceroy Snowmass
- Destination Resorts Snowmass

ECONOMIC ACTIVITY

Skiing and snowboarding are the most dominant economic activities in Snowmass Village. Snowmass Village is ranked as the second largest ski area in Colorado comprising 3,332 acres. Summer also offers an array of activities that include hiking, white water rafting, jeeping, ballooning, horseback riding, and biking. The Aspen Skiing Company as well as the Town’s Parks and Trails Department have actively been expanding the on and off mountain trails for mountain biking in order to propel Snowmass Village to the forefront of this

increasingly popular recreational activity. In fact, in 2020 Snowmass Village was deemed a Gold-Level Ride Center by the international Mountain Bike Association. This honors the world's best destinations for mountain bikers of all levels.

GROUPS

Group business is a significant contributor to the Town's economy and includes ski groups, social events/gatherings, sports and specialty groups as well as meetings and conferences. Snowmass Village offers over 70,000 square feet of flexible meeting space in various conference and unique facilities.

SUMMER EVENTS

Snowmass Tourism has focused its efforts to specifically enhance the summer events to increase occupancy in Snowmass Village during the summer. Flagship events such as the Free Concert Series, Snowmass Rodeo, Snowmass Balloon Festival and Jazz Aspen Snowmass Labor Day Festival have set precedence that Snowmass Village is a perfect host for special events. New events have been added to improve summer vitality including Snowmass Mammoth Festival, Tough Mudder, Big Mountain Enduro and Wunderlust. Visit Snowmass Tourism's website at www.gosnowmass.com for a full list of events and additional information.

LODGING

Snowmass Village offers a variety of lodging options ranging from hotels and lodges to private condominiums and luxurious houses and chalets. Each property presents a unique location and layout with single to multi-family accommodations and over 95% of the lodging provides ski-in/ski-out access to the mountain. There are approximately 1,500 rentable units available within the Town.



WEATHER

On average, the warmest month in Snowmass Village is July and the coolest month is January. The average high in January is 35 degrees Fahrenheit and the average low is 9, while the average high in July is 79 degrees and the average low is 48. Snowmass Mountain receives, on average, 300 inches of snow each winter. January is the average wettest month. The highest recorded temperature was 92 degrees Fahrenheit in 1983 and the lowest recorded temperature was –25 degrees Fahrenheit in 1989.

PARKS, TRAILS AND OPEN SPACE

Snowmass Village has an extensive trail system with 5.9 miles of paved trails and 50 miles of unpaved trails to be used in the summer and winter. Open space areas secure wildlife habitat and preserve visual character. Snowmass Village has 636 acres of open space, 21.6 acres of public parks and 678.1 acres of conservation land. The Snowmass Ski Area also has over 8,700 acres that are dedicated to public open space and recreation. The Town of Snowmass Village owns a conservation easement on approximately 300 acres located on Brush Creek Valley Floor, which will be maintained as open space for recreation and conservation.



CULTURAL ARTS AND EDUCATION

The Town Council established an Arts Advisory Board in 1993 and charged it with the creation and establishment of a unique cultural identity for Snowmass Village. Built over a century ago, the Little Red Schoolhouse is one of the Town's few historic structures. The Schoolhouse is owned by the Town and leased to a daycare center by local residents. The historic Anderson Ranch Arts Center is a prominent summer art school bringing artists, craftsmen and students together for common learning. A master plan for Anderson Ranch was completed in 1990, which includes 55,000 square feet of new arts center space. In 1987, the Snowmass Chapel and Community Center was constructed to provide counseling services, weddings, worship and memorial services to residents and guests. This facility offers 20,000 square feet of chapel and community space.

FIRE PROTECTION/WATER AND SANITATION

The Snowmass Wildcat Fire District provides all fire services for the Town of Snowmass Village and has their own taxing authority. The Snowmass Water and Sanitation District also has their own taxing authority and provides water and sanitation service for the Town.

WATER

Contact the Snowmass Water & Sanitation District at 970-923-2056 to get your water turned on and setup your account.

TRASH

Contact the Town of Snowmass Village's Solid Waste & Recycling Division at 970-923-5110 to arrange a dumpster fee and get instructions on trash collection in the Village.

UTILITIES

Utilities that serve Snowmass Village include:

Black Hills Energy (natural gas)

Comcast (TV/cable/Internet)

CenturyLink (phone)

Holy Cross Energy (electric)

PARKING PERMITS & FREE TOWN SHUTTLE

Contact the Town of Snowmass Village Transportation Department at 970-923-2543 to see if you need a resident parking permit in your neighborhood. Also, learn more about what free Village Shuttle route services your residence, and browse maps and schedules on this website. Printed maps are available on all buses. Visit their website at www.snowmasstransit.com.



MAIL DELIVERY

All resident of Snowmass Village receive mail via a post office box that you will need to establish. There is no mail delivery in Town limits. Stop by the Snowmass Village Post Office at 16 Kearns Road, Snowmass Village, CO 81615.

CAR REGISTRATION

Register your car at the Pitkin County Clerk and Recorder’s Office located at 530 E. Main Street,
First Floor, Aspen, CO 81611.

PUBLIC LIBRARY

Snowmass Village has a satellite library on the second floor of Snowmass Village Town Hall located at 130 Kearns Road, Snowmass Village, CO 81615, and is part of the larger Pitkin County Library system.

REGISTER TO VOTE

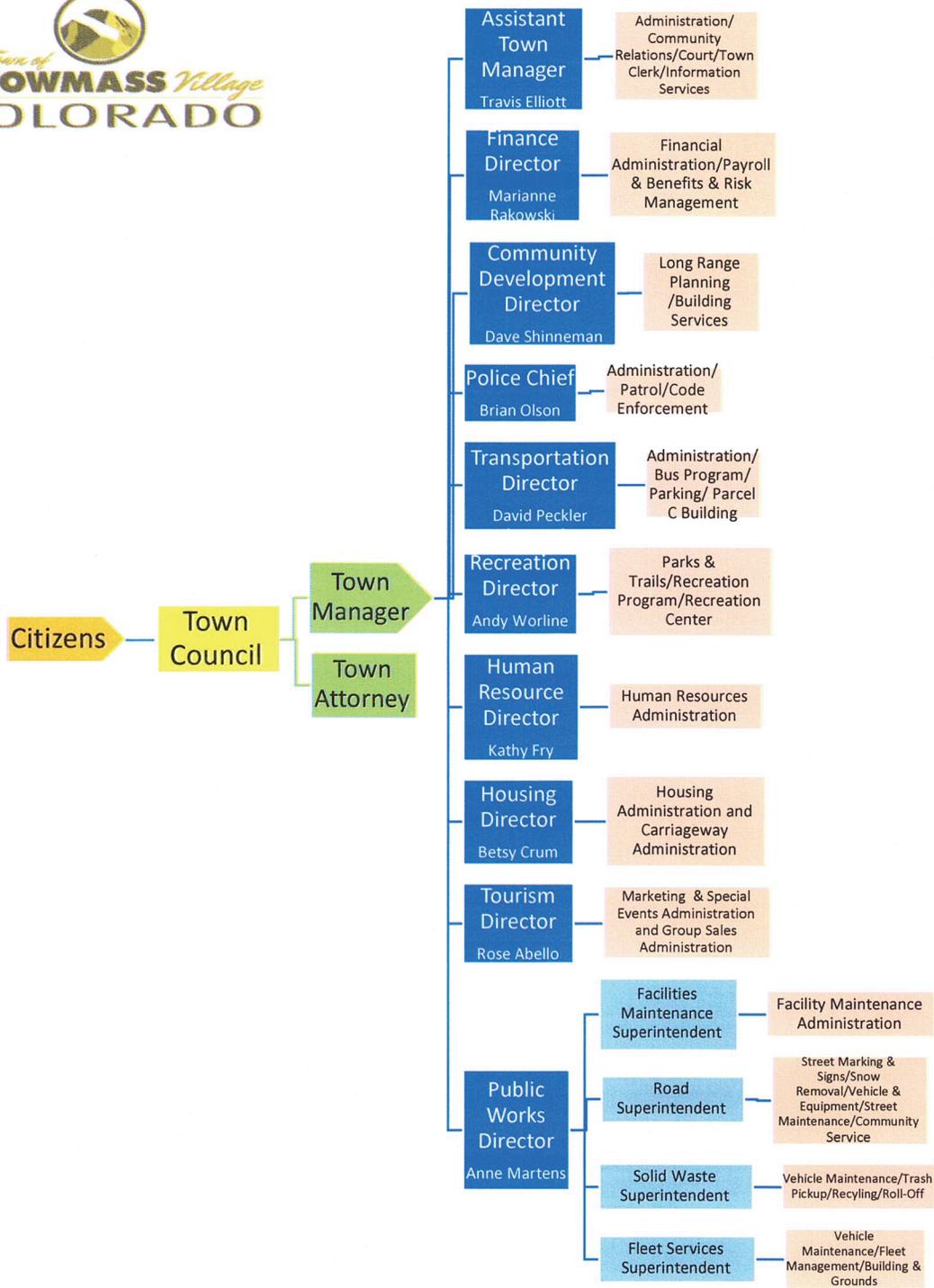
You must register to vote in the county in which you reside. Voter registration information is available through the Pitkin County Elections’ website.

RECREATION

Take advantage of our state-of-the-art recreation center. Programs, class schedules, and rates are available on the Town’s website at www.tosv.com.



ORGANIZATIONAL CHART--- 2020 - 2021



TOWN OF SNOWMASS VILLAGE
DEPARTMENT/DIVISION

	2017 Actual	2018 Actual	2019 Actual	2020 Projected	2021 Proposed
Full-time Year-round					
Town Council	1	1	1	1	1
Town Manager	2	2	5	5	5
Town Clerk	2	2	0	0	0
Finance/Payroll & Benefits	7	7	6	6	6
Community Development	6	6	6	6	6
Public Safety	13	13	13	12.5	12.5
Transportation*	21.5	21.5	23.5	24.5	24.5
P.W. Administration	2	3	3	3	3
P.W. Facilities Maintenance	4	4	4	4	4
P.W. Road*	6.5	6.5	6.5	6.5	6.5
P.W. Solid Waste*	4	4	4	5	5
P.W. Fleet Services	5	5	5	5	5
Parks, Trails, Recreation					
-Recreation	4	4	5	5	5
-Parks & Trails*	1	1	1	1	1
Human Resources	1	1	1	1	1
Housing	6	6	6	8	8
Marketing	7.5	7.5	7.5	7.5	7.5
Group Sales	7.5	7.5	7.5	7.5	7.5
TOTAL	101	102	105	108.5	108.5

Part-time Year-round

Town Clerk	1	0	0	0	0
Parks, Trails, Recreation					
-Recreation	14	14	10	10	10
Housing	1	1	1	1	1
TOTAL	16	15	11	11	11

Full-time Seasonal

Public Safety	1	1	1	1	1
Transportation	17	17	15	15	15
Parks, Trails, Recreation					
-Recreation	0	0	0	0	0
-Parks & Trails	4	4	4	4	4
Housing	1	1	1	0	0
Marketing	1	1	1	1	1
TOTAL	22	22	20	20	20

Part-time Seasonal

Transportation	6	6	5	6	6
Parks, Trails, Recreation					
-Recreation	4	4	4	4	4
-Parks & Trails	0	0	0	0	0
Marketing	5	5	5	5	5
TOTAL	15	15	14	15	15

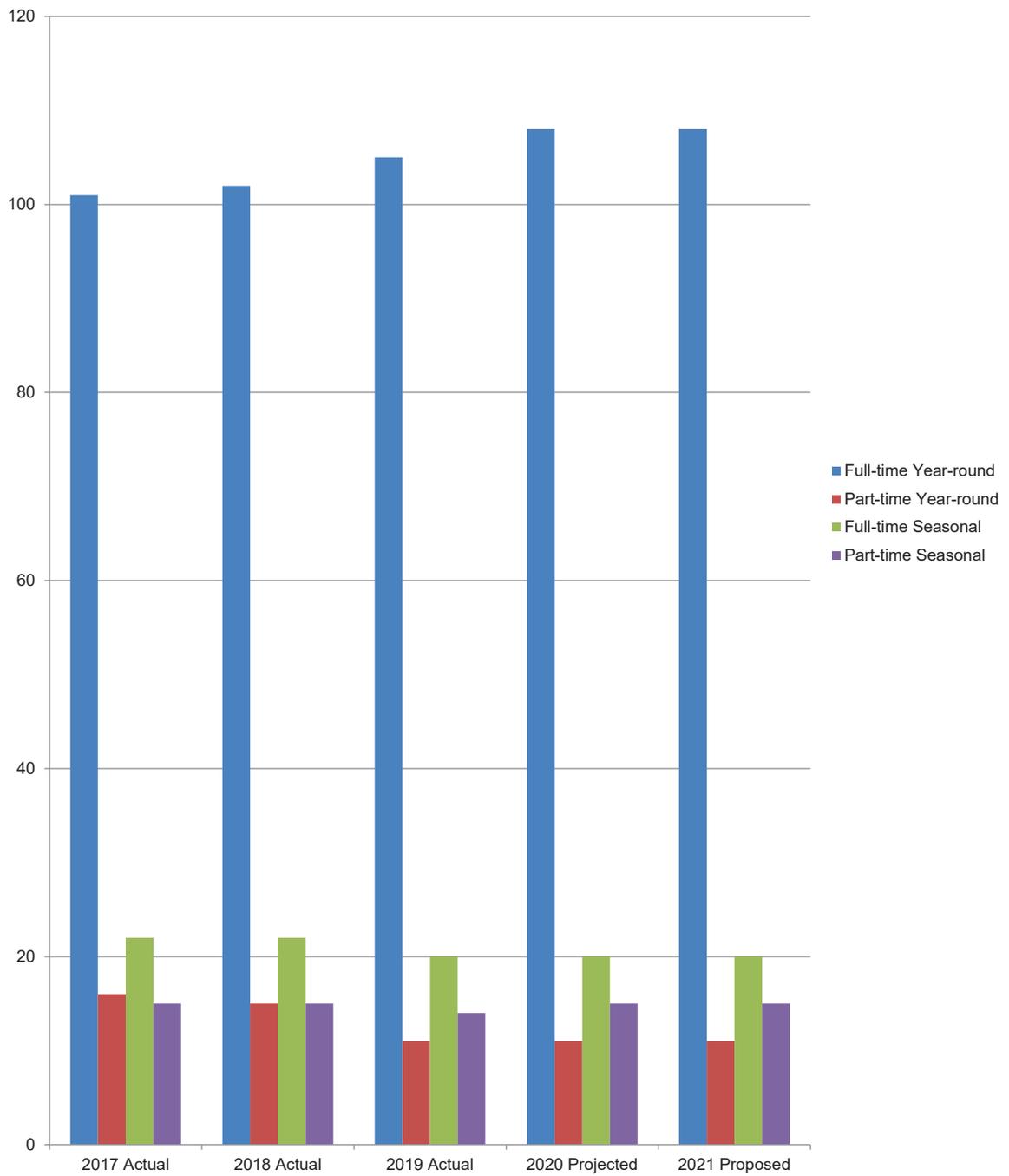
Changes from 2019 actual to 2020 projected

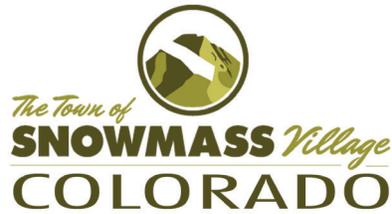
Police department-code enforcement position was made seasonal
Transportation increased number of full-time year-round positions and reduced seasonal positions
Solid Waste department added one full-time year-round position

Changes from 2020 projected to 2021 proposed

No changes occurred

Town of Snowmass Village, Colorado Personnel History





INTRODUCTION

Town Council Goals For the Future

The Town Council revisited their policy objectives and community goals in January of 2019. This goal setting process was unique because there was no turnover amongst elected leaders in the November 2018 election. This consistency provided the “2019” Council an opportunity to review their previous goal statement, evaluate the work that had been done toward the goals since adoption, and set goals for the future. The Town Council was very mindful that an updated Comprehensive Plan was adopted in December of 2018 and used the strategic initiative outlined in the Comprehensive Plan as part of the goal setting framework. In the November 2020 election, a new mayor was seated as well as a new council member, this council has already begun meeting on the strategic goals and this process will continue into 2021.

Listed below, under each goal, are the strategic initiatives and the goals to accomplish them. During the calendar year, staff evaluates projects and whether they meet the Councils goals. These projects are then discussed with Council at their meetings and the Council decides if these projects move forward and whether they need funding. If Council approves moving the project forward, that project then becomes part of the budget process and is vetted through staff, public meetings, the financial advisory board then Council. If approved, these projects are included in the budget. Listed below under each strategic goal of the Town Council are the projects that meet the Town Council strategic goals.

As a result of these processes, the Town Council reaffirmed its responsibility to be a nimble steward of our existing community character and again embraced the continued need to recruit and retain effective professional town staff who lead, uphold the Town’s values, and help create a high-quality governance structure. The Council recognizes that our Town is a fun, community focused, family-friendly Village. As our community inevitably evolves and changes over time, the Council wants to ensure we remain a thriving, charming, fun, resilient, safe, and emotionally connected community. As we take steps toward our future, we recognize we are not a traditional town, but rather a unique Village. We choose to embrace this uniqueness by looking for creative resolutions to address the many opportunities before us, and we further recognize that high quality creative approaches require taking reasonable risks. Fundamentally, the Council

still aims to stay true to the values of the Village and create positive momentum for the community and resort.

STRATEGIC INITIATIVES OF SNOWMASS VILLAGE

- Preserve and protect open spaces and our environment
- Promote environmental and economic sustainability and resiliency
- Focus on improved access and safety to make Snowmass Village more walkable and bike-able
- Continue to improve the multi-modal connections between Base Village, the Mall and the Center
- Manage parking and transit to encourage efficient, effective, and sustainable mobility choices
- Focus new development and/or redevelopment within the identified CPAs
- Encourage the update and renovation of older buildings in the Village
- Strengthen local economic opportunities to assure vibrancy
- Continue to support a viable workforce and our commitment to workforce housing by exploring opportunities that best balance the character and resources of the Town

TOWN COUNCIL IDENTIFIED VALUES OF THE VILLAGE

Fun, community focused, family-friendly, thriving, charming, resilient, safe, emotionally connected, and unique

On April 15, 2019, the Town Council adopted the goal setting statement and objectives and listed beneath the goals are expenditures (***italicized and bold***) that are budgeted to take steps towards meeting that goal/objective:

TOWN COUNCIL AREAS OF CONCENTRATION

Affordable Workforce and Senior Housing

Creating and providing affordable housing continues to be a top priority for the Town Council. Providing a variety of affordable housing options within the Village not only enables community members to contribute to the local economy, it also helps to build a strong, well connected, and engaged community with a viable workforce. Specifically, the Council commits to a near-term strategy that will update housing regulations, actively identify opportunities and partners to address senior housing needs and incentivize the creation of an additional 200 units. The Town Council will work collaboratively to create solutions and will

diligently commit the time, money and political will to implement a successful strategy.

- ***The Snowmass Inn was purchased for employee housing in 2020, the Town has budgeted \$800,000 for upgrades and repairs to the complex.***
- ***The 2021 budget also includes \$250,000 to continue to search for additional employee housing land opportunities***
- ***There is \$250,000 in the 2021 budget to repair the retaining wall at the Daly Lane Employee Housing Townhomes***
- ***There is \$1,350,000 for the planning, design and renovation for the Mountain View I renovations apartment complex.***

Community Engagement

The Council will strive to continue to increase effective community engagement. This includes creating opportunities to receive feedback, to improve Council visibility, and to increase the number of listening opportunities for Council on a broad array of subjects. As a top priority, the Council desires to strengthen its communication with its citizen Boards and Commissions. The Council will work to improve lines of communication with Boards and Commissions by asking for more guidance and feedback from them in a manner that is comfortable for the volunteer boards. The Council will explore ideas for improvement that may include streaming Boards and Commission meetings and/or creating Council liaisons to each Board and Commission.

- ***The 2021 budget includes \$5,000 towards Community Engagement to increase Town Council public outreach including hosting small socials to discuss issues.***
- ***In 2019, the results of the community-wide survey came back that the Town of Snowmass Village continues to significantly outperform the U.S., regional, and similarly sized community averages in major service categories. The next survey is scheduled for 2022***
- ***There is \$21,200 budgeted in 2021 for upgrades to the Town Council Chambers to improve the technological equipment for use by presenters and for television broadcasting of the meetings.***

Community Building

A major component of community building is creating more community-oriented spaces and to ensure a high quality utilization of these spaces by programming them with community focused activities that create vitality. These community places need to be conveniently connected such that “a flow” between them is evident and high levels of vitality can be enjoyed throughout the Village. Town Park is one such community-oriented space that needs to have a master plan designed so that improvements can be set into motion.

- ***The 2021 budget includes \$685,000 for the design and renovations of the Town Park at the Entryway for the first phase of the project.***
- ***The Town is budgeting \$45,000 to build a Bike Skills Trail.***
- ***The Town has budgeted \$50,000 to continue with the Land Use Code update.***
- ***There is \$25,000 budgeted for Art Projects in 2021.***
- ***The Town budgeted \$400,000 towards Snowmass Tourism product enhancement projects/programs to be determined in 2021.***
- ***The Town has budgeted to refurbish the community pool for \$175,000 in 2021.***
- ***The Marketing Fund is budgeting to invest \$1,700,000 to continue to support/sponsor summer and winter events for the community and visitors in 2021.***

Safety, Connectivity, Parking and Transit

Maintaining a safe environment is critical. The Town needs to continue focusing its energy on making the community physically connected and as safe as possible. The Town Park Crossing is a successful design. Intersection improvements at Owl Creek, Faraway and Sinclair along Brush Creek will be pursued and remain a high priority. These designs must include improvements for pedestrians, individuals with mobility issues, transit users, and bike riders. The physical connections in the Village, especially between the Mall, Base Village, and the Center need to be intuitive, creative (e.g. alpine garden), and efficient. Effective integration of the Village Shuttle and parking assets must be incorporated into connectivity solutions. Safety improvements also include efforts to create respectful and safe utilization of our multi-use trail system by all of those that enjoy it.

- ***The Town is budgeting \$25,000 to install an additional electric vehicle charging station in 2021.***
- ***The 2021 budget includes \$300,000 for the continued design of a new transit plaza to be built in 2022.***
- ***The town is budgeting \$200,000 for the possibility of adding a summer parking program.***
- ***The Town is budgeting \$50,000 to build stairs to connect Brush Creek Road to Brush Creek Lane.***
- ***\$60,000 is budgeted in 2021 for the initial design of a walkway between Mountain View employee housing and the Mall.***
- ***The Town has budgeted \$42,000 for the purchase of police body-worn cameras, software and data storage.***
- ***The Town is continuing to support Wildfire Mitigation and has budgeted \$15,000 in 2021.***
- ***The Town continues to make upgrades, improvements and repairs to the Towns hard surface trails and budgeted \$150,000 in 2021. Also budgeted is an additional \$25,000 for soft trail improvements.***
- ***The Town is budgeting \$45,000 to improve the vehicle parking lot licensing system.***

A Continued Commitment to Resiliency

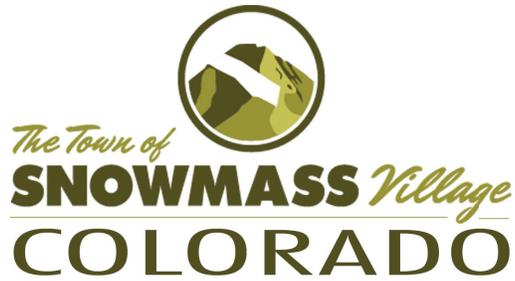
A truly resilient community is committed to being proactive in protecting its assets. This requires addressing environmental, fiscal, economic, safety, and transportation topics. Efforts to improve resiliency will require strong leadership from the Town Council and efforts from the community at large. Community economic development efforts will continue to embrace innovative approaches such as public / private partnerships, new business models, and will further continue to work with existing cornerstone organizations. Educational efforts and more public involvement with disaster preparedness and recovery will be critical. The Council will work to ensure broad community involvement, through HOAs and other organizations, to address specific identified hazards such as wildfires.

- ***The Town has budgeted \$1,100,000 for the replacement of boilers at the Top of the Village in 2021.***
- ***In 2021, the Town budgeted \$22,521 to continue work on a Storm Management Plan.***
- ***In 2021, the Town has budgeted \$30,000 to continue to invest in a Micro Grid project conceived by Holy Cross Energy and RMI.***

Regionalism

The Town is committed to being proactive and participating in regional approaches for topics that face the entire Roaring Fork Valley including, but not limited to, transportation, workforce housing, senior housing, recreation, and public health matters.

- ***The Town continues to support charitable services and has budgeted to grant \$125,000 to regional organizations.***
- ***The Town is continuing with the village shuttle marketing enhancement projects such as updating the shuttle maps, improving website design, mobile maps and large systems maps for \$45,000.***



BUDGET POLICIES

Legal Requirements

The Town of Snowmass Village is a Home-Rule municipality governed by Town charter. The government is a Council-Mayor-Manager form of government. The Town Council enacts local legislation, adopts budgets, determines policies and appoints the Town Manager who shall execute the laws and administer the Town government.

The budget fiscal year covers the calendar year from January 1st to December 31st. A budget message from the Town Manager explains important features of the budget.

The budget meetings are open to the public. A public hearing on the proposed budget is held on any date at least fifteen (15) days prior to the certification of the ensuing years tax levy to Pitkin County.

The budget is adopted by a majority vote of the Town Council by resolution prior to the date set for certification of the mill levy. The Town Council may make amendments to the budget throughout the year. The budget amendments are adopted by ordinance up to the amount of any excess revenues. The Council may make emergency appropriations to meet a public emergency affecting life, health, property or public peace by adopting an emergency ordinance.

In November of 1992, the people of Colorado adopted a constitutional amendment of Article X Section 20 of the Colorado Constitution. The Town must abide by the amendment, which among other regulations, restricts the issuance of debt, prohibits increases in tax rates without voter approval and limits the growth of property tax revenues.

In November of 2004, the electorate of Snowmass Village voted to allow the Town to retain and expend any revenues in excess of Article X, Section 20 of the Colorado Constitution.

Budget Preparation and Review

The Towns budget process provides for the creation of a budget that meets the service needs of the community within the resources available from previous years and current year revenues.

Each year, the Town Council holds a goal setting and project-oriented retreat with the Town Manager. Together, they identify goals for the future, projects for the future and changes in service levels. Other issues such as development and communication are also discussed.

Council goals form the basis for the budgeting of projects in the future years.

At the end of June of each year, the Finance Department kicks off the budget process. This is done by providing all relevant Town staff with the annual budget calendar and the budget preparation guide. The budget preparation guide provides for consistency between departments.

By August of each year, all budgets must be entered in the computer system. Following the data entry, budget highlights/narratives that identify goals, objectives, staffing levels, capital purchases and significant budget changes are due to the Finance Department.

The Finance Department prepares most of the revenue projections for the Town. Historical trends, economic conditions and current information form the basis for most revenue projections. Individual departments that are responsible for assessing fees or charging for services prepare projections for those specific lines. For instance, the Public Safety Department prepares revenue projections for parking tickets and moving violations.

Expenditures are based on estimated quantities, forecasted costs per unit and historical trends. These expenditures are expected to meet the goals and service levels as determined by the Town Council and staff.

In the beginning of August, all department and division heads attend budget meetings with the Finance Director and Town Manager. These meetings are invaluable to staff since it allows for open-minded questions and responses and gives the staff some idea of what numbers need to be fine-tuned or further justified.

At this point in the budget process, all budget meetings with the Financial Advisory Board and the Town Council are public meetings and are opportunities for the public to comment.

In the middle of September, all funds of the Town budget are presented to the Financial Advisory Board. The Financial Advisory Board members serve in an advisory capacity to the Town Council. The board reviews each department and division budget as well as each of the supplemental funds.

In the first half of October, the budget process moves to the Town Council work sessions. The setting for these meetings is round table in nature. During this

Budget Policies

Budget Preparation and Review (cont.)

process, any additional projects or expenditures are identified, prioritized and voted on for inclusion into the budget.

Following the Town Council work session, the department and division heads put their final revision on the computer system.

All final numbers are made part of the budget resolution. A public hearing is held on the budget and mill levy certification. The Town certifies the mill levy to the Pitkin County Commissioners prior to December 15th.

On January 1st the new budget takes effect.

Capital Budget Process

The Capital Budget, which is known as the Capital Improvement Program is formally adopted as part of the 2021 budget. This is a fund that continues to be refined as goals, priorities and funding sources change. Combining the processes enables the Town Council to understand how the Capital Improvement Program dovetails with the Operating Budget as well as having the ability to look at the impact the Capital Budget has on the future years of the Operating Budget.

Budget Adoption

The staff works towards an October or early November budget adoption. Public meetings were held on October 5, 2020 and October 15, 2020 for the purpose of reviewing the 2021 budget.

The 2021 budget was adopted and appropriated by resolution on November 2, 2020 by the Town Council of the Town of Snowmass Village.

Budget Method

The Town uses a Departmental Line Item Method for budgeting whereby programs are budgeted by separate departments and division. This allows for each line item to be reviewed on its own merit as well as the program costs as a whole. Not all program costs are fully allocated. We decide these on a cost vs. benefit basis. All remaining funds are budgeted by line item as well.

Budget Basis

The budget basis is the same as the basis of accounting used in the Town's audited financial statements for all funds. The budgetary basis of accounting and the generally accepted accounting principles (GAAP) basis of accounting are the same for all the governmental fund (General Fund, Special Revenue Funds, Debt Service Fund and Capital Projects Fund) types. The Modified Accrual Basis of Accounting is followed for the above funds. This means that revenue is recorded when susceptible to accrual, i.e. both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. All funds of the Town of Snowmass Village use a

Budget Policies

Budget Basis (cont.)

calendar year as the fiscal year. All funds of the Town of Snowmass Village are included in the budget document.

An example of the modified basis of accounting used for both the budget and the financial statements are the sales taxes. The Town receives Town Sales Taxes the month following the month they were collected in. The Town receives County Sales Taxes two months following the month they were collected for. Both sales taxes are recorded back to the month/year that they were collected. Most major types of revenues that require an accrual are recorded this way in both the budget and in the financial statements such as property taxes and intergovernmental revenue.

Expenditures, other than interest on long-term obligations are recorded when the liability is incurred or the long-term obligation paid.

Encumbrance accounting (open purchase orders, contracts in process and other commitments for the expenditures of funds in future periods) is not used by the Town for budget or financial reporting purposes.

The fund structures used in our financial statements are the same as those presented in the budget.

The budgets for all proprietary funds, which include the Enterprise Funds – Housing and Carriageway are prepared using the Accrual Basis of Accounting. Revenue is recognized when earned and expenses are recognized when the liability is incurred. Exceptions to the accrual basis of accounting is that capital outlay is budgeted as an expenditure in the year purchased, depreciation is not budgeted and accrued compensated absences are not considered to be expenditures until paid.

Budget & Accounting Control

Upon the adoption of the revised and proposed budgets, the computer information is updated, so the department and division heads are able to monitor their budgets.

Monthly budget variance reports are automated and distributed to each department and division head. Reclassifications must be approved, documented and processed by the Finance Department. The Finance Director conducts a full review of all reports.

The accounting system is reviewed regularly as changes to the system occur through updates from our software supplier. A purchase order system is in place and payment of invoices requires appropriate supervisor approval. The town updated the purchasing policy, which is reflected in our software system through the approval process.

Budget Changes/Amendments

After budget adoption, the Council by ordinance may make supplemental appropriations. Emergency public appropriations may be made by Council emergency ordinance.

At any time during the fiscal year the Town Manager may transfer part or all of any unencumbered appropriation balance between programs within a department, office or agency.

The budget changes are then adopted by ordinance in the form of a revised budget.

TOWN OF SNOWMASS VILLAGE 2021 BUDGET SCHEDULE

***DATES ARE SUBJECT TO CHANGE**

PERSONNEL CHANGES to Clint/Kathy:

If you are contemplating any personnel changes, promotions, reorganizations, additions, you must meet with Clint and Kathy **by June 22nd**.

PERSONNEL CHANGES to FINANCE:

Personnel Changes that have been approved by Clint for further analysis, need to be forwarded to Finance **by June 30th** for inclusion into the 2021 budget and payroll calculators.

CIP (Capital Improvement Program):

Will set up meeting in **June/July** to review the CIP and begin development of the draft 2021 CIP.

July 1, 2020 (Wed) Budget Kickoff – Use budget preparation guide to begin your budget process.

July 29, 2020 (Wed)	<u>2021 – 2025 Draft Budget completed</u>
	All expenditures and backup inputted into New World. All revenues with backup emailed to Marianne.

**August 17 - 21, 2020(Mon – Fri) Department/Division Head budget meetings
Review with Finance Director and Town Manager.**

Aug 17, 2020 (Mon) Town Council Work Session-General Budget Discussion

August 26, 2020-(Wed) Budget changes from budget meetings completed and on computer.

September 16, 2020 (Wed) Packet due for FAB meeting

September 23, 2020-(Wed) Financial Advisory Board review 8:30 – 12:00 noon

September 30, 2020-(Wed) Packet due for Town Council meeting

October 5, 2020-(Monday) Town Council Budget Introduction (keep your calendars open!)

October 15, 2020 Town Council Budget-Meeting/Work Session Review (All day work session)

October 28, 2020 Packet due for Town Council meeting

November 2, 2020	Budget adoption!!!!!!!!!!!!!!
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FUND STRUCTURE & DESCRIPTION

The Towns fund structure and description consists of the below listed funds. All funds appropriations are included in this budget document and all funds are included in the audited financial report.

General Fund – The **General Fund** accounts for and reports all financial resources not accounted for and reported in another fund. Examples of expenditures include General Administration, Police, Finance, Public Works, Planning and Building. Besides the Town Council and the Town Manager budget, there are seven departments in the General Fund, each department is supervised by a Department Head. All departments are accounted for in the General Fund except for the Housing Department, Marketing Department and Group Sales Department as shown below. All department heads are accountable to the Town Manager.

- General Administration: Accounts for Town Council, Town Manager, Town Clerk, Information Technology, Court Services and Human Resources functions
- Public Safety: Accounts for patrol services, code enforcement and animal control
- Finance: Accounts for financial operations, payroll/benefit administration and risk management
- Community Development: Accounts for planning and building functions
- Parks and Recreation: Accounts for parks, trails, recreation program and center
- Public Works: Accounts for road maintenance, solid waste pickup, shop and facility maintenance
- Transportation: Accounts for transportation services and parking regulations

Special Revenue Funds are used to account for specific revenues that are legally restricted for particular purposes. These funds generally have input from all department heads. The Town has the following funds:

Road Mill Levy Fund – Accounts for property tax revenue, which is a long-term funding source for road maintenance, repair and reconstruction to our street network and rights of way.

- Accounts for the maintenance, repairs and capital improvements to Town streets paid for primarily from property taxes.

Real Estate Transfer Tax Fund – Accounts for the 1% land transfer tax on the sale/transfer of real property. The expenditures are restricted to the uses listed in Ordinance No. 5, Series of 1986 and voter-approved purposes.

- Accounts for one percent of the sale price of real property used to pay for expenditures related to transportation capital, landscaping, major road networks, transportation operating and maintenance costs for rolling stocks and recreation costs.

Conservation Trust Fund/Lottery Fund – Accounts for lottery proceeds received and expended per the State Conservation Trust Fund.

- Accounts for lottery proceeds distributed from the State of Colorado used for the parks, trails and recreation.

Excise Tax Fund – Accounts for the excise tax revenues that are restricted for use for Employee Housing Projects.

- Accounts for the excise taxes collected. These revenues are restricted by ordinance for employee housing.

Marketing and Special Events Fund – Accounts for sales tax revenues restricted for the marketing of tourism and the development of special events for the benefit of the community.

- Accounts for a two and one-half percent sales tax restricted for the marketing of tourism, public relations, the development of special events and actual and necessary expenses of the Board for the benefit of Snowmass Village as a whole. Includes the Marketing/Special Events department.

Group Sales Fund – Accounts for sales tax revenues restricted for the purpose of bringing conference groups to the Town.

- Accounts for a two point four percent sales tax restricted for the use of sales and marketing programs to attract group reservations for the Town of Snowmass Village as a whole.

POST Fund – Accounts for grants received from the State of Colorado. The Town acts as the fiscal manager of the grant for the police officers in the I-70 corridor.

- Accounts for the grant monies received from the State of Colorado to pay for the training of the peace officers in the I-70 corridor.

Renewable Energy Offset Program Fund – Accounts for revenues established as an in lieu fee option for property owners that choose not to employ energy efficient building practices.

- Accounts for in lieu of fees to facilitate the development of renewable energy generation projects.

Debt Service Fund – Accounts for the payment of principal and interest on the Recreation Bonds.

- Accounts for bond principal and interest for the Recreation Center bonds.

Capital Equipment Reserve Fund - Used to account for the replacement/purchase of the Town's fleet with the exception of the Housing Funds.

- The Town's fleet includes heavy equipment, mobile equipment, buses and vehicles.

Capital Improvements Program Fund - **Capital Funds** are used to account for the construction or acquisition of major capital improvement projects. The Town has one Capital Improvement Program Fund.

- Major capital projects are accounted for within this fund.

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intention of the Town Council is to recover the costs of providing goods or services primarily through user charges. The Town has two operating enterprise funds supervised by a department head. The Housing Department is responsible for the below enterprise funds:

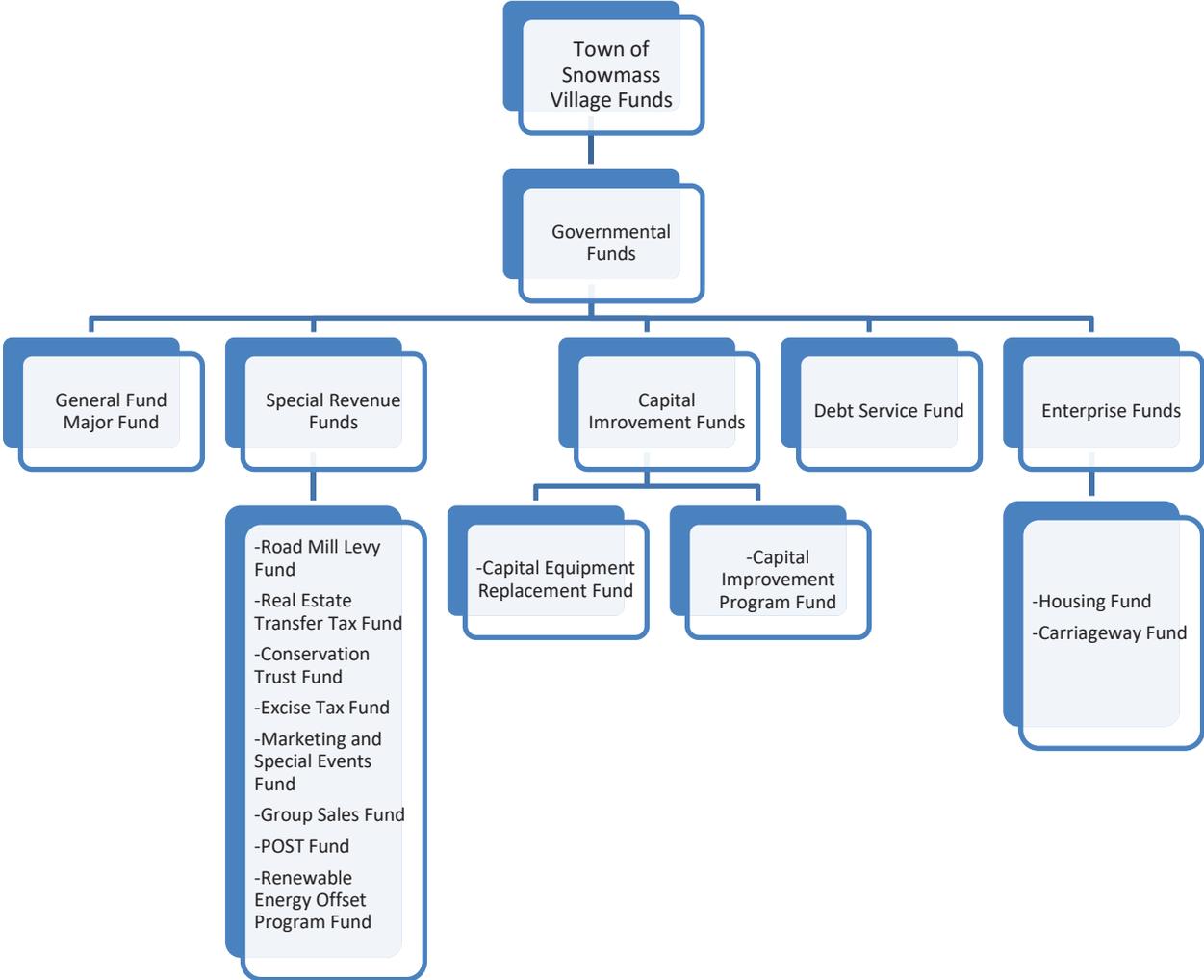
Housing Fund – Accounts for the Creekside, Brush Creek, Palisades and Villas North rent collections, operating, maintenance, and capital expenses for these complexes.

- Accounts for Palisades, Brush Creek, Creekside and Villas North employee housing complexes.

Carriageway Fund – Accounts for the Carriageway rent collections, operating and maintenance, lease payments and capital expenses for this complex.

- Accounts for the Carriageway employee housing complex.

TOWN OF SNOWMASS VILLAGE – FUND STRUCTURE



**TOWN OF SNOWMASS VILLAGE
TOTAL ALL FUNDS**

FUND SUMMARY

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
BEGINNING FUNDS	\$ 45,570,217	\$ 48,681,974	\$ 43,956,899
<u>REVENUES</u>			
Sales Taxes	\$ 15,596,452	\$ 11,934,437	\$ 11,934,437
Property Taxes	\$ 4,132,149	\$ 3,583,463	\$ 3,557,863
Other Taxes	\$ 5,171,186	\$ 3,630,982	\$ 3,734,160
Intergovernmental	\$ 1,509,319	\$ 2,812,645	\$ 1,453,861
Licenses/Permits	\$ 788,617	\$ 455,460	\$ 929,972
Charges for Services	\$ 3,525,940	\$ 2,835,645	\$ 3,330,785
Fines and Forfeits	\$ 94,176	\$ 58,300	\$ 125,529
Contributions	\$ 1,934,172	\$ 2,208,739	\$ 2,044,566
Miscellaneous	\$ 1,875,897	\$ 862,126	\$ 662,683
Sale of Assets	\$ 19,025	\$ -	\$ -
Rental Income	\$ 2,848,246	\$ 2,957,995	\$ 2,961,780
Other Financing Sources	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 37,495,180	\$ 31,339,792	\$ 30,735,636
<u>EXPENDITURES</u>			
Personnel Services	\$ 14,583,049	\$ 15,734,854	\$ 16,238,039
Purchased Services	\$ 2,968,331	\$ 3,452,905	\$ 3,468,498
Operating and Maintenance	\$ 2,230,613	\$ 2,524,001	\$ 2,619,787
Donations	\$ 153,102	\$ 387,507	\$ 185,425
Capital Outlay	\$ 8,612,194	\$ 9,043,022	\$ 7,929,160
Debt Service	\$ 898,142	\$ 401,225	\$ 400,904
Marketing	\$ 2,477,030	\$ 2,336,000	\$ 2,619,500
Special Events	\$ 1,555,706	\$ 943,000	\$ 1,700,000
Public Relations	\$ 174,422	\$ 375,000	\$ 185,000
Other	\$ 730,834	\$ 867,353	\$ 781,060
TOTAL EXPENDITURE	\$ 34,383,422	\$ 36,064,867	\$ 36,127,373
Transfers In From Other Funds	\$ 9,596,668	\$ 8,903,197	\$ 9,583,265
Transfers to Other Funds	\$ 9,596,668	\$ 8,903,197	\$ 9,583,265
NET TRANSFERS	\$ -	\$ -	\$ -
TOTAL SOURCES	\$ 47,091,847	\$ 40,242,989	\$ 40,318,901
TOTAL USES	\$ 43,980,090	\$ 44,968,064	\$ 45,710,638
NET SOURCE (USE) OF FUNDS	\$ 3,111,757	\$ (4,725,075)	\$ (5,391,737)
ENDING FUNDS	\$ 48,681,974	\$ 43,956,899	\$ 38,565,162

**GENERAL GOVERNMENT SERVICES
GENERAL FUND**

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
BEGINNING FUNDS	\$ 17,881,172	\$ 18,312,603	\$ 16,571,797
<u>REVENUES</u>			
Sales Taxes	\$ 7,160,369	\$ 5,623,751	\$ 5,623,751
Property Taxes	\$ 886,400	\$ 884,251	\$ 881,050
Other Taxes	\$ 816,572	\$ 845,982	\$ 859,160
Intergovernmental	\$ 1,107,766	\$ 2,072,214	\$ 1,041,254
Licenses/Permits	\$ 788,617	\$ 455,460	\$ 929,972
Charges for Services	\$ 3,471,552	\$ 2,784,188	\$ 3,277,785
Fines and Forfeits	\$ 94,176	\$ 58,300	\$ 125,529
Contributions	\$ 1,869,922	\$ 1,461,239	\$ 1,744,566
Miscellaneous	\$ 858,415	\$ 501,162	\$ 414,179
Sale of Assets			
Rental Income			
Other Financing Sources			
TOTAL REVENUE	\$ 17,053,789	\$ 14,686,547	\$ 14,897,246
<u>EXPENDITURES</u>			
Personnel Services	\$ 11,732,776	\$ 12,605,535	\$ 12,992,298
Purchased Services	\$ 2,402,752	\$ 2,690,537	\$ 2,703,947
Operating and Maintenance	\$ 1,810,830	\$ 2,053,917	\$ 2,118,194
Donations	\$ 153,102	\$ 387,507	\$ 185,425
Capital Outlay	\$ 313,474	\$ 1,121,484	\$ 671,700
Debt Service			
Marketing			
Special Events			
Public Relations			
Other	\$ 495,594	\$ 671,570	\$ 697,000
TOTAL EXPENDITURE	\$ 16,908,528	\$ 19,530,550	\$ 19,368,564
Transfers In From Other Funds	\$ 3,144,741	\$ 3,933,197	\$ 3,956,883
Transfers to Other Funds	\$ 2,858,571	\$ 830,000	\$ 1,172,582
NET TRANSFERS	\$ 286,170	\$ 3,103,197	\$ 2,784,301
TOTAL SOURCES	\$ 20,198,530	\$ 18,619,744	\$ 18,854,129
TOTAL USES	\$ 19,767,099	\$ 20,360,550	\$ 20,541,146
NET SOURCE (USE) OF FUNDS	\$ 431,431	\$ (1,740,806)	\$ (1,687,017)
ENDING FUNDS	\$ 18,312,603	\$ 16,571,797	\$ 14,884,780

**SPECIAL REVENUE FUND
LOTTERY FUND**

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
BEGINNING FUNDS	\$ 53,175	\$ 65,057	\$ 70,343
<u>REVENUES</u>			
Sales Taxes			
Property Taxes			
Other Taxes			
Intergovernmental	\$ 33,246	\$ 27,715	\$ 28,547
Licenses/Permits			
Charges for Services			
Fines and Forfeits			
Contributions			
Miscellaneous	\$ 1,636	\$ 571	\$ 344
Sale of Assets			
Rental Income			
Other Financing Sources			
TOTAL REVENUE	\$ 34,882	\$ 28,286	\$ 28,891
<u>EXPENDITURES</u>			
Personnel Services			
Purchased Services			
Operating and Maintenance			
Donations			
Capital Outlay			
Debt Service			
Marketing			
Special Events			
Public Relations			
Other			
TOTAL EXPENDITURE	\$ -	\$ -	\$ -
Transfers In From Other Funds			
Transfers to Other Funds	\$ 23,000	\$ 23,000	\$ 23,000
NET TRANSFERS	\$ (23,000)	\$ (23,000)	\$ (23,000)
TOTAL SOURCES	\$ 34,882	\$ 28,286	\$ 28,891
TOTAL USES	\$ 23,000	\$ 23,000	\$ 23,000
NET SOURCE (USE) OF FUNDS	\$ 11,882	\$ 5,286	\$ 5,891
ENDING FUNDS	\$ 65,057	\$ 70,343	\$ 76,234

**SPECIAL REVENUE FUND
REAL ESTATE TRANSFER TAX FUND**

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
BEGINNING FUNDS	\$ 8,102,025	\$ 7,600,663	\$ 6,802,403
<u>REVENUES</u>			
Sales Taxes			
Property Taxes			
Other Taxes	\$ 3,879,655	\$ 2,650,000	\$ 2,650,000
Intergovernmental			
Licenses/Permits			
Charges for Services			
Fines and Forfeits			
Contributions			
Miscellaneous	\$ 259,842	\$ 80,000	\$ 35,500
Sale of Assets			
Rental Income			
Other Financing Sources			
TOTAL REVENUE	\$ 4,139,498	\$ 2,730,000	\$ 2,685,500
<u>EXPENDITURES</u>			
Personnel Services			
Purchased Services			
Operating and Maintenance			
Donations			
Capital Outlay	\$ 1,335,640	\$ 393,249	\$ 74,570
Debt Service			
Marketing			
Special Events			
Public Relations			
Other			
TOTAL EXPENDITURE	\$ 1,335,640	\$ 393,249	\$ 74,570
Transfers In From Other Funds			
Transfers to Other Funds	\$ 3,305,220	\$ 3,135,011	\$ 2,880,894
NET TRANSFERS	\$ (3,305,220)	\$ (3,135,011)	\$ (2,880,894)
TOTAL SOURCES	\$ 4,139,498	\$ 2,730,000	\$ 2,685,500
TOTAL USES	\$ 4,640,859	\$ 3,528,260	\$ 2,955,464
NET SOURCE (USE) OF FUNDS	\$ (501,362)	\$ (798,260)	\$ (269,964)
ENDING FUNDS	\$ 7,600,663	\$ 6,802,403	\$ 6,532,439

**SPECIAL REVENUE FUND
ROAD MILL LEVY FUND**

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
BEGINNING FUNDS	\$ 1,748,510	\$ 1,794,746	\$ 1,205,702
<u>REVENUES</u>			
Sales Taxes			
Property Taxes	\$ 2,432,865	\$ 2,437,321	\$ 2,414,715
Other Taxes			
Intergovernmental			
Licenses/Permits			
Charges for Services	\$ 37,469	\$ 25,000	\$ 38,000
Fines and Forfeits			
Contributions			
Miscellaneous	\$ 79,706	\$ 25,853	\$ 10,575
Sale of Assets			
Rental Income			
Other Financing Sources			
TOTAL REVENUE	\$ 2,550,040	\$ 2,488,174	\$ 2,463,290
<u>EXPENDITURES</u>			
Personnel Services			
Purchased Services	\$ 61,725	\$ 68,746	\$ 68,746
Operating and Maintenance			
Donations			
Capital Outlay	\$ 287,202	\$ 674,786	\$ 235,979
Debt Service			
Marketing			
Special Events			
Public Relations			
Other			
TOTAL EXPENDITURE	\$ 348,927	\$ 743,532	\$ 304,725
Transfers In From Other Funds			
Transfers to Other Funds	\$ 2,154,877	\$ 2,333,686	\$ 2,868,789
NET TRANSFERS	\$ (2,154,877)	\$ (2,333,686)	\$ (2,868,789)
TOTAL SOURCES	\$ 2,550,040	\$ 2,488,174	\$ 2,463,290
TOTAL USES	\$ 2,503,804	\$ 3,077,218	\$ 3,173,514
NET SOURCE (USE) OF FUNDS	\$ 46,236	\$ (589,044)	\$ (710,224)
ENDING FUNDS	\$ 1,794,746	\$ 1,205,702	\$ 495,478

**SPECIAL REVENUE FUND
EXCISE TAX FUND**

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
BEGINNING FUNDS	\$ 1,981,546	\$ 2,074,999	\$ 1,784,403
<u>REVENUES</u>			
Sales Taxes			
Property Taxes			
Other Taxes	\$ 474,959	\$ 135,000	\$ 225,000
Intergovernmental			
Licenses/Permits			
Charges for Services			
Fines and Forfeits			
Contributions			
Miscellaneous	\$ 103,607	\$ 65,574	\$ 57,143
Sale of Assets			
Rental Income			
Other Financing Sources			
TOTAL REVENUE	\$ 578,566	\$ 200,574	\$ 282,143
<u>EXPENDITURES</u>			
Personnel Services			
Purchased Services			
Operating and Maintenance	\$ 35,113	\$ 41,170	\$ 41,921
Donations			
Capital Outlay			
Debt Service			
Marketing			
Special Events			
Public Relations			
Other			
TOTAL EXPENDITURE	\$ 35,113	\$ 41,170	\$ 41,921
Transfers In From Other Funds			
Transfers to Other Funds	\$ 450,000	\$ 450,000	\$ 1,050,000
NET TRANSFERS	\$ (450,000)	\$ (450,000)	\$ (1,050,000)
TOTAL SOURCES	\$ 578,566	\$ 200,574	\$ 282,143
TOTAL USES	\$ 485,113	\$ 491,170	\$ 1,091,921
NET SOURCE (USE) OF FUNDS	\$ 93,453	\$ (290,596)	\$ (809,778)
ENDING FUNDS	\$ 2,074,999	\$ 1,784,403	\$ 974,625

**SPECIAL REVENUE FUND
MARKETING AND SPECIAL EVENTS FUND**

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
BEGINNING FUNDS	\$ 2,487,364	\$ 3,465,743	\$ 3,285,561
<u>REVENUES</u>			
Sales Taxes	\$ 6,091,421	\$ 4,598,994	\$ 4,598,994
Property Taxes			
Other Taxes			
Intergovernmental			
Licenses/Permits			
Charges for Services			
Fines and Forfeits			
Contributions	\$ 1,750	\$ -	
Miscellaneous	\$ 138,979	\$ 34,208	\$ 29,825
Sale of Assets			
Rental Income			
Other Financing Sources			
TOTAL REVENUE	\$ 6,232,150	\$ 4,633,202	\$ 4,628,819
<u>EXPENDITURES</u>			
Personnel Services	\$ 1,077,407	\$ 1,179,409	\$ 1,209,979
Purchased Services	\$ 33,869	\$ 30,595	\$ 68,780
Operating and Maintenance	\$ 137,717	\$ 140,630	\$ 144,898
Donations			
Capital Outlay			
Debt Service			
Marketing	\$ 2,074,651	\$ 1,929,000	\$ 2,017,500
Special Events	\$ 1,555,706	\$ 943,000	\$ 1,700,000
Public Relations	\$ 174,422	\$ 375,000	\$ 185,000
Other			
TOTAL EXPENDITURE	\$ 5,053,771	\$ 4,597,634	\$ 5,326,157
Transfers In From Other Funds			
Transfers to Other Funds	\$ 200,000	\$ 215,750	\$ 219,000
NET TRANSFERS	\$ (200,000)	\$ (215,750)	\$ (219,000)
TOTAL SOURCES	\$ 6,232,150	\$ 4,633,202	\$ 4,628,819
TOTAL USES	\$ 5,253,771	\$ 4,813,384	\$ 5,545,157
NET SOURCE (USE) OF FUNDS	\$ 978,379	\$ (180,182)	\$ (916,338)
ENDING FUNDS	\$ 3,465,743	\$ 3,285,561	\$ 2,369,223

**SPECIAL REVENUE FUND
GROUP SALES FUND**

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
BEGINNING FUNDS	\$ 1,748,888	\$ 2,449,881	\$ 2,321,056
<u>REVENUES</u>			
Sales Taxes	\$ 2,344,662	\$ 1,711,692	\$ 1,711,692
Property Taxes			
Other Taxes			
Intergovernmental			
Licenses/Permits			
Charges for Services			
Fines and Forfeits			
Contributions			
Miscellaneous	\$ 88,456	\$ 26,076	\$ 47,150
Sale of Assets			
Rental Income			
Other Financing Sources			
TOTAL REVENUE	\$ 2,433,118	\$ 1,737,768	\$ 1,758,842
<u>EXPENDITURES</u>			
Personnel Services	\$ 999,884	\$ 1,079,659	\$ 1,138,384
Purchased Services	\$ 49,178	\$ 74,438	\$ 90,782
Operating and Maintenance	\$ 80,683	\$ 89,746	\$ 93,810
Donations			
Capital Outlay			
Debt Service			
Marketing	\$ 402,379	\$ 407,000	\$ 602,000
Special Events			
Public Relations			
Other			
TOTAL EXPENDITURE	\$ 1,532,124	\$ 1,650,843	\$ 1,924,976
Transfers In From Other Funds			
Transfers to Other Funds	\$ 200,000	\$ 215,750	\$ 219,000
NET TRANSFERS	\$ (200,000)	\$ (215,750)	\$ (219,000)
TOTAL SOURCES	\$ 2,433,118	\$ 1,737,768	\$ 1,758,842
TOTAL USES	\$ 1,732,124	\$ 1,866,593	\$ 2,143,976
NET SOURCE (USE) OF FUNDS	\$ 700,994	\$ (128,825)	\$ (385,134)
ENDING FUNDS	\$ 2,449,881	\$ 2,321,056	\$ 1,935,922

**SPECIAL REVENUE FUND
RENEWABLE ENERGY OFFSET PROGRAM FUND**

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
BEGINNING FUNDS	\$ 200,722	\$ 212,450	\$ 103,732
<u>REVENUES</u>			
Sales Taxes			
Property Taxes			
Other Taxes			
Intergovernmental			
Licenses/Permits			
Charges for Services	\$ 16,919	\$ 26,457	\$ 15,000
Fines and Forfeits			
Contributions			
Miscellaneous	\$ 4,809	\$ 1,825	\$ 1,010
Sale of Assets			
Rental Income			
Other Financing Sources			
TOTAL REVENUE	\$ 21,728	\$ 28,282	\$ 16,010
<u>EXPENDITURES</u>			
Personnel Services			
Purchased Services	\$ -	\$ 122,000	\$ 75,000
Operating and Maintenance	\$ 10,000	\$ 15,000	\$ 15,000
Donations			
Capital Outlay			
Debt Service			
Marketing			
Special Events			
Public Relations			
Other			
TOTAL EXPENDITURE	\$ 10,000	\$ 137,000	\$ 90,000
Transfers In From Other Funds			
Transfers to Other Funds			
NET TRANSFERS	\$ -	\$ -	\$ -
TOTAL SOURCES	\$ 21,728	\$ 28,282	\$ 16,010
TOTAL USES	\$ 10,000	\$ 137,000	\$ 90,000
NET SOURCE (USE) OF FUNDS	\$ 11,728	\$ (108,718)	\$ (73,990)
ENDING FUNDS	\$ 212,450	\$ 103,732	\$ 29,742

**SPECIAL REVENUE FUND
POST GRANT FUND**

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
BEGINNING FUNDS	\$ -	\$ (0)	\$ (0)
<u>REVENUES</u>			
Sales Taxes			
Property Taxes			
Other Taxes			
Intergovernmental	\$ 235,240	\$ 195,783	\$ 84,060
Licenses/Permits			
Charges for Services			
Fines and Forfeits			
Contributions			
Miscellaneous			
Sale of Assets			
Rental Income			
Other Financing Sources			
TOTAL REVENUE	\$ 235,240	\$ 195,783	\$ 84,060
<u>EXPENDITURES</u>			
Personnel Services			
Purchased Services			
Operating and Maintenance			
Donations			
Capital Outlay			
Debt Service			
Marketing			
Special Events			
Public Relations			
Other	\$ 235,240	\$ 195,783	\$ 84,060
TOTAL EXPENDITURE	\$ 235,240	\$ 195,783	\$ 84,060
Transfers In From Other Funds			
Transfers to Other Funds			
NET TRANSFERS	\$ -	\$ -	\$ -
TOTAL SOURCES	\$ 235,240	\$ 195,783	\$ 84,060
TOTAL USES	\$ 235,240	\$ 195,783	\$ 84,060
NET SOURCE (USE) OF FUNDS	\$ -	\$ -	\$ -
ENDING FUNDS	\$ (0)	\$ (0)	\$ (0)

DEBT SERVICE FUND
DEBT SERVICE FUND

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
BEGINNING FUNDS	\$ 11,087	\$ 11,638	\$ 11,638
<u>REVENUES</u>			
Sales Taxes			
Property Taxes	\$ 812,884	\$ 261,891	\$ 262,098
Other Taxes			
Intergovernmental			
Licenses/Permits			
Charges for Services			
Fines and Forfeits			
Contributions			
Miscellaneous			
Sale of Assets			
Rental Income			
Other Financing Sources			
TOTAL REVENUE	\$ 812,884	\$ 261,891	\$ 262,098
<u>EXPENDITURES</u>			
Personnel Services			
Purchased Services			
Operating and Maintenance			
Donations			
Capital Outlay			
Debt Service	\$ 812,333	\$ 261,891	\$ 262,098
Marketing			
Special Events			
Public Relations			
Other			
TOTAL EXPENDITURE	\$ 812,333	\$ 261,891	\$ 262,098
Transfers In From Other Funds			
Transfers to Other Funds			
NET TRANSFERS	\$ -	\$ -	\$ -
TOTAL SOURCES	\$ 812,884	\$ 261,891	\$ 262,098
TOTAL USES	\$ 812,333	\$ 261,891	\$ 262,098
NET SOURCE (USE) OF FUNDS	\$ 551	\$ -	\$ -
ENDING FUNDS	\$ 11,638	\$ 11,638	\$ 11,638

**SPECIAL REVENUE FUND
CAPITAL IMPROVEMENT PROGRAM FUND**

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
BEGINNING FUNDS	\$ 5,445,881	\$ 5,087,839	\$ 3,682,053
<u>REVENUES</u>			
Sales Taxes			
Property Taxes			
Other Taxes			
Intergovernmental	\$ 83,067	\$ 416,933	\$ -
Licenses/Permits			
Charges for Services			
Fines and Forfeits			
Contributions	\$ 62,500	\$ 747,500	\$ 300,000
Miscellaneous	\$ 131,353	\$ 40,926	\$ -
Sale of Assets			
Rental Income			
Other Financing Sources			
TOTAL REVENUE	\$ 276,920	\$ 1,205,359	\$ 300,000
<u>EXPENDITURES</u>			
Personnel Services			
Purchased Services			
Operating and Maintenance			
Donations			
Capital Outlay	\$ 5,661,889	\$ 6,161,145	\$ 5,889,021
Debt Service			
Marketing			
Special Events			
Public Relations			
Other			
TOTAL EXPENDITURE	\$ 5,661,889	\$ 6,161,145	\$ 5,889,021
Transfers In From Other Funds	\$ 5,026,927	\$ 3,550,000	\$ 4,168,382
Transfers to Other Funds			
NET TRANSFERS	\$ 5,026,927	\$ 3,550,000	\$ 4,168,382
TOTAL SOURCES	\$ 5,303,847	\$ 4,755,359	\$ 4,468,382
TOTAL USES	\$ 5,661,889	\$ 6,161,145	\$ 5,889,021
NET SOURCE (USE) OF FUNDS	\$ (358,042)	\$ (1,405,786)	\$ (1,420,639)
ENDING FUNDS	\$ 5,087,839	\$ 3,682,053	\$ 2,261,414

**SPECIAL REVENUE FUND
CAPITAL EQUIPMENT RESERVE FUND**

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
BEGINNING FUNDS	\$ 2,529,224	\$ 3,389,321	\$ 4,359,878
<u>REVENUES</u>			
Sales Taxes			
Property Taxes			
Other Taxes			
Intergovernmental	\$ 50,000	\$ 100,000	\$ 300,000
Licenses/Permits			
Charges for Services			
Fines and Forfeits			
Contributions			
Miscellaneous			
Sale of Assets	\$ 19,025	\$ -	\$ -
Rental Income			
Other Financing Sources			
TOTAL REVENUE	\$ 69,025	\$ 100,000	\$ 300,000
<u>EXPENDITURES</u>			
Personnel Services			
Purchased Services			
Operating and Maintenance			
Donations			
Capital Outlay	\$ 628,928	\$ 549,443	\$ 830,284
Debt Service			
Marketing			
Special Events			
Public Relations			
Other			
TOTAL EXPENDITURE	\$ 628,928	\$ 549,443	\$ 830,284
Transfers In From Other Funds	\$ 1,420,000	\$ 1,420,000	\$ 1,458,000
Transfers to Other Funds			
NET TRANSFERS	\$ 1,420,000	\$ 1,420,000	\$ 1,458,000
TOTAL SOURCES	\$ 1,489,025	\$ 1,520,000	\$ 1,758,000
TOTAL USES	\$ 628,928	\$ 549,443	\$ 830,284
NET SOURCE (USE) OF FUNDS	\$ 860,097	\$ 970,557	\$ 927,716
ENDING FUNDS	\$ 3,389,321	\$ 4,359,878	\$ 5,287,594

**ENTERPRISE FUND
HOUSING FUND**

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
BEGINNING FUNDS	\$ 3,380,623	\$ 4,211,510	\$ 3,757,140
<u>REVENUES</u>			
Sales Taxes			
Property Taxes			
Other Taxes			
Intergovernmental			
Licenses/Permits			
Charges for Services			
Fines and Forfeits			
Contributions			
Miscellaneous	\$ 208,387	\$ 85,431	\$ 66,675
Sale of Assets			
Rental Income	\$ 2,744,311	\$ 2,781,820	\$ 2,781,820
Other Financing Sources			
TOTAL REVENUE	\$ 2,952,698	\$ 2,867,251	\$ 2,848,495
<u>EXPENDITURES</u>			
Personnel Services	\$ 772,982	\$ 870,251	\$ 897,378
Purchased Services	\$ 403,699	\$ 439,874	\$ 434,528
Operating and Maintenance	\$ 155,068	\$ 168,581	\$ 191,007
Donations			
Capital Outlay	\$ 385,062	\$ 142,915	\$ 227,606
Debt Service			
Marketing			
Special Events			
Public Relations			
Other	\$ -	\$ -	\$ -
TOTAL EXPENDITURE	\$ 1,716,811	\$ 1,621,621	\$ 1,750,519
Transfers In From Other Funds			
Transfers to Other Funds	\$ 405,000	\$ 1,700,000	\$ 1,150,000
NET TRANSFERS	\$ (405,000)	\$ (1,700,000)	\$ (1,150,000)
TOTAL SOURCES	\$ 2,952,698	\$ 2,867,251	\$ 2,848,495
TOTAL USES	\$ 2,121,811	\$ 3,321,621	\$ 2,900,519
NET SOURCE (USE) OF FUNDS	\$ 830,887	\$ (454,370)	\$ (52,024)
ENDING FUNDS	\$ 4,211,510	\$ 3,757,140	\$ 3,705,116

**ENTERPRISE FUND
CARRIAGE WAY FUND**

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
BEGINNING FUNDS		\$ 5,523	\$ 1,192
<u>REVENUES</u>			
Sales Taxes			
Property Taxes			
Other Taxes			
Intergovernmental			
Licenses/Permits			
Charges for Services			
Fines and Forfeits			
Contributions			
Miscellaneous	\$ 707	\$ 500	\$ 282
Sale of Assets			
Rental Income	\$ 103,935	\$ 176,175	\$ 179,960
Other Financing Sources	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 104,642	\$ 176,675	\$ 180,242
<u>EXPENDITURES</u>			
Personnel Services			
Purchased Services	\$ 17,108	\$ 26,715	\$ 26,715
Operating and Maintenance	\$ 1,202	\$ 14,957	\$ 14,957
Donations			
Capital Outlay			
Debt Service	\$ 85,809	\$ 139,334	\$ 138,806
Marketing			
Special Events			
Public Relations			
Other	\$ -		
TOTAL EXPENDITURE	\$ 104,119	\$ 181,006	\$ 180,478
Transfers In From Other Funds	\$ 5,000	\$ -	\$ -
Transfers to Other Funds			
NET TRANSFERS	\$ 5,000	\$ -	\$ -
TOTAL SOURCES	\$ 109,642	\$ 176,675	\$ 180,242
TOTAL USES	\$ 104,119	\$ 181,006	\$ 180,478
NET SOURCE (USE) OF FUNDS	\$ 5,523	\$ (4,331)	\$ (236)
ENDING FUNDS	\$ 5,523	\$ 1,192	\$ 956

CONSOLIDATED FUND BALANCE STATEMENT

2020 Statement	Beginning	2020	Ending
FUND	Fund Balance	Increase/	Fund Balance
	<u>1/1/2020</u>	<u>(Decrease)</u>	<u>12/31/2020</u>
General Fund	\$ 18,312,603	\$ (1,740,806)	\$ 16,571,797
Lottery Fund	\$ 65,057	\$ 5,286	\$ 70,343
Real Estate Transfer Tax Fund	\$ 7,600,663	\$ (798,260)	\$ 6,802,403
Road Fund	\$ 1,794,746	\$ (589,044)	\$ 1,205,702
Excise Tax Fund	\$ 2,074,999	\$ (290,596)	\$ 1,784,403
Marketing & Special Events Fund	\$ 3,465,743	\$ (180,182)	\$ 3,285,561
Group Sales Fund	\$ 2,449,881	\$ (128,825)	\$ 2,321,056
POST Grant Fund	\$ -	\$ -	\$ -
Renewable Enerfy Offset Program	\$ 212,450	\$ (108,718)	\$ 103,732
Debt Service Fund	\$ 11,638	\$ -	\$ 11,638
Capital Improvement Program Fund	\$ 5,087,839	\$ (1,405,786)	\$ 3,682,053
Capital Equipment Reserve Fund	\$ 3,389,321	\$ 970,557	\$ 4,359,878
Housing Fund	\$ 4,211,510	\$ (454,370)	\$ 3,757,140
Carriage Way Fund	\$ 5,523	\$ (4,331)	\$ 1,192
TOTAL	\$ 48,681,973	\$ (4,725,075)	\$ 43,956,898

2021 Statement	Beginning	2021	Ending
FUND	Fund Balance	Increase/	Fund Balance
	<u>1/1/2021</u>	<u>(Decrease)</u>	<u>12/31/2021</u>
General Fund	\$ 16,571,797	\$ (1,687,017)	\$ 14,884,780
Lottery Fund	\$ 70,343	\$ 5,891	\$ 76,234
Real Estate Transfer Tax Fund	\$ 6,802,403	\$ (269,964)	\$ 6,532,439
Road Fund	\$ 1,205,702	\$ (710,224)	\$ 495,478
Excise Tax Fund	\$ 1,784,403	\$ (809,778)	\$ 974,625
Marketing & Special Events Fund	\$ 3,285,561	\$ (916,338)	\$ 2,369,223
Group Sales Fund	\$ 2,321,056	\$ (385,134)	\$ 1,935,922
POST Grant Fund	\$ -	\$ -	\$ -
Renewable Enerfy Offset Program	\$ 103,732	\$ (73,990)	\$ 29,742
Debt Service Fund	\$ 11,638	\$ -	\$ 11,638
Capital Improvement Program Fund	\$ 3,682,053	\$ (1,420,639)	\$ 2,261,414
Capital Equipment Reserve Fund	\$ 4,359,878	\$ 927,716	\$ 5,287,594
Housing Fund	\$ 3,757,140	\$ (52,024)	\$ 3,705,116
Carriage Way Fund	\$ 1,192	\$ (236)	\$ 956
TOTAL	\$ 43,956,898	\$ (5,391,737)	\$ 38,565,161

Five-Year Budget Summaries per Fund

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
GENERAL FUND					
Beginning Fund Balance	\$ 16,571,797	\$ 14,884,780	\$ 12,971,356	\$ 11,655,896	\$ 9,850,901
Revenues	\$ 18,854,129	\$ 19,018,285	\$ 18,611,482	\$ 18,931,816	\$ 19,342,870
Expenditures	\$ 20,541,146	\$ 20,931,709	\$ 19,926,942	\$ 20,736,811	\$ 21,484,194
Ending Fund Balance	\$ 14,884,780	\$ 12,971,356	\$ 11,655,896	\$ 9,850,901	\$ 7,709,577
LOTTERY FUND					
Beginning Fund Balance	\$ 70,343	\$ 76,234	\$ 82,992	\$ 90,643	\$ 99,213
Revenues	\$ 28,891	\$ 29,758	\$ 30,651	\$ 31,570	\$ 32,517
Expenditures	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000
Ending Fund Balance	\$ 76,234	\$ 82,992	\$ 90,643	\$ 99,213	\$ 108,730
REAL ESTATE TRANSFER TAX FUND					
Beginning Fund Balance	\$ 6,802,403	\$ 6,532,439	\$ 6,158,858	\$ 6,093,591	\$ 5,898,233
Revenues	\$ 2,685,500	\$ 2,636,400	\$ 2,737,480	\$ 2,738,600	\$ 2,740,000
Expenditures	\$ 2,955,464	\$ 3,009,981	\$ 2,802,747	\$ 2,933,958	\$ 3,306,018
Ending Fund Balance	\$ 6,532,439	\$ 6,158,858	\$ 6,093,591	\$ 5,898,233	\$ 5,332,215
ROAD MILL LEVY FUND					
Beginning Fund Balance	\$ 1,205,702	\$ 495,478	\$ (98,897)	\$ (257,337)	\$ (432,459)
Revenues	\$ 2,463,290	\$ 2,511,901	\$ 2,561,488	\$ 2,612,071	\$ 2,663,667
Expenditures	\$ 3,173,514	\$ 3,106,276	\$ 2,719,928	\$ 2,787,193	\$ 2,877,368
Ending Fund Balance	\$ 495,478	\$ (98,897)	\$ (257,337)	\$ (432,459)	\$ (646,160)
EXCISE TAX FUND					
Beginning Fund Balance	\$ 1,784,403	\$ 974,625	\$ 1,215,868	\$ 1,433,166	\$ 1,626,552
Revenues	\$ 282,143	\$ 283,856	\$ 260,622	\$ 237,442	\$ 239,314
Expenditures	\$ 1,091,921	\$ 42,613	\$ 43,324	\$ 44,056	\$ 44,812
Ending Fund Balance	\$ 974,625	\$ 1,215,868	\$ 1,433,166	\$ 1,626,552	\$ 1,821,054
MARKETING & SPECIAL EVENTS FUND					
Beginning Fund Balance	\$ 3,285,561	\$ 2,369,223	\$ 1,351,075	\$ 296,211	\$ (755,013)
Revenues	\$ 4,628,819	\$ 4,779,808	\$ 4,922,453	\$ 5,069,376	\$ 5,220,708
Expenditures	\$ 5,545,157	\$ 5,797,956	\$ 5,977,317	\$ 6,120,600	\$ 6,191,217
Ending Fund Balance	\$ 2,369,223	\$ 1,351,075	\$ 296,211	\$ (755,013)	\$ (1,725,522)
GROUP SALES FUND					
Beginning Fund Balance	\$ 2,321,056	\$ 1,935,922	\$ 1,416,163	\$ 869,235	\$ 305,414
Revenues	\$ 1,758,842	\$ 1,797,557	\$ 1,850,823	\$ 1,905,689	\$ 1,962,199
Expenditures	\$ 2,143,976	\$ 2,317,316	\$ 2,397,751	\$ 2,469,510	\$ 2,531,886
Ending Fund Balance	\$ 1,935,922	\$ 1,416,163	\$ 869,235	\$ 305,414	\$ (264,273)
RENEWABLE ENERGY OFFSET FUND					
Beginning Fund Balance	\$ 103,732	\$ 29,742	\$ 30,782	\$ 31,854	\$ 32,958
Revenues	\$ 16,010	\$ 16,040	\$ 16,072	\$ 16,104	\$ 16,137
Expenditures	\$ 90,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Ending Fund Balance	\$ 29,742	\$ 30,782	\$ 31,854	\$ 32,958	\$ 34,095
POST GRANT FUND					
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues	\$ 84,060	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 84,060	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -

Five-Year Budget Summaries per Fund

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
DEBT SERVICE FUND					
Beginning Fund Balance	\$ 11,638	\$ 11,638	\$ 11,638	\$ 11,638	\$ 11,638
Revenues	\$ 262,098	\$ 262,199	\$ 262,194	\$ 262,082	\$ 261,863
Expenditures	\$ 262,098	\$ 262,199	\$ 262,194	\$ 262,082	\$ 261,863
Ending Fund Balance	\$ 11,638	\$ 11,638	\$ 11,638	\$ 11,638	\$ 11,638
CAPITAL IMPROVEMENT PROGRAM FUND					
Beginning Fund Balance	\$ 3,682,053	\$ 2,261,414	\$ 2,661,414	\$ 3,061,414	\$ 3,461,414
Revenues	\$ 4,468,382	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
Expenditures	\$ 5,889,021	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 2,261,414	\$ 2,661,414	\$ 3,061,414	\$ 3,461,414	\$ 3,861,414
CAPITAL EQUIPMENT RESERVE FUND					
Beginning Fund Balance	\$ 4,359,878	\$ 5,287,594	\$ 3,541,475	\$ 4,448,168	\$ 3,994,354
Revenues	\$ 1,758,000	\$ 1,670,000	\$ 1,620,000	\$ 2,320,000	\$ 1,920,000
Expenditures	\$ 830,284	\$ 3,416,119	\$ 713,307	\$ 2,773,814	\$ 2,078,547
Ending Fund Balance	\$ 5,287,594	\$ 3,541,475	\$ 4,448,168	\$ 3,994,354	\$ 3,835,807
HOUSING FUND					
Beginning Fund Balance	\$ 3,757,140	\$ 3,705,116	\$ 4,916,987	\$ 6,158,744	\$ 7,345,705
Revenues	\$ 2,848,495	\$ 2,893,016	\$ 2,937,555	\$ 2,982,112	\$ 3,026,688
Expenditures	\$ 2,900,519	\$ 1,681,145	\$ 1,695,798	\$ 1,795,151	\$ 1,838,966
Ending Fund Balance	\$ 3,705,116	\$ 4,916,987	\$ 6,158,744	\$ 7,345,705	\$ 8,533,427
CARRIAGE WAY FUND					
Beginning Fund Balance	\$ 1,192	\$ 956	\$ 2,168	\$ 5,917	\$ 11,264
Revenues	\$ 180,242	\$ 182,408	\$ 184,573	\$ 186,739	\$ 188,905
Expenditures	\$ 180,478	\$ 181,196	\$ 180,824	\$ 181,392	\$ 181,869
Ending Fund Balance	\$ 956	\$ 2,168	\$ 5,917	\$ 11,264	\$ 18,300



FINANCIAL OVERVIEW

The financial condition of the Town of Snowmass Village continues to be sound. While the COVID-19 pandemic certainly affected the Town's operations and finances, the Town has been able to manage through it and maintain the emergency reserves throughout. The Town continues to budget conservatively on both the revenues and expenditures while remaining realistic. The economic condition of the village over the past year has been managed by adjusting the summer events and activities to maintain the vibrancy of the summer season. In 2021, we are budgeting a 0% increase in sales tax revenues primarily due to the fact that 75% of the town's sales taxes are derived in the winter, which is highly dependent on snowfall/visitors/pandemic. As stated in the Budget Message, the 2021 budget was prepared using a variety of standards within the budget philosophy that were put in place in 2003. The primary topics of the philosophy are to: limit expenditures to available resources; use the most restricted funds first; fund the Capital Equipment Replacement Program; identify funds available/reserves; use one-time funds for one-time costs; continue the development of a capital improvement program and budgeting the emergency/contingency reserve. All funds of the town are appropriated by resolution.

Financial Policies

Over the years, the Town continues to develop financial planning policies. During 2020, the Town reaffirmed the following:

Balanced Budget- the Town will adopt a balanced budget, which limits expenditures to available resources. If the Town does not adopt a balanced budget, this will be noted in the minutes of the Public Hearing. The Town will be using unappropriated reserves in 2021 mainly towards capital projects/programs.

Long-Range Planning- the Town has continued to prepare a 5-year operating budget for all funds. After the operating budget is developed, the Town develops the Capital Improvement Projects Fund using staff input, community input, planning documents and Council initiatives. The capital projects budget is developed with the knowledge that economic changes, development proposals, council member changes and land use changes can influence changes to the budget. The 5-year operating budget and the 5-year capital projects budgets are developed in tandem to ensure that funding is available from the various revenue sources, however, the 5-year budget is for planning purposes. A five-year summary for all funds is shown at the end of the Fund Structure & Description

FINANCIAL OVERVIEW

section prior to the Financial Overview. The budget policies are driven by the budget philosophies and includes a balanced budget, continuing to look for cost and service efficiencies, using most restricted funds first, identify funds available and the use of one-time funds for one-time costs. Cash and investments are driven by the Towns investment policy. The Long-Range Planning includes capital projects that are based on the Town Councils Goals adopted in April 2019. The Introduction section in this budget document outlines the Town Councils “Goals for the Future” and describes what funding is available and budgeted towards the various goals.

Asset Inventory- Existing capital assets include the Employee Housing buildings, Transportation Bus Facility, Operations Facility, Entryway/Rodeo Property, Little Red Schoolhouse, Recreation Facility, Town Hall, Building 6, Gym and Transit Depot as well as various parking lots, roads and vacant land. The Facility Maintenance Division is responsible for assessing the condition of these assets and in conjunction with the capital building/equipment plan recommends, on an annual basis, improvements to be made. Infrastructure assessment is conducted annually by the Public Works Department using the Paser Rating System. This data is then used to determine the following year infrastructure improvements. The Town Council approves a Capital Replacement and Reserve Plan, which includes funding for annual maintenance and future replacement of major components of the Towns assets.

Revenue Policies

The Town continues to diversify our revenue sources by identifying potential charges, fees, grants, mitigation funds and contributions. At the start of the budget process, each department is directed to evaluate potential new or increased revenue sources. The majority of the Towns fees and charges are either set by ordinance or by resolution at the Town Council level based on input from staff. The Town strives for a 100% cost recovery for our planning and building services. Solid Waste is 100% cost recovered including our recycling program. One-time revenues are used for one-time expenditures. Unpredictable major revenue sources such as sales taxes and real estate transfer taxes are strictly monitored. Sales taxes and Real Estate Transfer taxes are reported monthly to the Town Council, Town Manager, Financial Advisory Board, press and the Town’s website. The Town uses other economic indicators such as trash pickup, bus ridership, skier visits and occupancy rates to indicate changes in tourist activity that would affect Town sales tax revenues. This information is used to make budget adjustments as necessary.

Investment Policy

The Town adheres to the state statute of the State of Colorado for allowable investments as directed by the Town Treasurer. All funds must bear the name Town of Snowmass Village. It is the policy of the Town of Snowmass Village to reduce overall portfolio risks (safety of funds) while attaining market average rates of return. Liquidity shall be assured through practices ensuring that the

FINANCIAL OVERVIEW

next disbursement date and payroll date are covered through maturing investments.

Expenditure Policies

Department Heads and Division Heads receive a monthly variance report that details actual expenditures to budget to review and to report discrepancies or anomalies to the Finance Director. In addition, the Finance Department also reviews the monthly variance reports and follows up with Department Heads on any concerns they may have. The Town Manager is then updated on any expenditure variances of significance that need to be brought to the Town Council's attention. In addition, the Town has put in place a purchasing policy for all Town departments to follow. The Town's Home Rule Charter that was adopted by the electorate specifically identifies the types and uses of various debt instruments that the Town can use. Further, the charter specifically states that there shall be no limitation on the amount of bonds or other securities the Town may issue. That being said, the Town's policy on issuing debt is to use the rule of thumb of having no more than 10% of the Town's assessed valuation outstanding. This policy is driven by what the market may consider a reasonable amount to have outstanding and the Town's bond rating. In 2005, the Town Council reaffirmed their desire not to set a debt limitation. The Town is required under Colorado State Law (Amendment One) also known as the Tabor Amendment to set aside 3% of fiscal year spending as an emergency reserve. The Town recognizes the volatility of sales tax revenues and sets aside 30% of operating revenues as a contingency reserve in the General Fund. A budget to actual analysis is conducted each month by the Finance Department. Variance reports are reviewed monthly by department and division heads. Being a small municipality, any major deviations are discussed or brought up during our weekly staff meetings.

Debt Policy

The Home Rule Charter specifically states that there shall be no limitation on the bonds or other securities the Town may issue. The Town may borrow money and issue any legally recognized security subject to the limitations contained in the Home Rule Charter including, but not limited to: Short Term Notes, Emergency Notes, Anticipation Warrants, General Obligation Bonds, Revenue Bonds, Industrial Development Revenue Bonds, Special Assessment Bonds, Anticipation Notes, Refunding Securities, Lease Purchases and Installment Purchase Agreements.

FINANCIAL OVERVIEW

FUND BALANCES Note: Transfers in/out are included in the Other (Net columns)

Town of Snowmass Village

All Funds - Budget Summary - 2021 Budget

Fund	Beginning Fund Balance	Revenues	Expenditures	Other/Net	Ending Fund Balance
General Fund	\$16,571,797	\$ 14,284,246	\$ (17,838,939)	\$ 1,867,676	\$14,884,780
Debt Service Fund	\$ 11,638	\$ 262,098	\$ (262,098)	\$ -	\$ 11,638
Lottery Fund	\$ 70,343	\$ 28,891	\$ -	\$ (23,000)	\$ 76,234
RETT Fund	\$6,802,403	\$ 2,685,500	\$ (71,520)	\$(2,883,944)	\$ 6,532,439
Road Fund	\$ 1,205,702	\$ 2,463,290	\$ (304,725)	\$(2,868,789)	\$ 495,478
Excise Tax Fund	\$ 1,784,403	\$ 282,143	\$ (41,921)	\$(1,050,000)	\$ 974,625
Marketing Fund	\$ 3,285,561	\$ 4,628,819	\$ (5,326,157)	\$ (219,000)	\$ 2,369,223
Group Sales Fund	\$ 2,321,056	\$ 1,758,842	\$ (1,924,976)	\$ (219,000)	\$ 1,935,922
Reop Fund	\$ 103,732	\$ 16,010	\$ (90,000)	\$ -	\$ 29,742
POST Fund	\$ -	\$ 84,060	\$ (84,060)	\$ -	\$ -
CERF Fund	\$4,359,878	\$ 300,000	\$ (830,284)	\$ 1,458,000	\$ 5,287,594
CIP Fund	\$3,682,053	\$ 300,000	\$ (5,889,021)	\$ 4,168,382	\$ 2,261,414
Housing Fund	\$ 3,757,140	\$ 2,848,495	\$ (1,563,732)	\$(1,336,787)	\$ 3,705,116
Carriageway Fund	\$ 1,192	\$ 180,242	\$ (180,478)	\$ -	\$ 956
TOTAL Funds	\$43,956,898	\$ 30,122,636	\$(34,407,911)	\$(1,106,462)	\$38,565,161

Fund Balance/Fund Equity (see above chart) refers to the difference between assets and liabilities. Fund Balance for the Town includes restricted, unassigned, designated, non-spendable and assigned funds. Fund Equity for the Enterprise Funds includes restricted, unassigned, designated, non-spendable and assigned funds. The net change in the General Fund fund balance is a decrease of \$1,687,017 or 10.2% in order to fund one-time expenditures and the transfer out to the Capital Improvement Fund (CIP). The Town considers the year-end carryover as the total fund balance. Changes in Fund Balance over 10% in significant funds includes the General Fund as stated above. The Road Fund decreases by 58.9% due to using reserves for projects in 2021. The Excise Tax Fund decreases by 45.4% due to transferring funds to the CIP Fund for housing projects. The Marketing Fund decreases by 27.9% due to expenditures exceeding revenues and using unspent funds carried over from 2020 for operations. The Group Sales Fund decreases by 16.6% due to expenditures exceeding revenues and using funds carried over from 2020 for operations. The REOP Fund decreases by 71.3% due to a special project using unappropriated reserves. The CERF Fund increases by 21.3% due to transfers in for scheduled vehicle replacements in 2021 and beyond. The CIP Fund decreases by 38.6% due

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to funding projects from existing reserves. The Carriageway Fund decreases by 19.8% due to revenues exceeding expenditures.

TOWN OF SNOWMASS VILLAGE
General Fund
Fund Balance/Appropriations

Description	Balance @ 12/31/2020	Additions	Deletions	Balance @ 12/31/2021
Inventory	\$ 160,000			\$ 160,000
Prepaid Expenses	\$ 100,000			\$ 100,000
Emergency Contingency	\$ 498,102			\$ 498,102
Town Hall COP-Cougar Canyon	\$ 900,000		\$ 90,000	\$ 810,000
Holy Cross Enhancement	\$ 287,138	\$ 108,334		\$ 395,472
Comcast-PEG Fees	\$ 8,306	\$ 7,100		\$ 15,406
Insurance Liability Reserve	\$ 663,024			\$ 663,024
Building/Equipment Reserve	\$ 894,888	\$ 95,000		\$ 989,888
Marijuana/Tobacco Tax	\$ 102,252	\$ 103,000		\$ 205,252
Road Fund-Emergency Reserve	\$ 93,518		\$ 14,270	\$ 79,248
Contingency-25% Opertng Rev	\$ 5,605,874		\$ 133,536	\$ 5,472,339
Funds Available	<u>\$ 7,258,695</u>		<u>\$1,762,646</u>	<u>\$ 5,496,049</u>
TOTAL	\$16,571,797	\$ 313,434	\$2,000,451	\$14,884,780

Net Change in Fund Balance = \$(1,687,017)

The Town created the CERF to manage the fleet purchases for the Town, which is funded through transfers in from other funds and federal grant monies and the CIP Fund, which consists of transfers in from other funds.

Revenues

The combined revenue for all funds of the Town of Snowmass Village is projected to be \$40,318,901 including transfers and other revenues. The General Fund accounts for approximately 47% of the total revenues. General Fund revenues include increases in grant funding, building revenues, recreation memberships, ski corporation mitigation fees, and parking violations. The following section provides a breakdown of the revenues per fund as well as supplemental information on sales tax growth and real estate transfer taxes. The major funds of the Town of Snowmass Village are the General Fund, Real Estate Transfer Tax Fund, Excise Tax Fund, Marketing & Special Events and the Road Fund. Following the combined funds revenue chart are projections and trends of approximately 85% of the Town’s revenue sources.

FINANCIAL OVERVIEW

Revenue Comparison-All Funds

(Includes transfer between and other revenues)

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	2021 Percent of Total
GENERAL FUND	\$20,198,530	\$ 18,619,744	\$ 18,854,129	47%
HOUSING FUND	\$ 2,952,698	\$ 2,867,251	\$ 2,848,495	7%
DEBT SERVICE FUND	\$ 812,884	\$ 261,891	\$ 262,098	1%
REOP FUND	\$ 21,728	\$ 28,282	\$ 16,010	0%
CARRIAGEWAY FUND	\$ 109,642	\$ 176,675	\$ 180,242	0%
LOTTERY FUND	\$ 34,881	\$ 28,286	\$ 28,891	0%
REAL ESTATE TRANSFER TAX	\$ 4,139,498	\$ 2,730,000	\$ 2,685,500	7%
EXCISE TAX FUND	\$ 578,566	\$ 200,574	\$ 282,143	1%
ROAD MILL LEVY FUND	\$ 2,550,040	\$ 2,488,174	\$ 2,463,290	6%
POST GRANT FUND	\$ 235,240	\$ 195,783	\$ 84,060	0%
GROUP SALES FUND	\$ 2,433,118	\$ 1,737,768	\$ 1,758,842	4%
MARKETING/SPECIAL EVENTS	\$ 6,232,150	\$ 4,633,202	\$ 4,628,819	11%
CAPITAL EQUIP RESERVE FUND	\$ 1,489,025	\$ 1,520,000	\$ 1,758,000	4%
CAPITAL IMPROVEMENT FUND	<u>\$ 5,303,847</u>	<u>\$ 4,755,359</u>	<u>\$ 4,468,382</u>	<u>11%</u>
TOTAL	\$47,091,847	\$ 40,242,989	\$ 40,318,901	100%

MAJOR REVENUES SOURCES:

Sales Taxes – This revenue source is one that is actively monitored to ensure that Town expenditures will be met. The combined sales taxes account for approximately 30% of the total general fund revenues in 2021.

Projection Method

Town and County Sales Tax revenues are projected based on historical trends and economic conditions. Input is sought from similarly situated resort public entities. Staff

also reviews projected occupancy reports for the upcoming year. During the COVID-19 pandemic, the Town needed to adjust our original sales tax projections down due the closure of the ski area mid-March. Summer sales tax were also adjusted down due to the public health order restrictions limiting the

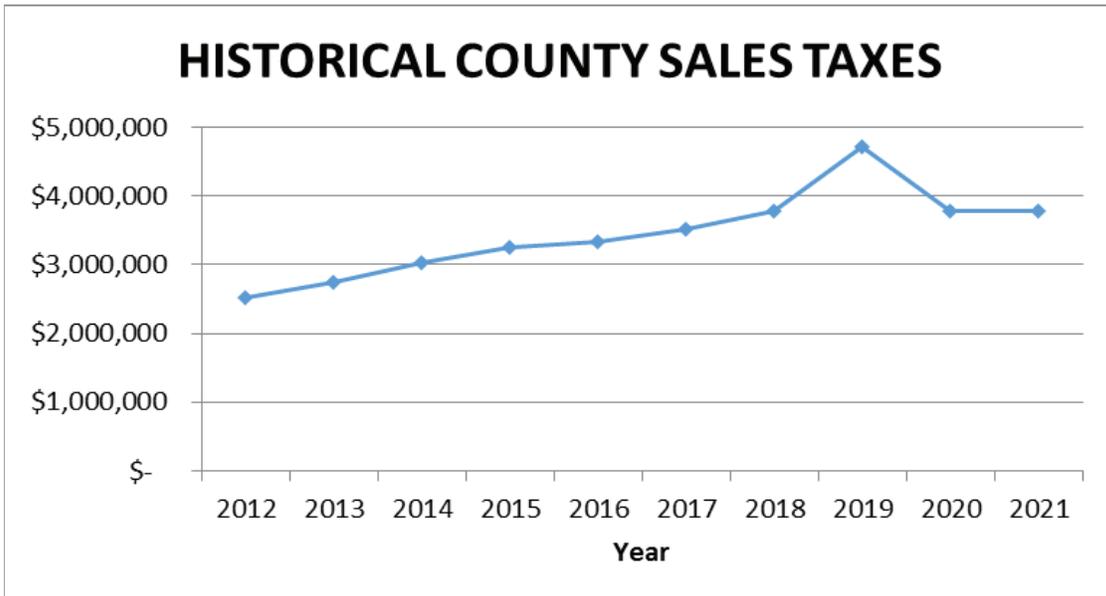
FINANCIAL OVERVIEW

number of patrons in restaurants and hotels. A 0% change over 2020 projections is used for the 2021 budget for Town Sales Taxes and County Sales Taxes.

Town Sales Taxes



County Sales Taxes



FINANCIAL OVERVIEW

Intergovernmental Revenues- The revenue sources for this category are received by the Town from other governmental agencies such as the Federal, State, County or local government. This category includes Cigarette Tax, Highway Users Tax, County Road and Bridge, Federal grant funds and a few local government grants or revenues. In 2020, the Town also received CARES Grant dollars.

Projection Method

There are various projection methods used to determine the budgeted amount including historical averages, reimbursements based on budgeted expenditures, etc. As an example, Cigarette Tax is based on historical revenues. The Federal Grant is based off of a formula used for transit operations based on transit expenditures. There is decrease from 2020 projected to 2021 in total revenues in this category for grants and the RTA service contract. This decrease is due to receiving CARES grant dollars in 2020 that the Town is not expecting to receive in 2021. The total for 2021 is \$1,041,254.

Licenses/Permits- This category of revenue includes Liquor Licenses, Business/Sales Tax Licenses, Contractor Licenses, Building Permits, Electrical Permits, Animal Licenses and Alarm Permits. The revenue from the licenses is fairly stable year-to-year, but will fluctuate due to new developments or construction. Permits fluctuate based on the amount of activity we have in the building industry.

Projection Method

Licenses are budgeted based on previous years revenues plus additional licenses applied for and non-renewal of current license holders for the future. Permits are budgeted based on the yearly averages of similar building/electrical permits issued plus (or minus) new development within the village. Building permits increase in 2021 due to the Base Village development and the Snowmass Center development.

Charges for Services- These revenues are considered fees for services and include planning fees, plan check fees, pool and fitness center fees, transportation/parking fees, solid waste fees and a few other miscellaneous categories.

Projection Method

Charges for services are budgeted by each department based on historical trends and any additional activity they may be anticipating as well as increases in fees. For 2021, the town budgeted flat for solid waste fees, a reduction in Recreation Memberships due to COVID-19 and an increase in Transportation

FINANCIAL OVERVIEW

Parking fees for 2021 over 2020 due to the early closure of the ski area in 2020, that is not anticipated in 2021 .

Interest Income-Every fund has interest earnings on their cash in bank and investments.

Projection Method

The interest income budget is based on a prepared spreadsheet that has the monthly cash flows broken up between the various types of investment vehicles and the corresponding interest rates for each type of investment. These are then calculated to obtain the interest earnings per fund. Adjustments are made to these numbers to account for changes in cash flows from the previous year. Interest income is down in 2020 due to lower interest rates and budgeted lower in 2021.

Ski Corp Contributions-This contribution is received from the Aspen Skiing Company to the Town as a result of an ordinance approving the ski area expansion in East Village.

Projection Method

This revenue is based on a formula that multiplies the previous year's skier visits by an amount per skier visit plus the estimated Denver/Boulder consumer price index percentage change (1.45%) and (2%). This number is based on a projection of skier visits (664,914). An annual reconciliation is made and a payment adjustment is performed by June 30th of each year.

Housing and Carriageway Fund Revenues

Rents-Each of these funds receive rents as their major revenue source. The rents are derived from the monthly payments received from the tenants.

Projection Method

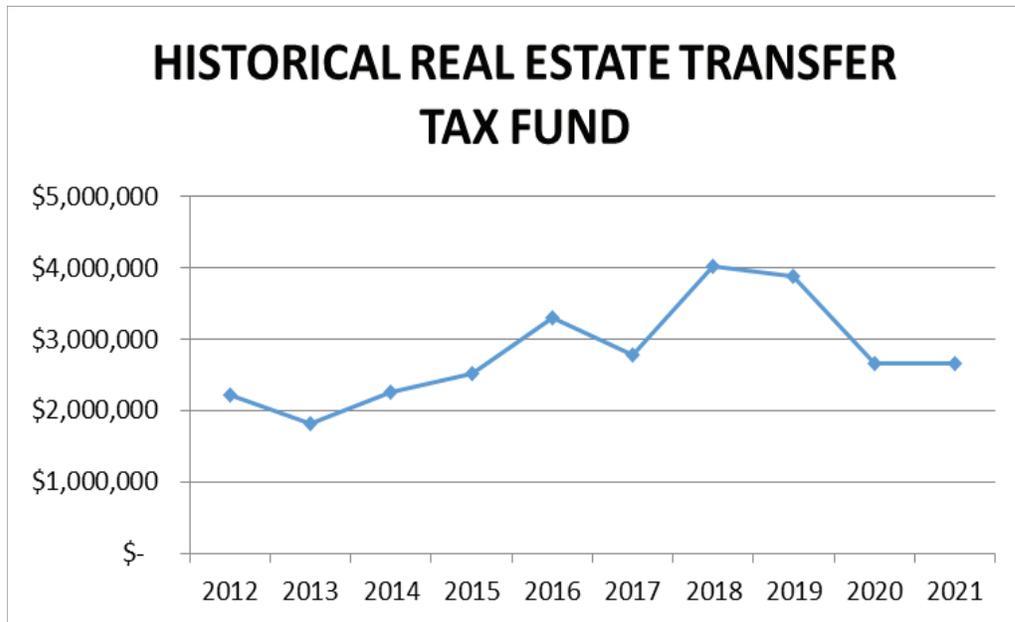
Rents are budgeted to cover the annual operating, maintenance and capital expenses on the buildings and grounds. The Town Council, based on staff recommendation, did not increase rental rates in our employee housing complexes in 2021 due to the impact of COVID-19 on the employee housing tenants and their ability to work or find jobs to cover their rent.

Real Estate Transfer Taxes

Real Estate Transfer Tax is based on 1% consideration of the sale or transfer of real property. It can be directly affected by the economic conditions of both the local economy and the national economy as many homes are owned by second homeowners. It is also affected by new development in the Town as the lots are

FINANCIAL OVERVIEW

sold off or fractional ownerships are sold. In November of 2004, the electorate of Snowmass Village voted to extend the tax in perpetuity.



Projection Method

Real Estate Transfer Tax projections are based on economic conditions, projected sales of real property from new developments and historical trends. Toward the end of 2020, we saw a large influx in sales in the Village, although we had budgeted much lower. In 2021, we budgeted flat to 2020 at \$2,650,000.

Lottery/Conservation Trust Fund

Lottery Revenues – Lottery revenues are received from the State of Colorado Conservation Trust Funds on a per capita basis.

Projection Method

There is very little change (either up or down) from one year to the next. The Town receives approximately \$28K/year.

Excise Tax Fund

Excise Taxes - The Excise Tax was passed by the electorate in November of 1999. In essence, it provides that a limited excise tax be assessed only if the owner of a lot decides to construct, remodel or expand improvements in excess of the maximum allowable floor area for a lot, other than by variance, in detached single family residential areas only, provided that the construction, remodel or expansion that is subject to the excise tax not exceed 550 square feet or 10% of the maximum allowable floor area for the lot, whichever is less. Revenues from

FINANCIAL OVERVIEW

the excise tax are restricted for the acquisition, construction, rehabilitation of affordable employee housing including land owned or acquired including sales to qualified purchasers.

Projection Method

This tax is a voluntary tax if the homeowner decides to pay this tax instead of using the variance process. The Planning Department is basing their projections on the year-to-date information available in 2020 and any additional information available from residential homeowners. The Town is budgeting \$225K for 2021.

Capital Improvement Program Fund

Transfers –In – This fund is primarily funded by transfers in from other funds and other sources such as grants and mitigation funds.

Projection Method

In order for a project to be added to the Capital Improvement Program budget, the funding source for the expenditure is required to be specifically identified. In 2020, the Capital Projects Fund includes \$3,550,000 in transfers in from other funds. 2021 includes \$4,168,382 in transfers in.

Bond Issues – There are no new bond issues budgeted for 2021.

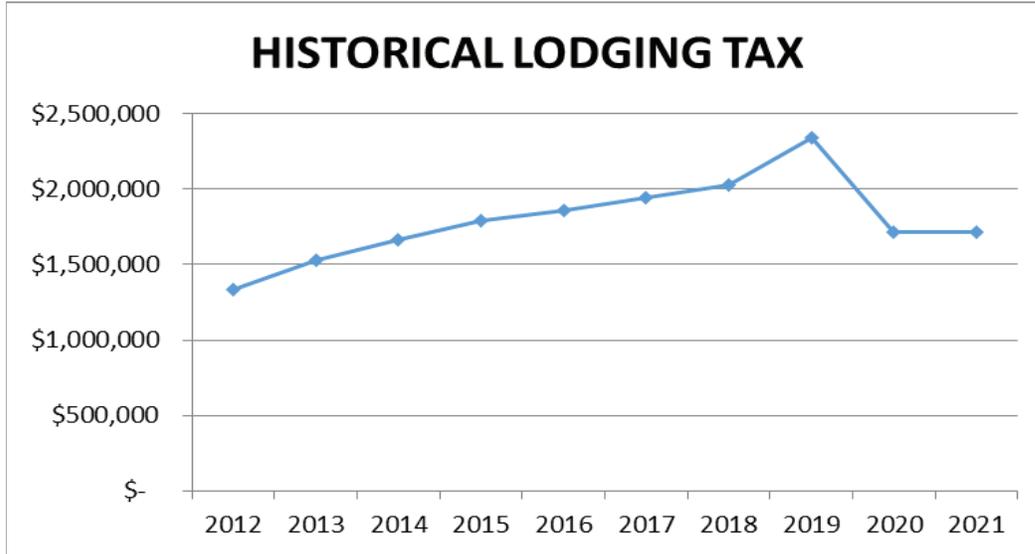
Group Sales Fund

Lodging Taxes – Lodging Taxes are the main funding source for this fund that was established by a vote of the electorate in November of 2005. Collections for this tax began in 2006.

Projection Method

The Town uses the same philosophy to budget lodging taxes in this fund as we do to budget sales taxes. We are budgeting a 0% increase in 2021 over the 2020 projected lodging tax revenues.

FINANCIAL OVERVIEW



Marketing and Special Events Fund

Sales Taxes – Sales Taxes are the main funding source for this fund that was established by a vote of the electorate in November of 2002. 2003 was the first full year of operation.

Projection Method

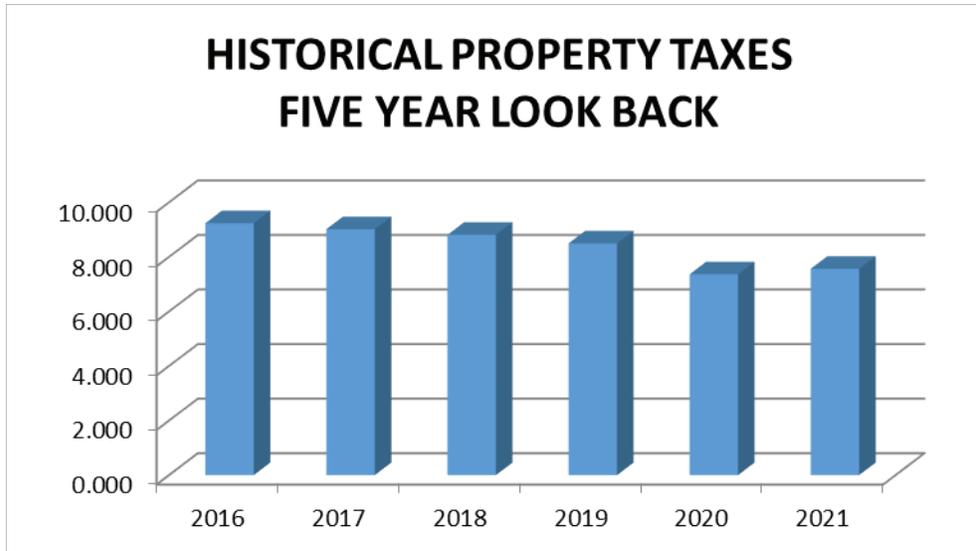
The Town uses the same philosophy to budget sales taxes in this fund as we do to budget in the General Fund since they use the same tax base. We are budgeting a 0% increase in 2021 over 2020 projected sales tax revenues.

General Fund, Road Fund and Debt Service Fund

Property Taxes

In 1992, the Tabor Amendment (Amendment One) was approved by the electorate of the State of Colorado, which among other things, restricts the amount of property tax revenue through a formula allowing for a local growth percentage plus the Denver-Boulder CPI. Property tax mill levies are restricted and cannot be increased without a vote of the people. Even if the assessed value goes down in a single year, the Town is unable (without a vote) to increase the mill levy to collect the same amount of property tax revenue as in the previous year unless a temporary tax credit was issued in the previous year. Mill levies may be increased if you have prior voter approval to do so or if the ballot language allowed for it. Entities can establish a temporary mill levy decrease, which would not affect the total allowed mill levy for future years. The mill levy for 2021 certified to the Pitkin County Commissioners is 7.566 mills. The mill levy is broken out between the General Fund for general operating purposes, the Road Mill Levy Fund for funding road maintenance, construction and repairs and the Debt Service Fund to fund the principal and interest on outstanding general obligation bonds. There is an additional mill levy for funding the Aspen School District.

FINANCIAL OVERVIEW

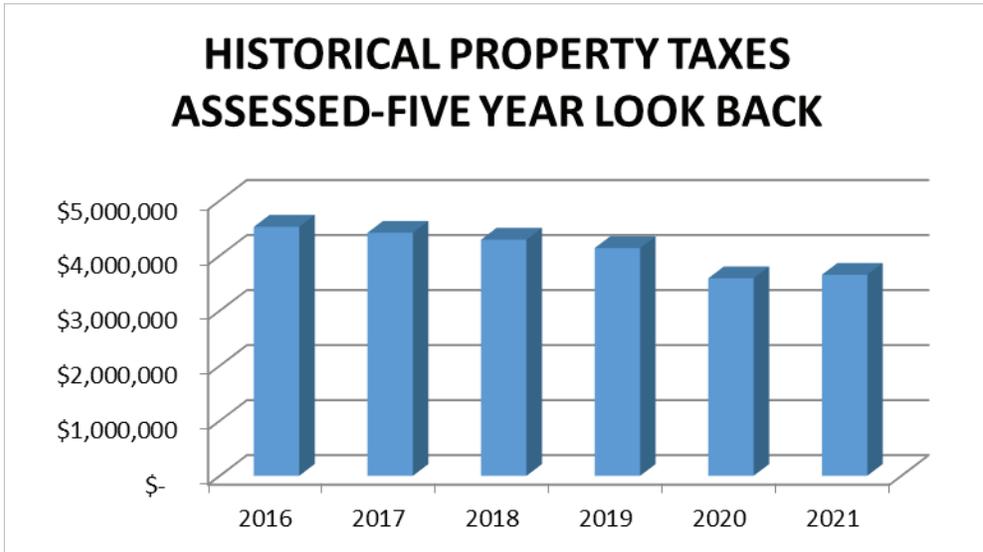


The total amount of property tax revenue expected for 2021 is \$3,653,731. Property tax revenue for general government operating expenses accounts for approximately 1.97% of the general fund operating revenues. The property tax revenue for the debt service fund is applied to the debt service payments on the Recreation Center bonds. The road mill levy fund is funded by property taxes to pay for capital improvements to the Town's road network and maintenance and repair costs of the road network. The Aspen School District mill levy is a pass-thru revenue that is remitted to help fund the school district.

The breakdown consists of the following:

General Fund	\$ 370,878
Debt Service Fund	\$ 262,223
Road Mill Levy Fund	\$2,414,572
Aspen School District	\$ 510,441
Refund/Abatement	\$ 95,617
Total	<u>\$3,653,731</u>

FINANCIAL OVERVIEW



Franchise Fees

Franchise Fees are collected based on the municipal code and local ordinances. The Town receives franchise fees from Comcast Cable, Black Hills Energy, Century Link and Holy Cross Energy. Century Link submits a flat annual fee. Holy Cross Energy is based on 3% of their gross revenues. Comcast Cable submits 5% of gross revenues and Black Hills Energy is based on volume of gas. The Town is budgeting to receive \$647,998 in 2021.

Projection Method

Franchise fees are based on estimates and historical trends.

Other Taxes

Other taxes that the Town of Snowmass Village anticipates receiving are Cigarette Taxes and Highway Users Taxes. These revenues are collected by the State of Colorado and shared-back to the municipalities.

	<u>2020</u>	<u>2021</u>
Highway Users Tax	\$116,450	\$120,965
Cigarette Tax	\$ <u>14,702</u>	\$ <u>14,555</u>
Total	\$131,152	\$135,520

Projection Method

Projections for Highway Users Tax and Cigarette Tax are supplied by the Colorado Municipal League, which receives these estimates and recommendations from the State Department of Revenue. These revenues are included in the Intergovernmental Revenues.

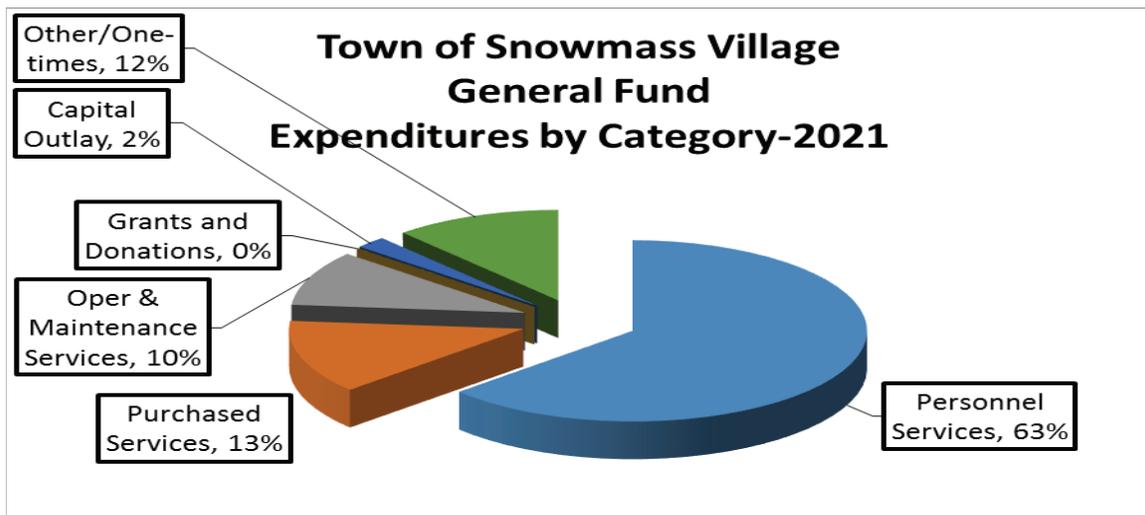
Expenditures

The combined total for expenditures including transfers of all funds is \$45,710,638. Depicted below is the breakdown of the expenditures per fund. This

FINANCIAL OVERVIEW

is an increase from 2020 and is primarily due to the following: The General Fund increases due to decreases in capital projects and personnel services. The Excise Tax Fund increases due to an increase in housing projects expenditures and the Marketing/Special Events Fund and the Group Sales Fund increase due to a decrease of expenditures in 2020 due to the pandemic.

Depicted below is a pie chart, which shows the General Fund expenditures and how they are divided between the main categories of expenditures. Of note, personnel expenses equate to approximately 63% of the General Fund total expenditures. Personnel are the most important asset to the Town by nature of the level of services provided to both the citizens and visitors. Other/One-time expenditures are included.



Grants and Donations

The Town continues to donate funds and in-kind services to various organizations that support community and social activities. In 2020, the Town will have expended a total of \$387,507 for the COVID Relief Fund and for Charitable Services. The Town has budgeted \$184,225 for 2021.

This includes \$125,000 towards Charitable Services and \$59,225 towards the Pitkin County Detox Center.

FINANCIAL OVERVIEW

Expenditure Comparison-All Funds

(Includes transfer between and other expenditures)

	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	2021 Percent of Total
GENERAL FUND	\$19,767,099	\$20,360,550	\$ 20,541,146	45%
HOUSING FUND	\$ 2,121,811	\$ 3,321,621	\$ 2,900,519	6%
DEBT SERVICE FUND	\$ 812,333	\$ 261,891	\$ 262,098	1%
REOP FUND	\$ 10,000	\$ 137,000	\$ 90,000	0%
CARRIAGEWAY FUND	\$ 104,119	\$ 181,006	\$ 180,478	0%
LOTTERY FUND	\$ 23,000	\$ 23,000	\$ 23,000	0%
REAL ESTATE TRANSFER TAX	\$ 4,640,859	\$ 3,528,260	\$ 2,955,464	6%
EXCISE TAX FUND	\$ 485,113	\$ 491,170	\$ 1,091,921	2%
ROAD MILL LEVY FUND	\$ 2,503,804	\$ 3,077,218	\$ 3,173,514	7%
POST GRANT FUND	\$ 235,240	\$ 195,783	\$ 84,060	0%
GROUP SALES FUND	\$ 1,732,124	\$ 1,866,593	\$ 2,143,976	5%
MARKETING/SPECIAL EVENTS	\$ 5,253,771	\$ 4,813,384	\$ 5,545,157	12%
CAPITAL EQUIP RESERVE FUND	\$ 628,928	\$ 549,443	\$ 830,284	2%
CAPITAL IMPROVEMENT FUND	\$ 5,661,889	\$ 6,161,145	\$ 5,889,021	13%
TOTAL	\$43,980,090	\$44,968,064	\$ 45,710,638	100%

Staffing levels and changes to the staffing levels are clarified behind the tab for Department Summaries.

Debt Service

At the end of 2020, the Town of Snowmass Village had one bond outstanding. This bond was in the governmental-type funds. The most recent bond rating the Town has received was an 'AA' from Standard and Poor's rating service on Town bonds.

The total amount of debt outstanding at December 31, 2020 is \$1,460,000. The purpose of the debt outstanding was to fund the Recreation Center.

FINANCIAL OVERVIEW

Debt Limitation

The Town Council reaffirmed in October of 2005, not to place any debt limitation on the Town's ability to issue debt. The current obligations that have been issued have no effect on the funds of the Town since they are funded through property taxes. There is no limitation on the amount of bonds or other securities the Town may issue per the Home Rule Charter. Of course, the issuance of additional bonds is subject to the bond marketplace.

Town of Snowmass Village Outstanding Debt Chart thru Maturity

Recreation Center

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 230,000	\$ 31,098	\$ 261,098
2022	\$ 235,000	\$ 26,199	\$ 261,199
2023	\$ 240,000	\$ 21,194	\$ 261,194
2024	\$ 245,000	\$ 16,082	\$ 261,082
2025	\$ 250,000	\$ 10,863	\$ 260,863
2026	\$ 260,000	\$ 5,538	\$ 265,538
TOTAL	\$ 1,460,000	\$ 110,973	\$ 1,570,973

DEBT SERVICE REQUIREMENTS – 2021

Below is the schedule of debt service requirements for 2021. Approximately \$230,000 is scheduled to be made on the outstanding principal. The Non-Housing bonds are paid for from property taxes in the Debt Service Fund. Below is the breakdown per bond issue.

TOWN OF SNOWMASS VILLAGE OUTSTANDING DEBT AS OF 12/31/21					
2021 Debt Service Requirements					
<u>Purpose</u>	<u>Balance at 12/31/2020</u>	<u>2021 Principal</u>	<u>2021 Interest</u>	<u>Balance at 12/31/21</u>	<u>Maturity Date</u>
Recreation Center	\$ 1,460,000	\$ 230,000	\$ 31,098	\$ 1,230,000	Oct. 01, 2026
Sub-Total (NON-HOUSING)	\$ 1,460,000	\$ 230,000	\$ 31,098	\$ 1,230,000	
TOTAL BONDS OUTSTANDING	\$ 1,460,000	\$ 230,000	\$ 31,098	\$ 1,230,000	

FINANCIAL OVERVIEW

CAPITAL:

Capital Expenditures/Projects –

For Town purposes, the Town defines capital expenditures as both cash purchases of rolling stock, computers, radios, etc. that has a life of 3 years or more and/or costs in excess of \$5,000. There are also items that are between \$500 and \$5,000 that are not capitalized as defined by the GASB Statement No.34, but are recorded separately as capital so that the Town can track these assets.

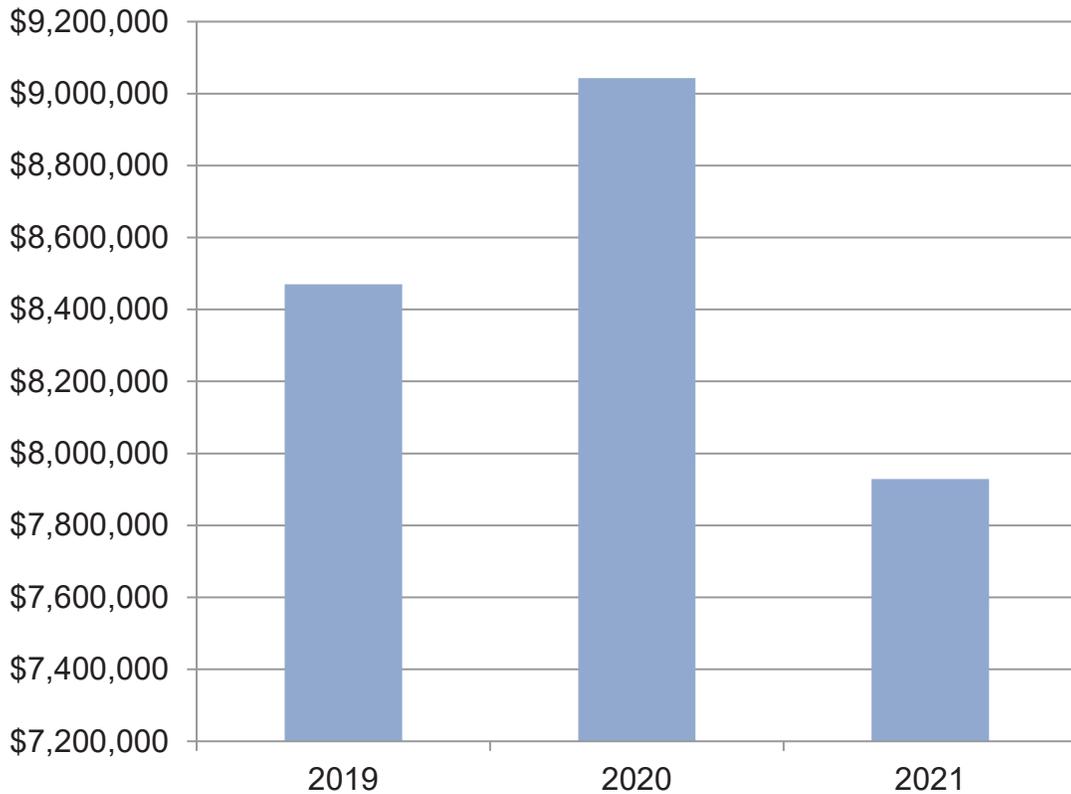
For the following pages, the Town includes all capital purchases/projects regardless of the dollar value and the funding source. As part of the Towns compliance with Governmental Accounting Standards Board Statement No. 34 relating to capitalization and depreciation of assets, the Town only records assets with a value in excess of \$5,000 as a capital expenditure. Capital Projects are also considered capital expenditures. The Town uses the above dollar amounts to determine capitalization of expenditures. Capital Projects are projects that typically are multi-year projects (from planning and design to construction completion) and are in excess of \$100,000.

Identifying Capital Projects – Capital Projects can be identified several different ways. The following are the most common ways that capital projects are identified:

- Through new development projects
- Safety concerns
- From public comments
- Through internal staff
- From Town Council or other boards/commissions
- From other regional entities

Once Capital Projects are identified, staff discusses the process/funding/timing of the projects. Some projects are brought directly to Town Council prior to the budget process for their input, other projects are discussed during the budget process. The Town Council has the final say on whether a project moves forward in the budget process or not.

CAPITAL PURCHASES



Capital purchases account for approximately 21.95% of the total expenditures for all funds of the Town of Snowmass Village, totaling \$7,929,160. The capital purchases range from computer equipment to vehicles and from land improvements to infrastructure and construction costs.

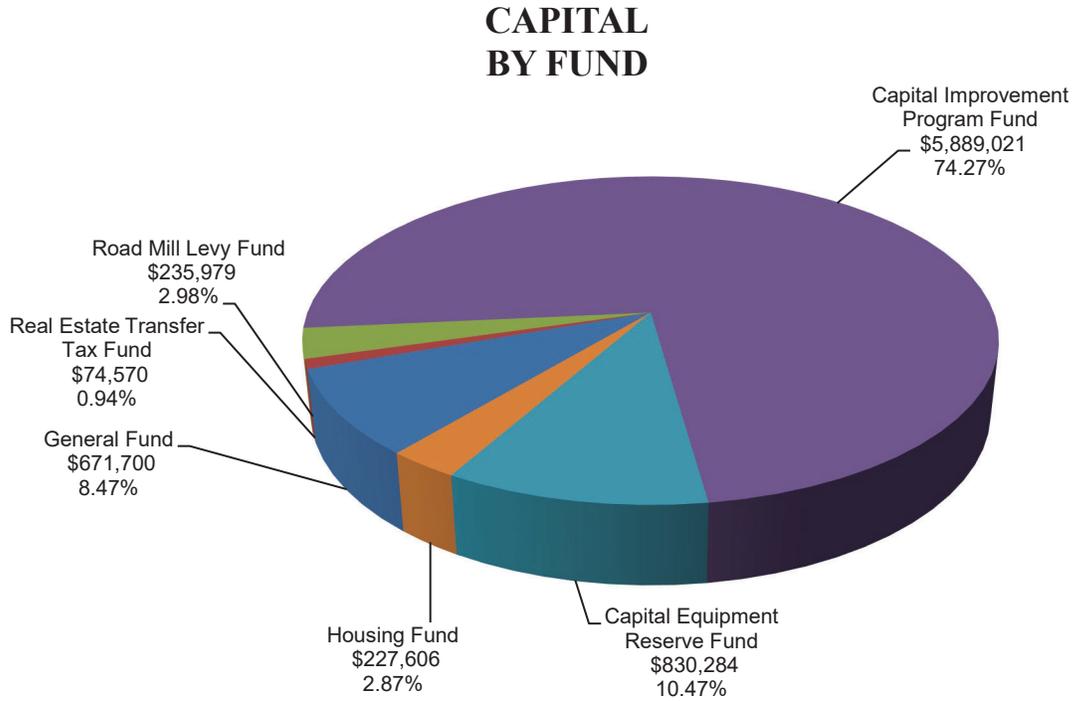
The Town of Snowmass Village citizenry had foresight when they voted in the Real Estate Transfer Tax in 1986. The Real Estate Transfer Tax provides the Town with funds from 1% of the consideration of the sale of real property in Snowmass Village. This fund has been able to provide resources for Transportation capital needs, landscaping projects and road projects. In the same year, the citizenry voted to impose up to 5 mills to fund road projects on an annual basis.

The level of capital in the housing enterprise funds are determined based on resources available in excess of operating and debt requirements. Approved projects are those which are necessary to reduce future maintenance costs or improve service delivery. The Housing Fund has budgeted to use existing reserve funds to upgrade the interior and exterior of our employee housing units.

During the budget process, each department and division head has the opportunity to present their capital needs to the Town Manager and Finance Director. Questions are asked and an assessment is made determining whether

or not the requested capital need remains in the budget. Final reviews are conducted by the Financial Advisory Board and the Town Council.

Operating expenditures that are directly related to the project as a one-time cost are included as part of the project cost. Soft costs such as architecture and engineering services are also included as part of the project cost. Departments identify annual recurring operating costs to the Town after the completion of the project and are included in the appropriate operating budget.



The remainder of this section includes listings related to the capital program of the Town.

FINANCIAL OVERVIEW

Operational Costs for Non-recurring and Recurring Projects are shown in the below chart:

CAPITAL PROJECTS-2021			
	2021 Capital Expenditure	Recurring/Non-Recurring	Operating Costs/Impacts
Transp/Fleet-Mall - RFTA Depot	\$ 300,000	Non-Recurring	Funding is just for design, project construction in 2022, there will be future operating costs in 2024 and beyond for utilities and operations
Transp/Fleet-Electric Vehicle Stations	\$ 25,000	Non-Recurring	Minimal electrical expense & staff management expense in 2022, less than \$1,000, absorbed in 2021 budget
Cultural and Rec-Town Park	\$ 685,000	Recurring-5 years-phasing plan	Construction would begin in 2021/2022, once project elements are identified, there may be future operational impacts
Cultural and Rec-Rec Ctr-Pool Refurbishment	\$ 175,000	Non-Recurring	Replacing existing pool elements, operational costs already part of existing budgets
Parks and Trails - Hard Surface Trail Improvements	\$ 150,000	Recurring	No change in operating expense
Parks and Trails - Soft Surface Trail Improvements	\$ 25,000	Recurring	No change in operating expense
Parks and Trails- Bike Skills Trail	\$ 45,000	Non-Recurring	Minimal operating expense, less than \$1,000, absorbed in 2021 budget
Streetscape - Median Improvements	\$ 25,000	Recurring	No change in operating expense
Streetscape - Retaining Wall Replacement Program	\$ 70,000	Recurring	Minimal change in operational expense, less than \$1,000, absorbed in 2021 budget
Multi-Modal/Alt Mobility - Brush Crk Road to Bru Crk Lane	\$ 50,000	Non-Recurring	No change in operating expense
Multi-Modal/Alt Mobility - Walkway-MV to SV Mall	\$ 60,000	Non-Recurring	No change in operating expense
Snowmelt - Snowmelt TOV Boiler Replacement Project	\$ 1,100,000	Non-Recurring	Change in operating expense, savings in parts replacement and energy savings, estimate savings of \$25,000 -
Storm Water and Drainage - Stormwater Management Plan	\$ 22,521	Non-Recurring	No change in operating expense
Comm & Tech - Parking Lot Licensing System	\$ 45,000	Non-Recurring	No change in operating expense
Comm & Tech - Municipal Fiber Network or Wireless Mesh	\$ 25,000	Recurring-2 years	No change in operating expense
Housing Projects - Daly Lane Townhomes Retaining Wall	\$ 250,000	Non-Recurring	No change in operating expense
Housing Projects - Housing Master Plan Design Work	\$ 50,000	Non-Recurring	No change in operating expense

FINANCIAL OVERVIEW

Operational Costs for Non-recurring and Recurring Projects are shown in the below chart:

CAPITAL PROJECTS-2021			
	2021 Capital Expenditure	Recurring/Non-Recurring	Operating Costs/Impacts
Housing Projects - Housing Land Opportunities	\$ 200,000	Non-Recurring	No change in operating expense
Housing Projects - MVI-Design and Renovation	\$ 1,350,000	Recurring-3 years	This project is updating the current complex, which is not expected to affect operating costs
Housing Projects - Snowmass Inn	\$ 800,000	Non-Recurring	There will be an ordinance to adopt a new fund in 2021, revenues of \$582K less expenditures of \$565K net of \$17K
Solid Waste - Town Hall Trash/Recycle Dumpster Shed	\$ 36,500	Non-Recurring	No change in operating expense
Snowmass Tourism - Product Enhancements	\$ 400,000	Recurring	No project identified yet

CAPITAL PURCHASES LISTING

Capital Listing includes purchases that are capitalized and purchases that the Town keeps track of, but are not capitalized

GENERAL FUND

2021

Town Manager

Computers and Equipment	\$	78,250
Sub-Total	\$	78,250

Public Safety

Ballistic Vests	\$	2,000
Sub-Total	\$	2,000

Transportation

Parcel C	\$	11,250
Sub-Total	\$	11,250

Parks, Trails & Recreation

Softball Land Improvements	\$	5,000
Computers	\$	7,000
Sub-Total	\$	12,000

Public Works

FM Ladder Rack	\$	1,500
Dumpsters	\$	4,000
Recycle Bins	\$	4,000
Sub-Total	\$	9,500

Human Resources

Equipment	\$	300
Sub-Total	\$	300

Other Expenditures

Capital Reserves Used for multiple projects	\$	35,000
Land Use Code Update	\$	50,000
Micro Grid	\$	30,000
Meeting Room technology improvements	\$	21,200
Community Engagement	\$	5,000
WiFi Upgrades	\$	7,500
Council Ipads	\$	2,700
Transportation Marketing Enhancement Projects	\$	45,000
Work Order Software	\$	20,000
Body Worn Cameras and Software Management	\$	42,000
Art Projects	\$	25,000
Vermeer Vac Trac	\$	75,000
Summer Parking Program	\$	200,000
Sub-Total	\$	558,400

TOTAL	\$ 671,700
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REAL ESTATE TRANSFER TAX FUND		2021
Building Equipment Repair & Replacement Components	\$	74,570
TOTAL	\$	74,570

ROAD MILL LEVY FUND		2021
Road Projects	\$	235,979
TOTAL	\$	235,979

CAPITAL IMPROVEMENT PROGRAM FUND		2021
Electric Vehicle Stations	\$	25,000
Mall RFTA Depot	\$	300,000
Facility Town Park	\$	685,000
Pool Refurbishment	\$	175,000
Hard Surface Trail Improvements	\$	150,000
Soft Surface Trails	\$	25,000
Bike Skills Trail	\$	45,000
Retaining Wall Replacement Program	\$	70,000
Median Improvements	\$	25,000
Brush Creek Road Pedestrian Improvements	\$	60,000
Brush Creek Road to Brush Creek Lane	\$	50,000
Snowmelt TOV Boiler Replacement Project	\$	1,100,000
Stormwater and Drainage	\$	22,521
Municipal Fiber Network or Wireless Mesh	\$	25,000
Parking Lot Permitting System	\$	45,000
MV Renovation Design	\$	1,350,000
Housing Master Plan	\$	50,000
Housing Land Opportunities	\$	200,000
Snowmass Inn	\$	800,000
Daly Townhomes Retaining Wall	\$	250,000
Town Hall Trash/Recycle Dumpster Shed	\$	36,500
Tourism Product Enhancement	\$	400,000
TOTAL	\$	5,889,021

CAPITAL EQUIPMENT RESERVE FUND		2021
Ford Van replacement	\$	35,015
Transportation Buses replacements	\$	646,652
Cat 262D	\$	5,500
2 Mules	\$	24,863
Toyota truck replacement	\$	36,500
Bobcats	\$	8,000
Ford Explorer replacement	\$	35,754
Ford Escape replacement	\$	38,000
TOTAL	\$	830,284

CAPITAL IMPROVEMENT PROGRAM FUND

BUDGET SUMMARY - Informational only

Note: The Town only adopts the 2021 budget...years 2022 through 2025 are not adopted and therefore are considered "working" budgets and are subject to change

	2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
REVENUES								
Transfers In-General Fund	\$ 1,535,685.00	\$ 500,000	\$ 500,000	\$ 842,582	\$ 3,680,000	\$ 9,345,000	\$ 720,000	\$ 720,000
Transfers In-General Fund-Holy Cross Enhancement	\$ 992,886.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In-RETT Fund	\$ 1,248,356.00	\$ 420,000	\$ 420,000	\$ 175,000	\$ 235,000	\$ 320,000	\$ 345,000	\$ 485,000
Transfers In-Road Fund	\$ -	\$ 80,000	\$ 80,000	\$ 550,800	\$ -	\$ -	\$ -	\$ -
Transfers In-Excise Tax Fund	\$ 450,000.00	\$ 450,000	\$ 450,000	\$ 1,050,000	\$ -	\$ -	\$ -	\$ -
Transfers In-Marketing Fund	\$ 200,000.00	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Transfers In-Group Sales Fund	\$ 200,000.00	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Transfers In-REOP Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In-Housing Fund	\$ -	\$ 1,700,000	\$ 1,700,000	\$ 1,150,000	\$ 2,420,000	\$ 2,530,000	\$ 1,200,000	\$ -
Transfers In-Mountain View Fund	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EOTC	\$ 50,000.00	\$ 650,000	\$ 650,000	\$ 300,000	\$ 6,000,000	\$ -	\$ -	\$ -
Contributions	\$ 143,853.37	\$ 50,000	\$ 138,426	\$ -	\$ -	\$ -	\$ -	\$ -
Grant - MMOF	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	\$ 83,066.70	\$ 50,000	\$ 116,933	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -
Total Revenues	\$ 5,303,847.07	\$ 4,300,000	\$ 4,755,359	\$ 4,468,382	\$ 17,735,000	\$ 12,595,000	\$ 2,665,000	\$ 1,605,000
EXPENDITURES								
FACILITIES								
Gen'l Gov't-Marketing Reconfiguration Imprvmnts	\$ -	\$ 71,996	\$ 71,996	\$ -				
Gen'l Gov't-Town Hall/Rec Cntr/PW Facility MBCx Imprvmnts	\$ 50,000.00	\$ -	\$ -	\$ -				
Transp/Fleet-Town Park Station Concrete Prjct	\$ 2,061.00	\$ 103,386	\$ 103,386	\$ -				
Transp/Fleet-Bus Stop Improvement Program						\$ 25,000	\$ 25,000	\$ 25,000
Transp/Fleet-Meadow Ranch Bus Stop Project	\$ -	\$ -	\$ 242,000	\$ -				
Transp/Fleet-Mall - RFTA Depot	\$ 50,000.00	\$ 650,000	\$ 950,000	\$ 300,000	\$ 11,000,000			
Transp/Fleet-Mall - RFTA Depot-Contingency					\$ 1,000,000			
Transp/Fleet-Daly Lane Depot Roof	\$ -	\$ 50,000	\$ 50,000	\$ -				
Transp/Fleet-Electric Vehicle Stations				\$ 25,000	\$ 25,000	\$ 25,000		
Cultural and Rec-Town Park	\$ -	\$ 100,000	\$ 15,000	\$ 685,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
Cultural and Rec-Concession Stand Upgrade							\$ 10,000	\$ 175,000
Cultural and Rec-Water Slide - Replace slide and add add'l side						\$ 85,000		
Cultural and Rec-Pool Shade Structure							\$ 25,000	
Cultural and Rec-Rec Ctr-Pool Refurbishment	\$ -	\$ 175,000	\$ -	\$ 175,000				
Sub-total - Facilities	\$ 102,061.00	\$ 1,150,382	\$ 1,432,382	\$ 1,185,000	\$ 12,625,000	\$ 735,000	\$ 660,000	\$ 800,000
LAND & LAND IMPROVEMENTS								
Parks and Trails - Ice Rink Relocation	\$ 2,081.22	\$ -	\$ -	\$ -				
Parks and Trails - Hard Surface Trail Improvements	\$ 89,019.00	\$ 150,000	\$ 219,093	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Parks and Trails - Soft Surface Trail Improvements	\$ 17,390.00	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Parks and Trails- Twn Prk Station Pond-Outlet Structure Imprvmnts	\$ 71,405.50	\$ -	\$ -	\$ -				
Parks and Trails- Bike Skills Trail		\$ 45,000	\$ -	\$ 45,000				
Parks and Trails- Playground Restoration					\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Parks and Trails- Repair Retaining Wall/Railing at C. Robinson Park							\$ 75,000	\$ 75,000
Parks and Trails- Ice Rink Equipment	\$ -	\$ -	\$ -	\$ -				
Sub-total - Land & Land Imprvm	\$ 179,895.72	\$ 195,000	\$ 219,093	\$ 220,000	\$ 235,000	\$ 235,000	\$ 310,000	\$ 310,000
ROADS AND STREETS								
Streetscape - Median Improvements	\$ -	\$ 34,895	\$ 34,895	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Streetscape - Guardrail Replacement Program	\$ 23,659.00	\$ -	\$ -	\$ -				
Streetscape - Retaining Wall Replacement Program	\$ -	\$ 75,000	\$ 85,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Street Improvements - Brush Creek/Owl Creek Rd Intersctn Imp	\$ 19,256.50	\$ -	\$ 178,371	\$ -		\$ 7,000,000		
Multi-Modal/Alt Mobility - Brush Crk Road to Bru Crk Lane	\$ -	\$ 50,000	\$ -	\$ 50,000				
Multi-Modal/Alt Mobility - Bru Crk Rd Pedestrian Imp-Sinclair Road	\$ 43,490.00	\$ -	\$ -	\$ -				
Multi-Modal/Alt Mobility -Bru Crk Rd from Upper Kearns to Mtn Vie	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 1,000,000		
Multi-Modal/Alt Mobility - Walkway-MV to SV Mall	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ 600,000			
Multi-Modal/Alt Mobility - Walkway-Faraway Rd to Upper Kearns Rd					\$ 60,000	\$ 600,000		
Multi-Modal/Alt Mobility - Bru Crk Rd Pedestrian Imp-Town Park	\$ 17,063.50	\$ -	\$ -	\$ -				
Sub-total - Road & Streets	\$ 103,469.00	\$ 219,895	\$ 298,266	\$ 205,000	\$ 815,000	\$ 8,695,000	\$ 95,000	\$ 95,000
UTILITIES								
Snowmelt - MBCx Snowmelt Implemntation Design	\$ 1,145.91	\$ -	\$ 13,146	\$ -				
Utilities - Upper Town Hall Entry & Lights	\$ 7,430.68	\$ -	\$ -	\$ -				
Snowmelt - Snowmelt Lot 2 Boiler Replacement Project	\$ 1,136,185.76	\$ -	\$ 8,862	\$ -				
Snowmelt - Snowmelt Parcel C Boiler Replacement Project	\$ 1,290,264.74	\$ -	\$ 8,538	\$ -				
Snowmelt - Snowmelt Base Village Boiler Replacement Project	\$ -	\$ 30,000	\$ 30,000	\$ -				
Snowmelt - Snowmelt TOV Boiler Replacement Project	\$ -	\$ 50,000	\$ 25,000	\$ 1,100,000				
Utilities - Solar Renewables Project	\$ 389,429.30	\$ 224,886	\$ 507,457	\$ -				
Utilities - Micro Hydro Renewables Project	\$ 23,502.20	\$ 24,000	\$ 72,498	\$ -				
Sub-total - Utilities	\$ 2,847,958.59	\$ 328,886	\$ 665,501	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -

CAPITAL IMPROVEMENT PROGRAM FUND

BUDGET SUMMARY - Informational only

Note: The Town only adopts the 2021 budget...years 2022 through 2025 are not adopted and therefore are considered "working" budgets and are subject to change

	2019 Actual	2020 Budget	2020 Projected	2021 Budget	2022 Proposed Budget	2023 Proposed Budget	2024 Proposed Budget	2025 Proposed Budget
STRATEGIC PLANNING								
Planning & Consult - Community Plan	\$ 3,803.46	\$ -	\$ -	\$ -				
Planning & Consult - Entryway (Phase III) Planning Project	\$ 23,807.29	\$ -	\$ 6,193	\$ -				
Sub-total - Strategic Planning	\$ 27,610.75	\$ -	\$ 6,193	\$ -	\$ -	\$ -	\$ -	\$ -
STORM WATER & DRAINAGE								
Storm Water and Drainage - Stormwater Management Plan	\$ 111,557.57	\$ 32,521	\$ 10,000	\$ 22,521				
Sub-total - Storm Water & Drainage	\$ 111,557.57	\$ 32,521	\$ 10,000	\$ 22,521	\$ -	\$ -	\$ -	\$ -
COMMUNICATION AND TECHNOLOGY								
Comm & Tech - Parking Lot Licensing System	\$ -	\$ -	\$ -	\$ 45,000	\$ 240,000			
Comm & Tech - Municipal Fiber Network or Wireless Mesh	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 1,000,000			
Comm & Tech - 800 Mhz Radio System	\$ 8,761.00	\$ -	\$ -	\$ -				
Sub-total - Communications & Technology	\$ 8,761.00	\$ 25,000	\$ 25,000	\$ 70,000	\$ 1,240,000	\$ -	\$ -	\$ -
HOUSING								
Housing Projects - Daly Lane Townhomes Retaining Wall	\$ -	\$ 250,000	\$ -	\$ 250,000				
Housing Projects - Housing Master Plan Design Work	\$ -	\$ -	\$ -	\$ 50,000				
Housing Projects - Housing Land Opportunities	\$ -	\$ 225,000	\$ 250,000	\$ 200,000				
Housing Projects - MVI-Design and Renovation	\$ -	\$ 200,000	\$ -	\$ 1,350,000	\$ 2,300,000	\$ 1,150,000		
Housing Projects - Carriageway Housing	\$ 798,901.54	\$ -	\$ -	\$ -				
Housing Projects - Snowmass Inn	\$ -	\$ -	\$ -	\$ 800,000				
Housing Projects - Mountain View II-Interior Renovations							\$ 1,200,000	
Housing Projects - Villas North-Exterior Renovations					\$ 120,000	\$ 1,380,000		
Housing Projects - Cottey Place	\$ 1,439,821.48	\$ 2,094,531	\$ 3,254,710	\$ -				
Sub-total - Housing	\$ 2,238,723.02	\$ 2,769,531	\$ 3,504,710	\$ 2,650,000	\$ 2,420,000	\$ 2,530,000	\$ 1,200,000	\$ -
OTHER CIP								
Solid Waste - Solid Waste Management Plan	\$ 19,988.00	\$ -	\$ -	\$ -				
Solid Waste - Town Hall Trash/Recycle Dumpster Shed	\$ -	\$ 36,500	\$ -	\$ 36,500				
Snowmass Tourism - Product Enhancements	\$ 21,864.76	\$ 400,000	\$ -	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
Sub-total - Other CIP	\$ 41,852.76	\$ 436,500	\$ -	\$ 436,500	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
Total Expenditures	\$ 5,661,889.41	\$ 5,157,715	\$ 6,161,145	\$ 5,889,021	\$ 17,735,000	\$ 12,595,000	\$ 2,665,000	\$ 1,605,000
NET REV/EXP -	\$ (358,042.34)	\$ (857,715)	\$ (1,405,786)	\$ (1,420,639)	\$ -	\$ -	\$ -	\$ -
Beginning Carryover	\$ 5,445,881.22	\$ 2,640,010	\$ 5,087,839	\$ 3,682,053	\$ 2,261,414	\$ 2,261,414	\$ 2,261,414	\$ 2,261,414
Revenues	\$ 5,303,847.07	\$ 4,300,000	\$ 4,755,359	\$ 4,468,382	\$ 17,735,000	\$ 12,595,000	\$ 2,665,000	\$ 1,605,000
Expenditures	\$ 5,661,889.41	\$ 5,157,715	\$ 6,161,145	\$ 5,889,021	\$ 17,735,000	\$ 12,595,000	\$ 2,665,000	\$ 1,605,000
Ending Balance	\$ 5,087,838.88	\$ 1,782,295	\$ 3,682,053	\$ 2,261,414	\$ 2,261,414	\$ 2,261,414	\$ 2,261,414	\$ 2,261,414

**TOWN OF SNOWMASS VILLAGE
GENERAL FUND - BUDGET SUMMARY**

Note: Minus variance figures are unfavorable

BUDGET SUMMARY	2019	2020	2020	2020	2021	2021
	Actual	Budget	Projected	Variance	BUDGET	Variance
BEGINNING FUND BALANCE	\$ 17,881,171.92	\$ 18,312,602.60	\$ 18,312,602.60	\$ (0.00)	\$ 16,571,796.60	\$ (1,740,806.00)
OPERATING REVENUES	\$ 19,688,979.77	\$ 18,686,248.00	\$ 17,788,992.00	\$ (897,256.00)	\$ 18,241,129.00	\$ 452,137.00
--Cougar Canyon-payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING EXPENDITURES	\$ (15,840,656.48)	\$ (17,800,379.00)	\$ (17,259,989.00)	\$ 540,390.00	\$ (17,725,639.00)	\$ (465,650.00)
Transfer Out-CERF	\$ (330,000.00)	\$ (330,000.00)	\$ (330,000.00)	\$ -	\$ (330,000.00)	\$ -
Capital Outlay	\$ (81,469.50)	\$ (168,436.00)	\$ (209,600.00)	\$ (41,164.00)	\$ (113,300.00)	\$ 96,300.00
TOTAL REVENUES	\$ 19,688,979.77	\$ 18,686,248.00	\$ 17,788,992.00	\$ (897,256.00)	\$ 18,241,129.00	\$ 452,137.00
TOTAL EXPENDITURES	\$ (16,252,125.98)	\$ (18,298,815.00)	\$ (17,799,589.00)	\$ 499,226.00	\$ (18,168,939.00)	\$ (369,350.00)
Net Operating Rev's/Exp	\$ 3,436,853.79	\$ 387,433.00	\$ (10,597.00)	\$ (398,030.00)	\$ 72,190.00	\$ 82,787.00
OTHER REVENUES/EXPENDITURES						
OTHER:	\$ 581,975.67	\$ (189,094.00)	\$ (189,094.00)	\$ -	\$ (35,000.00)	\$ 154,094.00
--Droste - Property Tax Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
--Droste - Pitkin County	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
--Aspen School District - Property Tax Revenue	\$ 509,550.30	\$ 510,000.00	\$ 510,000.00	\$ -	\$ 510,000.00	\$ -
--Aspen School District - Property Tax Payment & Collect	\$ (500,000.00)	\$ (510,000.00)	\$ (510,000.00)	\$ -	\$ (510,000.00)	\$ -
--Marijuana/Cigarette Tax Revenues	\$ -	\$ -	\$ 102,252.00	\$ 102,252.00	\$ 103,000.00	\$ 748.00
--CARES Grant Revenue	\$ -	\$ -	\$ 187,000.00	\$ 187,000.00	\$ -	\$ (187,000.00)
--CARES Grant Expenditures	\$ -	\$ -	\$ -	\$ -	\$ (187,000.00)	\$ (187,000.00)
--Building 6 Investment	\$ (605,430.00)	\$ (161,570.00)	\$ (161,570.00)	\$ -	\$ -	\$ 161,570.00
--Pitkin County Use Tax Change-2020-for CIP	\$ -	\$ 500,000.00	\$ -	\$ (500,000.00)	\$ -	\$ -
TRANSFER OUT-CIP	\$ (1,535,685.00)	\$ (500,000.00)	\$ (500,000.00)	\$ -	\$ (842,582.00)	\$ (342,582.00)
TRANSFER OUT-CIP-From Holy Cross Enhancement	\$ (992,886.00)	\$ -	\$ -	\$ -	\$ -	\$ -
ONE-TIME REVENUES	\$ -	\$ 31,500.00	\$ 31,500.00	\$ -	\$ -	\$ (31,500.00)
ONE-TIME EXPENDITURES	\$ (349,148.08)	\$ (1,486,264.00)	\$ (1,110,297.00)	\$ 375,967.00	\$ (707,625.00)	\$ 402,672.00
Base Village-One time Revenues	\$ -	\$ 255,000.00	\$ -	\$ (255,000.00)	\$ -	\$ -
Base Village-One time Expenditures	\$ (23,800.00)	\$ -	\$ -	\$ -	\$ -	\$ -
COP-Portion paid by reserve from Cougar Canyon	\$ (90,000.00)	\$ (90,000.00)	\$ (90,000.00)	\$ -	\$ (90,000.00)	\$ -
NET--OTHER REVENUE/EXPENDITURES	\$ (3,005,423.11)	\$ (1,640,428.00)	\$ (1,730,209.00)	\$ (89,781.00)	\$ (1,759,207.00)	\$ (28,998.00)
ENDING FUND BALANCE	\$ 18,312,602.60	\$ 17,059,607.60	\$ 16,571,796.60	\$ (487,811.00)	\$ 14,884,779.60	\$ (1,687,017.00)

FUND BALANCE-DESIGNATIONS/RESERVES	2019	2020	2020	2020	2021	2020
	Actual	BUDGET	Projected	Variance	BUDGET	Variance
DESIGNATIONS/RESERVES:						
INVENTORY	\$ 134,344.36	\$ 160,000.00	\$ 160,000.00	\$ -	\$ 160,000.00	\$ -
PREPAID EXPENSES	\$ 64,432.39	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -
TABOR - RESERVE	\$ 498,101.64	\$ 498,101.64	\$ 498,101.64	\$ -	\$ 498,101.64	\$ -
TOWN HALL COP-COUGAR CANYON	\$ 990,000.00	\$ 900,000.00	\$ 900,000.00	\$ -	\$ 810,000.00	\$ (90,000.00)
HOLY CROSS ENHANCEMENT FUNDS	\$ 181,959.03	\$ 287,138.51	\$ 287,138.03	\$ (0.48)	\$ 395,472.40	\$ 108,334.37
BUILDING/EQUIPMENT RESERVE FUNDS	\$ 953,982.00	\$ 894,888.00	\$ 894,888.00	\$ -	\$ 989,888.00	\$ 95,000.00
RESERVE FOR INSURANCE LIABILITY	\$ 663,023.78	\$ 663,023.78	\$ 663,023.78	\$ -	\$ 663,023.78	\$ -
RESERVE FOR 2019 EXPENDITURES IN 2020	\$ 512,227.00	\$ -	\$ -	\$ -	\$ -	\$ -
COMCAST-PEG FEE RESERVE	\$ 1,206.00	\$ 12,606.00	\$ 8,306.00	\$ (4,300.00)	\$ 15,406.00	\$ 7,100.00
MARIJUANA/CIGARETTE TAX RESERVE	\$ -	\$ -	\$ 102,252.00	\$ 102,252.00	\$ 205,252.00	\$ 103,000.00
BASE VILLAGE-COMMUNITY PURPOSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ROAD FUND-EMERGENCY RESERVE	\$ 119,226.15	\$ 92,418.72	\$ 93,518.08	\$ 1,099.36	\$ 79,248.16	\$ (14,269.92)
EMERGENCY RESERVE-25% -2019/30% -2020	\$ 4,922,244.94	\$ 5,605,874.40	\$ 5,605,874.40	\$ 0.00	\$ 5,472,338.70	\$ (133,535.70)
TOTAL APPROPRIATIONS:	\$ 9,040,747.29	\$ 9,214,051.05	\$ 9,313,101.93	\$ 99,050.88	\$ 9,388,730.68	\$ 75,628.75
FUNDS AVAILABLE:	\$ 9,271,855.31	\$ 7,845,556.55	\$ 7,258,694.67	\$ (586,861.88)	\$ 5,496,048.92	\$ (1,762,645.75)
TOTAL FUND BALANCE	\$ 18,312,602.60	\$ 17,059,607.60	\$ 16,571,796.60	\$ (487,811.00)	\$ 14,884,779.60	\$ (1,687,017.00)



Town of
SNOWMASS *Village*

COLORADO

TOWN OF SNOWMASS VILLAGE GENERAL FUND REVENUES

HIGHLIGHTS

GENERAL FUND

Property Taxes – The amended certified assessed values are decreasing by .93%. Property tax revenues are set based on growth and CPI per TABOR. Due to the State Constitution, the Town is not allowed to increase the mill levy rate beyond .768 mills without a vote of the people. The mill levy for 2021 collections is .768 mills. The Aspen School District (pass-thru) tax is 1.057 mills equaling \$510,441. The Aspen School District pass-thru tax is typically separated out as it doesn't fund any Town operations. Since the budget is adopted prior to the certification of the mill levy, the amounts vary slightly.

Sales Taxes – Due to the impacts of COVID-19, the 2020 projected Town Sales Taxes are revised down by 24.50% and County Sales Taxes are down by 19.81% from 2019 actual. For the 2021 proposed budget we used a 0% increase over 2020 projected. As we do every year, we will closely monitor this revenue source and make adjustments as necessary. 2021 Town Sales taxes are budgeted at \$1,839,598 and County Sales taxes at \$3,784,153.

FTA 5311-Operating Grant – the 2021 budget is increasing by \$29,719 to cover increases in transportation operating costs.

Grants-Police Training & Equipment – is budgeting \$60,000 for grants in police training and equipment for 2021.

Planning Dept. Fees – The 2021 budget decreases by \$50,770 to \$125,000 due to the majority of the planning review completed for the Snowmass Center and the Base Village development.

Parking Violations – We are increasing this revenue source from 2021 by \$67,229 to \$117,229 due to an increase in the fee charged by the Town.

Ski Company Contributions – For 2021, we used an average of skier visits over the last two ski seasons and with the projected increase allowed in the mitigation rate, which is projected at 3.45% (based on the agreement) the revenues increase by \$280,172 to \$1,629,132 from the 2020 projected budget.

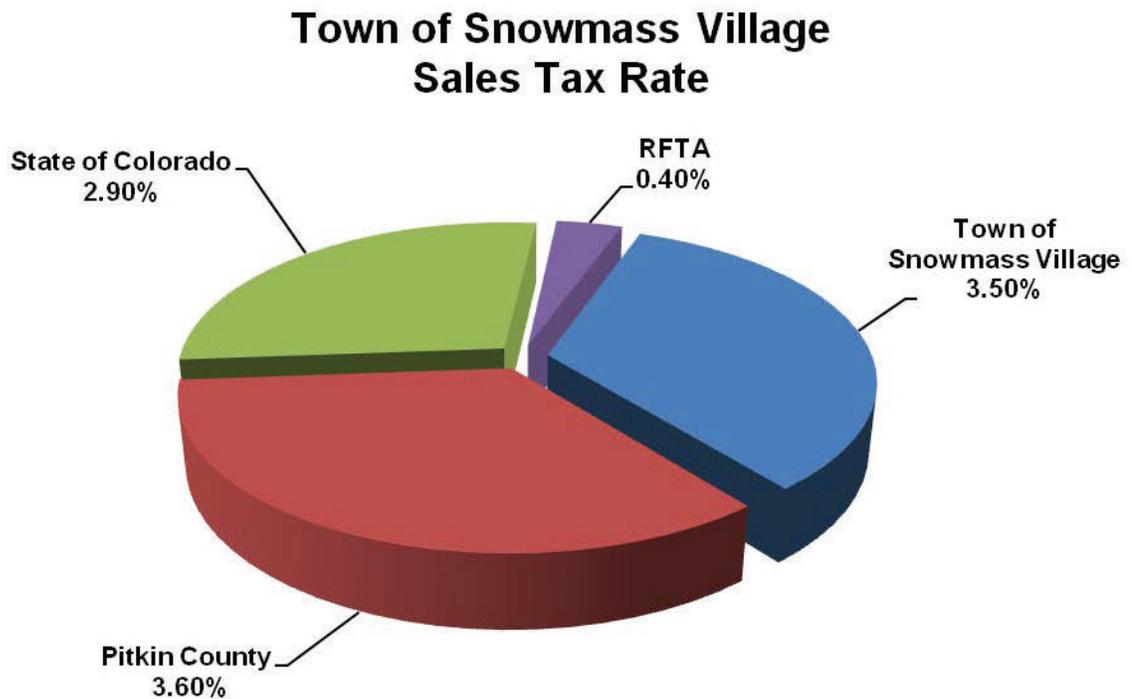
Interest Income – The 2021 budget decreases by \$79,495 to a total of \$85,950 in interest income due to decreasing interest rates.

Recreation Center Memberships – The 2020 adopted budget was budgeted at \$725,000, but was later reduced due to COVID-19 impacts to \$400,000. 2021 is budgeted at \$545,650.

CARES Grants – The Town has projected to receive \$986,000 in 2020 for Transportation expenditures and \$187,000 for COVID-19 health matters from the CARES Act.

Transfer-In Road Fund – 2021 increases by \$64,303 to \$1,967,989.

Base Village – Building Permits, Electrical Permits and Plan Check fees – The Town is budgeting \$427,676, \$40,000 and \$277,989 respectively from the Base Village development in 2021.



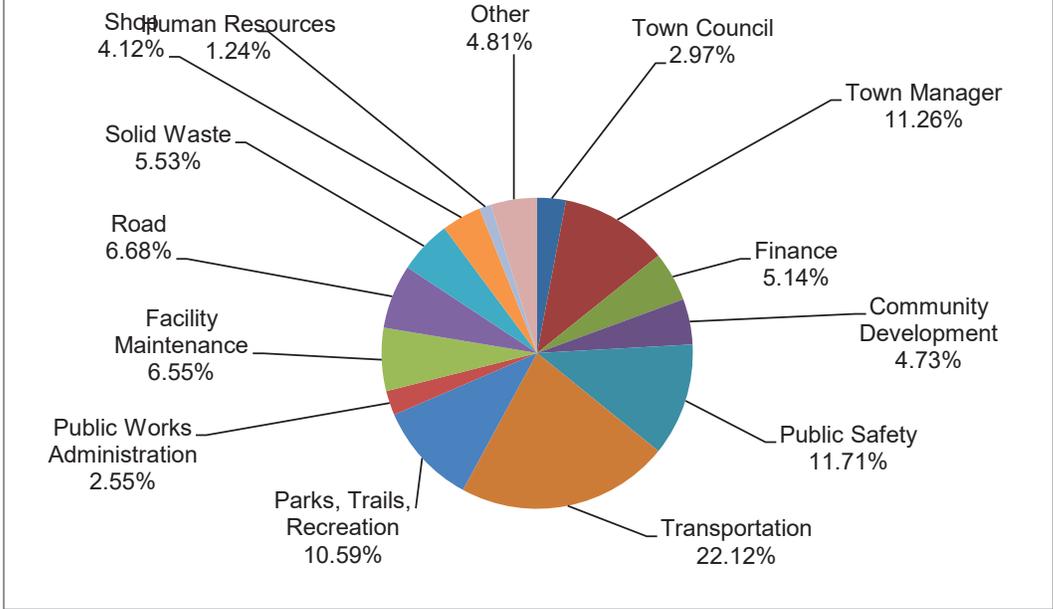
Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 001 - General Fund					
REVENUES					
<i>TAX - Taxes</i>					
401001-01	Property Taxes - Current Taxes	\$ 376,808.22	\$ 374,101.00	\$ 374,101.00	\$ 370,900.00
401001-02	Property Taxes - Delinquent Taxes	\$ 41.96	\$ 150.00	\$ 150.00	\$ 150.00
401001-06	Property Taxes - Aspen School District	\$ 509,550.30	\$ 510,000.00	\$ 510,000.00	\$ 510,000.00
401002-01	Specific Ownership - General	\$ 145,249.35	\$ 108,162.00	\$ 108,162.00	\$ 108,162.00
401003	Sales Taxes	\$ -	\$ 500,000.00	\$ -	\$ -
401003-01	Sales Taxes - County	\$ 4,718,911.92	\$ 4,086,429.00	\$ 3,784,153.00	\$ 3,784,153.00
401003-02	Sales Taxes - Town	\$ 2,441,457.26	\$ 2,304,710.00	\$ 1,839,598.00	\$ 1,839,598.00
401004-01	Franchise Occupation Tax - Centurylink	\$ 14,000.04	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
401004-02	Franchise Occupation Tax - Comcast	\$ 158,608.20	\$ 161,340.00	\$ 161,340.00	\$ 164,566.00
401004-03	Franchise Occupation Tax - Holy Cross	\$ 287,872.33	\$ 277,265.00	\$ 277,265.00	\$ 282,810.00
401004-04	Franchise Occupation Tax - Black Hill Energy	\$ 210,842.12	\$ 182,963.00	\$ 182,963.00	\$ 186,622.00
401007	Marijuana and Tobacco Tax	\$ -	\$ -	\$ 102,252.00	\$ 103,000.00
Account Classification Total: TAX - Taxes		\$ 8,863,341.70	\$ 8,519,120.00	\$ 7,353,984.00	\$ 7,363,961.00
<i>IG - Intergovernmental Revenue</i>					
402001	Cigarette Tax	\$ 15,290.79	\$ 14,702.00	\$ 14,702.00	\$ 14,555.00
402002	Additional MVSO	\$ 13,276.22	\$ 9,036.00	\$ 9,036.00	\$ 9,036.00
402003	Highway Users	\$ 160,858.51	\$ 130,281.00	\$ 116,450.00	\$ 120,965.00
402004	County Road and Bridge	\$ 44,889.56	\$ 41,694.00	\$ 41,694.00	\$ 41,617.00
402005-01	Grants - State Grant DUI Enforcement	\$ 8,822.65	\$ 12,000.00	\$ 5,200.00	\$ 8,000.00
402005-03	Grants - FTA-5311 Rural Admin & Operating Grant	\$ 270,180.00	\$ 297,188.00	\$ 297,188.00	\$ 326,907.00
402005-09	Grants - Police Training	\$ 55,704.96	\$ 90,000.00	\$ 60,000.00	\$ 50,000.00
402005-10	Grants - Police Equipment	\$ 239.41	\$ 15,000.00	\$ 8,150.00	\$ 10,000.00
402005-11	Grants - CARES Grant - Trans	\$ -	\$ -	\$ 986,000.00	\$ -
402005-13	Grants - CARES Grant - General	\$ -	\$ -	\$ 187,000.00	\$ -
402007	RTA Service Contract	\$ 525,780.00	\$ 525,780.00	\$ 336,794.00	\$ 450,174.00
402008	Recycling Credit Pitco	\$ 12,724.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Account Classification Total: IG - Intergovernmental Revenue		\$ 1,107,766.10	\$ 1,145,681.00	\$ 2,072,214.00	\$ 1,041,254.00
<i>LP - Licenses & Permits</i>					
403001	Liquor License	\$ 14,115.00	\$ 11,325.00	\$ 12,581.00	\$ 14,481.00
403002	Business Sales Tax License	\$ 114,579.00	\$ 116,265.00	\$ 111,329.00	\$ 116,265.00
403003	Building Contractor License	\$ 23,099.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
403010	Building Permits	\$ 566,150.18	\$ 275,000.00	\$ 275,000.00	\$ 275,000.00
403010-01	Building Permits - Base Village	\$ 22,283.00	\$ 150,000.00	\$ -	\$ -
403010-02	Building Permits - Base Village Phase 3	\$ -	\$ -	\$ -	\$ 211,325.00
403010-03	Building Permits - Snowmass Center	\$ -	\$ -	\$ -	\$ 216,351.00
403011	Electrical Permits	\$ 25,339.00	\$ 15,000.00	\$ 18,000.00	\$ 18,000.00
403011-01	Electrical Permits - Base Village	\$ 500.00	\$ 15,000.00	\$ -	\$ -
403011-02	Electrical Permits - Base Village Phase 3	\$ -	\$ -	\$ -	\$ 15,000.00
403011-03	Electrical Permits - Snowmass Center	\$ -	\$ -	\$ -	\$ 25,000.00
403020	Animal Tag	\$ 527.00	\$ 550.00	\$ 550.00	\$ 550.00
403021	Alarm Permit	\$ 17,375.00	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00
403030	Road Cut Permit Fees	\$ 4,650.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Account Classification Total: LP - Licenses & Permits		\$ 788,617.18	\$ 621,140.00	\$ 455,460.00	\$ 929,972.00
<i>CS - Charges for Service</i>					
404001	Security Services Perform	\$ 10,852.00	\$ 12,000.00	\$ -	\$ 12,000.00
404010	Planning Dept Fees	\$ 108,854.23	\$ 152,930.00	\$ 175,770.00	\$ 125,000.00
404011	Building Plan Check Fees	\$ 297,500.39	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00
404011-01	Building Plan Check Fees - Base Village	\$ 10,448.75	\$ 90,000.00	\$ -	\$ -
404011-02	Building Plan Check Fees - Base Village Phase 3	\$ -	\$ -	\$ -	\$ 137,361.00
404011-03	Building Plan Check Fees - Snowmass Center	\$ -	\$ -	\$ -	\$ 140,628.00
404012	Energy Fees	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,500.00
404020	Transportation Parking Fee	\$ 509,515.00	\$ 497,935.00	\$ 386,138.00	\$ 503,250.00
404021	Special Bus Runs	\$ 2,760.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00
404030	Public Works Miscellaneous	\$ 30,848.53	\$ 8,000.00	\$ 15,000.00	\$ 15,000.00
404040-01	Trash Fees - Misc Solid Waste	\$ 22,284.03	\$ 30,000.00	\$ 10,000.00	\$ 10,000.00
404040-02	Trash Fees - Homeowner	\$ 353,184.43	\$ 359,698.00	\$ 357,506.00	\$ 357,506.00
404040-03	Trash Fees - Rear Load	\$ 565,243.52	\$ 560,003.00	\$ 448,002.00	\$ 448,002.00

Town of Snowmass Village Budget Worksheet Report

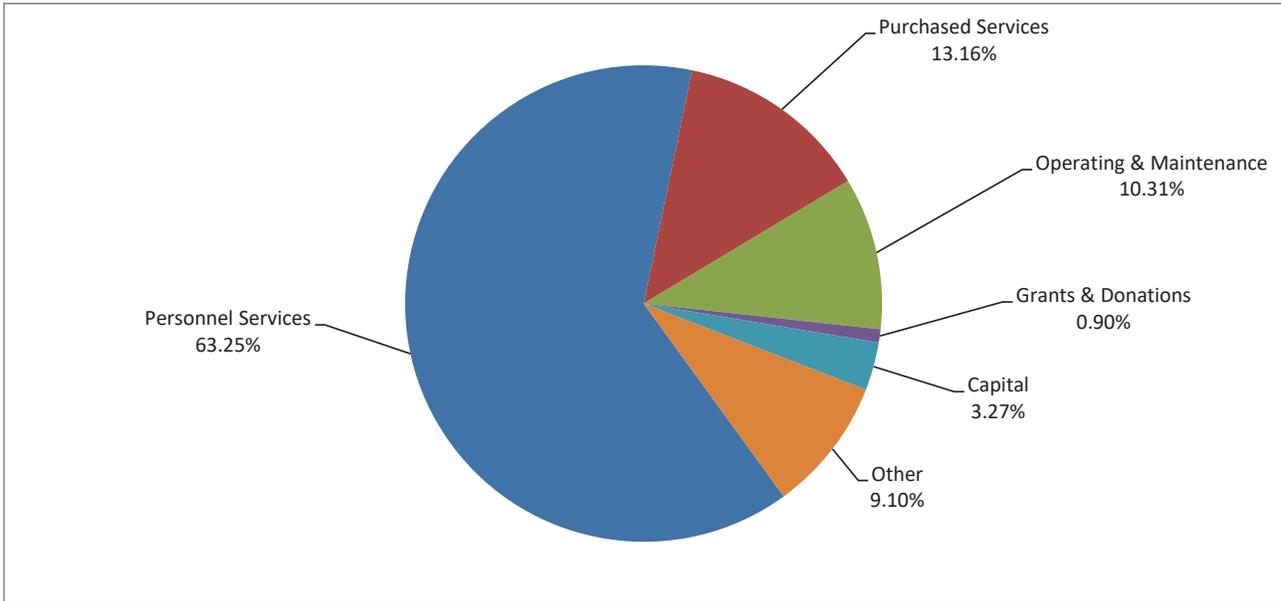
Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
404040-04	Trash Fees - Curbside	\$ 98,931.25	\$ 99,102.00	\$ 99,102.00	\$ 99,102.00
404040-05	Trash Fees - Roll Off	\$ 242,788.82	\$ 220,375.00	\$ 176,300.00	\$ 176,300.00
404050	Recreation Fees	\$ 143,654.63	\$ 95,000.00	\$ 183,827.00	\$ 139,800.00
404051	Recreation Center Memberships	\$ 704,517.04	\$ 725,000.00	\$ 400,000.00	\$ 545,650.00
404052	Recreation Center Personal Trainers	\$ 44,338.50	\$ 55,000.00	\$ 15,000.00	\$ 15,000.00
404060	Administration Fee	\$ 33,081.00	\$ 32,683.00	\$ 32,683.00	\$ 67,326.00
404061	Attorney Fees	\$ 40,397.50	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
404063-01	External Billable Labor - Facility Management	\$ 81,230.43	\$ 10,000.00	\$ 104,360.00	\$ 104,360.00
404063-02	External Billable Labor - Shop	\$ 16,122.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00
404071	Special Events Revenue	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
Account Classification Total: CS - Charges for Service		\$ 3,471,552.05	\$ 3,330,726.00	\$ 2,784,188.00	\$ 3,277,785.00
FF - Fines & Forfeits					
405001	Moving Violations	\$ 7,132.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
405002	Parking Violations	\$ 79,253.60	\$ 50,000.00	\$ 50,000.00	\$ 117,229.00
405004	Animal Fines	\$ 3,900.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
405005	Court Fines	\$ 484.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
405006	Criminal Violations	\$ 1,900.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00
405007	Court Fees	\$ 1,505.96	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Account Classification Total: FF - Fines & Forfeits		\$ 94,175.56	\$ 58,300.00	\$ 58,300.00	\$ 125,529.00
CONT - Contributions					
406001	Ski Corp Contributions	\$ 1,764,965.00	\$ 1,552,776.00	\$ 1,348,960.00	\$ 1,629,132.00
406003	Holy Cross Community Enhancement	\$ 103,751.22	\$ 105,179.00	\$ 105,179.00	\$ 108,334.00
406009	PEG Fees	\$ 1,206.00	\$ 11,400.00	\$ 7,100.00	\$ 7,100.00
Account Classification Total: CONT - Contributions		\$ 1,869,922.22	\$ 1,669,355.00	\$ 1,461,239.00	\$ 1,744,566.00
MISC - Miscellaneous					
407001	Interest Income	\$ 452,422.73	\$ 352,706.00	\$ 165,445.00	\$ 85,950.00
407002	Penalty & Interest	\$ 13,020.06	\$ 250.00	\$ 11,000.00	\$ 5,000.00
407003	Miscellaneous Income	\$ 106,006.26	\$ 77,947.00	\$ 83,907.00	\$ 82,768.00
407004	Insurance Recovery	\$ 5,197.07	\$ -	\$ -	\$ -
407005	Misc Police Revenue	\$ 3,831.62	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00
407006	Transmitter Site Fees	\$ 45,461.52	\$ 45,462.00	\$ 49,498.00	\$ 49,498.00
407007-01	Employee Housing - Rent Public Works	\$ 11,160.00	\$ 11,520.00	\$ 11,520.00	\$ 11,520.00
407007-02	Employee Housing - Reserve Public Works	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
407007-03	Employee Housing - Country Club Townhome	\$ 24,000.00	\$ 24,240.00	\$ 24,240.00	\$ 24,240.00
407008	Accounts Payable Write Offs	\$ 11,693.10	\$ -	\$ -	\$ -
407009	Rett Processing Fee	\$ 2,725.00	\$ 2,775.00	\$ 2,775.00	\$ 3,000.00
407011	Recreation Center Concessions	\$ 29,476.39	\$ 22,667.00	\$ 10,000.00	\$ 10,000.00
407012	Rent Town Hall	\$ 111,486.00	\$ 113,177.00	\$ 113,177.00	\$ 114,103.00
407013	Over Weight Vehicle Charge	\$ 2,750.00	\$ 2,500.00	\$ 4,000.00	\$ 2,500.00
407014	Banner Charge	\$ 7,900.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00
407015	Recreation Rental Fees	\$ 25,343.75	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00
407017-02	False Alarms - Fire Fee	\$ -	\$ -	\$ -	\$ -
407018	Miscellaneous Parks and Rec Income	\$ 4,741.00	\$ -	\$ -	\$ -
Account Classification Total: MISC - Miscellaneous		\$ 858,414.50	\$ 679,844.00	\$ 501,162.00	\$ 414,179.00
TI - Transfer In From Other Funds					
408005	Transfer In Lottery	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00
408006	Transfer In RETT	\$ 1,316,863.76	\$ 1,921,430.00	\$ 1,975,011.00	\$ 1,965,894.00
408007	Transfer In Road	\$ 1,804,877.00	\$ 1,982,652.00	\$ 1,903,686.00	\$ 1,967,989.00
408009	Transfer in Marketing	\$ -	\$ 15,750.00	\$ 15,750.00	\$ -
408010	Transfer In Group Sales	\$ -	\$ 15,750.00	\$ 15,750.00	\$ -
Account Classification Total: TI - Transfer In From Other Funds		\$ 3,144,740.76	\$ 3,958,582.00	\$ 3,933,197.00	\$ 3,956,883.00
REVENUES Total		\$ 20,198,530.07	\$ 19,982,748.00	\$ 18,619,744.00	\$ 18,854,129.00

**GENERAL FUND DEPARTMENTAL SUMMARY
2020
GENERAL FUND EXPENDITURES**



<u>EXPENDITURES BY DEPARTMENT</u>	<u>MILLIONS</u>		<u>PERCENT OF</u>
	<u>2019</u>	<u>2020</u>	<u>TOTAL</u>
Town Council	0.503	0.564	2.97%
Town Manager	1.994	2.136	11.26%
Finance	0.908	0.974	5.14%
Community Development	0.885	0.897	4.73%
Public Safety	2.166	2.220	11.71%
Transportation	4.031	4.194	22.12%
Parks, Trails, & Recreation	1.904	2.009	10.59%
Public Works-Administration	0.465	0.484	2.55%
-Facility Maintenance	1.176	1.242	6.55%
-Road	1.264	1.266	6.68%
-Solid Waste	0.956	1.048	5.53%
-Shop	0.741	0.782	4.12%
Human Resources	0.226	0.236	1.24%
SUBTOTAL	17.219	18.052	95.20%
Other Expenditures	0.674	0.910	4.81%
Total Expenditures	17.893	18.962	100.00%

**TOWN OF SNOWMASS VILLAGE
GENERAL FUND
EXPENDITURES BY CATEGORY
2021
(Annual operating costs)**



<u>BUDGET BY CATEGORY</u>	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2019-2020 Percent Change</u>	<u>2021 Budget</u>	<u>2020-2021 Percent Change</u>
Personnel Services	\$ 11,716,400	\$ 12,605,535	7.59%	\$ 12,992,298	3.07%
Purchased Services	\$ 2,277,297	\$ 2,690,537	18.15%	\$ 2,703,947	0.50%
Operating & Maintenance	\$ 1,325,637	\$ 2,053,917	54.94%	\$ 2,118,194	3.13%
Donations & Grants	\$ 159,007	\$ 387,507	143.70%	\$ 185,425	-52.15%
Capital	\$ 576,025	\$ 932,390	61.87%	\$ 671,700	-27.96%
Other	\$ 2,972,797	\$ 1,690,664	-43.13%	\$ 1,869,582	10.58%
Total	\$ 19,027,163	\$ 20,360,550	7.01%	\$ 20,541,146	0.89%

DEPARTMENT: Town Council
PROGRAMS: Attorney Fees, Special Projects and Capital, Town Council, Grants and Donations
FUND: General Fund

DEPARTMENT DESCRIPTION:

The Town of Snowmass Village operates under a Council/Manager form of government. The Home rule Charter sets forth the role of the Town Council as follows:

- A. The Town shall be governed by a Council of five members, which includes the Mayor. All Council Members and the Mayor shall be elected at-large with overlapping terms of office.
- B. The Council shall be the legislative and governing body of the Town and shall exercise all powers conferred to it by the Charter and adopt such ordinances and resolutions, as it deems proper.
- C. The Council shall meet regularly at least twice each month and all meetings, except executive sessions, are open to the public.
- D. The Town Council shall appoint a Town Manager to be the chief administrative officer of the Town, a Town Attorney and a Municipal Court Judge to serve at the pleasure of the Council.

The Town Manager is responsible for the day-to-day administration of the Town's operations while the Town council is the policy-making body.

ASPIRATION STATEMENT:

“We aspire to be the leading multi-season, family-oriented inclusive mountain resort community. We will do this by creating, marketing, and delivering distinctive choices for fun, excitement, challenge, learning, and togetherness. All this is done amidst our unique, natural splendor...as part of a memorable Aspen/Snowmass experience. Further, we wish to be seen by others as welcoming, dynamic, convenient, and successful. We will always be responsible stewards of our environment, economy, and society. When successful, Snowmass Village will have achieved the quality of life and economic vitality that will assure our future as a sustainable resort community.”

Accomplishments – 2020:

- Adopted 2021 Budget for all Town funds
- Welcomed new mayor and council member
- Purchased Snowmass Inn for additional workforce employee housing
- Continued construction on Coffey Place – for sale single-family employee housing project
- Moved forward on Town entryway project and Mall Transit Plaza
- Participated and contributed financially to Pitkin County COVID-19 relief efforts

Goals - 2021:

- Create and adopt a 2021 goal statement.
- Work to implement goals established in the 2021 goal statement
- Ensure the Town is financially sustainable and providing services on an ongoing basis, as efficiently as possible, for its residents and guests at a high level of service
- Be open and accessible to the community. Create opportunities to listen to the public and promote community engagement.

Performance Measurements:

	2020	2021
	<u>Expected</u>	<u>Objective</u>
Number of community events hosted to increase community engagement and listening opportunities with community members	0	1
Number of local elected official trainings attended by at least one council member (in person or virtually)	0	1
Note: The performance measures are new and will take effect in 2021		

PAYROLL:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Proposed</u>
Attorney Program	\$173,737	\$173,737	\$177,144
Town Council	\$ 94,000	\$ 94,000	\$108,000
TOTAL	\$267,737	\$ 267,737	\$285,144

CASH PURCHASES:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Proposed</u>
TOTAL	\$ 0	\$ 0	\$ 0

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual	2020 Budget	2020 Projected	2021 Budget
Fund: 001 - General Fund					
EXPENSES					
Department: 01 - Town Council					
Division: 00 - -					
Program: 101 - Attorney Fees					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 167,054.00	\$ 173,737.00	\$ 173,737.00	\$ 177,144.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 1,130.00	\$ 1,164.00	\$ 1,164.00	\$ 1,199.00
501003-04	Payroll Benefits - Housing Allowance	\$ -	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
501003-06	Payroll Benefits - Retirement	\$ 13,364.00	\$ 15,636.00	\$ 15,636.00	\$ 15,943.00
501003-08	Payroll Benefits - Medicare	\$ 2,422.00	\$ 2,519.00	\$ 2,519.00	\$ 2,569.00
501003-10	Payroll Benefits - Health Insurance	\$ 57,817.00	\$ 59,169.00	\$ 59,169.00	\$ 62,111.00
501003-13	Payroll Benefits - Dental Insurance	\$ 361.00	\$ 367.00	\$ 367.00	\$ 386.00
501003-14	Payroll Benefits - Vision Insurance	\$ 199.00	\$ 189.00	\$ 189.00	\$ 199.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 1,087.00	\$ 1,076.00	\$ 1,076.00	\$ 1,152.00
501003-17	Payroll Benefits - Dependant Life	\$ 17.00	\$ 10.00	\$ 10.00	\$ 10.00
501003-18	Payroll Benefits - Long Term Disability	\$ 1,420.00	\$ 1,407.00	\$ 1,407.00	\$ 1,507.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 501.00	\$ 521.00	\$ 521.00	\$ 531.00
501003-20	Payroll Benefits - Workmans Comp	\$ 167.00	\$ 161.00	\$ 161.00	\$ 181.00
501004	Training/ Registrations	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
501005	Travel & Meeting Expenses	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
<i>Account Classification Total: PER - Personnel Services</i>		\$ 252,539.00	\$ 292,956.00	\$ 292,956.00	\$ 299,932.00
<i>PUR - Purchased Services</i>					
502001	Legal Fees Special Counsel	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
<i>Account Classification Total: PUR - Purchased Services</i>		\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
<i>OM - Operating & Maintenance</i>					
503002	Dues, Memberships, Subscriptions	\$ 325.00	\$ 325.00	\$ 325.00	\$ 325.00
503003	Miscellaneous	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
<i>Account Classification Total: OM - Operating & Maintenance</i>		\$ 575.00	\$ 575.00	\$ 575.00	\$ 575.00
Program Total: 101 - Attorney Fees		\$ 268,114.00	\$ 308,531.00	\$ 308,531.00	\$ 315,507.00
Program: 102 - Town Council					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 91,200.00	\$ 94,000.00	\$ 94,000.00	\$ 108,000.00
501003-08	Payroll Benefits - Medicare	\$ 1,322.00	\$ 1,363.00	\$ 1,363.00	\$ 1,566.00
501003-09	Payroll Benefits - Fica	\$ 5,654.00	\$ 5,828.00	\$ 5,828.00	\$ 6,696.00
501003-20	Payroll Benefits - Workmans Comp	\$ 9.00	\$ 9.00	\$ 9.00	\$ 11.00
501004	Training/ Registrations	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
501005	Travel & Meeting Expenses	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
<i>Account Classification Total: PER - Personnel Services</i>		\$ 104,185.00	\$ 107,200.00	\$ 107,200.00	\$ 122,273.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 80,300.00	\$ 80,300.00	\$ 80,300.00	\$ 79,000.00
502003-16	Contract Service - Wildfire Mitigation	\$ -	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
502004	Telephone	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
502011-01	Town Functions - Boards and Commissions Support	\$ 8,300.00	\$ 8,300.00	\$ 3,000.00	\$ 8,600.00
<i>Account Classification Total: PUR - Purchased Services</i>		\$ 89,600.00	\$ 104,600.00	\$ 99,300.00	\$ 103,600.00
<i>OM - Operating & Maintenance</i>					
503002	Dues, Memberships, Subscriptions	\$ 39,312.00	\$ 39,118.00	\$ 39,118.00	\$ 41,173.00
503003	Miscellaneous	\$ 2,250.00	\$ 4,350.00	\$ 4,350.00	\$ 2,250.00
503012	Public Relations	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
<i>Account Classification Total: OM - Operating & Maintenance</i>		\$ 41,662.00	\$ 43,568.00	\$ 43,568.00	\$ 43,523.00
Program Total: 102 - Town Council		\$ 235,447.00	\$ 255,368.00	\$ 250,068.00	\$ 269,396.00
Division Total: 00 - -		\$ 503,561.00	\$ 563,899.00	\$ 558,599.00	\$ 584,903.00
Department Total: 01 - Town Council		\$ 503,561.00	\$ 563,899.00	\$ 558,599.00	\$ 584,903.00



Town of
SNOWMASS *Village*

COLORADO

DEPARTMENT: Town Manager
PROGRAMS: Administration, Community Relations, Town Clerk, Information Systems
FUND: General

DEPARTMENT DESCRIPTION:

1. Implements the official policies and directives of the Town Council.
2. Responsible for the enforcement of the laws, contracts and ordinances of the Town.
3. Responsible for the effective and efficient use of the Town's resources.
4. Develops long range plans for Town Council consideration and implements such plans in a timely fashion.
5. Monitors community issues and keeps Mayor/Council equally informed.
6. Monitors Federal and State legislative developments that may impact Snowmass Village.
7. Provides effective supervision of the Town's departments to ensure efficient implementation of Town goals and objectives.
8. Oversees information technology resources and support for all Town departments and employees.
9. Administers network and systems for Town business processes and data.
10. Coordinates media inquiries and general community relations by serving as Public Information Officer for Town communications.
11. Maintains and manages all official Town records, including the Snowmass Village Municipal Code.
12. Administer Elections, Business licensing and Liquor licensing for the Town.

Accomplishments – 2020:

- Implementing some of the Town Council's Goals through the completion of various projects
- Ensured the sustainability of the Town's finances during the COVID-19 pandemic
- Participated and assisted in the Pitkin County COVID-19 relief and information dissemination efforts

Goals - 2021:

- Keep the Town Council equally well-informed, thereby enabling them to make decisions in the best interest of the community.
- Facilitate the adoption of a 2021 Goal Setting Statement
- Implement the Town Council Goal Setting Statement
- Continue to enhance the Town's transparency, outreach and communication with the public.

- Provide excellent customer service, internally and externally.
- Protect the Town’s history and information through records management, while maintaining an open, transparent, and informative government structure.
- Protect the environment through strategic sustainability and resiliency initiatives.
- Provide service, support, and security for the Town’s technological needs.

Performance Measurements:

	2020	2021
	Expected	Objective
Number of webpage visits to tosv.com	76,000	79,000
% of agenda packet info delivered at least 4 days prior to Council meeting	100%	97.8
# of IT Help Desk tickets processed and closed	1,100	1,175
Note: The performance measures are new and will take effect in 2021		

DEPARTMENT STAFFING:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Proposed</u>
Town Manager	5	5	5

PAYROLL:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Proposed</u>
TOTAL	\$533,230	\$533,230	\$539,032

CASH PURCHASES:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Proposed</u>
Computers and Equipment	\$70,000	\$70,000	\$78,250

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
Fund: 001 - General Fund					
EXPENSES					
Department: 02 - Town Manager					
Division: 00 - -					
Program: 103 - Administration					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 166,363.00	\$ 173,024.00	\$ 173,024.00	\$ 173,016.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 1,130.00	\$ 1,164.00	\$ 1,164.00	\$ 1,199.00
501003-03	Payroll Benefits - Car Allowance	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00
501003-06	Payroll Benefits - Retirement	\$ 19,964.00	\$ 20,763.00	\$ 20,763.00	\$ 20,762.00
501003-08	Payroll Benefits - Medicare	\$ 2,412.00	\$ 2,509.00	\$ 2,509.00	\$ 2,509.00
501003-10	Payroll Benefits - Health Insurance	\$ 57,817.00	\$ 59,169.00	\$ 59,169.00	\$ 62,111.00
501003-13	Payroll Benefits - Dental Insurance	\$ 361.00	\$ 367.00	\$ 367.00	\$ 386.00
501003-14	Payroll Benefits - Vision Insurance	\$ 199.00	\$ 189.00	\$ 189.00	\$ 199.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 1,082.00	\$ 1,071.00	\$ 1,071.00	\$ 1,125.00
501003-17	Payroll Benefits - Dependant Life	\$ 17.00	\$ 10.00	\$ 10.00	\$ 10.00
501003-18	Payroll Benefits - Long Term Disability	\$ 1,414.00	\$ 1,401.00	\$ 1,401.00	\$ 1,472.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 499.00	\$ 519.00	\$ 519.00	\$ 519.00
501003-20	Payroll Benefits - Workmans Comp	\$ 166.00	\$ 161.00	\$ 161.00	\$ 177.00
501004	Training/ Registrations	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
501005	Travel & Meeting Expenses	\$ 4,124.00	\$ 4,124.00	\$ 4,124.00	\$ 4,124.00
Account Classification Total: PER - Personnel Services		\$ 261,748.00	\$ 270,671.00	\$ 270,671.00	\$ 273,809.00
<i>PUR - Purchased Services</i>					
502004	Telephone	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
502005	Employee Relations	\$ 2,350.00	\$ 2,350.00	\$ 2,350.00	\$ 2,350.00
Account Classification Total: PUR - Purchased Services		\$ 3,550.00	\$ 3,550.00	\$ 3,550.00	\$ 3,550.00
<i>OM - Operating & Maintenance</i>					
503002	Dues, Memberships, Subscriptions	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
503003	Miscellaneous	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
Account Classification Total: OM - Operating & Maintenance		\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00
Program Total: 103 - Administration		\$ 267,898.00	\$ 276,821.00	\$ 276,821.00	\$ 279,959.00
Division Total: 00 - -		\$ 267,898.00	\$ 276,821.00	\$ 276,821.00	\$ 279,959.00
Division: 10 - Assistant Town Manager					
Program: 103 - Administration					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ -	\$ 68,846.00	\$ 68,846.00	\$ 68,494.00
501002-01	Payroll Overtime Regular	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
501003-01	Payroll Benefits - Recreation Benefit	\$ -	\$ 1,164.00	\$ 1,164.00	\$ 1,199.00
501003-06	Payroll Benefits - Retirement	\$ -	\$ 6,196.00	\$ 6,196.00	\$ 6,164.00
501003-08	Payroll Benefits - Medicare	\$ -	\$ 1,027.00	\$ 1,027.00	\$ 1,022.00
501003-10	Payroll Benefits - Health Insurance	\$ -	\$ 20,354.00	\$ 20,354.00	\$ 21,371.00
501003-13	Payroll Benefits - Dental Insurance	\$ -	\$ 367.00	\$ 367.00	\$ 386.00
501003-14	Payroll Benefits - Vision Insurance	\$ -	\$ 189.00	\$ 189.00	\$ 199.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ -	\$ 426.00	\$ 426.00	\$ 445.00
501003-17	Payroll Benefits - Dependant Life	\$ -	\$ 10.00	\$ 10.00	\$ 10.00
501003-18	Payroll Benefits - Long Term Disability	\$ -	\$ 558.00	\$ 558.00	\$ 583.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ -	\$ 213.00	\$ 213.00	\$ 211.00
501003-20	Payroll Benefits - Workmans Comp	\$ -	\$ 66.00	\$ 66.00	\$ 72.00
Account Classification Total: PER - Personnel Services		\$ -	\$ 101,416.00	\$ 101,416.00	\$ 102,156.00
<i>PUR - Purchased Services</i>					
502004	Telephone	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
502006-01	Building Maintenance - General	\$ -	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
502006-03	Building Maintenance - Lawn Care	\$ -	\$ 6,500.00	\$ 6,500.00	\$ -

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
502007-01	Maintenance Agreements - Copier	\$ -	\$ 8,050.00	\$ 8,050.00	\$ 8,050.00
502009-01	Mailing - Postage	\$ -	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
502013-01	Leased Equipment - Copier	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
502013-03	Leased Equipment - Postage	\$ -	\$ 4,172.00	\$ 4,172.00	\$ 4,172.00
Account Classification Total: PUR - Purchased Services		\$ -	\$ 45,222.00	\$ 45,222.00	\$ 38,722.00
OM - Operating & Maintenance					
503002	Dues, Memberships, Subscriptions	\$ -	\$ 165.00	\$ 165.00	\$ 180.00
503003	Miscellaneous	\$ -	\$ 11,475.00	\$ 11,475.00	\$ 11,475.00
503004	Printing	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
503005-01	Supplies - Office	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00
503007-03	Building Lease Payments - COP-Principal	\$ -	\$ 480,000.00	\$ 480,000.00	\$ 500,000.00
503007-04	Building Lease Payments - COP-Interest	\$ -	\$ 151,800.00	\$ 151,800.00	\$ 132,600.00
503007-05	Building Lease Payments - Miscellaneous	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
503008-01	Insurance - Building	\$ -	\$ 79,245.00	\$ 79,245.00	\$ 95,965.00
503008-02	Insurance - Vehicle	\$ -	\$ 685.00	\$ 685.00	\$ 1,339.00
503009-01	Vehicle Expenses - Fuel	\$ -	\$ 10,474.00	\$ 10,474.00	\$ 7,332.00
503009-03	Vehicle Expenses - Parts & Supplies	\$ -	\$ 7,669.00	\$ 7,669.00	\$ 7,669.00
503009-06	Vehicle Expenses - Labor	\$ -	\$ 7,500.00	\$ 7,500.00	\$ 5,000.00
503010	Contra Acct - Vehicle Labor	\$ -	\$ (7,500.00)	\$ (7,500.00)	\$ (5,000.00)
Account Classification Total: OM - Operating & Maintenance		\$ -	\$ 754,513.00	\$ 754,513.00	\$ 768,560.00
Program Total: 103 - Administration		\$ -	\$ 901,151.00	\$ 901,151.00	\$ 909,438.00
Program: 105 - Community Relations					
PER - Personnel Services					
501001-01	Payroll - Regular	\$ -	\$ 97,530.00	\$ 97,530.00	\$ 100,401.00
501003-01	Payroll Benefits - Recreation Benefit	\$ -	\$ 1,164.00	\$ 1,164.00	\$ 1,199.00
501003-06	Payroll Benefits - Retirement	\$ -	\$ 8,778.00	\$ 8,778.00	\$ 9,036.00
501003-08	Payroll Benefits - Medicare	\$ -	\$ 1,414.00	\$ 1,414.00	\$ 1,456.00
501003-10	Payroll Benefits - Health Insurance	\$ -	\$ 20,354.00	\$ 20,354.00	\$ 42,085.00
501003-13	Payroll Benefits - Dental Insurance	\$ -	\$ 367.00	\$ 367.00	\$ 386.00
501003-14	Payroll Benefits - Vision Insurance	\$ -	\$ 189.00	\$ 189.00	\$ 199.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ -	\$ 604.00	\$ 604.00	\$ 653.00
501003-17	Payroll Benefits - Dependant Life	\$ -	\$ 10.00	\$ 10.00	\$ 10.00
501003-18	Payroll Benefits - Long Term Disability	\$ -	\$ 790.00	\$ 790.00	\$ 854.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ -	\$ 293.00	\$ 293.00	\$ 301.00
501003-20	Payroll Benefits - Workmans Comp	\$ -	\$ 91.00	\$ 91.00	\$ 102.00
501004	Training/ Registrations	\$ -	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00
501005	Travel & Meeting Expenses	\$ -	\$ 3,660.00	\$ 3,660.00	\$ 4,940.00
Account Classification Total: PER - Personnel Services		\$ -	\$ 136,324.00	\$ 136,324.00	\$ 162,702.00
PUR - Purchased Services					
502003	Contract Service	\$ -	\$ 10,050.00	\$ 10,050.00	\$ 9,000.00
502004	Telephone	\$ -	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Account Classification Total: PUR - Purchased Services		\$ -	\$ 11,250.00	\$ 11,250.00	\$ 10,200.00
OM - Operating & Maintenance					
503001-03	Advertising - Print	\$ -	\$ 27,740.00	\$ 15,000.00	\$ 20,000.00
503002	Dues, Memberships, Subscriptions	\$ -	\$ 1,150.00	\$ 1,150.00	\$ 1,190.00
503003	Miscellaneous	\$ -	\$ 650.00	\$ 650.00	\$ 650.00
503004	Printing	\$ -	\$ 1,998.00	\$ 1,998.00	\$ 2,100.00
503005-01	Supplies - Office	\$ -	\$ 750.00	\$ 750.00	\$ 1,000.00
503012	Public Relations	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Account Classification Total: OM - Operating & Maintenance		\$ -	\$ 37,288.00	\$ 24,548.00	\$ 29,940.00
Program Total: 105 - Community Relations		\$ -	\$ 184,862.00	\$ 172,122.00	\$ 202,842.00
Program: 107 - Town Clerk					
PER - Personnel Services					

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
501001-01	Payroll - Regular	\$ -	\$ 97,997.00	\$ 97,997.00	\$ 98,467.00
501003-01	Payroll Benefits - Recreation Benefit	\$ -	\$ 1,164.00	\$ 1,164.00	\$ 1,199.00
501003-06	Payroll Benefits - Retirement	\$ -	\$ 8,820.00	\$ 8,820.00	\$ 8,862.00
501003-08	Payroll Benefits - Medicare	\$ -	\$ 1,421.00	\$ 1,421.00	\$ 1,428.00
501003-10	Payroll Benefits - Health Insurance	\$ -	\$ 52,570.00	\$ 52,570.00	\$ 55,185.00
501003-13	Payroll Benefits - Dental Insurance	\$ -	\$ 367.00	\$ 367.00	\$ 386.00
501003-14	Payroll Benefits - Vision Insurance	\$ -	\$ 189.00	\$ 189.00	\$ 199.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ -	\$ 607.00	\$ 607.00	\$ 640.00
501003-17	Payroll Benefits - Dependant Life	\$ -	\$ 10.00	\$ 10.00	\$ 10.00
501003-18	Payroll Benefits - Long Term Disability	\$ -	\$ 794.00	\$ 794.00	\$ 837.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ -	\$ 294.00	\$ 294.00	\$ 295.00
501003-20	Payroll Benefits - Workmans Comp	\$ -	\$ 91.00	\$ 91.00	\$ 100.00
501004	Training/ Registrations	\$ -	\$ 2,265.00	\$ 2,265.00	\$ 2,265.00
501005	Travel & Meeting Expenses	\$ -	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00
Account Classification Total: PER - Personnel Services		\$ -	\$ 170,289.00	\$ 170,289.00	\$ 173,573.00
PUR - Purchased Services					
502003	Contract Service	\$ -	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00
502007-04	Maintenance Agreements - Other	\$ -	\$ 1,650.00	\$ 1,650.00	\$ 1,650.00
502014	Elections	\$ -	\$ 2,100.00	\$ 2,100.00	\$ 819.00
Account Classification Total: PUR - Purchased Services		\$ -	\$ 7,150.00	\$ 7,150.00	\$ 5,869.00
OM - Operating & Maintenance					
503001-01	Advertising - Legal Notices	\$ -	\$ 5,700.00	\$ 5,700.00	\$ 5,700.00
503002	Dues, Memberships, Subscriptions	\$ -	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00
503003	Miscellaneous	\$ -	\$ 650.00	\$ 650.00	\$ 650.00
503004	Printing	\$ -	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Account Classification Total: OM - Operating & Maintenance		\$ -	\$ 10,300.00	\$ 10,300.00	\$ 10,300.00
Program Total: 107 - Town Clerk		\$ -	\$ 187,739.00	\$ 187,739.00	\$ 189,742.00
Program: 109 - Information Systems					
PER - Personnel Services					
501001-01	Payroll - Regular	\$ -	\$ 95,833.00	\$ 95,833.00	\$ 98,654.00
501003-01	Payroll Benefits - Recreation Benefit	\$ -	\$ 1,164.00	\$ 1,164.00	\$ 1,199.00
501003-06	Payroll Benefits - Retirement	\$ -	\$ 8,625.00	\$ 8,625.00	\$ 8,879.00
501003-08	Payroll Benefits - Medicare	\$ -	\$ 1,390.00	\$ 1,390.00	\$ 1,430.00
501003-10	Payroll Benefits - Health Insurance	\$ -	\$ 20,354.00	\$ 20,354.00	\$ 21,371.00
501003-13	Payroll Benefits - Dental Insurance	\$ -	\$ 367.00	\$ 367.00	\$ 386.00
501003-14	Payroll Benefits - Vision Insurance	\$ -	\$ 189.00	\$ 189.00	\$ 199.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ -	\$ 593.00	\$ 593.00	\$ 641.00
501003-17	Payroll Benefits - Dependant Life	\$ -	\$ 10.00	\$ 10.00	\$ 10.00
501003-18	Payroll Benefits - Long Term Disability	\$ -	\$ 776.00	\$ 776.00	\$ 839.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ -	\$ 287.00	\$ 287.00	\$ 296.00
501003-20	Payroll Benefits - Workmans Comp	\$ -	\$ 1,243.00	\$ 1,243.00	\$ 1,464.00
501004	Training/ Registrations	\$ -	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
501005	Travel & Meeting Expenses	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Account Classification Total: PER - Personnel Services		\$ -	\$ 137,331.00	\$ 137,331.00	\$ 141,868.00
PUR - Purchased Services					
502003	Contract Service	\$ -	\$ 120,388.00	\$ 120,388.00	\$ 120,100.00
502004	Telephone	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 18,000.00
502004-01	Telephone- Data	\$ -	\$ 30,360.00	\$ 30,360.00	\$ 38,000.00
502004-02	Telephone-Cell	\$ -	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
502004-03	Telephone-Equipment	\$ -	\$ 12,000.00	\$ 12,000.00	\$ 10,000.00
502004-04	Telephone-Support and Services	\$ -	\$ 7,140.00	\$ 7,140.00	\$ 10,000.00
502007-03	Maintenance Agreements - Hardware	\$ -	\$ 12,175.00	\$ 12,175.00	\$ 10,000.00
502008-01	Repairs - Equipment	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
502019	Software Licensing	\$ -	\$ 151,200.00	\$ 151,200.00	\$ 153,250.00
Account Classification Total: PUR - Purchased Services		\$ -	\$ 356,463.00	\$ 356,463.00	\$ 362,550.00
OM - Operating & Maintenance					
503002	Dues, Memberships, Subscriptions	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
503003	Miscellaneous	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
503005-06	Supplies - Computer	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Account Classification Total: OM - Operating & Maintenance		\$ -	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
CAP - Capital					
507001-05	Cash Purchases - Computer	\$ -	\$ 70,000.00	\$ 70,000.00	\$ 78,250.00
Account Classification Total: CAP - Capital		\$ -	\$ 70,000.00	\$ 70,000.00	\$ 78,250.00
Program Total: 109 - Information Systems		\$ -	\$ 569,294.00	\$ 569,294.00	\$ 588,168.00
Program: 114 - Court					
PER - Personnel Services					
501004	Training/ Registrations	\$ -	\$ 100.00	\$ 100.00	\$ 100.00
501005	Travel & Meeting Expenses	\$ -	\$ 200.00	\$ 200.00	\$ 200.00
Account Classification Total: PER - Personnel Services		\$ -	\$ 300.00	\$ 300.00	\$ 300.00
PUR - Purchased Services					
502003	Contract Service	\$ -	\$ 15,000.00	\$ 12,000.00	\$ 12,000.00
Account Classification Total: PUR - Purchased Services		\$ -	\$ 15,000.00	\$ 12,000.00	\$ 12,000.00
OM - Operating & Maintenance					
503002	Dues, Memberships, Subscriptions	\$ -	\$ 100.00	\$ 100.00	\$ 100.00
503003	Miscellaneous	\$ -	\$ 35.00	\$ 35.00	\$ 35.00
503004	Printing	\$ -	\$ 70.00	\$ 70.00	\$ 70.00
503005-01	Supplies - Office	\$ -	\$ 100.00	\$ 100.00	\$ 100.00
503005-05	Supplies - Data Processing	\$ -	\$ 100.00	\$ 100.00	\$ 100.00
Account Classification Total: OM - Operating & Maintenance		\$ -	\$ 405.00	\$ 405.00	\$ 405.00
Program Total: 114 - Court		\$ -	\$ 15,705.00	\$ 12,705.00	\$ 12,705.00
Division Total: 10 - Assistant Town Manager		\$ -	\$ 1,858,751.00	\$ 1,843,011.00	\$ 1,902,895.00
Department Total: 02 - Town Manager		\$ 267,898.00	\$ 2,135,572.00	\$ 2,119,832.00	\$ 2,182,854.00

DEPARTMENT: Finance
PROGRAMS: Finance and Personnel
FUND: General

DEPARTMENT DESCRIPTION:

Responsible for handling day-to-day and long-range financial operations and investments including budget, capital assets, accounts payable, accounts receivable and the annual audit. Handles all payroll-related, pay and employee benefit changes. Implements loss control and risk management functions.

DEPARTMENT OBJECTIVES:

1. To continue improvements with current budget package by providing additional communication tools i.e. graphs, comments, etc. in budget document.
 2. To continue development of user-friendly financial reports.
 3. To provide continuing education for department employees to keep up with changing accounting practices for governments.
 4. To maintain adequate insurance coverage and manage Towns risks and liabilities to the best of our ability.
-

Accomplishments – 2020:

- Financial outcome for the 2019 year-end for all funds ended with positive fund balance increases with the exception of the POST Fund, which carries a \$0 balance as a pass-through fund
- Continued with training for Finance employees (Workman compensation, GFOA, CGFOA, Safety training, CIRSA webinars, Accounting Webinars, 1099's training and PRIMA conference, GASB 87)
- Presented Year-End financial update to the Town Council and facilitated the adoption of the 2020 revised budget and COVID relief \$\$
- Continue to score an exceptional 108% on the CIRSA Loss Control Standards
- Have continued with the safety trainings, safety meetings and safety awards
- Updated the Town's Purchasing Policy

Goals - 2021:

- To provide accurate and concise financial information on the operation and status of all Town funds;
- To manage pay-related issues; to establish safety policies and adequate insurance coverage.
- To keep the Towns financial and payroll systems current with new technology applicable to Town operations.
- To manage the Town's financial budgets through the COVID-19 pandemic

Performance Measurements:

	2020	2021
	<u>Expected</u>	<u>Objective</u>
% of Online Sales Tax Filers	79%	80%
% of Solid Waste Customers filing online	25%	30%
Loss Control audit score	100	100
Note: The performance measures are new and will take effect in 2021		

BUDGET HIGHLIGHTS:

Due to the unknowns of COVID-19 in 2021, the Finance Department is budgeted relatively flat to 2020.

DEPARTMENT STAFFING:

	<u>2020 Budget</u>	<u>2020 Revised</u>	<u>2021 Budget</u>
Finance/Personnel/Risk Mgmt	6	6	6

Payroll:

	<u>2020 Budget</u>	<u>2020 Revised</u>	<u>2021 Budget</u>
Finance	461,936	461,936	453,981
Personnel/Risk Mgmt	<u>70,246</u>	<u>70,246</u>	<u>71,614</u>
Total	532,182	532,182	525,595

CASH PURCHASES:

	<u>2020 Budget</u>	<u>2020 Revised</u>	<u>2021 Budget</u>
Computers and Equipment\$	-0-	\$ -0-	\$ -0-
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	\$ -0-	\$ -0-	\$ -0-

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
Fund: 001 - General Fund					
EXPENSES					
Department: 04 - Finance					
Division: 00 - -					
Program: 103 - Administration					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 463,268.00	\$ 461,936.00	\$ 461,936.00	\$ 453,981.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 5,650.00	\$ 5,820.00	\$ 5,820.00	\$ 5,995.00
501003-06	Payroll Benefits - Retirement	\$ 36,131.00	\$ 41,574.00	\$ 41,574.00	\$ 40,858.00
501003-08	Payroll Benefits - Medicare	\$ 4,717.00	\$ 4,717.00	\$ 4,717.00	\$ 4,563.00
501003-10	Payroll Benefits - Health Insurance	\$ 175,186.00	\$ 179,067.00	\$ 179,067.00	\$ 221,840.00
501003-13	Payroll Benefits - Dental Insurance	\$ 1,803.00	\$ 1,837.00	\$ 1,837.00	\$ 1,929.00
501003-14	Payroll Benefits - Vision Insurance	\$ 994.00	\$ 947.00	\$ 947.00	\$ 994.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 2,937.00	\$ 2,860.00	\$ 2,860.00	\$ 2,952.00
501003-17	Payroll Benefits - Dependant Life	\$ 50.00	\$ 48.00	\$ 48.00	\$ 48.00
501003-18	Payroll Benefits - Long Term Disability	\$ 3,839.00	\$ 3,742.00	\$ 3,742.00	\$ 3,861.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 1,390.00	\$ 1,386.00	\$ 1,386.00	\$ 1,362.00
501003-20	Payroll Benefits - Workmans Comp	\$ 463.00	\$ 429.00	\$ 429.00	\$ 463.00
501004	Training/ Registrations	\$ 2,580.00	\$ 2,695.00	\$ 2,695.00	\$ 2,695.00
501005	Travel & Meeting Expenses	\$ 7,306.00	\$ 8,218.00	\$ 5,584.00	\$ 8,218.00
Account Classification Total: PER - Personnel Services		\$ 706,314.00	\$ 715,276.00	\$ 712,642.00	\$ 749,759.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 8,476.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00
502015	Document Imaging	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
502017	Audit	\$ 34,000.00	\$ 34,000.00	\$ 34,000.00	\$ 34,000.00
502018-01	Collection Fees - General	\$ 35,000.00	\$ 35,000.00	\$ 23,000.00	\$ 23,079.00
Account Classification Total: PUR - Purchased Services		\$ 84,476.00	\$ 84,500.00	\$ 72,500.00	\$ 72,579.00
<i>OM - Operating & Maintenance</i>					
503002	Dues, Memberships, Subscriptions	\$ 1,350.00	\$ 1,365.00	\$ 1,365.00	\$ 1,365.00
503003	Miscellaneous	\$ 4,035.00	\$ 56,435.00	\$ 56,435.00	\$ 58,235.00
503004	Printing	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
503005-01	Supplies - Office	\$ 1,334.00	\$ 1,334.00	\$ 2,419.00	\$ 1,838.00
503005-05	Supplies - Data Processing	\$ 4,933.00	\$ 4,933.00	\$ 4,933.00	\$ 4,933.00
Account Classification Total: OM - Operating & Maintenance		\$ 12,652.00	\$ 65,067.00	\$ 66,152.00	\$ 67,371.00
Program Total: 103 - Administration		\$ 803,442.00	\$ 864,843.00	\$ 851,294.00	\$ 889,709.00
Program: 108 - Personnel					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 67,552.00	\$ 70,246.00	\$ 70,246.00	\$ 71,614.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 1,130.00	\$ 1,164.00	\$ 1,164.00	\$ 1,199.00
501003-06	Payroll Benefits - Retirement	\$ 5,404.00	\$ 6,322.00	\$ 6,322.00	\$ 6,445.00
501003-08	Payroll Benefits - Medicare	\$ 980.00	\$ 1,019.00	\$ 1,019.00	\$ 1,038.00
501003-10	Payroll Benefits - Health Insurance	\$ 20,218.00	\$ 20,693.00	\$ 20,693.00	\$ 21,788.00
501003-13	Payroll Benefits - Dental Insurance	\$ 361.00	\$ 367.00	\$ 367.00	\$ 386.00
501003-14	Payroll Benefits - Vision Insurance	\$ 199.00	\$ 189.00	\$ 189.00	\$ 199.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 439.00	\$ 435.00	\$ 435.00	\$ 466.00
501003-17	Payroll Benefits - Dependant Life	\$ -	\$ 10.00	\$ 10.00	\$ 10.00
501003-18	Payroll Benefits - Long Term Disability	\$ 574.00	\$ 569.00	\$ 569.00	\$ 609.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 203.00	\$ 211.00	\$ 211.00	\$ 215.00
501003-20	Payroll Benefits - Workmans Comp	\$ 68.00	\$ 65.00	\$ 65.00	\$ 73.00
501004	Training/ Registrations	\$ 2,500.00	\$ 2,850.00	\$ -	\$ 2,850.00
501005	Travel & Meeting Expenses	\$ 2,000.00	\$ 2,300.00	\$ -	\$ 2,300.00
Account Classification Total: PER - Personnel Services		\$ 101,628.00	\$ 106,440.00	\$ 101,290.00	\$ 109,192.00
<i>PUR - Purchased Services</i>					

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
502002	Consultant	\$ 850.00	\$ 850.00	\$ -	\$ 850.00
Account Classification Total: PUR - Purchased Services		\$ 850.00	\$ 850.00	\$ -	\$ 850.00
<i>OM - Operating & Maintenance</i>					
503002	Dues, Memberships, Subscriptions	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00
503005-01	Supplies - Office	\$ 347.00	\$ 347.00	\$ 347.00	\$ 347.00
503005-05	Supplies - Data Processing	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
Account Classification Total: OM - Operating & Maintenance		\$ 1,797.00	\$ 1,797.00	\$ 1,797.00	\$ 1,797.00
Program Total: 108 - Personnel		\$ 104,275.00	\$ 109,087.00	\$ 103,087.00	\$ 111,839.00
Division Total: 00 - -		\$ 907,717.00	\$ 973,930.00	\$ 954,381.00	\$ 1,001,548.00
Department Total: 04 - Finance		\$ 907,717.00	\$ 973,930.00	\$ 954,381.00	\$ 1,001,548.00

DEPARTMENT: Community Development
PROGRAMS: Building and Planning
FUND: General

DEPARTMENT DESCRIPTION:

The department is composed of two divisions—the Building Division and the Planning Division.

Building:

The Building Division reviews construction documents for code compliance with all local codes and amendments, performs building, electrical, plumbing, mechanical, energy and accessibility field inspections, performs construction related investigations to ensure life and safety within the Town limits. The division works closely with the Roaring Fork Fire Rescue (formerly Snowmass/Wildcat Fire Protection District), Snowmass Water & Sanitation District, and other divisions and departments within the Town of Snowmass Village to ensure compliance with all policies and procedures. Keeps the community informed of all revised or new policies in effect or to be implemented. Represents the Town within the Colorado Chapter of the International Code Council and by serving on various National and State committees. Ensures compliance with the exterior lighting code. The division monitors workload and contracts with third party providers for inspection and plan review service when needed.

Current Planning and Zoning:

This program administers the short-range planning and zoning functions for the Town including the implementation and enforcement of the Town’s Land Use Development Code. The program includes functions such as; 1) review of building plans and site inspections for zoning compliance to ensure land uses are appropriate, structures are permitted and they meet height, square footage, setbacks and other requirements; 2) handling administrative and Planning Commission variances from zoning regulations; 3) processing all planned unit development and other current development applications; and 4) assisting the public in understanding and using the Town’s zoning and land use regulations. In this section, Staff works with and provides professional support to the Planning Commission and Town Council in their consideration of Town land use matters. The Planning Division is also responsible for providing staff support to the Snowmass Arts Advisory Board (SAAB). Staff will continue to assist the SAAB with the performance of their duties in 2021.

Long Range/Strategic Planning

Long Range work involves the implementation of the Town’s Comprehensive Plan. The Comprehensive Plan is the official adopted statement for future conservation and development in the Town. The Plan establishes the vision and guiding principles and outlines steps for implementation. The Plan is used by staff to evaluate development applications, and to recommend ordinance revisions. In 2021, staff will begin work to update to the Land Use Development Code to further implement the 2018

Comprehensive Plan. Strategic planning is done at the request of the Town Manager as it relates to proposing new plans, projects or programs and code amendments. Work may also include the development of incentives and/or streamlining of development approval processes, where appropriate or necessary. The division will continue to organize information in digital form with permit software and document management integrated into the Town's GIS system.

DEPARTMENT OBJECTIVES:

1. To ensure fire and life safety requirements within all structures located in the Town through extensive field inspections and construction document review. This will include the implementation of new wildfire mitigation requirements (pending), if approved by Town Council.
2. To provide high quality customer service and response times.
3. To be the best Community Development Department in the area for customer service, knowledge, consistency, document management and access, and professionalism.
4. Implement, administer, and enforce all zoning, land use code, and other building-related regulations and ordinances adopted by the Town.
5. Update the Town's Land Use and Development Code to be consistent with the vision of the 2018 Comprehensive Plan.
6. Conduct thorough evaluations and analysis of all current development applications. Major projects will continue to include Base Village and the Snowmass Center PUD.
7. Provide professional support assistance to the Town Council, Planning Commission, The Snowmass Arts Advisory Board and other appointed boards and committees in order to guide the growth and development within the community in a manner consistent with the Town's Comprehensive Plan.
8. Provide timely, accurate, supportive, and professional assistance to the all internal and external customers.
9. Encourage, through citizen participation efforts, the involvement of the citizens and visitors of Snowmass Village in both current and long-range planning matters.
10. Assist in the maintenance of a GIS system that captures all available land use and building records, make such information accessible to the layperson, and leverage the system to improve the Town's customer service and decision-making processes.

Accomplishments – 2020:

- Seamless hiring and orientation of two key positions within Community Development
- Moved several development proposals through the Planning Commission and the Town Council including Base Village III and the Snowmass Center.
- Continued work on updating the Land Use Code, which will continue in 2021.

Goals - 2021:

- The ongoing goal of the Community Development Department is to ensure the physical development in Snowmass Village is consistent with the future vision, as described in the 2018 Comprehensive Plan, adopted codes, and ordinances.
- To continue to facilitate the Town Council’s and Planning Commission’s efforts to maintain sustainable growth and the overall development philosophy described in the Comprehensive Plan.
- To ensure that the work programs of the department also guides private and public improvements and ensure development is consistent with the provisions set forth in the Land Use Development Code and Building Codes. The department’s work programs use the codes and plans to provide concise advice, recommendations, and approvals as provided in the codes and Plans we administer.
- To assist in the development and maintenance of a highly functioning GIS system maintained by the Public Works Dept., useable by Town Staff and accessible to the public. In all our endeavors, the department strives to provide professional, fair, timely and courteous service to its customers.

Performance Measurements:

	2020	2021
	<u>Expected</u>	<u>Objective</u>
Timeliness & Efficiency-% Very Satisfied & Satisfied of Comm Survey	57%	60%
Courtesy of Staff-% Very Satisfied & Satisfied of Comm Survey	78%	80%
Number of sections of the Code updated to reflect the direction of the 2018 Comprehensive Plan	1	2
Note: The performance measures are new and will take effect in 2021		

DEPARTMENT STAFFING:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Proposed</u>
Planning and Zoning	4	4	4
Building	<u>2</u>	<u>2</u>	<u>2</u>
TOTAL	6	6	6

PAYROLL:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Proposed</u>
Planning and Zoning	\$384,540	\$384,540	\$ 307,424
Building	<u>\$212,775</u>	<u>\$212,775</u>	<u>\$ 274,165</u>
Total:	\$597,315	\$597,315	\$ 581,589

CAPITAL PURCHASES:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Proposed</u>
	\$0	\$0	\$0

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
Fund: 001 - General Fund					
EXPENSES					
Department: 05 - Community Development					
Division: 00 - -					
Program: 110 - Zoning/Long Range Planning					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 367,854.00	\$ 384,540.00	\$ 384,540.00	\$ 307,424.00
501002-01	Payroll Overtime Regular	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
501003-01	Payroll Benefits - Recreation Benefit	\$ 4,520.00	\$ 4,656.00	\$ 4,656.00	\$ 3,597.00
501003-06	Payroll Benefits - Retirement	\$ 29,428.00	\$ 34,609.00	\$ 34,609.00	\$ 27,668.00
501003-08	Payroll Benefits - Medicare	\$ 5,341.00	\$ 5,583.00	\$ 5,583.00	\$ 4,458.00
501003-10	Payroll Benefits - Health Insurance	\$ 130,154.00	\$ 120,896.00	\$ 120,896.00	\$ 97,927.00
501003-13	Payroll Benefits - Dental Insurance	\$ 1,442.00	\$ 1,470.00	\$ 1,470.00	\$ 1,157.00
501003-14	Payroll Benefits - Vision Insurance	\$ 795.00	\$ 757.00	\$ 757.00	\$ 596.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 2,463.00	\$ 2,381.00	\$ 2,381.00	\$ 1,999.00
501003-17	Payroll Benefits - Dependant Life	\$ 50.00	\$ 38.00	\$ 38.00	\$ 29.00
501003-18	Payroll Benefits - Long Term Disability	\$ 3,154.00	\$ 3,115.00	\$ 3,115.00	\$ 2,615.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 1,105.00	\$ 1,155.00	\$ 1,155.00	\$ 922.00
501003-20	Payroll Benefits - Workmans Comp	\$ 2,213.00	\$ 2,578.00	\$ 2,578.00	\$ 2,911.00
501004	Training/ Registrations	\$ 3,275.00	\$ 3,300.00	\$ 3,300.00	\$ 2,350.00
501005	Travel & Meeting Expenses	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,500.00
<i>Account Classification Total: PER - Personnel Services</i>		\$ 557,094.00	\$ 570,378.00	\$ 570,378.00	\$ 458,153.00
<i>PUR - Purchased Services</i>					
502002	Consultant	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -
502003	Contract Service	\$ 3,900.00	\$ 3,900.00	\$ -	\$ -
502004	Telephone	\$ 1,000.00	\$ 1,040.00	\$ 1,040.00	\$ 600.00
502007-01	Maintenance Agreements - Copier	\$ 400.00	\$ 240.00	\$ 240.00	\$ 240.00
502013-01	Leased Equipment - Copier	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00
502013-04	Leased Equipment - Plotter	\$ -	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00
502015	Document Imaging	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
502016	Reference Library	\$ 75.00	\$ 75.00	\$ 75.00	\$ 50.00
<i>Account Classification Total: PUR - Purchased Services</i>		\$ 13,825.00	\$ 15,105.00	\$ 6,205.00	\$ 5,740.00
<i>OM - Operating & Maintenance</i>					
503001-05	Advertising - Other	\$ -	\$ 500.00	\$ 500.00	\$ 300.00
503002	Dues, Memberships, Subscriptions	\$ 2,679.00	\$ 2,730.00	\$ 2,730.00	\$ 2,160.00
503003	Miscellaneous	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
503004	Printing	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 250.00
503005-01	Supplies - Office	\$ 800.00	\$ 800.00	\$ 800.00	\$ 500.00
503011-03	Board Expenses - Planning Commisson	\$ 500.00	\$ 500.00	\$ 500.00	\$ 300.00
<i>Account Classification Total: OM - Operating & Maintenance</i>		\$ 5,979.00	\$ 6,030.00	\$ 6,030.00	\$ 4,510.00
<i>CAP - Capital</i>					
507001-04	Cash Purchases - Office	\$ 2,500.00	\$ -	\$ -	\$ -
<i>Account Classification Total: CAP - Capital</i>		\$ 2,500.00	\$ -	\$ -	\$ -
Program Total: 110 - Zoning/Long Range Planning		\$ 579,398.00	\$ 591,513.00	\$ 582,613.00	\$ 468,403.00
Program: 111 - Building					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 214,861.00	\$ 212,775.00	\$ 212,775.00	\$ 274,165.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 2,260.00	\$ 2,328.00	\$ 2,328.00	\$ 3,597.00
501003-06	Payroll Benefits - Retirement	\$ 16,688.00	\$ 19,150.00	\$ 19,150.00	\$ 24,675.00
501003-08	Payroll Benefits - Medicare	\$ 3,115.00	\$ 3,085.00	\$ 3,085.00	\$ 3,975.00
501003-10	Payroll Benefits - Health Insurance	\$ 39,756.00	\$ 40,707.00	\$ 40,707.00	\$ 118,641.00
501003-13	Payroll Benefits - Dental Insurance	\$ 721.00	\$ 735.00	\$ 735.00	\$ 1,157.00
501003-14	Payroll Benefits - Vision Insurance	\$ 398.00	\$ 379.00	\$ 379.00	\$ 596.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 1,357.00	\$ 1,318.00	\$ 1,318.00	\$ 1,783.00
501003-17	Payroll Benefits - Dependant Life	\$ -	\$ 19.00	\$ 19.00	\$ 29.00
501003-18	Payroll Benefits - Long Term Disability	\$ 1,773.00	\$ 1,723.00	\$ 1,723.00	\$ 2,332.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 645.00	\$ 638.00	\$ 638.00	\$ 822.00
501003-20	Payroll Benefits - Workmans Comp	\$ 2,492.00	\$ 2,760.00	\$ 2,760.00	\$ 4,067.00
501004	Training/ Registrations	\$ 2,800.00	\$ 1,800.00	\$ 1,800.00	\$ 2,000.00
501005	Travel & Meeting Expenses	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00
Account Classification Total: PER - Personnel Services		\$ 289,366.00	\$ 289,417.00	\$ 289,417.00	\$ 440,339.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 7,000.00
502004	Telephone	\$ 492.00	\$ -	\$ 600.00	\$ 1,200.00
502007-02	Maintenance Agreements - Software	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,250.00
502008-02	Repairs - Vehicles	\$ 250.00	\$ 1,250.00	\$ 1,250.00	\$ 250.00
502016	Reference Library	\$ 2,220.00	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00
Account Classification Total: PUR - Purchased Services		\$ 11,462.00	\$ 11,750.00	\$ 12,350.00	\$ 17,700.00
<i>OM - Operating & Maintenance</i>					
503002	Dues, Memberships, Subscriptions	\$ 1,425.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
503003	Miscellaneous	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
503004	Printing	\$ 500.00	\$ 500.00	\$ 500.00	\$ 250.00
503005-01	Supplies - Office	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 500.00
503005-09	Supplies - Tools	\$ -	\$ -	\$ -	\$ 500.00
503008-02	Insurance - Vehicle	\$ 138.00	\$ 133.00	\$ 133.00	\$ 170.00
503009-01	Vehicle Expenses - Fuel	\$ 924.00	\$ 924.00	\$ 924.00	\$ 647.00
503009-03	Vehicle Expenses - Parts & Supplies	\$ 381.00	\$ 381.00	\$ 381.00	\$ 381.00
503009-06	Vehicle Expenses - Labor	\$ 800.00	\$ 800.00	\$ 800.00	\$ 263.00
503010	Contra Acct - Vehicle Labor	\$ (800.00)	\$ (800.00)	\$ (800.00)	\$ (263.00)
Account Classification Total: OM - Operating & Maintenance		\$ 4,868.00	\$ 4,138.00	\$ 4,138.00	\$ 4,148.00
Program Total: 111 - Building		\$ 305,696.00	\$ 305,305.00	\$ 305,905.00	\$ 462,187.00
Division Total: 00 - -		\$ 885,094.00	\$ 896,818.00	\$ 888,518.00	\$ 930,590.00
Department Total: 05 - Community Development		\$ 885,094.00	\$ 896,818.00	\$ 888,518.00	\$ 930,590.00

DEPARTMENT: Public Safety
PROGRAMS: Administrative, Patrol, Code Enforcement
FUND: General

DEPARTMENT DESCRIPTION:

This Department consists of a full-service police agency utilizing proactive problem solving to perform a wide variety of public safety functions for Snowmass Village's citizens and visitors.

DEPARTMENT OBJECTIVES:

1. Maintain critical service levels and responsiveness by maximizing staff productivity and efficiency.
2. Reduce liability and enhance Department effectiveness by providing meaningful and relevant training.
3. Pursue grant opportunities to reduce training and equipment costs.
4. Continue to expand and improve public information and improve programs concerning environmental protection and interaction with wildlife.
5. Provide customer service and enforcement throughout the town's recreational areas and trail systems and to promote etiquette and eliminate conflict.
6. Promote and support health and well-being of staff. Support efforts to maintain community health and safety through support of all Public Health Orders.

Accomplishments – 2020:

- Maintained healthy workforce with no disruption of services or diminution of resources due to pandemic.
- Implemented the following policies:
 - Extreme Risk Protection Orders (Red Flag Law required by State Law)
 - Support for Officers Involved in a Shooting or Fatal Use of Force (Required State Law)
 - Officer-Involved Shootings and Death (investigation protocol)
 - Fitness for Duty (guidance for bringing officers back to duty)
- Municipal Code update including adopting 2020 Model Traffic Code.
- Finished construction on PD bathroom facilities.

Goals - 2021:

- It is the goal of the department to protect life, prevent crime and deliver public safety services in a manner that fosters a spirit of mutual respect and cooperation between Department personnel and the people of the community.

Performance Measurements:

	2020	2021
	Expected	Objective
Overall Quality of Police Services-% Very Satisfied/Satisfied of Comm Survey	90%	92%
Departments effort to prevent crime-% Very Satisfied/Satisfied of Comm Survey	89%	90%
Departments overall trustworthiness-% Very Satisfied/Satisfied of Comm Survey	91%	92%
Note: The performance measures are new and will take effect in 2021		

DEPARTMENT STAFFING:

	2020 Budget	2020 Projected	2021 Proposed
Administration Program	3	2	2
Patrol Program	8	8	8
Code Enforcement	2	2	2
Code Enforcement (Seasonal)	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$
TOTAL	13 ½	12 ½	12 ½

PAYROLL:

	2020 Budget	2020 Projected	2021 Proposed
Administration	\$ 189,480	\$ 189,480	\$ 193,773
Patrol	\$ 616,049	\$ 616,049	\$ 622,232
Code	\$ 152,303	\$ 152,303	\$ 139,403
Total	\$ 957,832	\$ 957,832	\$ 955,408

CAPITAL PURCHASES:

	2020 Budget	2020 Projected	2021 Proposed
Duty Vests			\$ 2,000
Duty Vests/Hand Guns	\$ 15,000	\$ 15,000	
Washer & Dryer/Bathroom	\$ 3,600	\$ 9,236	
NuPark Tablet and Printer	\$ 8,200	\$ 8,200	
Total	\$ 26,800	\$ 32,436	\$ 2,000

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
Fund: 001 - General Fund					
EXPENSES					
Department: 06 - Public Safety					
Division: 00 - -					
Program: 103 - Administration					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 258,371.00	\$ 189,480.00	\$ 189,480.00	\$ 193,773.00
501002-01	Payroll Overtime Regular	\$ 4,000.00	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 3,390.00	\$ 2,328.00	\$ 2,328.00	\$ 2,398.00
501003-02	Payroll Benefits - Police Recreation Center	\$ 700.00	\$ 350.00	\$ 350.00	\$ 361.00
501003-05	Payroll Benefits - Police Incentive	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
501003-06	Payroll Benefits - Retirement	\$ 4,501.00	\$ 5,318.00	\$ 5,318.00	\$ 5,474.00
501003-07	Payroll Benefits - Police Retirement	\$ 17,988.00	\$ 13,039.00	\$ 13,039.00	\$ 13,295.00
501003-08	Payroll Benefits - Medicare	\$ 3,804.00	\$ 2,805.00	\$ 2,805.00	\$ 2,839.00
501003-10	Payroll Benefits - Health Insurance	\$ 122,613.00	\$ 105,140.00	\$ 105,140.00	\$ 110,370.00
501003-13	Payroll Benefits - Dental Insurance	\$ 1,082.00	\$ 735.00	\$ 735.00	\$ 772.00
501003-14	Payroll Benefits - Vision Insurance	\$ 597.00	\$ 379.00	\$ 379.00	\$ 398.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 1,666.00	\$ 1,173.00	\$ 1,173.00	\$ 1,260.00
501003-17	Payroll Benefits - Dependant Life	\$ 34.00	\$ 19.00	\$ 19.00	\$ 19.00
501003-18	Payroll Benefits - Long Term Disability	\$ 2,177.00	\$ 1,534.00	\$ 1,534.00	\$ 1,648.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 787.00	\$ 580.00	\$ 580.00	\$ 587.00
501003-20	Payroll Benefits - Workmans Comp	\$ 4,001.00	\$ 59.00	\$ 59.00	\$ 3,147.00
501004	Training/ Registrations	\$ 1,625.00	\$ 1,700.00	\$ 1,000.00	\$ 1,625.00
501005	Travel & Meeting Expenses	\$ 5,576.00	\$ 3,600.00	\$ 2,000.00	\$ 5,576.00
<i>Account Classification Total: PER - Personnel Services</i>		\$ 434,112.00	\$ 333,439.00	\$ 329,139.00	\$ 346,742.00
<i>PUR - Purchased Services</i>					
502004	Telephone	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00
502007-01	Maintenance Agreements - Copier	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
502008-01	Repairs - Equipment	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
502009-02	Mailing - Freight & Shipping	\$ 300.00	\$ 350.00	\$ 350.00	\$ 300.00
502013-01	Leased Equipment - Copier	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00
502020	Communication Services	\$ 199,789.00	\$ 199,789.00	\$ 199,789.00	\$ 184,789.00
502021	Professional Services	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
<i>Account Classification Total: PUR - Purchased Services</i>		\$ 218,739.00	\$ 218,789.00	\$ 218,789.00	\$ 203,739.00
<i>OM - Operating & Maintenance</i>					
503002	Dues, Memberships, Subscriptions	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
503003	Miscellaneous	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
503004	Printing	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
503005-01	Supplies - Office	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
503005-05	Supplies - Data Processing	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
503008-03	Insurance - Other	\$ 6,888.00	\$ 7,577.00	\$ 7,577.00	\$ 7,458.00
503013	Uniforms	\$ 750.00	\$ 1,800.00	\$ 1,800.00	\$ 750.00
<i>Account Classification Total: OM - Operating & Maintenance</i>		\$ 11,988.00	\$ 13,727.00	\$ 13,727.00	\$ 12,558.00
<i>DON - Donations & Grants</i>					
504001-02	TIPS	\$ 1,500.00	\$ 1,200.00	\$ -	\$ 1,200.00
<i>Account Classification Total: DON - Donations & Grants</i>		\$ 1,500.00	\$ 1,200.00	\$ -	\$ 1,200.00
<i>CAP - Capital</i>					
507001-20	Cash Purchases - Other	\$ 8,000.00	\$ 9,236.00	\$ 3,600.00	\$ -
<i>Account Classification Total: CAP - Capital</i>		\$ 8,000.00	\$ 9,236.00	\$ 3,600.00	\$ -
Program Total: 103 - Administration		\$ 674,339.00	\$ 576,391.00	\$ 565,255.00	\$ 564,239.00
Program: 112 - Patrol					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 601,749.00	\$ 616,049.00	\$ 616,049.00	\$ 622,232.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
501002-01	Payroll Overtime Regular	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00
501002-04	Payroll Overtime- DUI Contract	\$ 20,000.00	\$ 20,000.00	\$ 5,200.00	\$ 8,000.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 9,040.00	\$ 9,312.00	\$ 9,312.00	\$ 9,592.00
501003-02	Payroll Benefits - Police Recreation Center	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,884.00
501003-05	Payroll Benefits - Police Incentive	\$ 7,200.00	\$ 9,600.00	\$ 9,600.00	\$ 9,600.00
501003-07	Payroll Benefits - Police Retirement	\$ 53,622.00	\$ 61,504.00	\$ 61,504.00	\$ 62,223.00
501003-08	Payroll Benefits - Medicare	\$ 10,248.00	\$ 10,455.00	\$ 10,455.00	\$ 10,371.00
501003-10	Payroll Benefits - Health Insurance	\$ 241,213.00	\$ 247,003.00	\$ 247,003.00	\$ 259,311.00
501003-13	Payroll Benefits - Dental Insurance	\$ 2,885.00	\$ 2,940.00	\$ 2,940.00	\$ 3,086.00
501003-14	Payroll Benefits - Vision Insurance	\$ 1,591.00	\$ 1,515.00	\$ 1,515.00	\$ 1,591.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 3,917.00	\$ 3,808.00	\$ 3,808.00	\$ 4,046.00
501003-17	Payroll Benefits - Dependant Life	\$ 50.00	\$ 77.00	\$ 77.00	\$ 77.00
501003-18	Payroll Benefits - Long Term Disability	\$ 5,119.00	\$ 4,982.00	\$ 4,982.00	\$ 5,292.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 2,120.00	\$ 2,163.00	\$ 2,163.00	\$ 2,146.00
501003-20	Payroll Benefits - Workmans Comp	\$ 13,782.00	\$ 15,626.00	\$ 15,626.00	\$ 16,585.00
501004	Training/ Registrations	\$ 8,200.00	\$ 8,200.00	\$ 4,500.00	\$ 5,800.00
501005	Travel & Meeting Expenses	\$ 5,800.00	\$ 7,000.00	\$ 4,000.00	\$ 8,200.00
Account Classification Total: PER - Personnel Services		\$ 1,074,336.00	\$ 1,108,034.00	\$ 1,086,534.00	\$ 1,116,036.00
<i>PUR - Purchased Services</i>					
502003-07	Contract Service - Roaring Fork Regional	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
502003-13	Contract Service - Grants	\$ 21,000.00	\$ 90,000.00	\$ 60,000.00	\$ 50,000.00
502008-01	Repairs - Equipment	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00
502021	Professional Services	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
502022	Lab Work	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Account Classification Total: PUR - Purchased Services		\$ 32,300.00	\$ 101,300.00	\$ 71,300.00	\$ 61,300.00
<i>OM - Operating & Maintenance</i>					
503005-07	Supplies - Crime/Animal Education	\$ 300.00	\$ 500.00	\$ 500.00	\$ 300.00
503005-08	Supplies - Lab	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
503006	Equipment	\$ 4,000.00	\$ 7,000.00	\$ 5,000.00	\$ 4,000.00
503006-01	Equipment-Grants	\$ 15,000.00	\$ 15,000.00	\$ 8,150.00	\$ 4,000.00
503008-02	Insurance - Vehicle	\$ 1,593.00	\$ 1,930.00	\$ 1,930.00	\$ 2,187.00
503009-01	Vehicle Expenses - Fuel	\$ 26,390.00	\$ 26,390.00	\$ 18,473.00	\$ 18,473.00
503009-03	Vehicle Expenses - Parts & Supplies	\$ 10,352.00	\$ 10,352.00	\$ 12,925.00	\$ 10,352.00
503009-04	Vehicle Expenses - Equipment	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
503009-06	Vehicle Expenses - Labor	\$ 8,000.00	\$ 8,000.00	\$ 18,181.00	\$ 16,971.00
503010	Contra Acct - Vehicle Labor	\$ (8,000.00)	\$ (8,000.00)	\$ (18,181.00)	\$ (16,971.00)
503013	Uniforms	\$ 3,000.00	\$ 7,100.00	\$ 7,100.00	\$ 3,000.00
Account Classification Total: OM - Operating & Maintenance		\$ 64,135.00	\$ 71,772.00	\$ 57,578.00	\$ 45,812.00
<i>CAP - Capital</i>					
507001-02	Cash Purchases - Mobile Equipment	\$ 3,000.00	\$ -	\$ -	\$ -
507001-03	Cash Purchases - Equipment	\$ -	\$ 15,000.00	\$ 15,000.00	\$ 2,000.00
Account Classification Total: CAP - Capital		\$ 3,000.00	\$ 15,000.00	\$ 15,000.00	\$ 2,000.00
Program Total: 112 - Patrol		\$ 1,173,771.00	\$ 1,296,106.00	\$ 1,230,412.00	\$ 1,225,148.00
Program: 113 - Code Enforcement					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 160,788.00	\$ 152,303.00	\$ 152,303.00	\$ 139,403.00
501002-01	Payroll Overtime Regular	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 3,390.00	\$ 3,492.00	\$ 3,492.00	\$ 3,597.00
501003-02	Payroll Benefits - Police Recreation Center	\$ 700.00	\$ 700.00	\$ 700.00	\$ 721.00
501003-06	Payroll Benefits - Retirement	\$ 10,839.00	\$ 11,688.00	\$ 11,688.00	\$ 10,519.00
501003-08	Payroll Benefits - Medicare	\$ 2,169.00	\$ 2,033.00	\$ 2,033.00	\$ 1,840.00
501003-09	Payroll Benefits - Fica	\$ 1,624.00	\$ 1,689.00	\$ 1,689.00	\$ 1,723.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
501003-10	Payroll Benefits - Health Insurance	\$ 58,965.00	\$ 80,189.00	\$ 80,189.00	\$ 84,170.00
501003-11	Payroll Benefits - Seasonal Health Insurance	\$ 3,603.00	\$ 3,742.00	\$ 3,742.00	\$ 3,929.00
501003-12	Payroll Benefits - Health Reimbursement	\$ 5,044.00	\$ 5,239.00	\$ 5,239.00	\$ 5,501.00
501003-13	Payroll Benefits - Dental Insurance	\$ 871.00	\$ 888.00	\$ 888.00	\$ 932.00
501003-14	Payroll Benefits - Vision Insurance	\$ 481.00	\$ 458.00	\$ 458.00	\$ 481.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 979.00	\$ 900.00	\$ 900.00	\$ 856.00
501003-17	Payroll Benefits - Dependant Life	\$ 17.00	\$ 23.00	\$ 23.00	\$ 23.00
501003-18	Payroll Benefits - Long Term Disability	\$ 1,310.00	\$ 1,205.00	\$ 1,205.00	\$ 1,159.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 512.00	\$ 487.00	\$ 487.00	\$ 448.00
501003-20	Payroll Benefits - Workmans Comp	\$ 1,918.00	\$ 1,780.00	\$ 1,780.00	\$ 1,862.00
501004	Training/ Registrations	\$ 1,000.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
501005	Travel & Meeting Expenses	\$ 2,000.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00
Account Classification Total: PER - Personnel Services		\$ 266,210.00	\$ 280,816.00	\$ 279,816.00	\$ 270,164.00
PUR - Purchased Services					
502003-11	Contract Service - Aspen Animal Shelter	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
502007-02	Maintenance Agreements - Software	\$ 33,420.00	\$ 37,930.00	\$ 36,500.00	\$ 4,000.00
502008-01	Repairs - Equipment	\$ 450.00	\$ 450.00	\$ -	\$ 450.00
502021	Professional Services	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Account Classification Total: PUR - Purchased Services		\$ 36,270.00	\$ 40,780.00	\$ 38,900.00	\$ 6,850.00
OM - Operating & Maintenance					
503004	Printing	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
503005-07	Supplies - Crime/Animal Education	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00
503005-09	Supplies - Tools	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
503005-28	Supplies - Parking	\$ 9,200.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
503006	Equipment	\$ 1,000.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
503008-02	Insurance - Vehicle	\$ 99.00	\$ 148.00	\$ 148.00	\$ 189.00
503009-01	Vehicle Expenses - Fuel	\$ 4,535.00	\$ 4,535.00	\$ 2,688.00	\$ 2,828.00
503009-03	Vehicle Expenses - Parts & Supplies	\$ 2,176.00	\$ 2,176.00	\$ 2,176.00	\$ 2,176.00
503009-04	Vehicle Expenses - Equipment	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
503009-06	Vehicle Expenses - Labor	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00
503010	Contra Acct - Vehicle Labor	\$ (2,500.00)	\$ (2,500.00)	\$ (3,000.00)	\$ (3,000.00)
503013	Uniforms	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00
503014	License Tags	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Account Classification Total: OM - Operating & Maintenance		\$ 20,760.00	\$ 25,109.00	\$ 22,762.00	\$ 22,443.00
CAP - Capital					
507001-03	Cash Purchases - Equipment	\$ -	\$ 8,200.00	\$ 8,200.00	\$ -
Account Classification Total: CAP - Capital		\$ -	\$ 8,200.00	\$ 8,200.00	\$ -
Program Total: 113 - Code Enforcement		\$ 323,240.00	\$ 354,905.00	\$ 349,678.00	\$ 299,457.00
Division Total: 00 - -		\$ 2,171,350.00	\$ 2,227,402.00	\$ 2,145,345.00	\$ 2,088,844.00
Department Total: 06 - Public Safety		\$ 2,171,350.00	\$ 2,227,402.00	\$ 2,145,345.00	\$ 2,088,844.00



Town of
SNOWMASS *Village*

COLORADO

DEPARTMENT: Transportation Department
PROGRAMS: Administration, Bus, Parking, and Parcel C
FUND: General and RETT Funds

DEPARTMENT DESCRIPTION:

The Transportation Department manages transit and parking services in Snowmass Village. This includes coordination with public or private entities on parking, transit and the maintenance of related facilities. The department is responsible for data collection concerning transit operations and parking. The department provides recommendations on the vehicle replacement program which includes Federal/State funding through grants. The department generates transportation related projects in the Capital Improvement Program. The department provides information and/or recommendations concerning transportation issues related to development proposals and regional programs. The department manages the Mall RFTA depot, the Daly Lane Village Shuttle depot, the garage in the Parcel C building at the Mall (which is used for bus storage, bus operations and the delivery of goods and services), the bus station and parking lot at Town Park, numerous bus shelters around the community, and the Bus Storage facility at the Town Shop.

DEPARTMENT OBJECTIVES:

1. Administration: Work to develop training programs that promote safety, customer service and knowledge of transit services and amenities in the Village. Monitor the performance of routes and make necessary adjustments so that they operate efficiently and meet the Town's goals. Look for potential improvements that can save on operational expenses. Review accident history and address problem areas with proper action or training. Seek public input on the quality of our service.
2. Administration: Continue to monitor and provide updates on regional transportation issues.
3. Administration: Continue to apply for federal and state grant funding.
4. Bus: Monitor new 15-minute regional service in the spring and fall to staff appropriately.
5. Bus: Maintain a high number (33%) of returning seasonal employees working in the winter season to present a very informed staff to the general public.
6. Bus: Search for new training programs and refine existing programs that enhance customer service and meet the guidelines for national safety standards. Update information on amenities and businesses within the community for training/information purposes. Look for ways to gather input and information from our customers. Provide training to drivers on safety and security issues to achieve highest standards.
7. Bus: Work with the Vehicle Maintenance staff to maintain an effective vehicle maintenance program and present a sound vehicle replacement schedule for review.

8. Parking: Work with the Aspen Skiing Company and Base Village Metro District to coordinate the day visitor's use of public and private parking. Strive to distribute parking over all the facilities through pricing and regulations. Enhance the new parking permitting system and recommend price structure and regulations that meet the goals of the community: to provide equal access while controlling congestion. Collect data and present an accurate picture of the general demand for parking in the community.
9. Support Parking Program Manager to manage software program to build efficiencies in system.
10. Parcel C: Maintain the Town properties to proper standards that are in our care. Include the growing number of bus shelters and stations in the capital reserve and maintenance programs. Work with other private interests to present a quality product to our customers in Base Village's transit station. Work to manage delivery truck use of Parcel C to reduce congestion at the Mall. Look to improve on energy efficiencies in all facilities.

Accomplishments – 2020:

- Managed bus system with additional requirements under COVID-19 restrictions.
- Received two CARES grants in the amount of \$994,653 in 2020 in addition to a 5311 Operating grant for \$297,190, a 5339 Capital grant for \$200,000, and a Multi-modal Options Fund grant for \$300,000.
- Implemented COVID safety measures including disinfecting vehicles daily using foggers, adding plexi-glass barriers to the buses, and requiring masks for both drivers and passengers. Also managing Public Health Orders restricting capacity of buses to 50% of seated capacity for both the safety of the passengers and drivers. This has been major impact on performance measures and payroll and cleaning supplies for Parcel C program.

Goals - 2021:

- Coordinate with RFTA to find improvements to connections to Snowmass Village. Refine improvements to 15-minute headways and participate in recommendations for service funded by new property tax.
- Continue to look for ways to run the local services more efficiently. Present transportation plans for service next winter (2021/2022) to the community for input. This will require a review of available resources and potential funding opportunities. Complete a draft for public input by July and coordinate with budget process for adoption of final plan.
- Review Capital Reserve fund for what vehicle replacements the community will need in the future. Create capital replacement plan that is useful for coordination with Capital Equipment Reserve Fund (CERF) budget process. Participate in Capital Improvement Plan (CIP) and identify transit projects for council's consideration.

Performance Measurements:

	2020	2021
	Expected	Objective
Shuttle Driver courtesy/helpfulness-% Very Satisfied/Satisfied of Comm Survey	91%	92%
Strive to achieve overall rates of 15.1 Passengers/Hour	13.4	15.1
Strive to achieve overall rates of 1.5 Passengers/Mile	1.32	1.5
Sense of Safety-% Very Satisfied/Satisfied of Comm Survey	97%	98%
Note: The performance measures are new and will take effect in 2021		

DEPARTMENT STAFFING:

<u>YEARROUND STAFF:</u>	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Proposed</u>
Director	1.0	1.0	1.0
Supervisor: Bus, Parking & Technology	3.0	3.0	3.0
Foreman	2.0	2.0	2.0
Drivers	16.0	16.0	16.0
Parcel C Maintenance/Bus Washing	1.5	2.5	1.5
Office Permit Seller/Secretary	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
TOTAL	24.5	24.5	24.5
 <u>ADDITIONAL WINTER STAFF:</u>			
Drivers – Returnees*	14.0	14.0	13.0
Drivers - First Year*	1.0	1.0	2.0
Parcel C Main./Bus Washing*	2.0	3.0	3.0
Parking staff – returnees*	0.25	0.25	0.25
Parking staff - first year	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
TOTAL	17.25	18.25	18.25
 <u>ADDITIONAL SUMMER STAFF:</u>			
Drivers Full Time*	0.0	0.0	0.0
Fill-In Drivers **	3.0	2.0	3.0
Parcel C Main./Bus Washing	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
TOTAL	4.0	3.0	4.0
 <u>TOTAL STAFFING BY SEASON:</u>			
Winter Staffing	41.75	42.75	42.75
Summer Staffing	28.5	27.5	28.5

* Full Time Equivalency is less than the actual number of people.

** Fill-In to service special events/concerts.

DEPARTMENT PAYROLL:

	2020 Budget	2020 Projected	2021 Budget
Administration **	\$144,682	\$144,682	\$143,361
Bus*	\$1,649,503	\$1,649,503	\$1,710,447
Parking **	\$163,152	\$163,152	\$155,880
Parcel C **	\$66,815	\$66,815	\$22,419
Total	\$2,024,152	\$2,024,152	\$2,032,107

*Bus payroll does include summer service extension to late September, and regional 15-minute headways in spring and fall.

** New payroll calculator used to project payroll for Transportation Department in 2020.

ADMINISTRATION:

1. Payroll: The Transportation Administrative Assistant and Parking Manager are working under Administration and Parking Programs.
2. Benefits: 2021 reflects overall increases in costs and time posted to program. Benefit increases are consistent throughout all the other programs.
3. Professional Services: 2021 includes minimal funding for a consultant to help with FTA compliance.
4. Dues, Memberships, Subscriptions: CASTA dues include efforts by CASTA to promote transit among Federal and State agencies.

<u>Capital Item</u>	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Proposed</u>
NA	\$0	\$0	\$0

BUS:

1. Payroll: The 2021 payroll and overtime lines included the increase to the RFTA service contract in the spring and fall for 15-minute headways to connect to BRT service.
2. Benefits: Increased number of Returning Seasonal Employees and year-round positions has increased Health Insurance and Seasonal Health Insurance.
3. Contract Service - Transportation: Includes the winter program know1 as Dial-a-Ride (DAR) service which is contracted out to High Mountain Taxi. DAR provides service to areas not served by the Village Shuttle from 8 AM to 9 PM with a limit of 4 trips per location. Late Night Service was discontinued due to COVID.

4. Telephone: Increased use of Supervisors' and Forepersons' phones to conduct official business necessitates compensation to four employees.
5. Repairs - Vehicle: Covers accident repairs to vehicles and maintenance of new graphics on buses.
6. Repairs – Radio: This line item covers the radios and the radio phone system. The radio phone system is antiquated and is being patched together until we find an alternative.
7. Professional Services: Covers drivers' CDL physicals and background checks on current staff and new employees' driving records and criminal history checks. Fewer new hires have reduced some expenses in 2020, but increased drug testing rate to 50% has increased overall costs for testing on site.
8. Utilities: This line tracks the utilities for the Town Park Station.
9. Advertising - Other: In 2021 we will be promoting our bus service and disposing of a number of vehicles requiring bids in a number of locations
10. Vehicle Expense-Fuel: We continue to use a conservative price for fuel in our cost projections.
11. Signs: We are working on improving the appearance and amount of information that appears at our bus stops.

<u>Capital Purchases</u>	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Proposed</u>
Bus Foggers/Plexiglass	\$0	\$ 74,000	\$0
Office Equipment	\$0	\$ 0	\$0
Mobile Equipment	\$0	\$ 0	\$0
Total	\$0	\$74,000	\$0

PARKING:

1. Payroll and Benefits: The 2021 budget reflects the administration demands for managing the new parking system and support for sales in our office. This includes a new Parking Program Manager.
2. Contract Service: In 2020 and 2021 we are showing the cost of maintenance of the digital parking data base by our contractor.
3. Professional Services: This is to bring NuPark (PassPort) staff on site for training and for development/editing of reporting software.

<u>Capital Purchases</u>	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Proposed</u>
NA	\$0	\$0	\$0

PARCEL C:

1. Payroll and Benefits: Our staff maintains the Parcel C garage, Daly Lane public restrooms, Daly Lane depot, RFTA depot, Town Park Station and restrooms, bus stops along Brush Creek Rd and Owl Creek Rd, Transportation offices, and the Daly Lane pedestrian area. They also maintain the appearance of our bus fleet of 29 vehicles and our related equipment. 2021 Proposed budget has limited summer staffing to cover cleaning of Town Park Station. This could impact utilization of the property by the Recreation department for their children programs during the week and Marketing and Special Events use of the property over the weekends.
2. Contract Service-Parcel C: This covers annual service contracts for the freight elevator, cleaning of sand traps, and preventative maintenance on the garage doors. The elevator needs some refurbishment to stay in compliance.
3. Building-Maintenance: Covers unanticipated repair work on the garage doors, restrooms, floor drains, and the freight elevator that we are responsible for.
4. Utilities: We are allocated energy costs for the Parcel C boiler from the Building Maintenance department for heating of Town areas in Parcel C. 2021 Proposed shows a 5% inflation factor for our portion of the cost of the boiler system.
5. Insurance: The insurance covers common elements in the Parcel C building that the Town shares with private property owners. There are new owners with new insurance company.
6. Capital: Medium projects are now funded here as opposed to in the RETT fund. In 2020 revised are general maintenance of the elevator, solar lights and bus shelters. In 2021 we will be installing cameras at the RFTA depot and maintaining the rock work on a number of bus stops.

<u>Capital Purchases</u>	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Proposed</u>
Parcel C	\$ 0	\$ 0	\$11,250
Garage Doors & Elevator	\$ 3,500	\$ 3,500	\$ 0
Garage Air Filter Rack	\$ 0	\$ 0	\$ 0
Bus Stops	\$ 7,000	\$ 9,000	\$ 0
Bus Stop Cameras	\$11,000	\$ 0	\$ 0
Town Park Station	\$ 0	\$ 3,000	\$ 0
Total	\$21,500	\$ 15,500	\$11,250

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
Fund: 001 - General Fund					
EXPENSES					
Department: 07 - Transportation					
Division: 00 - -					
Program: 103 - Administration					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 157,106.00	\$ 144,682.00	\$ 144,682.00	\$ 143,361.00
501002-01	Payroll Overtime Regular	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 2,260.00	\$ 2,662.00	\$ 2,662.00	\$ 2,735.00
501003-06	Payroll Benefits - Retirement	\$ 12,568.00	\$ 12,934.00	\$ 12,934.00	\$ 12,823.00
501003-08	Payroll Benefits - Medicare	\$ 481.00	\$ 1,944.00	\$ 1,944.00	\$ 1,928.00
501003-09	Payroll Benefits - Fica	\$ -	\$ 57.00	\$ 57.00	\$ 68.00
501003-10	Payroll Benefits - Health Insurance	\$ 43,330.00	\$ 64,692.00	\$ 64,692.00	\$ 71,209.00
501003-12	Payroll Benefits - Health Reimbursement	\$ -	\$ 862.00	\$ 862.00	\$ 857.00
501003-13	Payroll Benefits - Dental Insurance	\$ 721.00	\$ 828.00	\$ 828.00	\$ 859.00
501003-14	Payroll Benefits - Vision Insurance	\$ 398.00	\$ 427.00	\$ 427.00	\$ 442.00
501003-15	Payroll Benefits - Standard - Life / AD & D	\$ 1,013.00	\$ 889.00	\$ 889.00	\$ 922.00
501003-17	Payroll Benefits - Dependant Life	\$ 17.00	\$ 22.00	\$ 22.00	\$ 21.00
501003-18	Payroll Benefits - Long Term Disability	\$ 1,324.00	\$ 1,163.00	\$ 1,163.00	\$ 1,207.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 474.00	\$ 440.00	\$ 440.00	\$ 436.00
501003-20	Payroll Benefits - Workmans Comp	\$ 3,751.00	\$ 3,832.00	\$ 3,832.00	\$ 4,087.00
501004	Training/ Registrations	\$ 2,000.00	\$ 2,000.00	\$ 840.00	\$ 840.00
501005	Travel & Meeting Expenses	\$ 2,900.00	\$ 2,600.00	\$ 1,900.00	\$ 1,900.00
Account Classification Total: PER - Personnel Services		\$ 229,343.00	\$ 242,034.00	\$ 240,174.00	\$ 245,695.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 350.00	\$ 350.00	\$ 7,850.00	\$ 350.00
502004	Telephone	\$ 420.00	\$ 420.00	\$ 420.00	\$ 420.00
502007-01	Maintenance Agreements - Copier	\$ 1,050.00	\$ 1,200.00	\$ 1,200.00	\$ 1,320.00
502009-02	Mailing - Freight & Shipping	\$ 96.00	\$ 96.00	\$ 60.00	\$ 60.00
502010-03	Utilities - Electric	\$ 1,637.00	\$ 1,328.00	\$ 1,357.00	\$ 1,398.00
502013-01	Leased Equipment - Copier	\$ 1,800.00	\$ 1,800.00	\$ 1,680.00	\$ 1,740.00
502021	Professional Services	\$ 3,000.00	\$ 16,000.00	\$ 13,000.00	\$ 3,000.00
Account Classification Total: PUR - Purchased Services		\$ 8,353.00	\$ 21,194.00	\$ 25,567.00	\$ 8,288.00
<i>OM - Operating & Maintenance</i>					
503002	Dues, Memberships, Subscriptions	\$ 5,772.00	\$ 6,369.00	\$ 6,157.00	\$ 6,351.00
503003	Miscellaneous	\$ 150.00	\$ 150.00	\$ 300.00	\$ 300.00
503005-01	Supplies - Office	\$ 2,200.00	\$ 2,200.00	\$ 4,250.00	\$ 3,850.00
503005-04	Supplies - Coffee	\$ 2,305.00	\$ 2,169.00	\$ 2,142.00	\$ 2,142.00
503005-05	Supplies - Data Processing	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -
503006	Equipment	\$ 500.00	\$ 500.00	\$ 1,700.00	\$ 1,400.00
503007-01	Building Lease Payments - Rent	\$ 43,775.00	\$ 47,053.00	\$ 44,621.00	\$ 46,406.00
503007-02	Building Lease Payments - CAMS	\$ 18,480.00	\$ 19,364.00	\$ 14,396.00	\$ 15,404.00
503007-05	Building Lease Payments - Miscellaneous	\$ 2,652.00	\$ 1,545.00	\$ -	\$ -
503015	Furniture	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Account Classification Total: OM - Operating & Maintenance		\$ 77,834.00	\$ 83,350.00	\$ 75,566.00	\$ 77,853.00
Program Total: 103 - Administration		\$ 315,530.00	\$ 346,578.00	\$ 341,307.00	\$ 331,836.00
Program: 115 - Bus Program					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 1,584,219.00	\$ 1,649,503.00	\$ 1,649,503.00	\$ 1,710,447.00
501001-03	Payroll - Specials/Billed	\$ 11,411.00	\$ -	\$ -	\$ -
501001-04	Payroll - Specials/Donated	\$ 21,516.00	\$ -	\$ -	\$ -
501002-01	Payroll Overtime Regular	\$ 86,913.00	\$ 83,559.00	\$ 83,559.00	\$ 83,559.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 30,510.00	\$ 45,522.00	\$ 45,522.00	\$ 49,877.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
501003-06	Payroll Benefits - Retirement	\$ 86,093.00	\$ 109,938.00	\$ 109,938.00	\$ 113,900.00
501003-08	Payroll Benefits - Medicare	\$ 25,292.00	\$ 17,486.00	\$ 17,486.00	\$ 18,084.00
501003-09	Payroll Benefits - Fica	\$ 31,580.00	\$ 32,567.00	\$ 32,567.00	\$ 34,034.00
501003-10	Payroll Benefits - Health Insurance	\$ 567,328.00	\$ 580,112.00	\$ 580,112.00	\$ 660,444.00
501003-11	Payroll Benefits - Seasonal Health Insurance	\$ 119,100.00	\$ 48,645.00	\$ 48,645.00	\$ 55,006.00
501003-12	Payroll Benefits - Health Reimbursement	\$ 47,956.00	\$ 55,220.00	\$ 55,220.00	\$ 82,652.00
501003-13	Payroll Benefits - Dental Insurance	\$ 14,284.00	\$ 9,338.00	\$ 9,338.00	\$ 10,199.00
501003-14	Payroll Benefits - Vision Insurance	\$ 7,876.00	\$ 4,812.00	\$ 4,812.00	\$ 5,256.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 7,431.00	\$ 9,090.00	\$ 9,090.00	\$ 9,826.00
501003-17	Payroll Benefits - Dependant Life	\$ 367.00	\$ 248.00	\$ 248.00	\$ 258.00
501003-18	Payroll Benefits - Long Term Disability	\$ 13,570.00	\$ 10,765.00	\$ 10,765.00	\$ 11,665.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 5,047.00	\$ 5,198.00	\$ 5,198.00	\$ 5,382.00
501003-20	Payroll Benefits - Workmans Comp	\$ 51,954.00	\$ 45,266.00	\$ 45,266.00	\$ 50,439.00
501004	Training/ Registrations	\$ 2,342.00	\$ 4,542.00	\$ 3,372.00	\$ 3,642.00
501005	Travel & Meeting Expenses	\$ 7,000.00	\$ 2,590.00	\$ 3,950.00	\$ 7,720.00
501006	RFTA Bus Pass Employee	\$ 12,396.00	\$ 10,620.00	\$ 10,620.00	\$ 9,735.00
Account Classification Total: PER - Personnel Services		\$ 2,734,185.00	\$ 2,725,021.00	\$ 2,725,211.00	\$ 2,922,125.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 4,199.00	\$ 5,760.00	\$ 7,698.00	\$ 7,935.00
502003-08	Contract Service - Transportation	\$ 73,058.00	\$ 73,400.00	\$ 40,980.00	\$ 36,000.00
502004	Telephone	\$ 1,680.00	\$ 1,680.00	\$ 1,680.00	\$ 1,680.00
502006-01	Building Maintenance - General	\$ 23,350.00	\$ 31,450.00	\$ 25,250.00	\$ 25,250.00
502008-02	Repairs - Vehicles	\$ 8,000.00	\$ 8,000.00	\$ 7,300.00	\$ 7,300.00
502008-03	Repairs - Radios	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00	\$ 2,300.00
502010-01	Utilities - Water & Sanitation	\$ 1,050.00	\$ 1,050.00	\$ 1,200.00	\$ 1,260.00
502010-02	Utilities - Gas	\$ 2,155.00	\$ 2,155.00	\$ 1,620.00	\$ 1,701.00
502010-03	Utilities - Electric	\$ 3,933.00	\$ 3,251.00	\$ 1,890.00	\$ 1,947.00
502010-05	Utilities - Security	\$ 397.00	\$ 378.00	\$ 360.00	\$ 371.00
502021	Professional Services	\$ 11,426.00	\$ 22,215.00	\$ 23,510.00	\$ 21,500.00
Account Classification Total: PUR - Purchased Services		\$ 131,998.00	\$ 152,089.00	\$ 114,238.00	\$ 107,244.00
<i>OM - Operating & Maintenance</i>					
503001-05	Advertising - Other	\$ 4,383.00	\$ 2,300.00	\$ 700.00	\$ 700.00
503003	Miscellaneous	\$ 4,820.00	\$ 3,820.00	\$ 1,970.00	\$ 3,770.00
503004	Printing	\$ 5,330.00	\$ 5,830.00	\$ 5,080.00	\$ 5,080.00
503005-01	Supplies - Office	\$ -	\$ 750.00	\$ -	\$ -
503005-03	Supplies - Cleaning	\$ 50.00	\$ 12,630.00	\$ 12,580.00	\$ 13,470.00
503006	Equipment	\$ 1,524.00	\$ 1,124.00	\$ 1,374.00	\$ 1,374.00
503008-02	Insurance - Vehicle	\$ 30,169.00	\$ 33,185.00	\$ 30,814.00	\$ 35,436.00
503009-01	Vehicle Expenses - Fuel	\$ 243,207.00	\$ 211,627.00	\$ 171,694.00	\$ 194,226.00
503009-03	Vehicle Expenses - Parts & Supplies	\$ 118,203.00	\$ 118,203.00	\$ 97,326.00	\$ 94,562.00
503009-04	Vehicle Expenses - Equipment	\$ 3,513.00	\$ 3,300.00	\$ 1,500.00	\$ 1,500.00
503009-06	Vehicle Expenses - Labor	\$ 150,000.00	\$ 150,000.00	\$ 105,138.00	\$ 105,401.00
503010	Contra Acct - Vehicle Labor	\$ (150,000.00)	\$ (150,000.00)	\$ (105,138.00)	\$ (105,401.00)
503013	Uniforms	\$ 5,200.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
503016	Signs	\$ 4,250.00	\$ 4,250.00	\$ 500.00	\$ 500.00
Account Classification Total: OM - Operating & Maintenance		\$ 420,649.00	\$ 403,519.00	\$ 330,038.00	\$ 357,118.00
<i>CAP - Capital</i>					
507001-20	Cash Purchases - Other	\$ -	\$ -	\$ 74,000.00	\$ -
Account Classification Total: CAP - Capital		\$ -	\$ -	\$ 74,000.00	\$ -
Program Total: 115 - Bus Program		\$ 3,286,832.00	\$ 3,280,629.00	\$ 3,243,487.00	\$ 3,386,487.00
Program: 116 - Parking Program					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 77,040.00	\$ 163,152.00	\$ 163,152.00	\$ 155,880.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
501002-01	Payroll Overtime Regular	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 1,130.00	\$ 3,347.00	\$ 3,347.00	\$ 3,367.00
501003-06	Payroll Benefits - Retirement	\$ 4,018.00	\$ 14,832.00	\$ 14,832.00	\$ 13,312.00
501003-08	Payroll Benefits - Medicare	\$ 833.00	\$ 2,190.00	\$ 2,190.00	\$ 1,989.00
501003-09	Payroll Benefits - Fica	\$ 552.00	\$ 509.00	\$ 509.00	\$ 610.00
501003-10	Payroll Benefits - Health Insurance	\$ 25,265.00	\$ 56,524.00	\$ 56,524.00	\$ 73,926.00
501003-12	Payroll Benefits - Health Reimbursement	\$ -	\$ 482.00	\$ 482.00	\$ 889.00
501003-13	Payroll Benefits - Dental Insurance	\$ 589.00	\$ 830.00	\$ 830.00	\$ 891.00
501003-14	Payroll Benefits - Vision Insurance	\$ 378.00	\$ 428.00	\$ 428.00	\$ 459.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 258.00	\$ 968.00	\$ 968.00	\$ 958.00
501003-17	Payroll Benefits - Dependant Life	\$ 12.00	\$ 22.00	\$ 22.00	\$ 22.00
501003-18	Payroll Benefits - Long Term Disability	\$ 814.00	\$ 1,266.00	\$ 1,266.00	\$ 1,253.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 235.00	\$ 493.00	\$ 493.00	\$ 471.00
501003-20	Payroll Benefits - Workmans Comp	\$ 2,324.00	\$ 3,703.00	\$ 3,703.00	\$ 4,416.00
501004	Training/ Registrations	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
501005	Travel & Meeting Expenses	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Account Classification Total: PER - Personnel Services		\$ 114,648.00	\$ 253,946.00	\$ 253,946.00	\$ 263,643.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 22,000.00	\$ 22,000.00	\$ 8,000.00	\$ 35,605.00
502009-02	Mailing - Freight & Shipping	\$ -	\$ -	\$ 2,098.00	\$ 2,098.00
502021	Professional Services	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Account Classification Total: PUR - Purchased Services		\$ 22,000.00	\$ 32,000.00	\$ 20,098.00	\$ 47,703.00
<i>OM - Operating & Maintenance</i>					
503001-05	Advertising - Other	\$ 2,600.00	\$ 2,600.00	\$ -	\$ -
503003	Miscellaneous	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
503005-01	Supplies - Office	\$ -	\$ -	\$ 500.00	\$ 500.00
503005-28	Supplies - Parking	\$ 2,305.00	\$ 2,505.00	\$ 1,650.00	\$ 1,650.00
503008-02	Insurance - Vehicle	\$ -	\$ -	\$ 420.00	\$ 420.00
503009-01	Vehicle Expenses - Fuel	\$ -	\$ -	\$ 544.00	\$ 615.00
503009-03	Vehicle Expenses - Parts & Supplies	\$ -	\$ -	\$ 368.00	\$ 386.00
503009-04	Vehicle Expenses - Equipment	\$ -	\$ -	\$ -	\$ 1,290.00
503009-06	Vehicle Expenses - Labor	\$ -	\$ -	\$ 473.00	\$ 473.00
503010	Contra Acct - Vehicle Labor	\$ -	\$ -	\$ (473.00)	\$ (473.00)
503013	Uniforms	\$ -	\$ -	\$ -	\$ 1,300.00
503016	Signs	\$ -	\$ -	\$ -	\$ 1,700.00
Account Classification Total: OM - Operating & Maintenance		\$ 5,405.00	\$ 5,605.00	\$ 3,982.00	\$ 8,361.00
Program Total: 116 - Parking Program		\$ 142,053.00	\$ 291,551.00	\$ 278,026.00	\$ 319,707.00

Program: 117 - Parcel C

PER - Personnel Services

501001-01	Payroll - Regular	\$ 78,775.00	\$ 66,815.00	\$ 66,815.00	\$ 22,419.00
501002-01	Payroll Overtime Regular	\$ 2,850.00	\$ 2,850.00	\$ 2,850.00	\$ 2,850.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 2,260.00	\$ 1,747.00	\$ 1,747.00	\$ 974.00
501003-06	Payroll Benefits - Retirement	\$ 3,984.00	\$ 4,713.00	\$ 4,713.00	\$ 1,129.00
501003-08	Payroll Benefits - Medicare	\$ 1,184.00	\$ 739.00	\$ 739.00	\$ 209.00
501003-09	Payroll Benefits - Fica	\$ 2,015.00	\$ 1,095.00	\$ 1,095.00	\$ 756.00
501003-10	Payroll Benefits - Health Insurance	\$ 35,093.00	\$ 23,573.00	\$ 23,573.00	\$ 6,269.00
501003-11	Payroll Benefits - Seasonal Health Insurance	\$ 1,875.00	\$ -	\$ -	\$ -
501003-12	Payroll Benefits - Health Reimbursement	\$ -	\$ 314.00	\$ 314.00	\$ 75.00
501003-13	Payroll Benefits - Dental Insurance	\$ 721.00	\$ 302.00	\$ 302.00	\$ 76.00
501003-14	Payroll Benefits - Vision Insurance	\$ 597.00	\$ 156.00	\$ 156.00	\$ 39.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 369.00	\$ 324.00	\$ 324.00	\$ 81.00
501003-17	Payroll Benefits - Dependant Life	\$ 16.00	\$ 8.00	\$ 8.00	\$ 2.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
501003-18	Payroll Benefits - Long Term Disability	\$ 419.00	\$ 424.00	\$ 424.00	\$ 106.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 245.00	\$ 209.00	\$ 209.00	\$ 76.00
501003-20	Payroll Benefits - Workmans Comp	\$ 1,314.00	\$ 1,818.00	\$ 1,818.00	\$ 710.00
Account Classification Total: PER - Personnel Services		\$ 131,717.00	\$ 105,087.00	\$ 105,087.00	\$ 35,771.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 16,610.00	\$ 21,595.00	\$ 18,891.00	\$ 19,150.00
502004	Telephone	\$ 420.00	\$ 420.00	\$ 420.00	\$ 420.00
502006-01	Building Maintenance - General	\$ 6,350.00	\$ 11,200.00	\$ 12,700.00	\$ 10,000.00
502008-01	Repairs - Equipment	\$ 500.00	\$ 2,750.00	\$ 345.00	\$ 3,750.00
502009-02	Mailing - Freight & Shipping	\$ 150.00	\$ 75.00	\$ 25.00	\$ 25.00
502010-01	Utilities - Water & Sanitation	\$ 8,235.00	\$ 8,509.00	\$ 7,631.00	\$ 8,546.00
502010-02	Utilities - Gas	\$ 48,901.00	\$ 57,661.00	\$ 45,362.00	\$ 47,631.00
502010-03	Utilities - Electric	\$ 4,300.00	\$ 3,784.00	\$ 4,092.00	\$ 4,215.00
502010-05	Utilities - Security	\$ -	\$ 610.00	\$ 610.00	\$ 610.00
Account Classification Total: PUR - Purchased Services		\$ 85,466.00	\$ 106,604.00	\$ 90,076.00	\$ 94,347.00
<i>OM - Operating & Maintenance</i>					
503003	Miscellaneous	\$ 200.00	\$ 65.00	\$ 65.00	\$ 65.00
503005-02	Supplies - Building	\$ 6,400.00	\$ 7,140.00	\$ 5,600.00	\$ 4,600.00
503005-03	Supplies - Cleaning	\$ 10,980.00	\$ 18,330.00	\$ 12,630.00	\$ 12,630.00
503005-09	Supplies - Tools	\$ 500.00	\$ 500.00	\$ 400.00	\$ 500.00
503005-12	Supplies - Landscaping	\$ 1,410.00	\$ 1,410.00	\$ 1,270.00	\$ 1,290.00
503006	Equipment	\$ 1,500.00	\$ 2,700.00	\$ 918.00	\$ 6,600.00
503007-02	Building Lease Payments - CAMS	\$ 2,121.00	\$ 2,020.00	\$ 2,020.00	\$ 2,020.00
503008-03	Insurance - Other	\$ 6,545.00	\$ 8,188.00	\$ 8,048.00	\$ 8,451.00
503013	Uniforms	\$ 700.00	\$ 800.00	\$ 800.00	\$ 700.00
503016	Signs	\$ 150.00	\$ 500.00	\$ 250.00	\$ 250.00
Account Classification Total: OM - Operating & Maintenance		\$ 30,506.00	\$ 41,653.00	\$ 32,001.00	\$ 37,106.00
<i>CAP - Capital</i>					
507001-20	Cash Purchases - Other	\$ 39,110.00	\$ 21,500.00	\$ 15,500.00	\$ 11,250.00
Account Classification Total: CAP - Capital		\$ 39,110.00	\$ 21,500.00	\$ 15,500.00	\$ 11,250.00
Program Total: 117 - Parcel C		\$ 286,799.00	\$ 274,844.00	\$ 242,664.00	\$ 178,474.00
Division Total: 00 - -		\$ 4,031,214.00	\$ 4,193,602.00	\$ 4,105,484.00	\$ 4,216,504.00
Department Total: 07 - Transportation		\$ 4,031,214.00	\$ 4,193,602.00	\$ 4,105,484.00	\$ 4,216,504.00



Town of
SNOWMASS *Village*

COLORADO

NAME OF DEPARTMENT: Parks, Recreation & Trails
PROGRAMS: Parks, Recreation & Trails
FUND: General Fund

DEPARTMENT DESCRIPTION:

The Parks, Recreation & Trails Department oversees the Recreation Center, aquatics, and recreation & fitness programs and maintains Town Park areas, sports fields, Skate Park, tennis courts, playgrounds and 34.5 miles of paved and single-track trails.

DEPARTMENT OBJECTIVES:

- Balance the needs of diverse user groups within the community, focusing first and foremost on the needs of locals.
 - Promote park, open space and trail design that supports the exploration and appreciation of the surrounding natural environment.
 - POSTR development should first and foremost meet the needs of locals, which will evolve over time. Continue to use relevant community data to guide selection of amenities.
 - POSTR development should enhance the Snowmass Village brand identity as a world-class venue for mountain recreation and culture.
 - Carefully integrate the POSTR network so that it is readily accessible from homes, places of employment and key destinations.
 - Pursue recreational offerings that provide new opportunities in the region and that tend to complement rather than compete with opportunities provided elsewhere in the valley.
 - Meet recreational needs with maximum effectiveness and with minimum expense.
 - Identify distinctive scenic areas where viewing opportunities or view corridors could be established.
 - Ensure design plans meet all applicable Americans with Disabilities Act (ADA) requirements.
 - Assess and inventory existing facility, trail and equipment conditions on an on-going basis.
-
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Accomplishments – 2020:

- Worked with various community groups and members to design and to propose improvements to the Town’s park and entryway.
- Managed the Recreation Center to the requirements set by the Public Health Orders due to the COVID-19 pandemic
- Was proactive in developing recreational summer programs that allowed for participation within the safety standards set by the Public Health Order

Goals - 2021:

- Provide safe and exciting recreation opportunities that reflect the interests and needs of all user groups and individuals within the community.

- Provide amenities and facilities that offer progressive recreational opportunities and provide learning experiences to new recreational activities.
- Engage the community throughout the development and on-going operation of the POSTR network to ensure dynamic community needs are being met and community resources are appropriately utilized.
- Support the appeal and local benefits of multi-season parks, open space, trails and recreation within the context of a tourism-driven community.
- Coordinate the development of POSTR components to build a cohesive network of recreational opportunities within the Town boundaries and connect those opportunities to recreation and values beyond the Town boundaries.
- Utilize financial resources of the POSTR network efficiently and equitably.
- Encourage environmentally sensitive design in order to minimize impacts to each site's natural characteristics.
- Promote projects and designs that expand access to the POSTR network.
- Prioritize preventative maintenance and repair of existing facilities, trails and equipment over construction of new facilities to ensure they remain viable community assets long into the future.

Performance Measurements:

	2020	2021
	<u>Expected</u>	<u>Objective</u>
Encourage volunteer opportunities and provide clear avenues of participation for community members	6	8
% of Recreation Center meeting or exceeding cost recovery guideline of 50%	38.5%	50.3%
Condition of Park Facilities & Fields-% Very Satisfied/Satisfied of Comm Survey	52%	55%
Note: The performance measures are new and will take effect in 2021		

DIVISION STAFFING:

Parks & Trails

	2020 Budget	2020 Projected	2021 Proposed
○ Full-Time Year-Round	1	2	2
○ Full-Time Seasonal	2	2	2
○ Part-Time Year-Round	0	0	0
○ Part-Time Seasonal	4	4	4
Payroll -	\$271,582	\$271,582	\$259,622

Recreation Center

	2020 Budget	2020 Projected	2021 Proposed
○ Full-Time Year-Round	3	3	3
○ Full-Time Seasonal	0	0	0
○ Part-Time Year-Round	2	2	2
○ Part-Time Seasonal	8	8	8
○ Part-Time	0	0	12
Payroll -	\$498,853	\$498,853	\$494,610

<u>Recreation Programs</u>	2020 <u>Budget</u>	2020 <u>Projected</u>	2021 <u>Proposed</u>
○ Full-Time Year-Round	1	1	2
○ Full-Time Seasonal	0	0	0
○ Part-Time Year-Round	0	0	0
○ Part-Time Seasonal	4	4	4
Payroll -	\$168,401	\$168,401	\$192,294

CAPITAL PURCHASES PARKS & TRAILS:

	2020 <u>Budget</u>	2020 <u>Projected</u>	2021 <u>Proposed</u>
Softball Land Improvements	\$10,000	\$5,000	\$5,000
Computer	\$,7,000	\$2,000	\$2,000
TOTAL	\$17,000	\$7,000	\$7,000

CAPITAL PURCHASES RECREATION CENTER:

	2020 <u>Budget</u>	2020 <u>Projected</u>	2021 <u>Proposed</u>
Computer	\$3,000	\$3,000	\$3,000
Pool Covers	\$ 0	\$0	\$ 0
TOTAL	\$3,000	\$3,000	\$3,000

CAPITAL PURCHASES RECREATION PROGRAMS:

	2020 <u>Budget</u>	2020 <u>Projected</u>	2021 <u>Proposed</u>
Computer	\$2,000	\$2,000	\$2,000
TOTAL	\$2,000	\$2,000	\$2,000

HIGHLIGHTS OF PROPOSED BUDGET:

Parks and Trails

The Parks & Trails division consist of 1 full time manager, 1 full-time park supervisor ,6 seasonal maintenance workers. The Parks and Trails crew implemented a set of standards for trail maintenance and construction in 2013. Supporting these standards, in 2017 the staff participated in an IMBA advanced trail building course and 2018 a sawyer training with the United States Forest Service. These standards will continue to be implemented in 2019 to ensure that TOSV trails are safe, sustainable, and fun for all user types.

Maintenance responsibilities:

- 50 miles of natural surface and paved trails
- Signage, trailhead kiosks and Trail maps three playgrounds.

- Grooming and plowing of 8 miles of trail.
- Bridge construction and maintenance.
- Parks and garden maintenance including irrigation for 45 gardens and 48 natural areas,
- Ice rink set-up and maintenance.

Recreation Center-

All the amenities are open to the public every day. The outdoor Basketball, Volleyball and the tennis courts are free of charge and are available first come, first served. The Recreation Center has enjoyed a tremendous year with attendance and programs offered at the Center both in the pool and in the facility.

Average monthly guests: 3533

Daily drop-in totals:

Adult – 1340

Youth – 486

Currently: 800 active Recreation Center members.

Recreation Programs-

As always, recreation programs continue to look for new and creative programs and partnerships to offer additional programming. This year we will continue expanding our partnerships to enhance our programming and facility usage.

Youth Programs and Partnerships:

Summer camp continues to be a major priority as it is our biggest program here at the recreation center.

Roaring Fork Cycling Club - mountain bike programming

Aspen United Soccer Club

Mile High Fencing

Tennis Pro private and group instruction options

In 2020 recreation programs worked on adding two youth Fall camp partners to provide sport specific opportunities for community youth through the Aspen Basketball Club and Maroon Belles Volleyball Club.

Adult programs:

Coed softball league

Coed volleyball league

Six-a-Side Soccer league

Futsal indoor league

Pickleball Pro private and group instruction options, as well as drop-in

Fitness & Aquatics Programs-

- Contract Employees – Private Swim lessons, Personal Trainers and Fitness Instructors.
- Responsible for the daily maintenance of 3 year-round pools.
- Lifeguard trainings and monthly in-service classes with scenarios.
- Fitness class schedules and special events

Swim programs offered:

- Parent and child aquatics
- Learn to Swim Level 1
- Learn to Swim Level 2
- Learn to Swim Level 3
- Learn to Swim Level 4
- Private Instruction

Personal Training and Fitness Programs-

The Recreation Center offers a variety of fitness classes that are included with a membership, drop-in or punch pass. The fitness program changes classes and special events on a seasonal basis.

Fitness programs offered at the Recreation Center are:

- Personal Training
- Yoga
- Spin class
- Pilates
- TRX suspension Training
- Ski Conditioning

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
Division: 00 - -					
Program: 129 - Parks & Trails					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 117,595.00	\$ 160,372.00	\$ 160,372.00	\$ 163,141.00
501001-02	Payroll - Seasonal	\$ 86,681.00	\$ 111,210.00	\$ 111,210.00	\$ 96,481.00
501002-01	Payroll Overtime Regular	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 6,780.00	\$ 8,730.00	\$ 8,730.00	\$ 8,993.00
501003-06	Payroll Benefits - Retirement	\$ 9,408.00	\$ 14,433.00	\$ 14,433.00	\$ 14,683.00
501003-08	Payroll Benefits - Medicare	\$ 1,741.00	\$ 2,362.00	\$ 2,362.00	\$ 2,402.00
501003-09	Payroll Benefits - Fica	\$ 6,631.00	\$ 8,508.00	\$ 8,508.00	\$ 7,381.00
501003-10	Payroll Benefits - Health Insurance	\$ 71,245.00	\$ 66,992.00	\$ 66,992.00	\$ 65,736.00
501003-11	Payroll Benefits - Seasonal Health Insurance	\$ 4,324.00	\$ 4,490.00	\$ 4,490.00	\$ 4,715.00
501003-12	Payroll Benefits - Health Reimbursement	\$ 4,324.00	\$ 4,490.00	\$ 4,490.00	\$ 4,715.00
501003-13	Payroll Benefits - Dental Insurance	\$ 902.00	\$ 1,102.00	\$ 1,102.00	\$ 1,125.00
501003-14	Payroll Benefits - Vision Insurance	\$ 497.00	\$ 568.00	\$ 568.00	\$ 580.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 1,031.00	\$ 1,120.00	\$ 1,120.00	\$ 1,161.00
501003-17	Payroll Benefits - Dependant Life	\$ 17.00	\$ 29.00	\$ 29.00	\$ 28.00
501003-18	Payroll Benefits - Long Term Disability	\$ 1,410.00	\$ 1,484.00	\$ 1,484.00	\$ 1,549.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 620.00	\$ 822.00	\$ 822.00	\$ 786.00
501003-20	Payroll Benefits - Workmans Comp	\$ 1,696.00	\$ 4,726.00	\$ 4,726.00	\$ 5,180.00
501004	Training/ Registrations	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
501005	Travel & Meeting Expenses	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Account Classification Total: PER - Personnel Services		\$ 320,402.00	\$ 396,938.00	\$ 396,938.00	\$ 384,156.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 205,000.00	\$ 225,000.00	\$ 175,000.00	\$ 175,000.00
502004	Telephone	\$ 1,620.00	\$ 1,620.00	\$ 1,620.00	\$ 1,620.00
502008-02	Repairs - Vehicles	\$ 208.00	\$ 208.00	\$ -	\$ -
502010-01	Utilities - Water & Sanitation	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
502010-03	Utilities - Electric	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
502024	Weed Control	\$ 25,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Account Classification Total: PUR - Purchased Services		\$ 251,328.00	\$ 276,328.00	\$ 226,120.00	\$ 226,120.00
<i>OM - Operating & Maintenance</i>					
503004	Printing	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
503005-09	Supplies - Tools	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
503005-12	Supplies - Landscaping	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00
503008-02	Insurance - Vehicle	\$ 367.00	\$ 355.00	\$ 388.00	\$ 388.00
503009-01	Vehicle Expenses - Fuel	\$ 7,882.00	\$ 7,882.00	\$ 5,517.00	\$ 5,517.00
503009-03	Vehicle Expenses - Parts & Supplies	\$ 6,441.00	\$ 6,441.00	\$ 8,000.00	\$ 8,000.00
503009-06	Vehicle Expenses - Labor	\$ 10,000.00	\$ 10,000.00	\$ 14,993.00	\$ 14,993.00
503010	Contra Acct - Vehicle Labor	\$ (10,000.00)	\$ (10,000.00)	\$ (14,993.00)	\$ (14,993.00)
503013	Uniforms	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Account Classification Total: OM - Operating & Maintenance		\$ 48,690.00	\$ 48,678.00	\$ 47,905.00	\$ 47,905.00
<i>CAP - Capital</i>					
507001-06	Cash Purchases - Land Improvements	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00
507001-20	Cash Purchases - Other	\$ -	\$ 7,000.00	\$ 2,000.00	\$ 2,000.00
Account Classification Total: CAP - Capital		\$ 10,000.00	\$ 17,000.00	\$ 7,000.00	\$ 7,000.00
Program Total: 129 - Parks & Trails		\$ 630,420.00	\$ 738,944.00	\$ 677,963.00	\$ 665,181.00
Program: 130 - Rodeo					
<i>PUR - Purchased Services</i>					
502010-03	Utilities - Electric	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Account Classification Total: PUR - Purchased Services		\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Program Total: 130 - Rodeo		\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Program: 131 - Recreation Program					

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 122,034.00	\$ 127,347.00	\$ 127,347.00	\$ 132,288.00
501001-02	Payroll - Seasonal	\$ 64,004.00	\$ 27,554.00	\$ 27,554.00	\$ 48,306.00
501001-10	Payroll - Other	\$ -	\$ 13,500.00	\$ 13,500.00	\$ 11,700.00
501002-01	Payroll Overtime Regular	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 10,170.00	\$ 6,984.00	\$ 6,984.00	\$ 9,592.00
501003-06	Payroll Benefits - Retirement	\$ 9,763.00	\$ 11,461.00	\$ 11,461.00	\$ 11,906.00
501003-08	Payroll Benefits - Medicare	\$ 1,787.00	\$ 1,864.00	\$ 1,864.00	\$ 1,936.00
501003-09	Payroll Benefits - Fica	\$ 4,896.00	\$ 3,141.00	\$ 3,141.00	\$ 4,590.00
501003-10	Payroll Benefits - Health Insurance	\$ 83,470.00	\$ 72,924.00	\$ 72,924.00	\$ 84,170.00
501003-13	Payroll Benefits - Dental Insurance	\$ 721.00	\$ 735.00	\$ 735.00	\$ 772.00
501003-14	Payroll Benefits - Vision Insurance	\$ 398.00	\$ 379.00	\$ 379.00	\$ 398.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 794.00	\$ 792.00	\$ 792.00	\$ 860.00
501003-17	Payroll Benefits - Dependant Life	\$ 34.00	\$ 19.00	\$ 19.00	\$ 19.00
501003-18	Payroll Benefits - Long Term Disability	\$ 1,037.00	\$ 1,036.00	\$ 1,036.00	\$ 1,125.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 562.00	\$ 509.00	\$ 509.00	\$ 580.00
501003-20	Payroll Benefits - Workmans Comp	\$ 1,535.00	\$ 1,273.00	\$ 1,273.00	\$ 1,710.00
501004	Training/ Registrations	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
501005	Travel & Meeting Expenses	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
<i>Account Classification Total: PER - Personnel Services</i>		\$ 304,905.00	\$ 273,218.00	\$ 273,218.00	\$ 313,652.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
502027	Contract Labor	\$ 39,500.00	\$ 39,500.00	\$ 39,500.00	\$ 61,000.00
<i>Account Classification Total: PUR - Purchased Services</i>		\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 63,500.00
<i>OM - Operating & Maintenance</i>					
503001-05	Advertising - Other	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
503003	Miscellaneous	\$ 515.00	\$ 515.00	\$ 515.00	\$ 515.00
503005-02	Supplies - Building	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
503005-12	Supplies - Landscaping	\$ 515.00	\$ 515.00	\$ 515.00	\$ 515.00
503005-15	Supplies - Youth Programs	\$ 6,750.00	\$ 6,750.00	\$ 6,750.00	\$ 6,750.00
503005-16	Supplies - Adult Programs	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
503005-17	Supplies - Special Events	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
503005-31	Supplies - Ice Rink	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
503006	Equipment	\$ 2,150.00	\$ 2,150.00	\$ 2,150.00	\$ 2,150.00
<i>Account Classification Total: OM - Operating & Maintenance</i>		\$ 36,930.00	\$ 36,930.00	\$ 36,930.00	\$ 36,930.00
<i>CAP - Capital</i>					
507001-20	Cash Purchases - Other	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
<i>Account Classification Total: CAP - Capital</i>		\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Program Total: 131 - Recreation Program		\$ 383,835.00	\$ 354,148.00	\$ 354,148.00	\$ 416,082.00

Program: 132 - Recreation Center

PER - Personnel Services

501001-01	Payroll - Regular	\$ 289,709.00	\$ 299,005.00	\$ 299,005.00	\$ 303,622.00
501001-02	Payroll - Seasonal	\$ 128,547.00	\$ 147,780.00	\$ 147,780.00	\$ 143,080.00
501001-10	Payroll - Other	\$ -	\$ 52,068.00	\$ 52,068.00	\$ 47,908.00
501002-01	Payroll Overtime Regular	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 18,080.00	\$ 18,624.00	\$ 18,624.00	\$ 21,582.00
501003-06	Payroll Benefits - Retirement	\$ 17,577.00	\$ 20,602.00	\$ 20,602.00	\$ 20,805.00
501003-08	Payroll Benefits - Medicare	\$ 3,222.00	\$ 3,355.00	\$ 3,355.00	\$ 3,388.00
501003-09	Payroll Benefits - Fica	\$ 15,189.00	\$ 20,651.00	\$ 20,651.00	\$ 17,726.00
501003-10	Payroll Benefits - Health Insurance	\$ 144,961.00	\$ 101,886.00	\$ 101,886.00	\$ 106,938.00
501003-11	Payroll Benefits - Seasonal Health Insurance	\$ 17,294.00	\$ 17,961.00	\$ 17,961.00	\$ 18,859.00
501003-12	Payroll Benefits - Health Reimbursement	\$ -	\$ 20,354.00	\$ 20,354.00	\$ 21,371.00
501003-13	Payroll Benefits - Dental Insurance	\$ 1,803.00	\$ 1,470.00	\$ 1,470.00	\$ 1,543.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
501003-14	Payroll Benefits - Vision Insurance	\$ 994.00	\$ 757.00	\$ 757.00	\$ 795.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 1,913.00	\$ 1,881.00	\$ 1,881.00	\$ 1,964.00
501003-17	Payroll Benefits - Dependant Life	\$ 67.00	\$ 48.00	\$ 48.00	\$ 48.00
501003-18	Payroll Benefits - Long Term Disability	\$ 2,519.00	\$ 2,048.00	\$ 2,048.00	\$ 2,178.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 1,262.00	\$ 1,504.00	\$ 1,504.00	\$ 1,396.00
501003-20	Payroll Benefits - Workmans Comp	\$ 3,450.00	\$ 3,763.00	\$ 3,763.00	\$ 4,113.00
501004	Training/ Registrations	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
501005	Travel & Meeting Expenses	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Account Classification Total: PER - Personnel Services		\$ 654,587.00	\$ 721,757.00	\$ 721,757.00	\$ 725,316.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00
502004	Telephone	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00
502007-01	Maintenance Agreements - Copier	\$ 1,278.00	\$ 1,278.00	\$ 1,278.00	\$ 1,278.00
502008-01	Repairs - Equipment	\$ 3,100.00	\$ 3,100.00	\$ -	\$ -
502009-02	Mailing - Freight & Shipping	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00
502010	Utilities	\$ 5,760.00	\$ 5,760.00	\$ -	\$ -
502013-01	Leased Equipment - Copier	\$ 1,722.00	\$ 1,722.00	\$ 1,722.00	\$ 1,722.00
502027	Contract Labor	\$ 60,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
502028	Bank/Trustee Fees	\$ 13,700.00	\$ 13,700.00	\$ 20,000.00	\$ 20,000.00
Account Classification Total: PUR - Purchased Services		\$ 120,210.00	\$ 75,210.00	\$ 72,650.00	\$ 72,650.00
<i>OM - Operating & Maintenance</i>					
503001-02	Advertising - Jobs	\$ 8,000.00	\$ -	\$ -	\$ -
503001-05	Advertising - Other	\$ 2,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00
503004	Printing	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00
503005-01	Supplies - Office	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
503005-02	Supplies - Building	\$ 8,100.00	\$ 8,100.00	\$ 8,100.00	\$ 8,100.00
503005-03	Supplies - Cleaning	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
503005-09	Supplies - Tools	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00
503005-17	Supplies - Special Events	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
503005-18	Supplies - Pool	\$ 33,615.00	\$ 33,615.00	\$ 33,615.00	\$ 33,615.00
503005-19	Supplies - Fitness Center	\$ 21,163.00	\$ 21,163.00	\$ 21,163.00	\$ 21,163.00
503005-20	Supplies - Concession	\$ 10,600.00	\$ 10,600.00	\$ 10,600.00	\$ 10,600.00
503008-01	Insurance - Building	\$ 14,645.00	\$ 16,110.00	\$ 20,611.00	\$ 20,611.00
503008-02	Insurance - Vehicle	\$ 73.00	\$ 70.00	\$ 90.00	\$ 90.00
503009-01	Vehicle Expenses - Fuel	\$ 697.00	\$ 697.00	\$ 488.00	\$ 488.00
503009-03	Vehicle Expenses - Parts & Supplies	\$ 271.00	\$ 271.00	\$ 1,483.00	\$ 1,483.00
503009-06	Vehicle Expenses - Labor	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
503010	Contra Acct - Vehicle Labor	\$ (900.00)	\$ (900.00)	\$ (900.00)	\$ (900.00)
503013	Uniforms	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Account Classification Total: OM - Operating & Maintenance		\$ 113,864.00	\$ 115,326.00	\$ 120,850.00	\$ 120,850.00
<i>CAP - Capital</i>					
507001-20	Cash Purchases - Other	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Account Classification Total: CAP - Capital		\$ -	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Program Total: 132 - Recreation Center		\$ 888,661.00	\$ 915,293.00	\$ 918,257.00	\$ 921,816.00
Division Total: 00 - -		\$ 1,904,116.00	\$ 2,009,585.00	\$ 1,951,568.00	\$ 2,004,279.00
Department Total: 08 - Parks & Recreation		\$ 1,904,116.00	\$ 2,009,585.00	\$ 1,951,568.00	\$ 2,004,279.00

DEPARTMENT: Public Works Department
DIVISION: Administration
PROGRAMS: Administrative
FUND: General

DIVISION DESCRIPTION:

The Administrative Division is responsible for overseeing the Public Works Administration, the Road Division, the Solid Waste Division, the Shop Division, the Facilities Maintenance Division, Capital Improvement Fund, GIS and the Road Fund. Engineering Services are also funded through the Public Works Department.

DIVISION OBJECTIVES:

1. Refine the Road Fund database that tracks the Road Fund projects from 1986 through 2019, including estimated project cost.
 2. Continue to convert paper files to digital format, including scanning and importing project plans.
 3. Assist in coordination and implementation of the Building Capital Replacement plan.
 4. Continue to design and implement the construction of the Capital Improvements projects for the Town of Snowmass Village.
-

Accomplishments – 2020:

- Managed installation of capital projects such as Brush Creek Overlay Project and trail improvement project.
- Issued two license agreements and forty right of way permits.
- Perform plan review for all civil engineering related plans for the Town.

Goals - 2021:

- Streamline the ROW Permit process
- Roll out the Small Cell design guidelines
- Manage and complete the various capital improvement projects for the town

Performance Measurements:

	2020	2021
	<u>Expected</u>	<u>Objective</u>
% of CIP projects completed in budgeted fiscal year	70%	90%
Maintain Road and Bridge Rating of at least Good using the Paser rating system	7	7
Note: The performance measures are new and will take effect in 2021		

DEPARTMENT STAFFING:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
1. Public Works Director	1	1	1
2. Administrative Assistant	1	1	1
3. Project /GIS Manager	1	1	1
	<u>3</u>	<u>3</u>	<u>3</u>

PAYROLL:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
Administration	\$275,723	\$275,723	\$279,573

CAPITAL PURCHASES:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	\$0	\$0	\$0

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
Fund: 001 - General Fund					
EXPENSES					
Department: 09 - Public Works					
Division: 00 - -					
Program: 103 - Administration					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 269,251.00	\$ 275,723.00	\$ 275,723.00	\$ 279,573.00
501002-01	Payroll Overtime Regular	\$ 200.00	\$ 280.00	\$ 280.00	\$ 280.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 3,390.00	\$ 3,492.00	\$ 3,492.00	\$ 3,597.00
501003-06	Payroll Benefits - Retirement	\$ 21,393.00	\$ 24,787.00	\$ 24,787.00	\$ 25,162.00
501003-08	Payroll Benefits - Medicare	\$ 3,907.00	\$ 4,002.00	\$ 4,002.00	\$ 4,058.00
501003-10	Payroll Benefits - Health Insurance	\$ 141,822.00	\$ 137,769.00	\$ 137,769.00	\$ 144,616.00
501003-13	Payroll Benefits - Dental Insurance	\$ 1,082.00	\$ 1,102.00	\$ 1,102.00	\$ 1,157.00
501003-14	Payroll Benefits - Vision Insurance	\$ 597.00	\$ 568.00	\$ 568.00	\$ 596.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 1,739.00	\$ 1,705.00	\$ 1,705.00	\$ 1,818.00
501003-17	Payroll Benefits - Dependant Life	\$ 50.00	\$ 29.00	\$ 29.00	\$ 29.00
501003-18	Payroll Benefits - Long Term Disability	\$ 2,273.00	\$ 2,231.00	\$ 2,231.00	\$ 2,378.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 808.00	\$ 828.00	\$ 828.00	\$ 840.00
501003-20	Payroll Benefits - Workmans Comp	\$ 269.00	\$ 256.00	\$ 256.00	\$ 286.00
501004	Training/ Registrations	\$ 4,100.00	\$ 5,100.00	\$ 5,100.00	\$ 4,100.00
501005	Travel & Meeting Expenses	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Account Classification Total: PER - Personnel Services		\$ 452,881.00	\$ 459,872.00	\$ 459,872.00	\$ 470,490.00
<i>PUR - Purchased Services</i>					
502002-02	Consultant - Engineering	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -
502003	Contract Service	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
502003-15	Contract Service - GIS	\$ -	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
502004	Telephone	\$ 1,020.00	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00
502007-01	Maintenance Agreements - Copier	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
502008-01	Repairs - Equipment	\$ 150.00	\$ 150.00	\$ 150.00	\$ -
502013-01	Leased Equipment - Copier	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00
Account Classification Total: PUR - Purchased Services		\$ 8,070.00	\$ 20,130.00	\$ 20,130.00	\$ 17,480.00
<i>OM - Operating & Maintenance</i>					
503001-05	Advertising - Other	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 250.00
503002	Dues, Memberships, Subscriptions	\$ 330.00	\$ 510.00	\$ 510.00	\$ 510.00
503005-01	Supplies - Office	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
503008-02	Insurance - Vehicle	\$ 142.00	\$ 137.00	\$ 137.00	\$ 286.00
503009-01	Vehicle Expenses - Fuel	\$ 602.00	\$ 602.00	\$ 497.00	\$ 462.00
503009-03	Vehicle Expenses - Parts & Supplies	\$ 831.00	\$ 831.00	\$ 831.00	\$ 831.00
503009-06	Vehicle Expenses - Labor	\$ 1,320.00	\$ 1,320.00	\$ 1,784.00	\$ 2,493.00
503010	Contra Acct - Vehicle Labor	\$ (1,320.00)	\$ (1,320.00)	\$ (1,784.00)	\$ (2,493.00)
Account Classification Total: OM - Operating & Maintenance		\$ 4,005.00	\$ 3,680.00	\$ 3,575.00	\$ 3,439.00
Program Total: 103 - Administration		\$ 464,956.00	\$ 483,682.00	\$ 483,577.00	\$ 491,409.00
Division Total: 00 - -		\$ 464,956.00	\$ 483,682.00	\$ 483,577.00	\$ 491,409.00



Town of
SNOWMASS *Village*

COLORADO

DEPARTMENT: Public Works
DIVISION: Facility Management
PROGRAMS: Maintenance
FUND: General

DEPARTMENT DESCRIPTION:

The Facility Maintenance Division is responsible for the maintenance and improvements of Town owned and operated facilities including the Town Hall, Recreation Center and Gym, Public Works Operations Facility, the Snowmelt Road Mechanical System, portions of Town Park Station, the Little Red School House, and other smaller residential, industrial and commercial facilities. The maintenance of these facilities involves the preventative and demand maintenance of mechanical, HVAC, domestic plumbing, electrical, building automation controls, solar systems, structural components, general building repair and maintenance and pool systems. In addition, the Facility Maintenance division monitors and reports on building energy and utility consumption to determine cost saving and energy-saving implementations.

DIVISION OBJECTIVES:

1. To increase the efficiency of existing Town facilities such as the Public Works operations facility, and snowmelt roadway.
2. To maximize and maintain the efficiency of Town facilities such as the Recreation Center and Town Hall.
3. Implement the equipment replacement plan for all of the Town facility components such as boilers, pumps and roof top air handlers.
4. The projects for 2021 include revamping the Top of the Village Snowmelt Road Boiler Plant based on the MBCx report. Continue to improve efficiency of facilities based on the MBCx report and implement projects as they assist with COVID facilities guidelines.

Accomplishments – 2020:

- Networked with other department to successful complete installation of four PV plants at Town owned facilities.
- Wrapped up construction and successfully operating new snowmelt boiler plants in more efficient manner.
- Repaired and replaced nonfunctioning heat tape to improve efficiency and safety at various facilities.

Goals - 2021:

- To maintain or improve the comfort and efficiency of Town owned and operated facilities to ensure the communities benefit in the interest of cost savings and efficient facility operations.
- Establish baseline for facilities efficiencies and establish future goals.

Performance Measurements:

	2020	2021
	<u>Expected</u>	<u>Objective</u>
% of building maintenance work ordered projects completed	95%	98%
Note: The performance measures are new and will take effect in 2021		

DIVISION STAFFING:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
1. Facility Superintendent	1	1	1
2. Facility Maint. Engineer	1	1	1
3. Facility Maint. Specialist	1	1	1
4. Custodian	1	1	1
	-----	-----	-----
	4	4	4

PAYROLL:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
Facility Maintenance	\$295,273	\$295,273	\$286,369

CAPITAL PURCHASES:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
Ladder Rack for Vehicle	\$3,000	\$3,000	\$1,500

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
Fund: 001 - General Fund					
EXPENSES					
Department: 09 - Public Works					
Division: 01 - Facility Management					
Program: 118 - Maintenance					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 280,893.00	\$ 295,273.00	\$ 295,273.00	\$ 286,369.00
501002-01	Payroll Overtime Regular	\$ 24,000.00	\$ 12,000.00	\$ 12,000.00	\$ 4,000.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 4,520.00	\$ 4,656.00	\$ 4,656.00	\$ 4,796.00
501003-06	Payroll Benefits - Retirement	\$ 21,533.00	\$ 24,920.00	\$ 24,920.00	\$ 24,194.00
501003-08	Payroll Benefits - Medicare	\$ 4,421.00	\$ 4,455.00	\$ 4,455.00	\$ 4,210.00
501003-10	Payroll Benefits - Health Insurance	\$ 111,001.00	\$ 145,847.00	\$ 145,847.00	\$ 132,173.00
501003-13	Payroll Benefits - Dental Insurance	\$ 1,442.00	\$ 1,470.00	\$ 1,470.00	\$ 1,543.00
501003-14	Payroll Benefits - Vision Insurance	\$ 795.00	\$ 757.00	\$ 757.00	\$ 795.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 1,751.00	\$ 1,714.00	\$ 1,714.00	\$ 1,748.00
501003-17	Payroll Benefits - Dependant Life	\$ 17.00	\$ 38.00	\$ 38.00	\$ 38.00
501003-18	Payroll Benefits - Long Term Disability	\$ 2,288.00	\$ 2,243.00	\$ 2,243.00	\$ 2,286.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 915.00	\$ 922.00	\$ 922.00	\$ 871.00
501003-20	Payroll Benefits - Workmans Comp	\$ 7,592.00	\$ 6,873.00	\$ 6,873.00	\$ 7,293.00
501004	Training/ Registrations	\$ 6,500.00	\$ 6,500.00	\$ 2,000.00	\$ 2,000.00
501005	Travel & Meeting Expenses	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00
<i>Account Classification Total: PER - Personnel Services</i>		\$ 472,668.00	\$ 512,668.00	\$ 505,168.00	\$ 474,316.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 101,270.00	\$ 105,500.00	\$ 105,500.00	\$ 5,000.00
502003-04	Contract Service - Fire Extinguisher Maintenance	\$ -	\$ -	\$ -	\$ 3,500.00
502003-05	Contract Service - Backflow Test & Maintenance	\$ -	\$ -	\$ -	\$ 7,000.00
502003-17	Contract Service - Cleaning	\$ -	\$ -	\$ -	\$ 40,000.00
502003-18	Contract Service - Snow Removal	\$ -	\$ -	\$ -	\$ 8,000.00
502004	Telephone	\$ 1,980.00	\$ 2,040.00	\$ 2,040.00	\$ 2,040.00
502006-01	Building Maintenance - General	\$ 41,259.00	\$ 42,909.00	\$ 42,909.00	\$ 5,000.00
502006-04	Building Maintenance - Elevator	\$ -	\$ -	\$ -	\$ 10,000.00
502006-10	Building Maintenance - Painting	\$ -	\$ -	\$ -	\$ 10,000.00
502007-04	Maintenance Agreements - Other	\$ -	\$ -	\$ -	\$ 40,700.00
502008-01	Repairs - Equipment	\$ -	\$ -	\$ -	\$ 20,000.00
502010-01	Utilities - Water & Sanitation	\$ 57,903.00	\$ 70,590.00	\$ 70,590.00	\$ 61,740.00
502010-02	Utilities - Gas	\$ 253,970.00	\$ 374,250.00	\$ 313,000.00	\$ 335,850.00
502010-03	Utilities - Electric	\$ 153,918.00	\$ 150,902.00	\$ 129,600.00	\$ 129,600.00
502010-04	Utilities - Trash	\$ 15,560.00	\$ 13,734.00	\$ 14,100.00	\$ 14,000.00
502010-06	Utilities - Snowmelt	\$ 2,612.00	\$ 2,615.00	\$ 2,615.00	\$ 2,600.00
502023	Snowmelt Road Receivable	\$ (64,755.00)	\$ (66,698.00)	\$ (66,698.00)	\$ (66,698.00)
<i>Account Classification Total: PUR - Purchased Services</i>		\$ 563,717.00	\$ 695,842.00	\$ 613,656.00	\$ 628,332.00
<i>OM - Operating & Maintenance</i>					
503003	Miscellaneous	\$ 175.00	\$ 175.00	\$ 175.00	\$ -
503005-01	Supplies - Office	\$ 150.00	\$ 250.00	\$ 250.00	\$ 250.00
503005-03	Supplies - Cleaning	\$ 17,150.00	\$ 17,800.00	\$ 17,800.00	\$ 20,000.00
503005-09	Supplies - Tools	\$ 2,500.00	\$ 4,850.00	\$ 4,850.00	\$ 4,850.00
503008-02	Insurance - Vehicle	\$ 232.00	\$ 373.00	\$ 373.00	\$ 408.00
503009-01	Vehicle Expenses - Fuel	\$ 4,096.00	\$ 4,096.00	\$ 2,867.00	\$ 2,867.00
503009-03	Vehicle Expenses - Parts & Supplies	\$ 966.00	\$ 966.00	\$ 2,741.00	\$ 2,741.00
503009-04	Vehicle Expenses - Equipment	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
503009-06	Vehicle Expenses - Labor	\$ 4,400.00	\$ 4,400.00	\$ 5,438.00	\$ 5,797.00
503010	Contra Acct - Vehicle Labor	\$ (4,400.00)	\$ (4,400.00)	\$ (5,438.00)	\$ (5,797.00)
503013	Uniforms	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
<i>Account Classification Total: OM - Operating & Maintenance</i>		\$ 27,469.00	\$ 30,710.00	\$ 31,256.00	\$ 33,316.00
<i>CAP - Capital</i>					
507001-01	Cash Purchases - Vehicles	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00
<i>Account Classification Total: CAP - Capital</i>		\$ -	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00
Program Total: 118 - Maintenance		\$ 1,063,854.00	\$ 1,242,220.00	\$ 1,153,080.00	\$ 1,137,464.00
Division Total: 01 - Facility Management		\$ 1,063,854.00	\$ 1,242,220.00	\$ 1,153,080.00	\$ 1,137,464.00



Town of
SNOWMASS *Village*

COLORADO

DEPARTMENT: Public Works
DIVISION: Road
PROGRAMS: Street Marking/Signs, Snow Removal, Vehicle/Equipment Maintenance, Street Maintenance, and Community Service
FUND: General

DIVISION DESCRIPTION:

The Road Division is responsible for the maintenance of road network, which includes 33.7 miles of paved roads and 2 miles of gravel roads. During the winter the division's primary job is snow and ice removal of the roads and parking lots. During the summer the activities are Road and Right of Way maintenance and projects, street cleaning, sign maintenance and assisting other town departments.

OBJECTIVES:

1. Continue to refine of the computerized Maintenance Management Program (Pub Works) along with mapping assets via the GIS System.
2. Continue to provide excellent service and maintenance functions of the Road Division by prioritizing the following items: paving, sign maintenance, street cleaning, drainage work, roadside trash collection, snow and ice removal, and maintenance.

Accomplishments – 2020:

- Installed three RRFB crosswalk intersections along Owl Creek Road.
- Successfully hired new FTS staff member for winter season
- Continue to sweep roadways and manage storm drainage ways and roadway ditches.

Goals - 2021:

- To provide a safe and efficient roadway network for the community of Snowmass Village by planning, building, and maintaining the Town roadway network in a safe, cost-effective and efficient manner to meet the community's needs.

Performance Measurements:

	2020	2021
	<u>Expected</u>	<u>Objective</u>
Snow Removal activity-% Very Satisfied/Satisfied of Comm Survey	91%	92%
Overall Street Maintenance-% Very Satisfied/Satisfied of Comm Survey	88%	89%
Note: The performance measures are new and will take effect in 2021		

ESTIMATED DIVISION STAFFING:

	2020 <u>Budget</u>	2020 <u>Projected</u>	2021 <u>Budget</u>
1. Road Superintendent	1	1	1
2. Road Foreperson	1	1	1
3. Equipment Operator II	3	3	3
4. Equipment Operator I	1	1	1
5. ½ Person - Winter Person	½	½	½
	-----	-----	-----
	6 ½	6 ½	6 ½

PAYROLL

	2020 <u>Budget</u>	2020 <u>Projected</u>	2021 <u>Budget</u>
Street Marking/Signs	\$41,595	\$41,595	\$42,771
Snow Removal	\$153,903	\$153,903	\$158,251
Vehicle Maintenance	\$45,755	\$45,755	\$47,048
Street Maintenance	\$153,903	\$153,903	\$158,251
Community Service	\$20,798	\$20,798	\$21,385
Total	\$415,954	\$415,954	\$427,706

CAPITAL PURCHASES

	2020 <u>Budget</u>	2020 <u>Projected</u>	2021 <u>Budget</u>
Mobile Equipment-	\$ 0	\$ 0	\$ 0
Cash Purchases-Other	\$11,200	\$ 0	\$ 0
TOTAL	\$11,200	\$ 0	\$ 0

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
Fund: 001 - General Fund					
EXPENSES					
Department: 09 - Public Works					
Division: 02 - Road					
Program: 119 - Street Marking/Signs					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 42,443.00	\$ 41,595.00	\$ 41,595.00	\$ 42,771.00
501002-01	Payroll Overtime Regular	\$ 1,671.00	\$ 1,738.00	\$ 1,738.00	\$ 1,738.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 735.00	\$ 815.00	\$ 815.00	\$ 839.00
501003-06	Payroll Benefits - Retirement	\$ 3,315.00	\$ 3,499.00	\$ 3,499.00	\$ 3,590.00
501003-08	Payroll Benefits - Medicare	\$ 691.00	\$ 650.00	\$ 650.00	\$ 664.00
501003-09	Payroll Benefits - Fica	\$ -	\$ 168.00	\$ 168.00	\$ 185.00
501003-10	Payroll Benefits - Health Insurance	\$ 32,161.00	\$ 29,047.00	\$ 29,047.00	\$ 30,512.00
501003-11	Payroll Benefits - Seasonal Health Insurance	\$ -	\$ 449.00	\$ 449.00	\$ 471.00
501003-12	Payroll Benefits - Health Reimbursement	\$ -	\$ -	\$ -	\$ 471.00
501003-13	Payroll Benefits - Dental Insurance	\$ 234.00	\$ 239.00	\$ 239.00	\$ 251.00
501003-14	Payroll Benefits - Vision Insurance	\$ 129.00	\$ 123.00	\$ 123.00	\$ 129.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 271.00	\$ 253.00	\$ 253.00	\$ 271.00
501003-17	Payroll Benefits - Dependant Life	\$ 11.00	\$ 6.00	\$ 6.00	\$ 6.00
501003-18	Payroll Benefits - Long Term Disability	\$ 354.00	\$ 333.00	\$ 333.00	\$ 357.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 143.00	\$ 141.00	\$ 141.00	\$ 145.00
501003-20	Payroll Benefits - Workmans Comp	\$ 1,777.00	\$ 1,661.00	\$ 1,661.00	\$ 1,937.00
Account Classification Total: PER - Personnel Services		\$ 83,935.00	\$ 80,717.00	\$ 80,717.00	\$ 84,337.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 35,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00
Account Classification Total: PUR - Purchased Services		\$ 35,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00
<i>OM - Operating & Maintenance</i>					
503003	Miscellaneous	\$ 400.00	\$ 400.00	\$ -	\$ 400.00
503005-02	Supplies - Building	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
503005-09	Supplies - Tools	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00
503016-01	Signs - New	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
503016-02	Signs - Replacement	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
Account Classification Total: OM - Operating & Maintenance		\$ 19,200.00	\$ 19,200.00	\$ 18,800.00	\$ 19,200.00
Program Total: 119 - Street Marking/Signs		\$ 138,135.00	\$ 144,917.00	\$ 144,517.00	\$ 148,537.00
Program: 120 - Snow Removal					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 118,840.00	\$ 153,903.00	\$ 153,903.00	\$ 158,251.00
501002-01	Payroll Overtime Regular	\$ 23,690.00	\$ 24,638.00	\$ 24,638.00	\$ 24,638.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 2,057.00	\$ 3,015.00	\$ 3,015.00	\$ 3,105.00
501003-06	Payroll Benefits - Retirement	\$ 9,281.00	\$ 12,944.00	\$ 12,944.00	\$ 13,283.00
501003-08	Payroll Benefits - Medicare	\$ 1,935.00	\$ 2,405.00	\$ 2,405.00	\$ 2,456.00
501003-09	Payroll Benefits - Fica	\$ -	\$ 622.00	\$ 622.00	\$ 685.00
501003-10	Payroll Benefits - Health Insurance	\$ 90,050.00	\$ 107,474.00	\$ 107,474.00	\$ 112,894.00
501003-11	Payroll Benefits - Seasonal Health Insurance	\$ -	\$ 1,661.00	\$ 1,661.00	\$ 1,744.00
501003-12	Payroll Benefits - Health Reimbursement	\$ -	\$ -	\$ -	\$ 1,744.00
501003-13	Payroll Benefits - Dental Insurance	\$ 656.00	\$ 884.00	\$ 884.00	\$ 928.00
501003-14	Payroll Benefits - Vision Insurance	\$ 362.00	\$ 455.00	\$ 455.00	\$ 478.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 758.00	\$ 938.00	\$ 938.00	\$ 1,002.00
501003-17	Payroll Benefits - Dependant Life	\$ 31.00	\$ 23.00	\$ 23.00	\$ 23.00
501003-18	Payroll Benefits - Long Term Disability	\$ 990.00	\$ 1,231.00	\$ 1,231.00	\$ 1,319.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 400.00	\$ 522.00	\$ 522.00	\$ 535.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
501003-20	Payroll Benefits - Workmans Comp	\$ 4,977.00	\$ 6,148.00	\$ 6,148.00	\$ 7,168.00
501004	Training/ Registrations	\$ 1,950.00	\$ 1,950.00	\$ 1,950.00	\$ 1,950.00
501005	Travel & Meeting Expenses	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 2,500.00
Account Classification Total: PER - Personnel Services		\$ 259,477.00	\$ 322,313.00	\$ 322,313.00	\$ 334,703.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 32,988.00	\$ 44,988.00	\$ 45,250.00	\$ 45,250.00
Account Classification Total: PUR - Purchased Services		\$ 32,988.00	\$ 44,988.00	\$ 45,250.00	\$ 45,250.00
<i>OM - Operating & Maintenance</i>					
503003	Miscellaneous	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
503005-01	Supplies - Office	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
503005-09	Supplies - Tools	\$ 625.00	\$ 625.00	\$ 625.00	\$ 625.00
503013	Uniforms	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,800.00
503017	Sanding Material	\$ 31,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
503018	Safety First Aid	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00
Account Classification Total: OM - Operating & Maintenance		\$ 37,425.00	\$ 46,425.00	\$ 46,425.00	\$ 46,225.00
Program Total: 120 - Snow Removal		\$ 329,890.00	\$ 413,726.00	\$ 413,988.00	\$ 426,178.00
Program: 121 - Vehicle/Equipment Maintenance					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 46,687.00	\$ 45,755.00	\$ 45,755.00	\$ 47,048.00
501002-01	Payroll Overtime Regular	\$ 3,090.00	\$ 3,214.00	\$ 3,214.00	\$ 3,214.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 808.00	\$ 896.00	\$ 896.00	\$ 923.00
501003-06	Payroll Benefits - Retirement	\$ 3,646.00	\$ 3,848.00	\$ 3,848.00	\$ 3,949.00
501003-08	Payroll Benefits - Medicare	\$ 760.00	\$ 714.00	\$ 714.00	\$ 730.00
501003-09	Payroll Benefits - Fica	\$ -	\$ 185.00	\$ 185.00	\$ 204.00
501003-10	Payroll Benefits - Health Insurance	\$ 35,377.00	\$ 31,952.00	\$ 31,952.00	\$ 33,563.00
501003-11	Payroll Benefits - Seasonal Health Insurance	\$ -	\$ 494.00	\$ 494.00	\$ 519.00
501003-12	Payroll Benefits - Health Reimbursement	\$ -	\$ -	\$ -	\$ 519.00
501003-13	Payroll Benefits - Dental Insurance	\$ 258.00	\$ 263.00	\$ 263.00	\$ 276.00
501003-14	Payroll Benefits - Vision Insurance	\$ 142.00	\$ 135.00	\$ 135.00	\$ 142.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 298.00	\$ 279.00	\$ 279.00	\$ 298.00
501003-17	Payroll Benefits - Dependant Life	\$ 12.00	\$ 7.00	\$ 7.00	\$ 7.00
501003-18	Payroll Benefits - Long Term Disability	\$ 389.00	\$ 366.00	\$ 366.00	\$ 392.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 157.00	\$ 155.00	\$ 155.00	\$ 159.00
501003-20	Payroll Benefits - Workmans Comp	\$ 1,955.00	\$ 1,828.00	\$ 1,828.00	\$ 2,131.00
Account Classification Total: PER - Personnel Services		\$ 93,579.00	\$ 90,091.00	\$ 90,091.00	\$ 94,074.00
<i>PUR - Purchased Services</i>					
502008-01	Repairs - Equipment	\$ 250.00	\$ 1,150.00	\$ 1,150.00	\$ 1,150.00
502008-02	Repairs - Vehicles	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
502008-03	Repairs - Radios	\$ 900.00	\$ -	\$ -	\$ -
502009-02	Mailing - Freight & Shipping	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Account Classification Total: PUR - Purchased Services		\$ 4,150.00	\$ 4,150.00	\$ 4,150.00	\$ 4,150.00
<i>OM - Operating & Maintenance</i>					
503003	Miscellaneous	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
503005-09	Supplies - Tools	\$ 575.00	\$ 575.00	\$ 575.00	\$ 575.00
503008-02	Insurance - Vehicle	\$ 8,665.00	\$ 8,711.00	\$ 8,711.00	\$ 11,733.00
503009-01	Vehicle Expenses - Fuel	\$ 68,620.00	\$ 68,620.00	\$ 50,017.00	\$ 53,785.00
503009-03	Vehicle Expenses - Parts & Supplies	\$ 40,416.00	\$ 40,416.00	\$ 40,416.00	\$ 40,416.00
503009-04	Vehicle Expenses - Equipment	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00
503009-06	Vehicle Expenses - Labor	\$ 53,253.00	\$ 53,253.00	\$ 43,463.00	\$ 43,263.00
503010	Contra Acct - Vehicle Labor	\$ (53,253.00)	\$ (53,253.00)	\$ (43,463.00)	\$ (43,263.00)
Account Classification Total: OM - Operating & Maintenance		\$ 146,526.00	\$ 146,572.00	\$ 127,969.00	\$ 134,759.00
<i>CAP - Capital</i>					
507001-02	Cash Purchases - Mobile Equipment	\$ 11,200.00	\$ 11,200.00	\$ -	\$ -

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
Account Classification Total: CAP - Capital		\$ 11,200.00	\$ 11,200.00	\$ -	\$ -
Program Total: 121 - Vehicle/Equipment Maintenance		\$ 255,455.00	\$ 252,013.00	\$ 222,210.00	\$ 232,983.00
Program: 122 - Street Maintenance					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 186,748.00	\$ 153,903.00	\$ 153,903.00	\$ 158,251.00
501002-01	Payroll Overtime Regular	\$ 21,630.00	\$ 22,495.00	\$ 22,495.00	\$ 22,495.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 3,232.00	\$ 3,015.00	\$ 3,015.00	\$ 3,105.00
501003-06	Payroll Benefits - Retirement	\$ 14,585.00	\$ 12,944.00	\$ 12,944.00	\$ 13,283.00
501003-08	Payroll Benefits - Medicare	\$ 3,041.00	\$ 2,405.00	\$ 2,405.00	\$ 2,456.00
501003-09	Payroll Benefits - Fica	\$ -	\$ 622.00	\$ 622.00	\$ 685.00
501003-10	Payroll Benefits - Health Insurance	\$ 141,507.00	\$ 107,474.00	\$ 107,474.00	\$ 112,894.00
501003-11	Payroll Benefits - Seasonal Health Insurance	\$ -	\$ 1,661.00	\$ 1,661.00	\$ 1,744.00
501003-12	Payroll Benefits - Health Reimbursement	\$ -	\$ -	\$ -	\$ 1,744.00
501003-13	Payroll Benefits - Dental Insurance	\$ 1,031.00	\$ 884.00	\$ 884.00	\$ 928.00
501003-14	Payroll Benefits - Vision Insurance	\$ 569.00	\$ 455.00	\$ 455.00	\$ 478.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 1,191.00	\$ 938.00	\$ 938.00	\$ 1,002.00
501003-17	Payroll Benefits - Dependant Life	\$ 48.00	\$ 23.00	\$ 23.00	\$ 23.00
501003-18	Payroll Benefits - Long Term Disability	\$ 1,556.00	\$ 1,231.00	\$ 1,231.00	\$ 1,319.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 629.00	\$ 522.00	\$ 522.00	\$ 535.00
501003-20	Payroll Benefits - Workmans Comp	\$ 7,820.00	\$ 6,148.00	\$ 6,148.00	\$ 7,168.00
501004	Training/ Registrations	\$ 3,225.00	\$ 3,225.00	\$ 3,225.00	\$ 3,225.00
501005	Travel & Meeting Expenses	\$ 1,900.00	\$ 1,900.00	\$ 900.00	\$ 1,900.00
Account Classification Total: PER - Personnel Services		\$ 388,712.00	\$ 319,845.00	\$ 318,845.00	\$ 333,235.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00
502004	Telephone	\$ 2,800.00	\$ 3,120.00	\$ 3,120.00	\$ 3,120.00
502010-01	Utilities - Water & Sanitation	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00
502010-03	Utilities - Electric	\$ 7,465.00	\$ 7,465.00	\$ 7,465.00	\$ 7,465.00
502024	Weed Control	\$ 15,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00
Account Classification Total: PUR - Purchased Services		\$ 49,165.00	\$ 50,485.00	\$ 50,485.00	\$ 50,485.00
<i>OM - Operating & Maintenance</i>					
503003	Miscellaneous	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
503005-09	Supplies - Tools	\$ 700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
503005-12	Supplies - Landscaping	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
503005-14	Supplies - Street Lights	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
503020	Paving/Raw Materials	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00
503021	Road Material Trash	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
Account Classification Total: OM - Operating & Maintenance		\$ 41,900.00	\$ 42,900.00	\$ 42,900.00	\$ 42,900.00
<i>CAP - Capital</i>					
507001-20	Cash Purchases - Other	\$ 1,000.00	\$ -	\$ -	\$ -
Account Classification Total: CAP - Capital		\$ 1,000.00	\$ -	\$ -	\$ -
Program Total: 122 - Street Maintenance		\$ 480,777.00	\$ 413,230.00	\$ 412,230.00	\$ 426,620.00
Program: 123 - Community Service					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 29,710.00	\$ 20,798.00	\$ 20,798.00	\$ 21,385.00
501002-01	Payroll Overtime Regular	\$ 2,060.00	\$ 2,142.00	\$ 2,142.00	\$ 2,142.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 514.00	\$ 407.00	\$ 407.00	\$ 420.00
501003-06	Payroll Benefits - Retirement	\$ 2,320.00	\$ 1,749.00	\$ 1,749.00	\$ 1,795.00
501003-08	Payroll Benefits - Medicare	\$ 484.00	\$ 325.00	\$ 325.00	\$ 332.00
501003-09	Payroll Benefits - Fica	\$ -	\$ 84.00	\$ 84.00	\$ 93.00
501003-10	Payroll Benefits - Health Insurance	\$ 22,513.00	\$ 14,523.00	\$ 14,523.00	\$ 15,256.00
501003-11	Payroll Benefits - Seasonal Health Insurance	\$ -	\$ 225.00	\$ 225.00	\$ 236.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
501003-12	Payroll Benefits - Health Reimbursement	\$ -	\$ -	\$ -	236.00
501003-13	Payroll Benefits - Dental Insurance	\$ 164.00	\$ 119.00	\$ 119.00	125.00
501003-14	Payroll Benefits - Vision Insurance	\$ 90.00	\$ 62.00	\$ 62.00	65.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 189.00	\$ 127.00	\$ 127.00	135.00
501003-17	Payroll Benefits - Dependant Life	\$ 8.00	\$ 3.00	\$ 3.00	3.00
501003-18	Payroll Benefits - Long Term Disability	\$ 248.00	\$ 166.00	\$ 166.00	178.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 100.00	\$ 71.00	\$ 71.00	72.00
501003-20	Payroll Benefits - Workmans Comp	\$ 1,244.00	\$ 831.00	\$ 831.00	969.00
Account Classification Total: PER - Personnel Services		\$ 59,644.00	\$ 41,632.00	\$ 41,632.00	\$ 43,442.00
<i>OM - Operating & Maintenance</i>					
503005-02	Supplies - Building	\$ 525.00	\$ 525.00	\$ 525.00	525.00
Account Classification Total: OM - Operating & Maintenance		\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00
Program Total: 123 - Community Service		\$ 60,169.00	\$ 42,157.00	\$ 42,157.00	\$ 43,967.00
Division Total: 02 - Road		\$ 1,264,426.00	\$ 1,266,043.00	\$ 1,235,102.00	\$ 1,278,285.00

DEPARTMENT: Public Works Department
DIVISION: Solid Waste
PROGRAMS: Vehicle Maintenance, Trash Pick-up, Recycling, and Roll-Off
FUND: General

DEPARTMENT DESCRIPTION:

The Solid Waste Division is responsible for the collection of the commercial and residential solid waste and recyclables within the Town of Snowmass Village.

1. To pick up solid waste in an efficient and cost-effective manner.
2. Continue to encourage residents and guests to reduce the overall waste stream by increasing their recycling efforts.

DIVISION OBJECTIVES:

1. Continue education for the single stream recycle program and continue to work towards the sustainability goals, including implementing more composting options.
2. To continue maintenance and upgrade the large dumpsters and recycling containers.

Accomplishments – 2020:

Able to fill a vacant position and hire a new staff member.

We have been able to maintain service levels though out this year with an increase in resident trash and recycle.

Goals - 2021:

Increase public education for recycling though out the Town of Snowmass.

Performance Measurements:

	2020	2021
	Expected	Objective
Solid Waste & Recycling Services-% Very Satisfied/Satisfied of Comm Survey	78%	79%
Level of Service for fees charged-% Very Satisfied/Satisfied of Comm Survey	56%	57%
Note: The performance measures are new and will take effect in 2021		

STAFFING:

	2020 Budget	2020 Projected	2021 Budget
Solid Waste Superintendent	1	1	1
Solid Waste Worker - full time	4	4	4
Total	5	5	5

PAYROLL:

	2020 Budget	2020 Projected	2021 Budget
Vehicle Maintenance	\$17,041	\$17,041	\$17,188
Trash Pick Up	\$228,351	\$228,351	\$230,319
Recycle	\$61,348	\$61,348	\$61,877
Roll off	\$34,082	\$34,082	\$34,376
Total	\$340,822	\$340,822	\$343,760

CAPITAL PURCHASES:

	2020 Budget	2020 Projected	2021 Budget
Dumpsters	\$4,000	\$4,000	\$4,000
Recycle Bins	\$4,000	\$4,000	\$4,000
Total	\$8,000	\$8,000	\$8,000

HIGHLIGHTS OF PROPOSED BUDGET:

1. The Solid Waste/Recycling Division is estimating the 2021 revenues will generate \$1,090,910. There is not a rate increase programmed for 2021, however, Pitkin County will be raising the tipping fee rates. A rate increase will need to be implemented in the near future to ensure we are covering costs due to tipping fee increases.
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Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
Fund: 001 - General Fund					
EXPENSES					
Department: 09 - Public Works					
Division: 03 - Solid Waste					
Program: 121 - Vehicle/Equipment Maintenance					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 14,566.00	\$ 17,041.00	\$ 17,041.00	\$ 17,188.00
501002-01	Payroll Overtime Regular	\$ 3,468.00	\$ 1,361.00	\$ 1,361.00	\$ 972.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 226.00	\$ 291.00	\$ 291.00	\$ 300.00
501003-06	Payroll Benefits - Retirement	\$ 1,107.00	\$ 1,477.00	\$ 1,477.00	\$ 1,493.00
501003-08	Payroll Benefits - Medicare	\$ 248.00	\$ 261.00	\$ 261.00	\$ 263.00
501003-10	Payroll Benefits - Health Insurance	\$ 7,125.00	\$ 9,921.00	\$ 9,921.00	\$ 8,069.00
501003-13	Payroll Benefits - Dental Insurance	\$ 72.00	\$ 92.00	\$ 92.00	\$ 96.00
501003-14	Payroll Benefits - Vision Insurance	\$ 40.00	\$ 47.00	\$ 47.00	\$ 50.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 90.00	\$ 102.00	\$ 102.00	\$ 108.00
501003-17	Payroll Benefits - Dependant Life	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00
501003-18	Payroll Benefits - Long Term Disability	\$ 118.00	\$ 133.00	\$ 133.00	\$ 141.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 51.00	\$ 54.00	\$ 54.00	\$ 54.00
501003-20	Payroll Benefits - Workmans Comp	\$ 741.00	\$ 772.00	\$ 772.00	\$ 938.00
<i>Account Classification Total: PER - Personnel Services</i>		\$ 27,854.00	\$ 31,554.00	\$ 31,554.00	\$ 29,674.00
<i>PUR - Purchased Services</i>					
502008-03	Repairs - Radios	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
<i>Account Classification Total: PUR - Purchased Services</i>		\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
<i>OM - Operating & Maintenance</i>					
503008-02	Insurance - Vehicle	\$ 2,991.00	\$ 2,513.00	\$ 2,513.00	\$ 3,874.00
503009-01	Vehicle Expenses - Fuel	\$ 54,544.00	\$ 54,544.00	\$ 27,567.00	\$ 35,000.00
503009-03	Vehicle Expenses - Parts & Supplies	\$ 33,372.00	\$ 33,372.00	\$ 25,029.00	\$ 33,372.00
503009-04	Vehicle Expenses - Equipment	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
503009-06	Vehicle Expenses - Labor	\$ 21,258.00	\$ 21,258.00	\$ 21,258.00	\$ 21,258.00
503010	Contra Acct - Vehicle Labor	\$ (21,258.00)	\$ (21,258.00)	\$ (21,258.00)	\$ (21,258.00)
<i>Account Classification Total: OM - Operating & Maintenance</i>		\$ 91,207.00	\$ 90,729.00	\$ 55,409.00	\$ 72,546.00
Program Total: 121 - Vehicle/Equipment Maintenance		\$ 119,161.00	\$ 122,383.00	\$ 87,063.00	\$ 102,320.00
Program: 124 - Trash Pickup					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 195,185.00	\$ 228,351.00	\$ 228,351.00	\$ 230,319.00
501002-01	Payroll Overtime Regular	\$ 38,775.00	\$ 14,970.00	\$ 14,970.00	\$ 13,025.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 3,028.00	\$ 3,899.00	\$ 3,899.00	\$ 4,017.00
501003-06	Payroll Benefits - Retirement	\$ 14,835.00	\$ 19,792.00	\$ 19,792.00	\$ 20,005.00
501003-08	Payroll Benefits - Medicare	\$ 3,318.00	\$ 3,500.00	\$ 3,500.00	\$ 3,528.00
501003-10	Payroll Benefits - Health Insurance	\$ 95,469.00	\$ 132,940.00	\$ 132,940.00	\$ 108,127.00
501003-13	Payroll Benefits - Dental Insurance	\$ 966.00	\$ 1,231.00	\$ 1,231.00	\$ 1,292.00
501003-14	Payroll Benefits - Vision Insurance	\$ 533.00	\$ 634.00	\$ 634.00	\$ 666.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 1,206.00	\$ 1,363.00	\$ 1,363.00	\$ 1,445.00
501003-17	Payroll Benefits - Dependant Life	\$ 23.00	\$ 32.00	\$ 32.00	\$ 32.00
501003-18	Payroll Benefits - Long Term Disability	\$ 1,576.00	\$ 1,784.00	\$ 1,784.00	\$ 1,890.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 686.00	\$ 724.00	\$ 724.00	\$ 730.00
501003-20	Payroll Benefits - Workmans Comp	\$ 9,930.00	\$ 10,346.00	\$ 10,346.00	\$ 12,575.00
501003-21	Payroll Benefits - Taxable Life	\$ -	\$ -	\$ 250.00	\$ 250.00
501004	Training/ Registrations	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
501005	Travel & Meeting Expenses	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
<i>Account Classification Total: PER - Personnel Services</i>		\$ 366,030.00	\$ 420,066.00	\$ 420,316.00	\$ 398,401.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
502004	Telephone	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00
502025-01	Dump Fees - Miscellaneous	\$ 188,827.00	\$ 188,827.00	\$ 165,637.00	\$ 169,777.00
502025-02	Dump Fees - Tires	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Account Classification Total: PUR - Purchased Services		\$ 194,302.00	\$ 194,302.00	\$ 171,112.00	\$ 175,252.00
OM - Operating & Maintenance					
503002	Dues, Memberships, Subscriptions	\$ 957.00	\$ 957.00	\$ 957.00	\$ 957.00
503003	Miscellaneous	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
503005-01	Supplies - Office	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
503005-02	Supplies - Building	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
503005-09	Supplies - Tools	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
503013	Uniforms	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Account Classification Total: OM - Operating & Maintenance		\$ 7,157.00	\$ 7,157.00	\$ 7,157.00	\$ 7,157.00
CAP - Capital					
507001-20	Cash Purchases - Other	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Account Classification Total: CAP - Capital		\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Program Total: 124 - Trash Pickup		\$ 571,489.00	\$ 625,525.00	\$ 602,585.00	\$ 584,810.00
Program: 125 - Recycling					
PER - Personnel Services					
501001-01	Payroll - Regular	\$ 52,438.00	\$ 61,348.00	\$ 61,348.00	\$ 61,877.00
501002-01	Payroll Overtime Regular	\$ 7,632.00	\$ 2,916.00	\$ 2,916.00	\$ 3,499.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 814.00	\$ 1,048.00	\$ 1,048.00	\$ 1,079.00
501003-06	Payroll Benefits - Retirement	\$ 3,986.00	\$ 5,317.00	\$ 5,317.00	\$ 5,375.00
501003-08	Payroll Benefits - Medicare	\$ 891.00	\$ 940.00	\$ 940.00	\$ 948.00
501003-10	Payroll Benefits - Health Insurance	\$ 25,648.00	\$ 35,715.00	\$ 35,715.00	\$ 29,049.00
501003-13	Payroll Benefits - Dental Insurance	\$ 260.00	\$ 331.00	\$ 331.00	\$ 347.00
501003-14	Payroll Benefits - Vision Insurance	\$ 143.00	\$ 170.00	\$ 170.00	\$ 179.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 324.00	\$ 366.00	\$ 366.00	\$ 388.00
501003-17	Payroll Benefits - Dependant Life	\$ 6.00	\$ 9.00	\$ 9.00	\$ 9.00
501003-18	Payroll Benefits - Long Term Disability	\$ 423.00	\$ 479.00	\$ 479.00	\$ 508.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 184.00	\$ 195.00	\$ 195.00	\$ 196.00
501003-20	Payroll Benefits - Workmans Comp	\$ 2,668.00	\$ 2,780.00	\$ 2,780.00	\$ 3,378.00
Account Classification Total: PER - Personnel Services		\$ 95,417.00	\$ 111,614.00	\$ 111,614.00	\$ 106,832.00
PUR - Purchased Services					
502025-01	Dump Fees - Miscellaneous	\$ 36,045.00	\$ 43,250.00	\$ 37,938.00	\$ 38,886.00
Account Classification Total: PUR - Purchased Services		\$ 36,045.00	\$ 43,250.00	\$ 37,938.00	\$ 38,886.00
OM - Operating & Maintenance					
503022	Sustainability Planning	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Account Classification Total: OM - Operating & Maintenance		\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
CAP - Capital					
507001-20	Cash Purchases - Other	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Account Classification Total: CAP - Capital		\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Program Total: 125 - Recycling		\$ 137,462.00	\$ 160,864.00	\$ 155,552.00	\$ 151,718.00
Program: 126 - Rolloff					
PER - Personnel Services					
501001-01	Payroll - Regular	\$ 29,132.00	\$ 34,082.00	\$ 34,082.00	\$ 34,376.00
501002-01	Payroll Overtime Regular	\$ 290.00	\$ 194.00	\$ 194.00	\$ 1,944.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 452.00	\$ 582.00	\$ 582.00	\$ 600.00
501003-06	Payroll Benefits - Retirement	\$ 2,214.00	\$ 2,954.00	\$ 2,954.00	\$ 2,986.00
501003-08	Payroll Benefits - Medicare	\$ 495.00	\$ 522.00	\$ 522.00	\$ 527.00
501003-10	Payroll Benefits - Health Insurance	\$ 14,249.00	\$ 19,842.00	\$ 19,842.00	\$ 16,138.00
501003-13	Payroll Benefits - Dental Insurance	\$ 144.00	\$ 184.00	\$ 184.00	\$ 193.00
501003-14	Payroll Benefits - Vision Insurance	\$ 80.00	\$ 95.00	\$ 95.00	\$ 99.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 180.00	\$ 204.00	\$ 204.00	\$ 216.00
501003-17	Payroll Benefits - Dependant Life	\$ 3.00	\$ 5.00	\$ 5.00	\$ 5.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
501003-18	Payroll Benefits - Long Term Disability	\$ 235.00	\$ 266.00	\$ 266.00	\$ 282.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 102.00	\$ 108.00	\$ 108.00	\$ 109.00
501003-20	Payroll Benefits - Workmans Comp	\$ 1,482.00	\$ 1,544.00	\$ 1,544.00	\$ 1,877.00
Account Classification Total: PER - Personnel Services		\$ 49,058.00	\$ 60,582.00	\$ 60,582.00	\$ 59,352.00
<i>PUR - Purchased Services</i>					
502026-01	Rolloff Fees - Conference Center	\$ 7,403.00	\$ 7,403.00	\$ 6,493.00	\$ 6,656.00
502026-02	Rolloff Fees - Parcel C	\$ 8,931.00	\$ 8,931.00	\$ 7,834.00	\$ 8,030.00
502026-03	Rolloff Fees - Timbermill	\$ 4,453.00	\$ 4,453.00	\$ 3,906.00	\$ 4,004.00
502026-04	Rolloff Fees - Miscellaneous Rolls	\$ 5,000.00	\$ 5,000.00	\$ 4,385.00	\$ 4,496.00
502026-06	Rolloff Fees - Silvertree	\$ 4,088.00	\$ 4,088.00	\$ 3,585.00	\$ 3,676.00
502026-07	Rolloff Fees - Snowmass Club	\$ 5,615.00	\$ 5,615.00	\$ 4,925.00	\$ 5,049.00
502026-08	Rolloff Fees - Aspen Skiing Company	\$ 8,629.00	\$ 8,629.00	\$ 7,569.00	\$ 7,759.00
502026-09	Rolloff Fees - Crestwood	\$ 4,747.00	\$ 4,747.00	\$ 4,164.00	\$ 4,268.00
502026-10	Rolloff Fees - Base Village	\$ 12,548.00	\$ 12,548.00	\$ 11,007.00	\$ 11,282.00
502026-11	Rolloff Fees - Viceroy	\$ 5,951.00	\$ 5,951.00	\$ 5,220.00	\$ 5,351.00
502026-12	Rolloff Fees - Snowmass Center	\$ 10,851.00	\$ 10,851.00	\$ 9,518.00	\$ 9,756.00
Account Classification Total: PUR - Purchased Services		\$ 78,216.00	\$ 78,216.00	\$ 68,606.00	\$ 70,327.00
<i>OM - Operating & Maintenance</i>					
503003	Miscellaneous	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
503005-03	Supplies - Cleaning	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
Account Classification Total: OM - Operating & Maintenance		\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
Program Total: 126 - Rolloff		\$ 127,674.00	\$ 139,198.00	\$ 129,588.00	\$ 130,079.00
Division Total: 03 - Solid Waste		\$ 955,786.00	\$ 1,047,970.00	\$ 974,788.00	\$ 968,927.00



Town of
SNOWMASS *Village*

COLORADO

DEPARTMENT: Public Works Department
DIVISION: Fleet Services
PROGRAMS: Vehicle Maintenance, Fleet Management, Building and
Grounds
FUND: General

DIVISION DESCRIPTION:

The Fleet Services Division repairs and maintains all equipment owned and operated by the Town of Snowmass Village fleet users. The town fleet includes 141 vehicles and various pieces of small engine equipment. In addition, Fleet Services maintains vehicles and equipment for Snowmass Water and Sanitation District, Roaring Fork Fire Rescue District: Snowmass, Basalt and El Jebel. Basalt Public Works is also supported with vehicle and equipment repair.

The Fleet Services division has 3 programs; vehicle maintenance, fleet management and building and grounds.

The Vehicle Maintenance Program involves the actual maintenance and repairs of the fleet, and the majority of daily operations.

The Fleet Management Program is primarily administrative including parts purchasing and inventory management, budget preparation, supervision, related records, information management and reporting.

The Building and Grounds Program assumes a portion of daily operations, repair and maintenance responsibilities for the Town Public Works Operations Facility.

DIVISION OBJECTIVES:

1. Continue an aggressive preventative maintenance plan in the vehicle maintenance program.
2. Remain current with industry technology by utilizing training opportunities provided by OEM manufacturers and by diagnostic equipment manufacturers.
3. Provide diagnostic and repair equipment in order to perform in house repairs for the fleet vehicles and equipment.
4. Maintain a superior level of service to user departments.

5. Provide staff scheduling to include 7-day coverage during high demand periods.
6. Continue to provide and improve the online work system and protocol.

Accomplishments – 2020:

- Procured new vehicles identified in CERF and maintained fleet of approximately 175 pieces of equipment, this includes titled and small engine equipment.

Goals - 2021:

- Ensure equipment availability to fleet users so that they are able to perform their daily functions in providing a high level of service to the community.
- Provide accurate fuel usage reports and vehicle maintenance reports to the Finance Department and Department fleets.
- Establish down time thresholds and tracking method.

Performance Measurements:

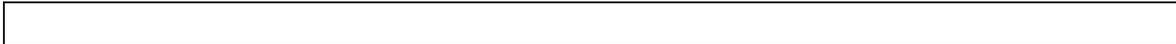
	2020	2021
	<u>Expected</u>	<u>Objective</u>
% of Fleet Available for Use	75%	78%
% Current on Preventative Maintenance Services	90%	95%
Note: The performance measures are new and will take effect in 2021		

PAYROLL

	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Projected</u>	<u>2021</u> <u>Budget</u>
Vehicle Maintenance	\$339,319	\$339,319	\$342,689
Fleet Management	\$47,247	\$47,247	\$47,716
Building and Grounds	<u>\$42,952</u>	<u>\$42,952</u>	<u>\$43,378</u>
Total	\$429,518	\$429,518	\$433,783

**FLEET SERVICES
CASH PURCHASES**

	2020 <u>Budget</u>	2020 <u>Projected</u>	2021 <u>Budget</u>
Vehicle Maintenance	\$0	\$0	\$0
Fleet Management	\$0	\$0	\$0
Building and Grounds	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total	\$0	\$0	\$0



Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
Fund: 001 - General Fund					
EXPENSES					
Department: 09 - Public Works					
Division: 04 - Fleet Services					
Program: 121 - Vehicle/Equipment Maintenance					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 332,722.00	\$ 339,319.00	\$ 339,319.00	\$ 342,689.00
501002-01	Payroll Overtime Regular	\$ 14,420.00	\$ 14,420.00	\$ 14,420.00	\$ 14,420.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 4,464.00	\$ 4,598.00	\$ 4,598.00	\$ 4,736.00
501003-06	Payroll Benefits - Retirement	\$ 26,302.00	\$ 30,480.00	\$ 30,480.00	\$ 30,842.00
501003-08	Payroll Benefits - Medicare	\$ 5,025.00	\$ 5,125.00	\$ 5,125.00	\$ 5,173.00
501003-10	Payroll Benefits - Health Insurance	\$ 133,745.00	\$ 146,735.00	\$ 146,735.00	\$ 154,028.00
501003-13	Payroll Benefits - Dental Insurance	\$ 1,424.00	\$ 1,451.00	\$ 1,451.00	\$ 1,524.00
501003-14	Payroll Benefits - Vision Insurance	\$ 785.00	\$ 748.00	\$ 748.00	\$ 785.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 2,138.00	\$ 2,097.00	\$ 2,097.00	\$ 2,228.00
501003-17	Payroll Benefits - Dependant Life	\$ 40.00	\$ 38.00	\$ 38.00	\$ 38.00
501003-18	Payroll Benefits - Long Term Disability	\$ 2,795.00	\$ 2,743.00	\$ 2,743.00	\$ 2,915.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 1,040.00	\$ 1,060.00	\$ 1,060.00	\$ 1,070.00
501003-20	Payroll Benefits - Workmans Comp	\$ 4,981.00	\$ 4,908.00	\$ 4,908.00	\$ 5,818.00
501004	Training/ Registrations	\$ 6,500.00	\$ 6,500.00	\$ 2,500.00	\$ 6,500.00
501005	Travel & Meeting Expenses	\$ 5,057.00	\$ 5,057.00	\$ 2,500.00	\$ 5,077.00
<i>Account Classification Total: PER - Personnel Services</i>		\$ 541,438.00	\$ 565,279.00	\$ 558,722.00	\$ 577,843.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 4,722.00	\$ 4,722.00	\$ 4,722.00	\$ 4,722.00
502008-01	Repairs - Equipment	\$ 4,081.00	\$ 4,081.00	\$ 4,081.00	\$ 1,050.00
502008-02	Repairs - Vehicles	\$ 179.00	\$ 179.00	\$ 179.00	\$ 175.00
502009	Mailing	\$ 84.00	\$ 84.00	\$ 84.00	\$ 84.00
<i>Account Classification Total: PUR - Purchased Services</i>		\$ 9,066.00	\$ 9,066.00	\$ 9,066.00	\$ 6,031.00
<i>OM - Operating & Maintenance</i>					
503003	Miscellaneous	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00
503005-01	Supplies - Office	\$ 349.00	\$ 450.00	\$ 450.00	\$ 450.00
503005-03	Supplies - Cleaning	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
503005-09	Supplies - Tools	\$ 9,400.00	\$ 9,400.00	\$ 9,400.00	\$ 9,400.00
503005-29	Supplies - Vehicle Hardware	\$ 8,034.00	\$ 8,034.00	\$ 8,034.00	\$ 8,034.00
503008-02	Insurance - Vehicle	\$ 189.00	\$ 183.00	\$ 183.00	\$ 233.00
503009-01	Vehicle Expenses - Fuel	\$ 1,945.00	\$ 1,945.00	\$ 944.00	\$ 944.00
503009-03	Vehicle Expenses - Parts & Supplies	\$ 2,729.00	\$ 2,729.00	\$ 1,910.00	\$ 1,910.00
503009-04	Vehicle Expenses - Equipment	\$ 349.00	\$ 349.00	\$ 349.00	\$ 349.00
503009-06	Vehicle Expenses - Labor	\$ 6,200.00	\$ 6,200.00	\$ 3,837.00	\$ 3,837.00
503010	Contra Acct - Vehicle Labor	\$ (6,200.00)	\$ (6,200.00)	\$ (3,837.00)	\$ (3,837.00)
503013	Uniforms	\$ 2,879.00	\$ 2,879.00	\$ 2,879.00	\$ 2,879.00
<i>Account Classification Total: OM - Operating & Maintenance</i>		\$ 27,724.00	\$ 27,819.00	\$ 25,999.00	\$ 26,049.00
Program Total: 121 - Vehicle/Equipment Maintenance		\$ 578,228.00	\$ 602,164.00	\$ 593,787.00	\$ 609,923.00
Program: 127 - Fleet Management					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 46,328.00	\$ 47,247.00	\$ 47,247.00	\$ 47,716.00
501002-01	Payroll Overtime Regular	\$ 2,575.00	\$ 2,575.00	\$ 2,575.00	\$ 2,575.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 622.00	\$ 640.00	\$ 640.00	\$ 659.00
501003-06	Payroll Benefits - Retirement	\$ 3,662.00	\$ 4,244.00	\$ 4,244.00	\$ 4,294.00
501003-08	Payroll Benefits - Medicare	\$ 700.00	\$ 714.00	\$ 714.00	\$ 720.00
501003-10	Payroll Benefits - Health Insurance	\$ 18,623.00	\$ 20,431.00	\$ 20,431.00	\$ 21,447.00
501003-13	Payroll Benefits - Dental Insurance	\$ 198.00	\$ 202.00	\$ 202.00	\$ 212.00
501003-14	Payroll Benefits - Vision Insurance	\$ 109.00	\$ 104.00	\$ 104.00	\$ 109.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 298.00	\$ 292.00	\$ 292.00	\$ 310.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
501003-17	Payroll Benefits - Dependant Life	\$ 6.00	\$ 5.00	\$ 5.00	\$ 5.00
501003-18	Payroll Benefits - Long Term Disability	\$ 389.00	\$ 382.00	\$ 382.00	\$ 406.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 145.00	\$ 148.00	\$ 148.00	\$ 149.00
501003-20	Payroll Benefits - Workmans Comp	\$ 694.00	\$ 683.00	\$ 683.00	\$ 810.00
Account Classification Total: PER - Personnel Services		\$ 74,349.00	\$ 77,667.00	\$ 77,667.00	\$ 79,412.00
<i>OM - Operating & Maintenance</i>					
503005-01	Supplies - Office	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00
Account Classification Total: OM - Operating & Maintenance		\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00
Program Total: 127 - Fleet Management		\$ 74,999.00	\$ 78,317.00	\$ 78,317.00	\$ 80,062.00
Program: 128 - Building & Grounds					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 42,117.00	\$ 42,952.00	\$ 42,952.00	\$ 43,378.00
501002-01	Payroll Overtime Regular	\$ 520.00	\$ 850.00	\$ 850.00	\$ 850.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 565.00	\$ 582.00	\$ 582.00	\$ 600.00
501003-06	Payroll Benefits - Retirement	\$ 3,329.00	\$ 3,858.00	\$ 3,858.00	\$ 3,904.00
501003-08	Payroll Benefits - Medicare	\$ 636.00	\$ 649.00	\$ 649.00	\$ 655.00
501003-10	Payroll Benefits - Health Insurance	\$ 16,930.00	\$ 18,574.00	\$ 18,574.00	\$ 19,497.00
501003-13	Payroll Benefits - Dental Insurance	\$ 180.00	\$ 184.00	\$ 184.00	\$ 193.00
501003-14	Payroll Benefits - Vision Insurance	\$ 99.00	\$ 95.00	\$ 95.00	\$ 99.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 271.00	\$ 265.00	\$ 265.00	\$ 282.00
501003-17	Payroll Benefits - Dependant Life	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
501003-18	Payroll Benefits - Long Term Disability	\$ 354.00	\$ 347.00	\$ 347.00	\$ 369.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 132.00	\$ 134.00	\$ 134.00	\$ 135.00
501003-20	Payroll Benefits - Workmans Comp	\$ 630.00	\$ 621.00	\$ 621.00	\$ 736.00
Account Classification Total: PER - Personnel Services		\$ 65,768.00	\$ 69,116.00	\$ 69,116.00	\$ 70,703.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 9,900.00	\$ 9,900.00	\$ 9,900.00	\$ 4,000.00
502006-01	Building Maintenance - General	\$ 1,708.00	\$ 1,708.00	\$ 1,708.00	\$ 1,708.00
502008-01	Repairs - Equipment	\$ 6,653.00	\$ 6,653.00	\$ 6,653.00	\$ 3,000.00
Account Classification Total: PUR - Purchased Services		\$ 18,261.00	\$ 18,261.00	\$ 18,261.00	\$ 8,708.00
<i>OM - Operating & Maintenance</i>					
503005-02	Supplies - Building	\$ 3,100.00	\$ 1,892.00	\$ 1,892.00	\$ 1,892.00
503005-03	Supplies - Cleaning	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
503005-13	Supplies - Car Wash	\$ -	\$ 12,000.00	\$ 12,000.00	\$ 5,000.00
Account Classification Total: OM - Operating & Maintenance		\$ 3,500.00	\$ 14,292.00	\$ 14,292.00	\$ 7,292.00
Program Total: 128 - Building & Grounds		\$ 87,529.00	\$ 101,669.00	\$ 101,669.00	\$ 86,703.00
Division Total: 04 - Fleet Services		\$ 740,756.00	\$ 782,150.00	\$ 773,773.00	\$ 776,688.00



Town of
SNOWMASS *Village*

COLORADO

DEPARTMENT: Human Resources
PROGRAMS: Administration
FUND: General

DIVISION DESCRIPTION:

Responsible for improving employee communication; developing and implementing Town recruitment and hiring practices; competitive and equitable compensation plan and strategy; coaching, inspiring and motivating employment practices; accountability and disciplinary practices; employee relations; conflict resolution; performance management; compliance with all aspects of employment law; record keeping; development of and adherence to Town employment policies; benefit administration; on-boarding program; wellness program; employee committee; training and development program.

DEPARTMENT OBJECTIVES:

- In conjunction with Department Heads, develop, implement and maintain recruitment and hiring best practices.
- To provide and communicate outstanding benefits; lead open enrollment, answer with benefit-related questions; assess and adjust health insurance, retirement, supplemental insurance, EAP, and other benefits as necessary.
- Orchestrate effective and timely new employee on-boarding, orientation and town-wide training and development programs.
- Ensure retention and recognition programs reward positive behavior as well as motivate and inspire our top talent.
- Address employee relations issues promptly and effectively via an appropriate measure; mediation, conflict resolution, accountability, discipline, grievance process and/ or termination.
- Ensure effective and productive performance management practices.
- Stay current and interpret, implement and enforce employment law including but not limited to FMLA, FLSA, ADA, HIPAA and COBRA.
- Enforce employee handbook; write, revise and interpret personnel policies, rules and procedures.
- Develop and maintain a competitive and equitable compensation strategy and plan; maintains and update job descriptions, conducts market-based salary research and performs internal equity analyses.
- Adhere to recordkeeping laws including but not limited to employee files, interviewing notes and screening requirements.
- Lead an effective employee committee.

Accomplishments – 2020:

- Complied with federal and state employment laws related to COVID-19 (ie: FFCRA).
- Developed and refined temporary policies, procedures, forms and departmental templates related to COVID-19. Aligned policies with County guidelines.
- Supported employees and their households directly impacted by COVID-19.
- Developed and implemented tailored recognition programs to motivate, inspire and reward employees during COVID-19.
- Improved and supported employee communication efforts.
- Supported department heads with accountability and disciplinary practices.
- Orchestrated town-wide training and development efforts (ie: supervisory, retirement, Medicare, performance management, etc).
- Managed benefit education throughout the year, including Open Enrollment.
- Coordinated on-boarding efforts for FTYR new hires.
- Led the Town's wellness programs; mental and physical health and well-being.
- Facilitated quarterly Employee Committee meetings.
- Oversaw the Town's decentralized recruitment and hiring processes. Led the hiring effort for the Community Development Director.
- Maintained compliance with recordkeeping legal requirements.
- Oversaw initial pay equity analysis and related efforts ensuring legal compliance with Colorado's Equal Pay for Equal Work Act.
- Administered the Town's compensation plan and managed the annual performance review process.
- Conducted an internal investigation that led to the successful resolution of an in-house complaint.
- Completed HR metrics.
- Completed the revision of the Employee Handbook.

Goals - 2021:

- Be the employer of choice.
- Successfully complete all aforementioned accomplishments that occur annually.
- Implement paperless, digital HR practices (performance reviews, open enrollment, etc, retirement, orientation, etc).
- Implement new applicant tracking system (ATS).
- Stay on top of ever-changing laws related to COVID-19.
- Finalize the Town's pay equity analysis related to Colorado's Equal Pay for Equal Work Act.
- Streamline the Town's seasonal on-boarding, rehire and termination processes.

Performance Measurements:

	2020	2021
	Expected	Objective
Employee Survey Overall Dimensions are 3.45 or Above (Very Positive)	3.88	3.88
Annual Town FTE turnover % is lower than groups of resort, all employers and all gov't employers in Colorado	10%	Less than 16%, 20%, 17% respectively
Regular Hours worked for FTE's avg no less than 1,728 Regular Hours	1,730	1,776
Retain 90% of those who earned Exemplary performance review rating for a minimum of two years	90%	90%
Note: The performance measures are new and will take effect in 2021		

DEPARTMENT STAFFING:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
Human Resources Director	1	1	1

PAYROLL:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
Administration	\$113,633	\$113,633	\$116,979

CAPITAL PURCHASES:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
Office Supplies	\$300	\$300	\$300

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
Fund: 001 - General Fund					
EXPENSES					
Department: 10 - Human Resources					
Division: 00 - -					
Program: 103 - Administration					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 109,262.00	\$ 113,633.00	\$ 113,633.00	\$ 116,979.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 1,130.00	\$ 1,164.00	\$ 1,164.00	\$ 1,199.00
501003-06	Payroll Benefits - Retirement	\$ 8,741.00	\$ 10,227.00	\$ 10,227.00	\$ 10,528.00
501003-08	Payroll Benefits - Medicare	\$ 1,584.00	\$ 1,648.00	\$ 1,648.00	\$ 1,696.00
501003-10	Payroll Benefits - Health Insurance	\$ 19,878.00	\$ 20,354.00	\$ 20,354.00	\$ 42,085.00
501003-13	Payroll Benefits - Dental Insurance	\$ 361.00	\$ 367.00	\$ 367.00	\$ 386.00
501003-14	Payroll Benefits - Vision Insurance	\$ 199.00	\$ 189.00	\$ 189.00	\$ 199.00
501003-15	Payroll Benefits - Standard - Life / AD& D	\$ 711.00	\$ 704.00	\$ 704.00	\$ 761.00
501003-17	Payroll Benefits - Dependant Life	\$ -	\$ 10.00	\$ 10.00	\$ 10.00
501003-18	Payroll Benefits - Long Term Disability	\$ 929.00	\$ 920.00	\$ 920.00	\$ 995.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 328.00	\$ 341.00	\$ 341.00	\$ 351.00
501003-20	Payroll Benefits - Workmans Comp	\$ 109.00	\$ 106.00	\$ 106.00	\$ 119.00
501004	Training/ Registrations	\$ 1,669.00	\$ 1,739.00	\$ 1,739.00	\$ 200.00
501005	Travel & Meeting Expenses	\$ 3,370.00	\$ 3,890.00	\$ 3,890.00	\$ 2,620.00
<i>Account Classification Total: PER - Personnel Services</i>		\$ 148,271.00	\$ 155,292.00	\$ 155,292.00	\$ 178,128.00
<i>PUR - Purchased Services</i>					
502002	Consultant	\$ 15,350.00	\$ 500.00	\$ 500.00	\$ 500.00
502002-01	Consultant - Employee Training	\$ 20,800.00	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00
502003	Contract Service	\$ -	\$ 20,400.00	\$ -	\$ 20,400.00
502004	Telephone	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
502005	Employee Relations	\$ 13,660.00	\$ 14,500.00	\$ 14,500.00	\$ 14,935.00
502005-01	Employee Relations - Tenure	\$ 8,920.00	\$ 5,605.00	\$ 5,605.00	\$ 9,060.00
502005-02	Employee Relations - Flu	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
502005-03	Employee Relations - Miscellaneous	\$ 1,860.00	\$ 1,750.00	\$ 1,750.00	\$ 5,250.00
<i>Account Classification Total: PUR - Purchased Services</i>		\$ 62,090.00	\$ 65,255.00	\$ 44,855.00	\$ 72,645.00
<i>OM - Operating & Maintenance</i>					
503001-02	Advertising - Jobs	\$ 7,746.00	\$ 7,520.00	\$ 7,520.00	\$ 7,746.00
503002	Dues, Memberships, Subscriptions	\$ 6,559.00	\$ 6,825.00	\$ 6,825.00	\$ 7,075.00
503003	Miscellaneous	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
503005-01	Supplies - Office	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
<i>Account Classification Total: OM - Operating & Maintenance</i>		\$ 15,055.00	\$ 15,095.00	\$ 15,095.00	\$ 15,571.00
<i>CAP - Capital</i>					
507001-05	Cash Purchases - Computer	\$ 300.00	\$ -	\$ -	\$ -
507001-20	Cash Purchases - Other	\$ -	\$ 300.00	\$ 300.00	\$ 300.00
<i>Account Classification Total: CAP - Capital</i>		\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
Program Total: 103 - Administration		\$ 225,716.00	\$ 235,942.00	\$ 215,542.00	\$ 266,644.00
Division Total: 00 - -		\$ 225,716.00	\$ 235,942.00	\$ 215,542.00	\$ 266,644.00
Department Total: 10 - Human Resources		\$ 225,716.00	\$ 235,942.00	\$ 215,542.00	\$ 266,644.00



Town of
SNOWMASS *Village*

COLORADO

DEPARTMENT: Other Expenditures
PROGRAM: Other Expenditures
FUND: General

DEPARTMENT DESCRIPTION:

Other Expenditures is a department that accounts for expenditures that are one-time in nature. These expenditures do not affect the budget in an on-going manner and become zeroed out at the end of the fiscal budget year. Each year additional one-time capital/expenditures will be budgeted in this department.

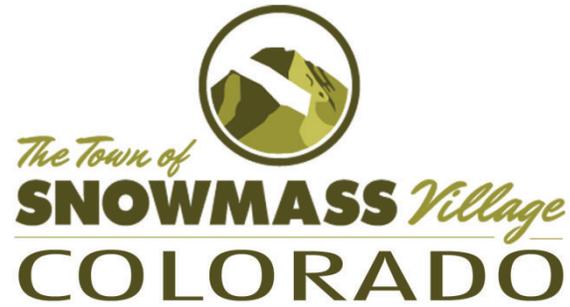
CAPITAL PURCHASES:

2021

Land Use Code Update	\$50,000
Micro Grid	\$30,000
Meeting Room Technology Improvements	\$21,200
Community Engagement	\$5,000
WiFi Upgrades	\$7,500
Council Ipads	\$2,700
Transportation Marketing Enhancement Projects	\$45,000
Work Order Software	\$20,000
Body Worn Cameras and Software Management	\$42,000
Art Projects	\$25,000
Vermeer Vac Trac	\$75,000
Summer Parking Program	\$200,000
Total	\$523,400

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected	2021 Budget
Fund: 001 - General Fund					
EXPENSES					
Department: 90 - One Times					
Division: 00 - -					
Program: 103 - Administration					
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 17,500.00	\$ 18,000.00	\$ -	\$ -
Account Classification Total: PUR - Purchased Services		\$ 17,500.00	\$ 18,000.00	\$ -	\$ -
<i>DON - Donations & Grants</i>					
504002-02	Grants - Health & Human Services	\$ 157,507.00	\$ 387,507.00	\$ 387,507.00	\$ 184,225.00
Account Classification Total: DON - Donations & Grants		\$ 157,507.00	\$ 387,507.00	\$ 387,507.00	\$ 184,225.00
Program Total: 103 - Administration		\$ 175,007.00	\$ 405,507.00	\$ 387,507.00	\$ 184,225.00
Program: 190 - Capital					
<i>CAP - Capital</i>					
507002	Capital Town Council	\$ 30,000.00	\$ 25,000.00	\$ 25,000.00	\$ -
507003	Capital Town Manager	\$ 5,000.00	\$ 118,500.00	\$ 83,500.00	\$ 66,400.00
507005	Capital Finance	\$ 61,000.00	\$ 80,657.00	\$ 80,657.00	\$ -
507006	Capital Community Development	\$ 40,000.00	\$ 79,000.00	\$ 29,000.00	\$ 50,000.00
507007	Capital Public Safety	\$ 117,700.00	\$ -	\$ -	\$ 42,000.00
507008	Capital Transportation	\$ 20,000.00	\$ 95,000.00	\$ 50,000.00	\$ 45,000.00
507009	Capital Parks & Recreation	\$ 26,000.00	\$ -	\$ -	\$ -
507009-09	Capital Parks & Recreation	\$ 5,000.00	\$ 51,000.00	\$ 51,000.00	\$ -
507010	Capital Facility Management	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00
507011	Capital Road	\$ -	\$ 138,600.00	\$ 131,633.00	\$ 75,000.00
507012	Capital Solid Waste	\$ 3,000.00	\$ -	\$ -	\$ -
507013	Capital Shop	\$ 19,500.00	\$ -	\$ -	\$ -
507014	Capital Arts Board	\$ 60,000.00	\$ 146,000.00	\$ 146,000.00	\$ 25,000.00
507016	Capital Public Works Admin	\$ 7,000.00	\$ 4,000.00	\$ 4,000.00	\$ -
507017	Capital GIS	\$ 31,715.00	\$ -	\$ -	\$ -
507020	Capital Other	\$ 67,000.00	\$ 123,000.00	\$ 122,000.00	\$ -
507028	Summer Parking Program	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00
Account Classification Total: CAP - Capital		\$ 492,915.00	\$ 1,080,757.00	\$ 722,790.00	\$ 523,400.00
Program Total: 190 - Capital		\$ 492,915.00	\$ 1,080,757.00	\$ 722,790.00	\$ 523,400.00
Division Total: 00 - -		\$ 667,922.00	\$ 1,486,264.00	\$ 1,110,297.00	\$ 707,625.00
Department Total: 90 - One Times		\$ 667,922.00	\$ 1,486,264.00	\$ 1,110,297.00	\$ 707,625.00
Department: 91 - Other Expenditures					
<i>CAP - Capital</i>					
507025	Reserves Used	\$ -	\$ 189,094.00	\$ 189,094.00	\$ 35,000.00
Account Classification Total: CAP - Capital		\$ -	\$ 189,094.00	\$ 189,094.00	\$ 35,000.00
<i>OTHER - Other Expenditures</i>					
502003-14	Contract Service - Base Village	\$ 60,000.00	\$ -	\$ -	\$ -
511010	Aspen School District Contribution	\$ 510,000.00	\$ 510,000.00	\$ 510,000.00	\$ 510,000.00
511011	Building 6 Funding	\$ 767,000.00	\$ 161,570.00	\$ 161,570.00	\$ -
511013	CARES Grant - General	\$ -	\$ -	\$ -	\$ 187,000.00
Account Classification Total: OTHER - Other Expenditures		\$ 1,337,000.00	\$ 671,570.00	\$ 671,570.00	\$ 697,000.00
Department Total: 91 - Other Expenditures		\$ 1,337,000.00	\$ 860,664.00	\$ 860,664.00	\$ 732,000.00
Department: 92 - Transfers to Other Funds					
<i>TRAN - Transfers Out</i>					
510055	Transfer Out to CIP	\$ 312,911.00	\$ 500,000.00	\$ 500,000.00	\$ 842,582.00
510055-01	Transfer Out to CIP - Holy Cross Enhancement Funds	\$ 992,886.00	\$ -	\$ -	\$ -
510056	Transfer Out CERF	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00
Account Classification Total: TRAN - Transfers Out		\$ 1,635,797.00	\$ 830,000.00	\$ 830,000.00	\$ 1,172,582.00
Department Total: 92 - Transfers to Other Funds		\$ 1,635,797.00	\$ 830,000.00	\$ 830,000.00	\$ 1,172,582.00



LOTTERY FUND

This fund was established to account for the funds the Town of Snowmass Village receives from the State of Colorado lottery proceeds. The Conservation Trust Fund statute governs that a municipality can only use these funds for the acquisition, development and maintenance of “new conservation sites” or for capital improvements to or maintenance of recreational purposes on any public site.

**LOTTERY FUND
BUDGET SUMMARY**

Note: Minus variance figures are unfavorable

DESCRIPTION	2019 Actual	2020 Budget	2020 Projected	\$ VARIANCE	2021 Budget	\$ VARIANCE
BEGINNING FUND BALANCE	\$53,175.42	\$65,056.72	\$65,056.72	\$0.00	\$70,342.72	\$5,286.00
REVENUES	\$34,881.30	\$33,246.00	\$28,286.00	(\$4,960.00)	\$28,891.00	\$605.00
EXPENDITURES	<u>(\$23,000.00)</u>	<u>(\$23,000.00)</u>	<u>(\$23,000.00)</u>	\$0.00	<u>(\$23,000.00)</u>	\$0.00
TOTAL REVENUES	\$34,881.30	\$33,246.00	\$28,286.00	(\$4,960.00)	\$28,891.00	\$605.00
TOTAL EXPENDITURES	<u>(\$23,000.00)</u>	<u>(\$23,000.00)</u>	<u>(\$23,000.00)</u>	\$0.00	<u>(\$23,000.00)</u>	\$0.00
Net Operating Rev's/Exp	\$11,881.30	\$10,246.00	\$5,286.00	(\$4,960.00)	\$5,891.00	\$605.00
ENDING FUND BALANCE	\$65,056.72	\$75,302.72	\$70,342.72	(\$4,960.00)	\$76,233.72	\$5,891.00

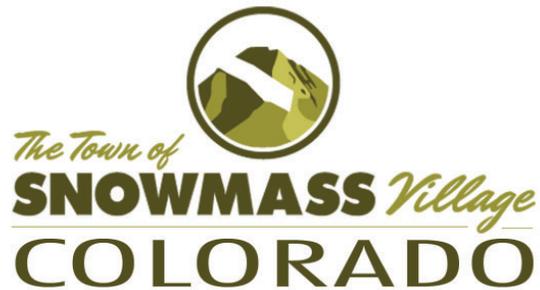
Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 005 - Lottery Fund					
REVENUES					
<i>IG - Intergovernmental Revenue</i>					
402006	Lottery Funds	\$ 33,245.68	\$ 31,916.00	\$ 27,715.00	\$ 28,547.00
<i>Account Classification Total: IG - Intergovernmental Revenue</i>		\$ 33,245.68	\$ 31,916.00	\$ 27,715.00	\$ 28,547.00
<i>MISC - Miscellaneous</i>					
407001	Interest Income	\$ 1,635.62	\$ 1,330.00	\$ 571.00	\$ 344.00
<i>Account Classification Total: MISC - Miscellaneous</i>		\$ 1,635.62	\$ 1,330.00	\$ 571.00	\$ 344.00
REVENUES Total		\$ 34,881.30	\$ 33,246.00	\$ 28,286.00	\$ 28,891.00
 EXPENSES					
<i>TRAN - Transfers Out</i>					
510001	Transfer Out to General	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00
<i>Account Classification Total: TRAN - Transfers Out</i>		\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00
EXPENSES Total		\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00



Town of
SNOWMASS *Village*

COLORADO



REAL ESTATE TRANSFER TAX FUND

In 1986, the Town adopted Ordinance No.5, Series of 1986, imposing a land transfer tax upon the transfer of interests in real property. From August 1, 1986 to July 31, 1991, the tax was ½% of the consideration and from August 1, 1991 to July 31, 1996, the tax was 1% of the consideration. On November 8, 1994, the Town electorate voted to extend the 1% transfer tax from July 31, 1996 until December 31, 2006.

On November 2, 2004 the Town electorate approved extending the tax in perpetuity and expanding the uses to include all costs for Parks and Recreation and the operating and maintenance cost of Transportation rolling stock. These funds are to be kept separate from all of the Town funds and may only be appropriated for directly related costs such as, administration, architecture, engineering, design, legal, financing and the like for the following:

- A. Transportation related structures, improvements and facilities in the vicinity of the Snowmass Village mall, including land acquisition.
- B. The capital expenditures of the Snowmass Village transportation system and departments.
- C. Landscaping of the Snowmelt Road parking lots, numbered 1-13, owned and operated by the Town of Snowmass Village.
- D. Landscaping other parking lots or transportation facilities owned and operated by the Town of Snowmass Village and any other rights of way or real property owned or controlled by the Town of Snowmass Village.
- E. Repair and maintenance of Brush Creek Road, Owl Creek Road, Highline Road, Snowmelt Road and the trails network within the Town of Snowmass Village.

**TOWN OF SNOWMASS VILLAGE
REAL ESTATE TRANSFER TAX
BUDGET SUMMARY**

Note: Minus variance figures are unfavorable

<u>DESCRIPTION</u>	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2020 Variance</u>	<u>2021 Budget</u>	<u>2021 Variance</u>
BEGINNING FUND BALANCE	\$8,102,025.38	\$7,600,663.48	\$7,600,663.48	\$0.00	\$6,802,403.48	(\$798,260.00)
Revenues	\$ 4,139,497.52	\$ 3,068,209.00	\$ 2,730,000.00	(\$338,209.00)	\$ 2,685,500.00	(\$44,500.00)
Transfer Out-CERF	\$ (740,000.00)	\$ (1,035,000.00)	\$ (740,000.00)	\$ 295,000.00	\$ (740,000.00)	\$0.00
Expenditures	\$ (1,384,213.76)	\$ (1,992,950.00)	\$ (2,046,531.00)	\$ (53,581.00)	\$ (2,037,414.00)	\$9,117.00
TOTAL REVENUES	\$ 4,139,497.52	\$ 3,068,209.00	\$ 2,730,000.00	(\$338,209.00)	\$ 2,685,500.00	(\$44,500.00)
TOTAL EXPENDITURES	\$ (2,124,213.76)	\$ (3,027,950.00)	\$ (2,786,531.00)	\$ 241,419.00	\$ (2,777,414.00)	\$9,117.00
Net Operating Rev's/Exp	\$ 2,015,283.76	\$ 40,259.00	\$ (56,531.00)	\$ (96,790.00)	\$ (91,914.00)	\$ (35,383.00)
Capital Bldg/Equip Reserve Used	\$ (1,268,289.66)	\$ (321,729.00)	\$ (321,729.00)	\$ -	\$ (3,050.00)	\$318,679.00
TRANSFER OUT-CIP	\$ (1,248,356.00)	\$ (420,000.00)	\$ (420,000.00)	\$ -	\$ (175,000.00)	\$245,000.00
ENDING FUND BALANCE	\$7,600,663.48	\$6,899,193.48	\$6,802,403.48	(\$96,790.00)	\$6,532,439.48	(\$269,964.00)

<u>FUND BALANCE-DESIGNATIONS/RESERVES</u>	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2020 Variance</u>	<u>2021 Budget</u>	<u>2021 Variance</u>
Capital Equipment Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Bldg/Equipment Reserve	\$136,254.12	\$64,525.12	\$64,525.12	\$0.00	\$311,475.12	\$246,950.00
2019 Carryover to 2020 Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Emergency Reserve	\$2,000,000.00	\$4,000,000.00	\$4,000,000.00	\$0.00	\$4,000,000.00	\$0.00
Funds Available	\$5,464,409.36	\$2,834,668.36	\$2,737,878.36	(\$96,790.00)	\$2,220,964.36	(\$516,914.00)
TOTAL FUND BALANCE	\$7,600,663.48	\$6,899,193.48	\$6,802,403.48	(\$96,790.00)	\$6,532,439.48	(\$269,964.00)

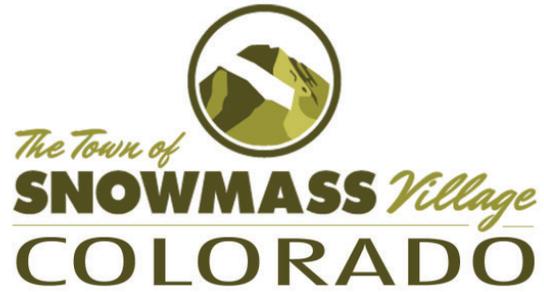
Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 006 - Real Estate Transfer Tax Fund					
REVENUES					
<i>TAX - Taxes</i>					
401005	Real Estate Transfer Tax	\$ 3,879,655.40	\$ 2,900,000.00	\$ 2,650,000.00	\$ 2,650,000.00
<i>Account Classification Total: TAX - Taxes</i>		\$ 3,879,655.40	\$ 2,900,000.00	\$ 2,650,000.00	\$ 2,650,000.00
<i>MISC - Miscellaneous</i>					
407001	Interest Income	\$ 238,078.12	\$ 168,209.00	\$ 80,000.00	\$ 35,500.00
407003	Miscellaneous Income	\$ 21,764.00	\$ -	\$ -	\$ -
<i>Account Classification Total: MISC - Miscellaneous</i>		\$ 259,842.12	\$ 168,209.00	\$ 80,000.00	\$ 35,500.00
REVENUES Total		\$ 4,139,497.52	\$ 3,068,209.00	\$ 2,730,000.00	\$ 2,685,500.00
EXPENSES					
<i>CAP - Capital</i>					
507009-01	Capital Parks & Recreation - Entryway	\$ -	\$ -	\$ -	\$ -
507025	Reserves Used	\$ 1,268,289.66	\$ 321,729.00	\$ 321,729.00	\$ 3,050.00
507027	Building Equipment Repair	\$ 67,350.00	\$ 71,520.00	\$ 71,520.00	\$ 71,520.00
<i>Account Classification Total: CAP - Capital</i>		\$ 1,335,639.66	\$ 393,249.00	\$ 393,249.00	\$ 74,570.00
<i>TRAN - Transfers Out</i>					
510001-01	Transfer Out to General - Transportation	\$ 391,575.25	\$ 576,845.00	\$ 430,522.00	\$ 450,475.00
510001-02	Transfer Out to General - Landscaping	\$ 481,307.11	\$ 727,144.00	\$ 671,156.00	\$ 658,374.00
510001-03	Transfer Out to General - Pool & Recreation Center	\$ 443,981.40	\$ 617,441.00	\$ 873,333.00	\$ 857,045.00
510055	Transfer Out to CIP	\$ 1,248,356.00	\$ 420,000.00	\$ 420,000.00	\$ 175,000.00
510056-01	Transfer Out CERF - Parks and Trails	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
510056-02	Transfer out CERF - Pool and Recreation	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
510056-03	Transfer Out CERF - Transportation	\$ 705,000.00	\$ 1,000,000.00	\$ 705,000.00	\$ 705,000.00
<i>Account Classification Total: TRAN - Transfers Out</i>		\$ 3,305,219.76	\$ 3,376,430.00	\$ 3,135,011.00	\$ 2,880,894.00
EXPENSES Total		\$ 4,640,859.42	\$ 3,769,679.00	\$ 3,528,260.00	\$ 2,955,464.00



Town of
SNOWMASS *Village*

COLORADO



ROAD MILL LEVY FUND

The Road Mill Levy Fund was created through Ordinance No. 6, Series of 1986. The purpose of the mill levy was to establish a long-term funding source for road maintenance, repair, and reconstruction, including related costs incidental thereto.

The Road Mill Levy Fund has set the mill levy to 5 mills to fund current road projects.

**TOWN OF SNOWMASS VILLAGE
ROAD MILL LEVY FUND
BUDGET SUMMARY**

Note: Minus variance figures are unfavorable

DESCRIPTION	2019 Actual	2020 Budget	2020 Projected	\$ VARIANCE	2021 Budget	\$ VARIANCE
CARRYOVER	\$1,748,510.00	\$1,794,746.43	\$1,794,746.43	\$0.00	\$1,205,702.43	(\$589,044.00)
REVENUES	\$ 2,550,040.46	\$ 2,560,269.00	\$ 2,488,174.00	\$ (72,095.00)	\$ 2,463,290.00	(\$24,884.00)
Transfer Out-CERF	\$ (350,000.00)	\$ (350,000.00)	\$ (350,000.00)	\$ -	\$ (350,000.00)	\$0.00
EXPENDITURES	\$ (2,153,804.03)	\$ (2,734,079.00)	\$ (2,647,218.00)	\$ 86,861.00	\$ (2,272,714.00)	\$374,504.00
TOTAL REVENUES	\$ 2,550,040.46	\$ 2,560,269.00	\$ 2,488,174.00	\$ (72,095.00)	\$ 2,463,290.00	(\$24,884.00)
TOTAL EXPENDITURES	\$ (2,503,804.03)	\$ (3,084,079.00)	\$ (2,997,218.00)	\$ 86,861.00	\$ (2,622,714.00)	\$374,504.00
Net Operating Rev's/Exp-with Capital	\$ 46,236.43	\$ (523,810.00)	\$ (509,044.00)	\$ 14,766.00	\$ (159,424.00)	\$349,620.00
Transfer out-CIP	\$ -	\$ (80,000.00)	\$ (80,000.00)	\$ -	\$ (550,800.00)	(\$470,800.00)
YEAR END CARRYOVER	\$1,794,746.43	\$1,190,936.43	\$1,205,702.43	\$14,766.00	\$495,478.43	(\$710,224.00)
Appropriation from Year End Carryover	2019 Actual	2020 Budget	2020 Projected	\$ VARIANCE	2021 Budget	\$ VARIANCE
BUILDING/EQUIPMENT RESERVE	\$846,948.36	\$830,175.36	\$830,175.36	\$0.00	\$434,375.36	(\$395,800.00)
Reserve for 2019/Expend in 2020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUNDS AVAILABLE	\$947,798.07	\$360,761.07	\$375,527.07	\$ 14,766.00	\$61,103.07	(\$314,424.00)
Year End Appropriation	\$1,794,746.43	\$1,190,936.43	\$1,205,702.43	\$14,766.00	\$495,478.43	(\$710,224.00)

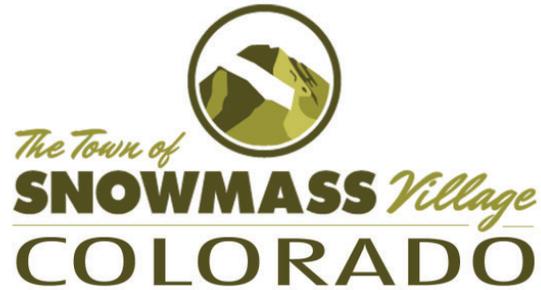
Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 007 - Road Mill Levy Fund					
REVENUES					
<i>TAX - Taxes</i>					
401001-01	Property Taxes - Current Taxes	\$ 2,432,865.03	\$ 2,433,769.00	\$ 2,437,321.00	\$ 2,414,715.00
<i>Account Classification Total: TAX - Taxes</i>		\$ 2,432,865.03	\$ 2,433,769.00	\$ 2,437,321.00	\$ 2,414,715.00
<i>CS - Charges for Service</i>					
404070	Occupancy Assessments	\$ 37,469.05	\$ 75,000.00	\$ 25,000.00	\$ 38,000.00
<i>Account Classification Total: CS - Charges for Service</i>		\$ 37,469.05	\$ 75,000.00	\$ 25,000.00	\$ 38,000.00
<i>MISC - Miscellaneous</i>					
407001	Interest Income	\$ 79,706.38	\$ 51,500.00	\$ 25,853.00	\$ 10,575.00
<i>Account Classification Total: MISC - Miscellaneous</i>		\$ 79,706.38	\$ 51,500.00	\$ 25,853.00	\$ 10,575.00
REVENUES Total		\$ 2,550,040.46	\$ 2,560,269.00	\$ 2,488,174.00	\$ 2,463,290.00
EXPENSES					
<i>PUR - Purchased Services</i>					
502002-02	Consultant - Engineering	\$ 13,004.34	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
502018-02	Collection Fees - Road	\$ 48,721.16	\$ 48,675.00	\$ 48,746.00	\$ 48,746.00
<i>Account Classification Total: PUR - Purchased Services</i>		\$ 61,725.50	\$ 68,675.00	\$ 68,746.00	\$ 68,746.00
<i>CAP - Capital</i>					
507025	Reserves Used	\$ 130,272.64	\$ 171,773.00	\$ 171,773.00	\$ -
507100	Road Projects	\$ -	\$ 450,000.00	\$ 440,000.00	\$ 175,000.00
507101-01	Road Projects Central - Brush Creek Road	\$ 51,226.47	\$ -	\$ -	\$ -
507101-04	Road Projects Central - Divide Road	\$ 4,421.21	\$ -	\$ -	\$ -
507101-08	Road Projects Central - Owl Creek Road	\$ 8,842.40	\$ -	\$ -	\$ -
507101-11	Road Projects Central - Woodbridge Road	\$ 3,000.00	\$ -	\$ -	\$ -
507103-05	Road Projects Horse Ranch - Maverick Circle	\$ 3,333.36	\$ -	\$ -	\$ -
507105-09	Road Projects Ridge Run - Faraway Road	\$ 4,166.65	\$ -	\$ -	\$ -
507108-01	Road Projects Two Creeks - Blue Spruce Lane	\$ 4,166.65	\$ -	\$ -	\$ -
507109-02	Road Projects The Pines - Spruce Ridge Lane	\$ 833.34	\$ -	\$ -	\$ -
507110	Way Finding Signs	\$ 2,032.81	\$ -	\$ 2,034.00	\$ -
507112	Annual Maintenance	\$ 74,906.00	\$ 60,979.00	\$ 60,979.00	\$ 60,979.00
<i>Account Classification Total: CAP - Capital</i>		\$ 287,201.53	\$ 682,752.00	\$ 674,786.00	\$ 235,979.00
<i>TRAN - Transfers Out</i>					
510001	Transfer Out to General	\$ 1,804,877.00	\$ 1,982,652.00	\$ 1,903,686.00	\$ 1,967,989.00
510055	Transfer Out to CIP	\$ -	\$ 80,000.00	\$ 80,000.00	\$ 550,800.00
510056	Transfer Out CERF	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00
<i>Account Classification Total: TRAN - Transfers Out</i>		\$ 2,154,877.00	\$ 2,412,652.00	\$ 2,333,686.00	\$ 2,868,789.00
EXPENSES Total		\$ 2,503,804.03	\$ 3,164,079.00	\$ 3,077,218.00	\$ 3,173,514.00



Town of
SNOWMASS *Village*

COLORADO



EXCISE TAX FUND

The Excise Tax was passed by the electorate in November of 1999. In essence, it provides that a limited excise tax be assessed only if the owner of a lot decides to construct, remodel or expand improvements in excess of the maximum allowable floor area for a lot, other than by variance, in detached single family residential areas only, provided that the construction, remodel, or expansion that is subject to the excise tax not exceed 550 square feet or 10% of the maximum allowable floor area for the lot, whichever is less.

Revenues from the excise tax are restricted for the acquisition, construction, and rehabilitation of affordable employee housing including land owned or acquired including sales to qualified purchasers.

**TOWN OF SNOWMASS VILLAGE
EXCISE TAX FUND
BUDGET SUMMARY**

Note: Minus variance figures are unfavorable

DESCRIPTION	2019 Actual	2020 Budget	2020 Projected	\$ VARIANCE	2021 Budget	\$ VARIANCE
BEGINNING FUND BALANCE	\$1,981,545.56	\$2,074,998.77	\$2,074,998.77	\$0.00	\$1,784,402.77	(\$290,596.00)
REVENUES	\$578,566.13	\$317,899.00	\$200,574.00	(\$117,325.00)	\$282,143.00	\$81,569.00
CORE Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENDITURES	(\$35,112.92)	(\$43,330.00)	(\$41,170.00)	\$2,160.00	(\$41,921.00)	(\$751.00)
TOTAL REVENUES	\$578,566.13	\$317,899.00	\$200,574.00	(\$117,325.00)	\$282,143.00	\$81,569.00
TOTAL EXPENDITURES	(\$35,112.92)	(\$43,330.00)	(\$41,170.00)	\$2,160.00	(\$41,921.00)	(\$751.00)
Net Operating Rev's/Exp	\$543,453.21	\$274,569.00	\$159,404.00	(\$115,165.00)	\$240,222.00	\$80,818.00
Hsg Renvtn-Phase I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hsg Renvtn-Phase II Pln/Dsgn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rodeo Place Homes-Phase 2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer out-CIP (Exterior Renovations)	(\$450,000.00)	(\$450,000.00)	(\$450,000.00)	\$0.00	(\$1,050,000.00)	(\$600,000.00)
Transfer out-CIP (Draw Site)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ENDING FUND BALANCE	\$2,074,998.77	\$1,899,567.77	\$1,784,402.77	(\$115,165.00)	\$974,624.77	(\$809,778.00)
FUND BALANCE-DESIGNATIONS/RESERVES	2019 Actual	2020 Budget	2020 Projected	\$ VARIANCE	2021 Budget	\$ VARIANCE
Unrestricted Funds from Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Reserve for 2019 Expenditures in 2020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUNDS AVAILABLE	\$2,074,998.77	\$1,899,567.77	\$1,784,402.77	(\$115,165.00)	\$974,624.77	(\$809,778.00)
TOTAL FUND BALANCE	\$2,074,998.77	\$1,899,567.77	\$1,784,402.77	(\$115,165.00)	\$974,624.77	(\$809,778.00)

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 008 - Excise Tax Fund					
REVENUES					
<i>TAX - Taxes</i>					
401006	Excise Tax	\$ 474,959.00	\$ 225,000.00	\$ 135,000.00	\$ 225,000.00
Account Classification Total: TAX - Taxes		\$ 474,959.00	\$ 225,000.00	\$ 135,000.00	\$ 225,000.00
<i>MISC - Miscellaneous</i>					
407001	Interest Income	\$ 55,607.13	\$ 44,419.00	\$ 17,094.00	\$ 8,663.00
407007-04	Employee Housing - Rent Other	\$ 48,000.00	\$ 48,480.00	\$ 48,480.00	\$ 48,480.00
Account Classification Total: MISC - Miscellaneous		\$ 103,607.13	\$ 92,899.00	\$ 65,574.00	\$ 57,143.00
REVENUES Total		\$ 578,566.13	\$ 317,899.00	\$ 200,574.00	\$ 282,143.00
 EXPENSES					
<i>OM - Operating & Maintenance</i>					
503003	Miscellaneous	\$ 35,112.92	\$ 43,330.00	\$ 41,170.00	\$ 41,921.00
Account Classification Total: OM - Operating & Maintenance		\$ 35,112.92	\$ 43,330.00	\$ 41,170.00	\$ 41,921.00
<i>TRAN - Transfers Out</i>					
510055	Transfer Out to CIP	\$ 450,000.00	\$ 450,000.00	\$ 450,000.00	\$ 1,050,000.00
Account Classification Total: TRAN - Transfers Out		\$ 450,000.00	\$ 450,000.00	\$ 450,000.00	\$ 1,050,000.00
EXPENSES Total		\$ 485,112.92	\$ 493,330.00	\$ 491,170.00	\$ 1,091,921.00



Town of
SNOWMASS *Village*

COLORADO

DEPARTMENT: Snowmass Tourism
PROGRAMS: Marketing and Special Events
FUND: Marketing and Special Events

DEPARTMENT DESCRIPTION:

The Marketing and Special Events Fund accounts for a two and one-half percent (2.5%) sales tax that was approved by the electorate of the Town of Snowmass Village in November of 2002. The revenues from the sales tax are restricted to the following purposes: 1. Marketing, 2. Creation, promotion, and execution of special events, 3. Public Relations, 4. Actual and necessary expenses of the Marketing, Group Sales and Special Events Board for the development of tourism for the benefit of Snowmass Village as a whole, subject to a limitation on capital expenditure to a maximum of 10% of the sales tax revenues. 2003 was the first full year of operation for this fund.

DEPARTMENT OBJECTIVES:

1. To grow/maintain occupancy year over year and increase/maintain Tax Revenue.
 2. To maintain or improve Snowmass' position in both the competitive set for Occupancy and Revenue per Available Room in Winter and improve rank in Summer.
 3. Increase the overall awareness and brand of Snowmass Village.
 4. Develop special events that increase occupancy by driving multiple night stays and enhance the vibrancy and image of Snowmass Village.
 5. Support the community and stakeholders in their efforts to enhance and promote the Snowmass experience by developing shared marketing materials and engaging with business owners for the development of promotions.
 6. Implement the Snowmass brand by providing content and incorporate programming that supports targeted lifestyle and passion segments.
 7. Be a valued resource to the Community in light of COVID-19, offering support, initiatives and collaborative resources.
-

Accomplishments – 2020:

- Participated in the Pitkin County COVID-19 by helping to get the same messaging across all sectors of the community
- Participated in staffing the Health Departments COVID phone banks
- Made huge shift in Summer Marketing and Summer Events while staying within the requirements of the Public Health Orders
- Revised the Winter Marketing messaging and events to comply with the Public Health Orders

Goals - 2021:

- To effectively position Snowmass as a leading resort with a world-class value proposition.
- Merchandise resort amenities and services to appeal to a broad variety of audiences.
- To increase and/or maintain total demand for overnight visitation as measured by total room nights. Of particular focus is to increase visitation in the summer, and spring/fall shoulder seasons.
- Develop opportunities for guests to engage in key lifestyle and passion segments including outdoor recreation, arts & culture, food & wine, history & science, romance, family and luxury travel.
- Support and promote the retail, food & beverage and service sectors necessary for the delivery of complete guest services.
- Continue to develop digital platform capabilities for enhanced customer engagement, program support and capture key marketing metrics.
- Commit to special events and product development that enhances our brand and broadens appeal to target audiences.
- Shift initiatives, tactics and resources in response to COVID-19 to provide support, resources and new alternatives to support the business community and local economy.

Performance Measurements:

	2020	2021
	<u>Expected</u>	<u>Objective</u>
Promotion of Snowmass Village-% Very Satisfied/Satisfied of Comm Survey	59%	60%
Guest Services-% Very Satisfied/Satisfied of Comm Survey	59%	60%
Note: The performance measures are new and will take effect in 2021		

DEPARTMENT STAFFING:

	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
Full Time	7.5	7.5	7.5
Seasonal Part Time	5	5	5
Full Time Seasonal	1	1	1

PAYROLL:

<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Budget</u>
\$744,297	\$744,297	\$749,015

CAPITAL INVESTMENTS:

A contribution of \$200,000 to CIP to Fund opportunities including bike trails, art on trails, concert venue improvements and more.

HIGHLIGHTS OF PROPOSED BUDGET:

- Contribution of \$150K to general fund for Town Services support of Special Events
- Allocating funds up to \$200K annually to be used for product development/capital improvements.
- Increased support for special events/guest amenities
- Increase reserve fund to 30%

**TOWN OF SNOWMASS VILLAGE
MARKETING AND SPECIAL EVENTS FUND
BUDGET SUMMARY**

Note: Minus variance figures are unfavorable

DESCRIPTION	2019	2020	2020	\$	2021	\$
	Actual	Budget	Projected	VARIANCE	Budget	VARIANCE
BEGINNING FUND BALANCE	\$2,487,363.67	\$3,465,742.77	\$3,465,742.77	\$0.00	\$3,285,560.77	(\$180,182.00)
REVENUES	\$6,232,150.25	\$5,907,780.00	\$4,633,202.00	(\$1,274,578.00)	\$4,628,819.00	(\$4,383.00)
EXPENDITURES	(\$5,053,771.15)	(\$5,892,502.00)	(\$4,613,384.00)	\$1,279,118.00	(\$5,326,157.00)	(\$712,773.00)
TRANSFER OUT-CERF	\$0.00	-\$15,609.00	\$0.00	\$15,609.00	-\$19,000.00	(\$19,000.00)
TOTAL REVENUES	<u>\$6,232,150.25</u>	<u>\$5,907,780.00</u>	<u>\$4,633,202.00</u>	<u>(\$1,274,578.00)</u>	<u>\$4,628,819.00</u>	<u>(\$4,383.00)</u>
TOTAL EXPENDITURES	<u>(\$5,053,771.15)</u>	<u>(\$5,908,111.00)</u>	<u>(\$4,613,384.00)</u>	<u>\$1,294,727.00</u>	<u>(\$5,345,157.00)</u>	<u>(\$731,773.00)</u>
Net Operating Rev's/Exp	\$1,178,379.10	(\$331.00)	\$19,818.00	\$20,149.00	(\$716,338.00)	(\$736,156.00)
TRANSFER OUT-CIP	-\$200,000.00	-\$200,000.00	-\$200,000.00	\$0.00	-\$200,000.00	\$0.00
ENDING FUND BALANCE	<u>\$3,465,742.77</u>	<u>\$3,265,411.77</u>	<u>\$3,285,560.77</u>	<u>\$20,149.00</u>	<u>\$2,369,222.77</u>	<u>(\$916,338.00)</u>
FUND BALANCE-DESIGNATIONS/RESERVES	2019 Actual	2020 Budget	2020 Projected	\$ VARIANCE	2021 Budget	\$ VARIANCE
Reserve (25% 2018-2019 30% 2020-2024)	\$1,558,037.56	\$1,772,334.00	\$1,389,960.60	(\$382,373.40)	\$1,388,645.70	(\$1,314.90)
Reserve for 2019/Expend in 2020	\$210,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUNDS AVAILABLE	\$1,697,705.21	\$1,493,077.77	\$1,895,600.17	\$402,522.40	\$980,577.07	(\$915,023.10)
TOTAL FUND BALANCE	\$ 3,465,742.77	\$ 3,265,411.77	\$ 3,285,560.77	\$20,149.00	\$ 2,369,222.77	(\$916,338.00)

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 009 - Marketing & Special Events Fund					
REVENUES					
<i>TAX - Taxes</i>					
401003-03	Sales Taxes - Marketing	\$ 6,091,421.09	\$ 5,761,780.00	\$ 4,598,994.00	\$ 4,598,994.00
<i>Account Classification Total: TAX - Taxes</i>		\$ 6,091,421.09	\$ 5,761,780.00	\$ 4,598,994.00	\$ 4,598,994.00
<i>CONT - Contributions</i>					
404071-02	Event Revenue - Sponsorships	\$ 1,750.00	\$ -	\$ -	\$ -
<i>Account Classification Total: CONT - Contributions</i>		\$ 1,750.00	\$ -	\$ -	\$ -
<i>MISC - Miscellaneous</i>					
407001	Interest Income	\$ 88,979.16	\$ 71,000.00	\$ 34,208.00	\$ 17,325.00
407018-02	Co-op Reimbursement - Marketing	\$ 50,000.00	\$ 75,000.00	\$ -	\$ 12,500.00
<i>Account Classification Total: MISC - Miscellaneous</i>		\$ 138,979.16	\$ 146,000.00	\$ 34,208.00	\$ 29,825.00
REVENUES Total		\$ 6,232,150.25	\$ 5,907,780.00	\$ 4,633,202.00	\$ 4,628,819.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 009 - Marketing & Special Events Fund					
EXPENSES					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 675,355.24	\$ 744,297.00	\$ 744,297.00	\$ 749,015.00
501002-01	Payroll Overtime Regular	\$ 9,858.15	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 15,494.21	\$ 16,878.00	\$ 16,878.00	\$ 17,386.00
501003-04	Payroll Benefits - Housing Allowance	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
501003-06	Payroll Benefits - Retirement	\$ 46,595.43	\$ 57,619.00	\$ 57,619.00	\$ 58,586.00
501003-08	Payroll Benefits - Medicare	\$ 10,594.38	\$ 9,428.00	\$ 9,428.00	\$ 9,584.00
501003-09	Payroll Benefits - Fica	\$ 6,360.81	\$ 7,962.00	\$ 7,962.00	\$ 7,501.00
501003-10	Payroll Benefits - Health Insurance	\$ 208,634.15	\$ 252,269.00	\$ 252,269.00	\$ 250,693.00
501003-11	Payroll Benefits - Seasonal Health Insurance	\$ -	\$ 6,735.00	\$ 6,735.00	\$ 7,072.00
501003-13	Payroll Benefits - Dental Insurance	\$ 4,475.56	\$ 3,031.00	\$ 3,031.00	\$ 3,183.00
501003-14	Payroll Benefits - Vision Insurance	\$ 1,910.04	\$ 1,562.00	\$ 1,562.00	\$ 1,640.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 3,719.62	\$ 4,137.00	\$ 4,137.00	\$ 4,405.00
501003-17	Payroll Benefits - Dependant Life	\$ 68.00	\$ 74.00	\$ 74.00	\$ 74.00
501003-18	Payroll Benefits - Long Term Disability	\$ 4,846.92	\$ 5,453.00	\$ 5,453.00	\$ 5,789.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 2,186.23	\$ 2,263.00	\$ 2,263.00	\$ 2,277.00
501003-20	Payroll Benefits - Workmans Comp	\$ 3,263.67	\$ 701.00	\$ 701.00	\$ 774.00
501004	Training/ Registrations	\$ 699.00	\$ 10,000.00	\$ 2,000.00	\$ 10,000.00
501005	Travel & Meeting Expenses	\$ 53,345.55	\$ 42,000.00	\$ 25,000.00	\$ 42,000.00
Account Classification Total: PER - Personnel Services		\$ 1,077,406.96	\$ 1,204,409.00	\$ 1,179,409.00	\$ 1,209,979.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 15,349.73	\$ 40,000.00	\$ 10,000.00	\$ 25,000.00
502004	Telephone	\$ 8,317.11	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
502007-01	Maintenance Agreements - Copier	\$ 1,617.06	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
502008-01	Repairs - Equipment	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
502009-01	Mailing - Postage	\$ 775.99	\$ 1,500.00	\$ 500.00	\$ 1,000.00
502010-03	Utilities - Electric	\$ 1,013.58	\$ 1,000.00	\$ 600.00	\$ 1,000.00
502013-01	Leased Equipment - Copier	\$ 1,945.68	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
502017	Audit	\$ 4,850.00	\$ 4,995.00	\$ 4,995.00	\$ 5,145.00
502029	Accounting & Administrative Fee	\$ -	\$ -	\$ -	\$ 22,135.00
Account Classification Total: PUR - Purchased Services		\$ 33,869.15	\$ 61,995.00	\$ 30,595.00	\$ 68,780.00
<i>OM - Operating & Maintenance</i>					
503001-02	Advertising - Jobs	\$ 2,596.90	\$ -	\$ -	\$ -
503002	Dues, Memberships, Subscriptions	\$ 4,445.00	\$ 7,500.00	\$ 5,000.00	\$ 7,500.00
503003	Miscellaneous	\$ 29,253.52	\$ 32,000.00	\$ 18,000.00	\$ 32,000.00
503005-01	Supplies - Office	\$ 6,485.62	\$ 7,000.00	\$ 14,000.00	\$ 7,000.00
503005-30	Supplies - Events	\$ 19,776.40	\$ 20,000.00	\$ 25,000.00	\$ 20,000.00
503007-01	Building Lease Payments - Rent	\$ 61,743.00	\$ 62,589.00	\$ 62,589.00	\$ 63,052.00
503007-02	Building Lease Payments - CAMS	\$ 7,781.04	\$ 7,782.00	\$ 7,782.00	\$ 7,782.00
503008-01	Insurance - Building	\$ 165.83	\$ -	\$ 190.00	\$ 215.00
503008-02	Insurance - Vehicle	\$ 63.00	\$ 70.00	\$ 70.00	\$ 90.00
503009-01	Vehicle Expenses - Fuel	\$ 686.82	\$ 1,070.00	\$ 375.00	\$ 375.00
503009-03	Vehicle Expenses - Parts & Supplies	\$ 1,027.38	\$ 987.00	\$ 987.00	\$ 1,247.00
503009-06	Vehicle Expenses - Labor	\$ 1,636.25	\$ 2,100.00	\$ 1,637.00	\$ 1,637.00
503027	Office Equipment	\$ 2,056.00	\$ 4,000.00	\$ 5,000.00	\$ 4,000.00
Account Classification Total: OM - Operating & Maintenance		\$ 137,716.76	\$ 145,098.00	\$ 140,630.00	\$ 144,898.00
<i>TRAN - Transfers Out</i>					
510001	Transfer Out to General	\$ -	\$ 15,750.00	\$ 15,750.00	\$ -
510055	Transfer Out to CIP	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
510056	Transfer Out CERF	\$ -	\$ 15,609.00	\$ -	\$ 19,000.00
Account Classification Total: TRAN - Transfers Out		\$ 200,000.00	\$ 231,359.00	\$ 215,750.00	\$ 219,000.00
<i>MKT - Marketing</i>					
550001	Airline Support	\$ 13,917.72	\$ 16,500.00	\$ 16,500.00	\$ 17,000.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
550002	Signage	\$ 27,718.85	\$ 30,500.00	\$ 15,000.00	\$ 24,000.00
550003	Premiums	\$ 17,382.15	\$ 32,000.00	\$ 20,000.00	\$ 30,000.00
550004-01	Summer Marketing - Collateral	\$ 74,101.29	\$ 77,000.00	\$ 75,000.00	\$ 62,000.00
550004-02	Summer Marketing - Advertising	\$ 605,423.54	\$ 937,500.00	\$ 603,000.00	\$ 640,000.00
550004-03	Summer Marketing - Photography	\$ 64,721.02	\$ 67,000.00	\$ 60,000.00	\$ 60,000.00
550005-01	Winter Marketing - Collateral	\$ 64,220.22	\$ 75,000.00	\$ 75,000.00	\$ 70,000.00
550005-02	Winter Marketing - Advertising	\$ 844,161.92	\$ 700,000.00	\$ 695,000.00	\$ 757,000.00
550005-03	Winter Marketing - Photography	\$ 55,156.45	\$ 66,000.00	\$ 60,000.00	\$ 60,000.00
550006-01	Online - Web Design & Maintenance	\$ 57,567.45	\$ 42,500.00	\$ 42,500.00	\$ 30,000.00
550006-02	Online - Social Media	\$ 117,338.46	\$ 113,000.00	\$ 108,000.00	\$ 115,000.00
550006-03	Online - Search Engine Optimization & Marketing	\$ 54,922.74	\$ 90,000.00	\$ 80,000.00	\$ 80,000.00
550006-04	Online - E-mail	\$ 12,764.45	\$ 55,000.00	\$ 45,000.00	\$ 25,000.00
550006-05	Online - Miscellaneous	\$ 8,480.12	\$ 10,000.00	\$ 2,500.00	\$ 2,500.00
550009	Competitive Analysis	\$ 24,192.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
550012	Ice Age Discovery Center	\$ 2,357.27	\$ 70,000.00	\$ -	\$ -
550013	Research Survey	\$ 7,225.00	\$ 20,000.00	\$ 1,500.00	\$ 15,000.00
550017	One Time Expenses	\$ 23,000.00	\$ 175,000.00	\$ -	\$ -
Account Classification Total: MKT - Marketing		\$ 2,074,650.65	\$ 2,607,000.00	\$ 1,929,000.00	\$ 2,017,500.00
<i>SE - Special Events</i>					
550008	Sponsorship Tool	\$ 6,639.70	\$ 12,000.00	\$ 5,000.00	\$ 12,000.00
550010	Summer Events	\$ 1,020,871.27	\$ 817,000.00	\$ 375,000.00	\$ 1,125,000.00
550010-01	Town Services	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
550011	Winter Events	\$ 378,195.05	\$ 436,250.00	\$ 413,000.00	\$ 413,000.00
Account Classification Total: SE - Special Events		\$ 1,555,706.02	\$ 1,415,250.00	\$ 943,000.00	\$ 1,700,000.00
<i>CI & PR - Client Interaction and Public Relations</i>					
560001	Public Relations	\$ 126,521.61	\$ 262,000.00	\$ 118,000.00	\$ 130,000.00
560002	Rebate	\$ 47,900.00	\$ 56,000.00	\$ 57,000.00	\$ 55,000.00
560003	Stimulus Rebate	\$ -	\$ 125,000.00	\$ 200,000.00	\$ -
Account Classification Total: CI & PR - Client Interaction and Public Relations		\$ 174,421.61	\$ 443,000.00	\$ 375,000.00	\$ 185,000.00
EXPENSES Total		\$ 5,253,771.15	\$ 6,108,111.00	\$ 4,813,384.00	\$ 5,545,157.00



Town of
SNOWMASS *Village*

COLORADO

DEPARTMENT: Snowmass Tourism
PROGRAMS: Group Sales
FUND: Group Sales

DEPARTMENT DESCRIPTION:

The 2.4% Lodging Tax was approved by the electorate of the Town of Snowmass Village in November of 2005. The Lodging Tax is levied on the price paid for the renting or leasing of lodging for less than thirty consecutive days. The proceeds from the tax will be used for sales and marketing programs to attract group reservations for the Town of Snowmass Village as a whole. Group Sales began operation on July 1, 2006 and 2007 was the first full year of operation for this fund.

DEPARTMENT OBJECTIVES:

1. To increase/maintain Group specific lodging Village-wide as well as the quality of groups coming to Snowmass.
 2. To be active in the promotion of Snowmass as a group/meeting destination.
 3. To provide a high-level customer service and continue to grow relationships with clients and lodging stakeholders increasing the opportunities for overall group business and maintaining existing groups through specific retention strategies.
 4. Leverage existing activities and community partners to appeal to key target segments and drive additional room nights.
 5. Target affinity groups that fit with passion segments.
 6. Be a valued resource to the Community in light of COVID-19, offering support, initiatives and collaborative resources.
-

Accomplishments – 2020:

- Was proactive in striving to maintain the bookings for groups that could still operate in Snowmass Village within the Public Health Order requirements
- Proactively worked with Groups and Group Planners to move groups from 2020 to 2021 or future years to maintain their ability to hold their conferences in Snowmass Village

Goals - 2021:

- Increase visitation throughout the year, especially during the summer season, via the number of group specific room nights booked in the village year over year.
- Utilize destination branding to create awareness for group segments. Continually integrate destination brand/marketing into group sales efforts.
- Utilize existing programming to provide supplemental activities for group visitation. Create new programming with the potential to attract new groups.

- Identify potential ways to enhance and leverage group sales efforts with regional partners. Utilize partners as a way to improve the value proposition for group visits.
- Evolve digital platform support for group sales efforts.
- Commit to product development that enhances our brand and broadens appeal to target audiences.
- Shift initiatives, tactics and resources in response to COVID-19 to provide support, resources and new alternatives to support the business community and local economy.

Performance Measurements:

	2020	2021
	<u>Expected</u>	<u>Objective</u>
Group Sales & Lodge Bookings-% Very Satisfied/Satisfied of Comm Survey	50%	52%
Note: The performance measures are new and will take effect in 2021		

DEPARTMENT STAFFING:

	2020 <u>Budget</u>	2020 <u>Projected</u>	2021 <u>Budget</u>
Full Time	7.5	7.5	7.5

PAYROLL:

	2020 <u>Budget</u>	2020 <u>Projected</u>	2021 <u>Budget</u>
	\$689,380	\$689,380	\$702,840

CAPITAL INVESTMENTS:

A contribution of \$200,000 to CIP to Fund opportunities including bike trails, art on trails, concert venue improvements and more.

HIGHLIGHTS OF PROPOSED BUDGET:

- The budget is focused on increasing interaction with prospects and existing clients.
- Allocating funds up to \$200K annually to be used for product development/capital improvements.
- Increased support for special events/guest amenities
- The reserve fund is increased to 30%

**TOWN OF SNOWMASS VILLAGE
GROUP SALES FUND
BUDGET SUMMARY**

Note: Minus variance figures are unfavorable

DESCRIPTION	2019 Actual	2020 Budget	2020 Projected	\$ VARIANCE	2021 Budget	\$ VARIANCE
BEGINNING FUND BALANCE	\$1,748,887.61	\$2,449,881.29	\$2,449,881.29	\$0.00	\$2,321,056.29	(\$128,825.00)
REVENUES	\$2,433,117.91	\$2,361,194.00	\$1,737,768.00	(\$623,426.00)	\$1,758,842.00	\$21,074.00
TRANSFER OUT-CERF	\$0.00	(\$15,608.00)	\$0.00	\$15,608.00	(\$19,000.00)	(\$19,000.00)
EXPENDITURES	(\$1,532,124.23)	(\$2,003,235.00)	(\$1,666,593.00)	\$336,642.00	(\$1,924,976.00)	(\$258,383.00)
TOTAL REVENUES	\$2,433,117.91	\$2,361,194.00	\$1,737,768.00	(\$623,426.00)	\$1,758,842.00	\$21,074.00
TOTAL EXPENDITURES	(\$1,532,124.23)	(\$2,018,843.00)	(\$1,666,593.00)	\$352,250.00	(\$1,943,976.00)	(\$277,383.00)
NET REVENUES/EXP	\$900,993.68	\$342,351.00	\$71,175.00	(\$271,176.00)	(\$185,134.00)	(\$256,309.00)
TRANSFER OUT-CIP	(\$200,000.00)	(\$200,000.00)	(\$200,000.00)	\$0.00	(\$200,000.00)	\$0.00
ENDING FUND BALANCE	\$2,449,881.29	\$2,592,232.29	\$2,321,056.29	(\$271,176.00)	\$1,935,922.29	(\$385,134.00)
FUND BALANCE-DESIGNATIONS/RESERVES						
RESERVE (25% 2018-2019 30% 2020-2024)	\$608,279.48	\$708,358.20	\$521,330.40	(\$187,027.80)	\$527,652.60	\$6,322.20
Reserve for 2019/Expend in 2020	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUNDS AVAILABLE	\$1,841,601.81	\$1,883,874.09	\$1,799,725.89	(\$84,148.20)	\$1,408,269.69	(\$391,456.20)
TOTAL FUND BALANCE	\$2,449,881.29	\$2,592,232.29	\$2,321,056.29	(\$271,176.00)	\$1,935,922.29	(\$385,134.00)

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 010 - Group Sales Fund					
REVENUES					
<i>TAX - Taxes</i>					
401003-04	Sales Taxes - Lodging	\$ 2,344,662.27	\$ 2,254,694.00	\$ 1,711,692.00	\$ 1,711,692.00
<i>Account Classification Total: TAX - Taxes</i>		\$ 2,344,662.27	\$ 2,254,694.00	\$ 1,711,692.00	\$ 1,711,692.00
<i>MISC - Miscellaneous</i>					
407001	Interest Income	\$ 61,401.07	\$ 46,500.00	\$ 23,576.00	\$ 12,150.00
407003	Miscellaneous Income	\$ 364.00	\$ -	\$ -	\$ -
407018-01	Co-op Reimbursement	\$ 550.00	\$ -	\$ -	\$ -
407056	Support for Groups	\$ 26,140.57	\$ 60,000.00	\$ 2,500.00	\$ 35,000.00
<i>Account Classification Total: MISC - Miscellaneous</i>		\$ 88,455.64	\$ 106,500.00	\$ 26,076.00	\$ 47,150.00
REVENUES Total		\$ 2,433,117.91	\$ 2,361,194.00	\$ 1,737,768.00	\$ 1,758,842.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 010 - Group Sales Fund					
EXPENSES					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 589,720.91	\$ 689,380.00	\$ 689,380.00	\$ 702,840.00
501001-08	Payroll - Bonus	\$ 11,437.50	\$ -	\$ -	\$ -
501002-01	Payroll Overtime Regular	\$ 2,773.38	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 9,265.73	\$ 8,730.00	\$ 8,730.00	\$ 8,993.00
501003-06	Payroll Benefits - Retirement	\$ 44,190.61	\$ 55,744.00	\$ 55,744.00	\$ 56,956.00
501003-08	Payroll Benefits - Medicare	\$ 8,842.52	\$ 10,069.00	\$ 10,069.00	\$ 10,264.00
501003-09	Payroll Benefits - Fica	\$ 87.72	\$ -	\$ -	\$ -
501003-10	Payroll Benefits - Health Insurance	\$ 232,054.78	\$ 258,908.00	\$ 258,908.00	\$ 251,032.00
501003-13	Payroll Benefits - Dental Insurance	\$ 6,051.29	\$ 2,756.00	\$ 2,756.00	\$ 2,894.00
501003-14	Payroll Benefits - Vision Insurance	\$ 1,960.52	\$ 1,420.00	\$ 1,420.00	\$ 1,491.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 3,461.92	\$ 3,835.00	\$ 3,835.00	\$ 4,114.00
501003-17	Payroll Benefits - Dependant Life	\$ 66.40	\$ 72.00	\$ 72.00	\$ 72.00
501003-18	Payroll Benefits - Long Term Disability	\$ 4,512.28	\$ 5,017.00	\$ 5,017.00	\$ 5,382.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 1,812.70	\$ 2,083.00	\$ 2,083.00	\$ 2,124.00
501003-20	Payroll Benefits - Workmans Comp	\$ 1,829.93	\$ 645.00	\$ 645.00	\$ 722.00
501004	Training/ Registrations	\$ 20,768.90	\$ 20,000.00	\$ 3,000.00	\$ 16,000.00
501005	Travel & Meeting Expenses	\$ 61,047.04	\$ 80,000.00	\$ 33,000.00	\$ 70,500.00
Account Classification Total: PER - Personnel Services		\$ 999,884.13	\$ 1,143,659.00	\$ 1,079,659.00	\$ 1,138,384.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 34,627.70	\$ 75,000.00	\$ 58,000.00	\$ 61,400.00
502004	Telephone	\$ 5,738.43	\$ 6,000.00	\$ 6,200.00	\$ 6,200.00
502007-01	Maintenance Agreements - Copier	\$ 1,617.11	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
502008-01	Repairs - Equipment	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
502009-01	Mailing - Postage	\$ 1,780.56	\$ 2,000.00	\$ 1,200.00	\$ 2,000.00
502009-03	Mailing - Tradeshow	\$ 1,004.51	\$ 3,000.00	\$ 1,000.00	\$ 2,000.00
502013-01	Leased Equipment - Copier	\$ 1,945.68	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
502017	Audit	\$ 2,464.00	\$ 2,538.00	\$ 2,538.00	\$ 2,614.00
502029	Accounting & Administrative Fee	\$ -	\$ -	\$ -	\$ 11,068.00
Account Classification Total: PUR - Purchased Services		\$ 49,177.99	\$ 94,038.00	\$ 74,438.00	\$ 90,782.00
<i>OM - Operating & Maintenance</i>					
503001-02	Advertising - Jobs	\$ 494.35	\$ -	\$ -	\$ -
503002	Dues, Memberships, Subscriptions	\$ 7,834.00	\$ 5,000.00	\$ 7,100.00	\$ 9,500.00
503003	Miscellaneous	\$ 9,270.30	\$ 15,000.00	\$ 5,800.00	\$ 15,000.00
503005-01	Supplies - Office	\$ 3,920.88	\$ 5,000.00	\$ 12,000.00	\$ 5,000.00
503007-01	Building Lease Payments - Rent	\$ 55,743.00	\$ 56,588.00	\$ 56,588.00	\$ 57,052.00
503009-01	Vehicle Expenses - Fuel	\$ 40.33	\$ 200.00	\$ 375.00	\$ 375.00
503009-03	Vehicle Expenses - Parts & Supplies	\$ -	\$ -	\$ 1,246.00	\$ 1,246.00
503009-06	Vehicle Expenses - Labor	\$ -	\$ -	\$ 1,637.00	\$ 1,637.00
503027	Office Equipment	\$ 3,379.98	\$ 4,000.00	\$ 5,000.00	\$ 4,000.00
Account Classification Total: OM - Operating & Maintenance		\$ 80,682.84	\$ 85,788.00	\$ 89,746.00	\$ 93,810.00
<i>TRAN - Transfers Out</i>					
510001	Transfer Out to General	\$ -	\$ 15,750.00	\$ 15,750.00	\$ -
510055	Transfer Out to CIP	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
510056	Transfer Out CERF	\$ -	\$ 15,608.00	\$ -	\$ 19,000.00
Account Classification Total: TRAN - Transfers Out		\$ 200,000.00	\$ 231,358.00	\$ 215,750.00	\$ 219,000.00
<i>MKT - Marketing</i>					
550001	Airline Support	\$ 13,917.72	\$ 16,500.00	\$ 15,000.00	\$ 17,000.00
550014-01	Marketing - Collateral	\$ -	\$ 3,800.00	\$ 15,000.00	\$ 15,000.00
550014-02	Marketing - Industry Print Ads	\$ 7,989.33	\$ 109,200.00	\$ 20,000.00	\$ 20,000.00
550014-03	Marketing - Online	\$ 89,293.60	\$ 27,000.00	\$ 75,000.00	\$ 75,000.00
550015-01	Direct Sales - Tradeshow	\$ 34,522.54	\$ 66,500.00	\$ 30,000.00	\$ 54,000.00
550015-02	Direct Sales - Client Amenities/Premiums	\$ 34,847.47	\$ 42,500.00	\$ 12,000.00	\$ 35,000.00
550015-03	Direct Sales - Client Entertainment	\$ 10,609.41	\$ 50,000.00	\$ 20,000.00	\$ 48,000.00

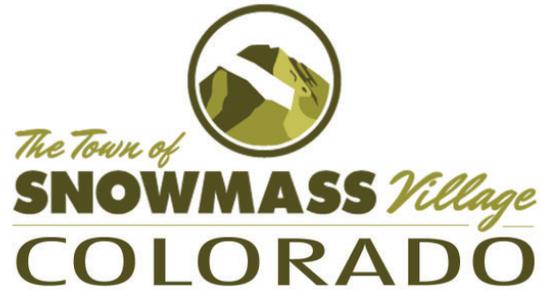
Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
550015-04	Direct Sales - FAM	\$ 48,261.08	\$ 111,500.00	\$ 55,000.00	\$ 98,000.00
550016	Support for Groups	\$ 162,938.12	\$ 237,000.00	\$ 165,000.00	\$ 240,000.00
550017	One Time Expenses	\$ -	\$ -	\$ -	\$ -
<i>Account Classification Total: MKT - Marketing</i>		\$ 402,379.27	\$ 664,000.00	\$ 407,000.00	\$ 602,000.00
EXPENSES Total		\$ 1,732,124.23	\$ 2,218,843.00	\$ 1,866,593.00	\$ 2,143,976.00



Town of
SNOWMASS *Village*

COLORADO



RENEWABLE ENERGY OFFSET PROGRAM FUND

The Renewable Energy Offset Program Fund (REOP Fund) supports and promotes renewable energy generation within the Town of Snowmass Village. The ordinance establishes building efficiency standards that exceed those required under the Town's Energy Conservation Code. The revenues are derived from in-lieu fees establishing a funding mechanism to facilitate the development of renewable energy generation projects and to enhance energy efficiency throughout the Town.

**TOWN OF SNOWMASS VILLAGE
REOP FUND
BUDGET SUMMARY**

Note: Minus variance figures are unfavorable

DESCRIPTION	2019 Actual	2020 Budget	2020 Projected	\$ VARIANCE	2021 Budget	\$ VARIANCE
BEGINNING FUND BALANCE	\$200,722.04	\$212,450.30	\$212,450.30	\$0.00	\$103,732.30	(\$108,718.00)
REVENUES	\$21,728.26	\$14,110.00	\$28,282.00	\$14,172.00	\$16,010.00	(\$12,272.00)
EXPENDITURES	(\$10,000.00)	(\$137,000.00)	(\$137,000.00)	\$0.00	(\$90,000.00)	\$47,000.00
TOTAL REVENUES	\$21,728.26	\$14,110.00	\$28,282.00	\$14,172.00	\$16,010.00	(\$12,272.00)
TOTAL EXPENDITURES	(\$10,000.00)	(\$137,000.00)	(\$137,000.00)	\$0.00	(\$90,000.00)	\$47,000.00
Net Operating Rev's/Exp	\$11,728.26	(\$122,890.00)	(\$108,718.00)	\$14,172.00	(\$73,990.00)	\$34,728.00
TRANSFER OUT-CIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ENDING FUND BALANCE	\$212,450.30	\$89,560.30	\$103,732.30	\$14,172.00	\$29,742.30	(\$73,990.00)

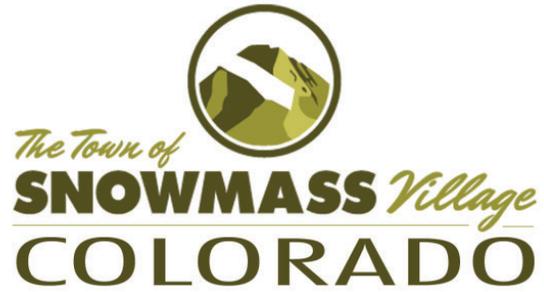
Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 011 - Renewable Energy Offset					
REVENUES					
<i>CS - Charges for Service</i>					
404072	Renewable Energy Offset	\$ 16,918.84	\$ 10,000.00	\$ 26,457.00	\$ 15,000.00
<i>Account Classification Total: CS - Charges for Service</i>		\$ 16,918.84	\$ 10,000.00	\$ 26,457.00	\$ 15,000.00
<i>MISC - Miscellaneous</i>					
407001	Interest Income	\$ 4,809.42	\$ 4,110.00	\$ 1,825.00	\$ 1,010.00
<i>Account Classification Total: MISC - Miscellaneous</i>		\$ 4,809.42	\$ 4,110.00	\$ 1,825.00	\$ 1,010.00
REVENUES Total		\$ 21,728.26	\$ 14,110.00	\$ 28,282.00	\$ 16,010.00
EXPENSES					
<i>PUR - Purchased Services</i>					
502010-07	Utilities- Holy Cross PuRE Program	\$ -	\$ 122,000.00	\$ 122,000.00	\$ 75,000.00
<i>Account Classification Total: PUR - Purchased Services</i>		\$ -	\$ 122,000.00	\$ 122,000.00	\$ 75,000.00
<i>OM - Operating & Maintenance</i>					
503003	Miscellaneous	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
<i>Account Classification Total: OM - Operating & Maintenance</i>		\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
EXPENSES Total		\$ 10,000.00	\$ 137,000.00	\$ 137,000.00	\$ 90,000.00



Town of
SNOWMASS *Village*

COLORADO



POST GRANT FUND

The POST Grant Fund was created to manage the I-70 West POST Grant. The revenues will come from the Colorado Department of Law and be used to fund the training and education of law enforcement officers within the I-70 West POST region.

**TOWN OF SNOWMASS VILLAGE
POST GRANT FUND
BUDGET SUMMARY**

Note: Minus variance figures are unfavorable

DESCRIPTION	2019 Actual	2020 Budget	2020 Projected	\$ VARIANCE	2021 Budget	\$ VARIANCE
BEGINNING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUES	\$235,240.13	\$137,016.87	\$195,783.00	\$58,766.13	\$84,060.00	(\$111,723.00)
EXPENDITURES	(\$235,240.13)	(\$137,016.87)	(\$195,783.00)	(\$58,766.13)	(\$84,060.00)	\$111,723.00
TOTAL REVENUES	\$235,240.13	\$137,016.87	\$195,783.00	\$58,766.13	\$84,060.00	(\$111,723.00)
TOTAL EXPENDITURES	(\$235,240.13)	(\$137,016.87)	(\$195,783.00)	(\$58,766.13)	(\$84,060.00)	\$111,723.00
Net Operating Rev's/Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ENDING FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 012 - POST Grant					
REVENUES					
<i>IG - Intergovernmental Revenue</i>					
402005-09	Grants- Police Training	\$ 235,240.13	\$ 137,017.00	\$ 195,783.00	\$ 84,060.00
<i>Account Classification Total: IG - Intergovernmental Revenue</i>		\$ 235,240.13	\$ 137,017.00	\$ 195,783.00	\$ 84,060.00
REVENUES Total		\$ 235,240.13	\$ 137,017.00	\$ 195,783.00	\$ 84,060.00
EXPENSES					
<i>POST - POST Grant</i>					
565001-98	POST Training Jan-June	\$ 103,016.53	\$ 86,622.00	\$ 52,624.00	\$ 60,820.00
565001-99	POST Training July-Dec	\$ 29,432.71	\$ -	\$ 28,920.00	\$ -
565002-01	POST Scholarships Jan-June	\$ 27,501.58	\$ 14,547.00	\$ 13,609.00	\$ 13,753.00
565002-02	POST Scholarships July-Dec	\$ 20,324.79	\$ -	\$ 23,000.00	\$ -
565003-01	POST Grant Contract Service Jan-June	\$ 11,136.00	\$ 8,899.00	\$ 8,898.00	\$ 6,325.00
565003-02	POST Grant Contract Service July-Dec	\$ 8,898.00	\$ -	\$ 6,324.00	\$ -
565004-01	POST Equipment Jan-June	\$ 17,613.31	\$ 22,500.00	\$ 53,037.00	\$ -
565004-02	POST Equipment July-Dec	\$ 8,951.16	\$ -	\$ -	\$ -
565005-01	POST Grant Management Jan-June	\$ 5,675.28	\$ 4,449.00	\$ 6,208.00	\$ 3,162.00
565005-02	POST Grant Management July-Dec	\$ 2,690.77	\$ -	\$ 3,163.00	\$ -
<i>Account Classification Total: POST - POST Grant</i>		\$ 235,240.13	\$ 137,017.00	\$ 195,783.00	\$ 84,060.00
EXPENSES Total		\$ 235,240.13	\$ 137,017.00	\$ 195,783.00	\$ 84,060.00



Town of
SNOWMASS *Village*

COLORADO



DEBT SERVICE FUND

The Debt Service Fund accounts for the revenues and expenditures of the Town's outstanding debt with the exception of the Housing Bonds, which are accounted for in their respective funds.

Recreation Bonds: In 2006, the Town issued general obligation bonds for the construction of a recreation center. Property taxes will pay the principal and interest on these bonds. These bonds mature in the year 2026.

***For additional information on this fund please see the Debt Service section under the Financial Overview.**

**TOWN OF SNOWMASS VILLAGE
DEBT SERVICE FUND
BUDGET SUMMARY**

Note: Minus variance figures are unfavorable

DESCRIPTION	2019 Actual	2020 Budget	2020 Projected	\$ VARIANCE	2021 Budget	\$ VARIANCE
BEGINNING FUND BALANCE	\$11,087.00	\$11,637.59	\$11,637.59	\$0.00	\$11,637.59	\$0.00
REVENUES	\$812,883.59	\$261,891.00	\$261,891.00	\$0.00	\$262,098.00	\$207.00
EXPENDITURES	\$ (812,333.00)	\$ (261,891.00)	\$ (261,891.00)	-	\$ (262,098.00)	(\$207.00)
TOTAL REVENUES	\$812,883.59	\$261,891.00	\$261,891.00	\$0.00	\$262,098.00	\$207.00
TOTAL EXPENDITURES	<u>(\$812,333.00)</u>	<u>(\$261,891.00)</u>	<u>(\$261,891.00)</u>	<u>\$0.00</u>	<u>(\$262,098.00)</u>	<u>(\$207.00)</u>
Net Operating Rev's/Exp	\$550.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ENDING FUND BALANCE	\$11,637.59	\$11,637.59	\$11,637.59	\$0.00	\$11,637.59	\$0.00

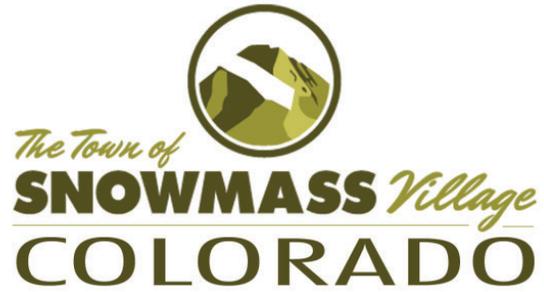
Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 050 - Debt Service Funds					
REVENUES					
TAX - Taxes					
401001-01	Property Taxes - Current Taxes	\$ 812,883.59	\$ 261,891.00	\$ 261,891.00	\$ 262,098.00
<i>Account Classification Total: TAX - Taxes</i>		<i>\$ 812,883.59</i>	<i>\$ 261,891.00</i>	<i>\$ 261,891.00</i>	<i>\$ 262,098.00</i>
REVENUES Total		\$ 812,883.59	\$ 261,891.00	\$ 261,891.00	\$ 262,098.00
EXPENSES					
DEBT - Debt Expense					
520001-03	Bond Principal - Droste	\$ 520,000.00	\$ -	\$ -	\$ -
520001-06	Bond Principal - Recreation Center	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	\$ 230,000.00
520002-03	Bond Interest - Droste	\$ 26,000.00	\$ -	\$ -	\$ -
520002-06	Bond Interest - Recreation Center	\$ 40,683.00	\$ 35,891.00	\$ 35,891.00	\$ 31,098.00
520003-03	Bond Bank Fees - Droste	\$ 250.00	\$ -	\$ -	\$ -
520003-06	Bond Bank Fees - Recreation Center	\$ 400.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
<i>Account Classification Total: DEBT - Debt Expense</i>		<i>\$ 812,333.00</i>	<i>\$ 261,891.00</i>	<i>\$ 261,891.00</i>	<i>\$ 262,098.00</i>
EXPENSES Total		\$ 812,333.00	\$ 261,891.00	\$ 261,891.00	\$ 262,098.00



Town of
SNOWMASS *Village*

COLORADO



CAPITAL IMPROVEMENT PROGRAM FUND

The Capital Improvement Program Fund was created to consolidate the Capital Improvement Projects in one place within the budget. Various funds are used to support the Capital Improvement Fund depending on the individual projects and the appropriated fund source to pay for each project.

**TOWN OF SNOWMASS VILLAGE
CAPITAL IMPROVEMENT PROJECTS
BUDGET SUMMARY**

Note: Minus variance figures are unfavorable

DESCRIPTION	2019 Actual	2020 Budget	2020 Projected	\$ VARIANCE	2021 Budget	\$ VARIANCE
BEGINNING FUND BALANCE	\$5,445,881.22	\$2,640,010.22	\$5,087,838.88	\$2,447,828.66	\$3,682,052.88	(\$1,405,786.00)
REVENUES	\$ 5,303,847.07	\$4,455,359.00	\$4,755,359.00	\$300,000.00	\$4,468,382.00	(\$286,977.00)
EXPENDITURES	\$ (5,661,889.41)	(\$7,681,784.00)	(\$6,161,145.00)	\$1,520,639.00	(\$5,889,021.00)	\$272,124.00
TOTAL REVENUES	\$5,303,847.07	\$4,455,359.00	\$4,755,359.00	\$300,000.00	\$4,468,382.00	(\$286,977.00)
TOTAL EXPENDITURES	(\$5,661,889.41)	(\$7,681,784.00)	(\$6,161,145.00)	\$1,520,639.00	(\$5,889,021.00)	\$272,124.00
Net Operating Rev's/Exp	(\$358,042.34)	(\$3,226,425.00)	(\$1,405,786.00)	\$1,820,639.00	(\$1,420,639.00)	(\$14,853.00)
ENDING FUND BALANCE	\$5,087,838.88	\$1,861,413.88	\$3,682,052.88	\$1,820,639.00	\$2,261,413.88	(\$1,420,639.00)

FUND BALANCE-DESIGNATIONS/RESERVES

Designations for Projects	2019 Actual	2020 Budget	2020 Projected	\$ VARIANCE	2021 Budget	\$ VARIANCE
General Fund	\$1,344,199.00	\$0.00	\$661,744.00	\$661,744.00	\$0.00	(\$661,744.00)
RETT Fund	\$207,374.00	\$0.00	\$254,895.00	\$254,895.00	\$0.00	(\$254,895.00)
Road Fund	\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00	(\$25,000.00)
Excise Fund	\$50,000.00	\$0.00	\$250,000.00	\$250,000.00	\$0.00	(\$250,000.00)
REOP Fund	\$13,146.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Housing Fund	\$1,250,000.00	\$0.00	\$200,000.00	\$200,000.00	\$0.00	(\$200,000.00)
Mtn View Fund	\$504,709.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Contributions/projects	\$0.00	\$0.00	\$29,000.00	\$29,000.00	\$0.00	(\$29,000.00)
Group Sales Fund	\$458,305.55	\$422,307.55	\$622,307.55	\$200,000.00	\$622,307.55	\$0.00
Marketing/Special Events Fund	\$458,305.55	\$422,307.55	\$622,307.55	\$200,000.00	\$622,307.55	\$0.00
Sub-total	\$4,286,039.81	\$844,615.10	\$2,665,254.10	\$1,820,639.00	\$1,244,615.10	(\$1,420,639.00)
Funds Available-General Fund	\$598,062.02	\$813,062.02	\$813,062.02	\$0.00	\$813,062.02	\$0.00
Funds Available-RETT Fund	\$94,966.21	\$94,966.21	\$94,966.21	\$0.00	\$94,966.21	\$0.00
Funds Available-Housing Fund	\$107,672.38	\$107,671.38	\$107,672.38	\$1.00	\$107,672.38	\$0.00
Funds Available-Mountain View Fund	\$0.00	\$0.62	(\$0.38)	(\$1.00)	(\$0.38)	\$0.00
Funds Available-Excise Tax Fund	\$1,098.46	\$1,098.46	\$1,098.46	\$0.00	\$1,098.46	\$0.00
Funds Available-REOP Fund	\$0.00	\$0.09	\$0.09	\$0.00	\$0.09	\$0.00
Funds Available-Marketing/Group Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL FUND BALANCE	\$5,087,838.88	\$1,861,413.88	\$3,682,052.88	\$1,820,639.00	\$2,261,413.88	(\$1,420,639.00)

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 055 - Capital Improvement Program					
REVENUES					
<i>IG - Intergovernmental Revenue</i>					
402005-12	Grant - MMOF	\$ -	\$ -	\$ 300,000.00	\$ -
402009	DOLA	\$ 83,066.70	\$ 116,933.00	\$ 116,933.00	\$ -
Account Classification Total: IG - Intergovernmental Revenue		\$ 83,066.70	\$ 116,933.00	\$ 416,933.00	\$ -
<i>CONT - Contributions</i>					
406008	EOTC	\$ 50,000.00	\$ 650,000.00	\$ 650,000.00	\$ 300,000.00
406010	CORE	\$ 12,500.00	\$ 97,500.00	\$ 97,500.00	\$ -
406011	Contributions Holy Cross	\$ -	\$ -	\$ -	\$ -
Account Classification Total: CONT - Contributions		\$ 62,500.00	\$ 747,500.00	\$ 747,500.00	\$ 300,000.00
<i>MISC - Miscellaneous</i>					
407003	Miscellaneous Income	\$ 131,353.37	\$ 40,926.00	\$ 40,926.00	\$ -
Account Classification Total: MISC - Miscellaneous		\$ 131,353.37	\$ 40,926.00	\$ 40,926.00	\$ -
<i>TI - Transfer In From Other Funds</i>					
408001	Transfer In General	\$ 2,528,571.00	\$ 500,000.00	\$ 500,000.00	\$ 842,582.00
408006	Transfer In RETT	\$ 1,248,356.00	\$ 420,000.00	\$ 420,000.00	\$ 175,000.00
408007	Transfer In Road	\$ -	\$ 80,000.00	\$ 80,000.00	\$ 550,800.00
408008	Transfer In Excise	\$ 450,000.00	\$ 450,000.00	\$ 450,000.00	\$ 1,050,000.00
408009	Transfer in Marketing	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
408010	Transfer In Group Sales	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
408060	Transfer In Housing	\$ -	\$ 1,700,000.00	\$ 1,700,000.00	\$ 1,150,000.00
408061	Transfer In Mountain View	\$ 400,000.00	\$ -	\$ -	\$ -
Account Classification Total: TI - Transfer In From Other Funds		\$ 5,026,927.00	\$ 3,550,000.00	\$ 3,550,000.00	\$ 4,168,382.00
REVENUES Total		\$ 5,303,847.07	\$ 4,455,359.00	\$ 4,755,359.00	\$ 4,468,382.00

Town of Snowmass Village Expense Budget Worksheet Report

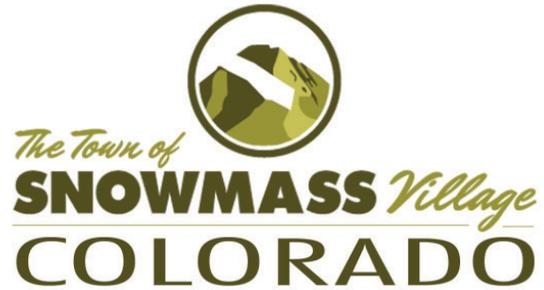
Account Number	Account Description	2019 Adopted Budget	2020 Amended Budget	2020 Estimated Amount	2021 Council
Fund: 055 - Capital Improvement Program					
EXPENSES					
Department: 71 - Facilities					
Division: 50 - General Government					
CAP - Capital					
571001	MBCx Project	50,000.0000	0.0000	0.0000	0.0000
571002	Marketing Reconfiguration Improvements	72,484.0000	71,996.0000	71,996.0000	0.0000
Account Classification Total: CAP - Capital		\$122,484.00	\$71,996.00	\$71,996.00	\$0.00
Division Total: 50 - General Government		\$122,484.00	\$71,996.00	\$71,996.00	\$0.00
Division: 52 - Transportation and Fleet					
CAP - Capital					
571402	Town Park Station Concrete Project	105,447.0000	103,386.0000	103,386.0000	0.0000
571403	Mall - RFTA Depot	300,000.0000	650,000.0000	950,000.0000	300,000.0000
571406	Meadow Ranch Bus Stop Project	242,000.0000	242,000.0000	242,000.0000	0.0000
571408	Daly Lane Depot Roof	0.0000	50,000.0000	50,000.0000	0.0000
571409	Electric Vehicle Stations	0.0000	0.0000	0.0000	25,000.0000
Account Classification Total: CAP - Capital		\$647,447.00	\$1,045,386.00	\$1,345,386.00	\$325,000.00
Division Total: 52 - Transportation and Fleet		\$647,447.00	\$1,045,386.00	\$1,345,386.00	\$325,000.00
Division: 53 - Cultural and Recreational					
CAP - Capital					
571501	Facility Town Park	0.0000	100,000.0000	15,000.0000	685,000.0000
571504	Pool Refurbishment	0.0000	175,000.0000	0.0000	175,000.0000
Account Classification Total: CAP - Capital		\$0.00	\$275,000.00	\$15,000.00	\$860,000.00
Division Total: 53 - Cultural and Recreational		\$0.00	\$275,000.00	\$15,000.00	\$860,000.00
Department Total: 71 - Facilities		\$769,931.00	\$1,392,382.00	\$1,432,382.00	\$1,185,000.00
Department: 72 - Land and Land Improvements					
Division: 55 - Parks and Trails					
CAP - Capital					
572000	Hard Surface Trail Improvements	150,000.0000	219,093.0000	219,093.0000	150,000.0000
572001	Bike Skills Trail	0.0000	45,000.0000	0.0000	45,000.0000
572012	Soft Surface Trail Improvements	25,000.0000	0.0000	0.0000	25,000.0000
Account Classification Total: CAP - Capital		\$175,000.00	\$264,093.00	\$219,093.00	\$220,000.00
Division Total: 55 - Parks and Trails		\$175,000.00	\$264,093.00	\$219,093.00	\$220,000.00
Department Total: 72 - Land and Land Improvements		\$175,000.00	\$264,093.00	\$219,093.00	\$220,000.00
Department: 73 - Roads					
Division: 56 - Streetscape					
CAP - Capital					
573001	Retaining Wall Replacement Program	85,000.0000	85,000.0000	85,000.0000	70,000.0000
573002	Guardrail Replacement Program	25,000.0000	0.0000	0.0000	0.0000
573003	Median Improvements	27,395.0000	34,895.0000	34,895.0000	25,000.0000
Account Classification Total: CAP - Capital		\$137,395.00	\$119,895.00	\$119,895.00	\$95,000.00
Division Total: 56 - Streetscape		\$137,395.00	\$119,895.00	\$119,895.00	\$95,000.00
Division: 57 - Street Improvements					
CAP - Capital					
573201	Brush Creek/Owl Creek Road Intersection Improvements	35,000.0000	178,371.0000	178,371.0000	0.0000
573202	Bridge Program	40,000.0000	0.0000	0.0000	0.0000
Account Classification Total: CAP - Capital		\$75,000.00	\$178,371.00	\$178,371.00	\$0.00
Division Total: 57 - Street Improvements		\$75,000.00	\$178,371.00	\$178,371.00	\$0.00
Division: 58 - Multi Modal/Alternative Mobility					
CAP - Capital					
573616	Brush Creek Road Pedestrian Improvements - Mtn View to Mall	0.0000	60,000.0000	0.0000	60,000.0000
573617	Brush Creek Road Pedestrian Improvements - Sinclair Road Intersect	50,000.0000	0.0000	0.0000	0.0000
573625	Brush Creek Road to Brush Creek Lane	0.0000	50,000.0000	0.0000	50,000.0000
Account Classification Total: CAP - Capital		\$50,000.00	\$110,000.00	\$0.00	\$110,000.00

Town of Snowmass Village Expense Budget Worksheet Report

Account Number	Account Description	2019 Adopted Budget	2020 Amended Budget	2020 Estimated Amount	2021 Council
Division Total: 58 - Multi Modal/Alternative Mobility		\$50,000.00	\$110,000.00	\$0.00	\$110,000.00
Department Total: 73 - Roads		\$262,395.00	\$408,266.00	\$298,266.00	\$205,000.00
Department: 74 - Utilities					
Division: 61 - Utilities					
CAP - Capital					
574000	MBCx Snowmelt Implementation Design	0.0000	13,146.0000	13,146.0000	0.0000
574002	Snowmelt Lot 2 Boiler Replacement Project	282,219.0000	87,997.0000	8,862.0000	0.0000
574003	Snowmelt Parcel C Boiler Replacement Project	291,804.0000	401,021.0000	8,538.0000	0.0000
574004	Snowmelt TOV Boiler Replacement Project	0.0000	50,000.0000	25,000.0000	1,100,000.0000
574005	Snowmelt BV Boiler Project	0.0000	30,000.0000	30,000.0000	0.0000
574008	Solar Renewables Project	896,886.0000	507,457.0000	507,457.0000	0.0000
574009	Micro Hydro Renewables Project	96,000.0000	72,498.0000	72,498.0000	0.0000
Account Classification Total: CAP - Capital		\$1,566,909.00	\$1,162,119.00	\$665,501.00	\$1,100,000.00
Division Total: 61 - Utilities		\$1,566,909.00	\$1,162,119.00	\$665,501.00	\$1,100,000.00
Department Total: 74 - Utilities		\$1,566,909.00	\$1,162,119.00	\$665,501.00	\$1,100,000.00
Department: 75 - Stormwater and Drainage					
Division: 62 - Stormwater and Drainage					
CAP - Capital					
575000	Stormwater and Drainage	35,000.0000	32,521.0000	10,000.0000	22,521.0000
Account Classification Total: CAP - Capital		\$35,000.00	\$32,521.00	\$10,000.00	\$22,521.00
Division Total: 62 - Stormwater and Drainage		\$35,000.00	\$32,521.00	\$10,000.00	\$22,521.00
Department Total: 75 - Stormwater and Drainage		\$35,000.00	\$32,521.00	\$10,000.00	\$22,521.00
Department: 76 - Strategic Planning					
Division: 64 - Planning and Consulting					
CAP - Capital					
576104	Entryway (Phase III) Planning Project	0.0000	6,193.0000	6,193.0000	0.0000
Account Classification Total: CAP - Capital		\$0.00	\$6,193.00	\$6,193.00	\$0.00
Division Total: 64 - Planning and Consulting		\$0.00	\$6,193.00	\$6,193.00	\$0.00
Department Total: 76 - Strategic Planning		\$0.00	\$6,193.00	\$6,193.00	\$0.00
Department: 77 - Communications and Technology					
Division: 69 - Communications and Technology					
CAP - Capital					
577000	Parking Lot Permitting System	0.0000	0.0000	0.0000	45,000.0000
577006	Municipal Fiber Network or Wireless Mesh	25,000.0000	25,000.0000	25,000.0000	25,000.0000
577008	800 Mhz Radio System	10,000.0000	0.0000	0.0000	0.0000
Account Classification Total: CAP - Capital		\$35,000.00	\$25,000.00	\$25,000.00	\$70,000.00
Division Total: 69 - Communications and Technology		\$35,000.00	\$25,000.00	\$25,000.00	\$70,000.00
Department Total: 77 - Communications and Technology		\$35,000.00	\$25,000.00	\$25,000.00	\$70,000.00
Department: 78 - Housing					
Division: 65 - Housing Projects					
CAP - Capital					
578005	Mountain View I Renovation Design	0.0000	200,000.0000	0.0000	1,350,000.0000
578007	Coffey Place	2,946,359.0000	3,254,710.0000	3,254,710.0000	0.0000
578008	Housing Land Opportunities	50,000.0000	250,000.0000	250,000.0000	200,000.0000
578010	Daly Townhomes Retaining Wall	0.0000	250,000.0000	0.0000	250,000.0000
578011	Snowmass Inn	0.0000	0.0000	0.0000	800,000.0000
578012	Housing Master Plan	0.0000	0.0000	0.0000	50,000.0000
Account Classification Total: CAP - Capital		\$2,996,359.00	\$3,954,710.00	\$3,504,710.00	\$2,650,000.00
Division Total: 65 - Housing Projects		\$2,996,359.00	\$3,954,710.00	\$3,504,710.00	\$2,650,000.00
Department Total: 78 - Housing		\$2,996,359.00	\$3,954,710.00	\$3,504,710.00	\$2,650,000.00
Department: 79 - Other CIP					
Division: 66 - Solid Waste					
CAP - Capital					
579001	Solid Waste Management Plan	10,000.0000	0.0000	0.0000	0.0000
579002	Town Hall Trash/Recycle Dumpster Shed	36,500.0000	36,500.0000	0.0000	36,500.0000

Town of Snowmass Village Expense Budget Worksheet Report

Account Number	Account Description	2019 Adopted Budget	2020 Amended Budget	2020 Estimated Amount	2021 Council
Account Classification Total: CAP - Capital		\$46,500.00	\$36,500.00	\$0.00	\$36,500.00
Division Total: 66 - Solid Waste		\$46,500.00	\$36,500.00	\$0.00	\$36,500.00
Division: 70 - Snowmass Tourism					
CAP - Capital					
579300	Snowmass Tourism Product Enhancement	400,000.0000	400,000.0000	0.0000	400,000.0000
Account Classification Total: CAP - Capital		\$400,000.00	\$400,000.00	\$0.00	\$400,000.00
Division Total: 70 - Snowmass Tourism		\$400,000.00	\$400,000.00	\$0.00	\$400,000.00
Department Total: 79 - Other CIP		\$446,500.00	\$436,500.00	\$0.00	\$436,500.00
EXPENSES Total		\$6,287,094.00	\$7,681,784.00	\$6,161,145.00	\$5,889,021.00
Fund EXPENSE	Total: 055 - Capital Improvement Program	\$6,287,094.00	\$7,681,784.00	\$6,161,145.00	\$5,889,021.00
EXPENSES Totals:		\$6,287,094.00	\$7,681,784.00	\$6,161,145.00	\$5,889,021.00



CAPITAL EQUIPMENT RESERVE FUND

The Capital Equipment Reserve Fund (CERF) is considered a Capital Fund similar to the Capital Improvement Program Fund (CIP). The CERF is used to account for the replacement and purchases of the Town's fleet. These purchases include the Town's heavy equipment, mobile equipment, buses and vehicles. The Housing Funds (Enterprise Funds) account for their vehicles within their own funds.

The funding sources for the CERF include transfers in from other funds, grants and contributions.

**TOWN OF SNOWMASS VILLAGE
CAPITAL EQUIPMENT RESERVE FUND
BUDGET SUMMARY**

Note: Minus variance figures are unfavorable

DESCRIPTION	2019 Actual	2020 Budget	2020 Projected	\$ VARIANCE	2021 Budget	\$ VARIANCE
BEGINNING FUND BALANCE	\$2,529,224.20	\$3,389,320.94	\$3,389,320.94	\$0.00	\$4,359,877.94	\$970,557.00
REVENUES-Transfers In-Funds/Grants	\$ 1,489,025.00	\$ 1,846,217.00	\$ 1,520,000.00	\$ (326,217.00)	\$ 1,758,000.00	\$238,000.00
EXPENDITURES	(\$628,928.26)	(\$785,362.00)	(\$549,443.00)	\$235,919.00	(\$830,284.00)	(\$280,841.00)
TOTAL REVENUES	\$1,489,025.00	\$1,846,217.00	\$1,520,000.00	\$ (326,217.00)	\$1,758,000.00	\$ 238,000.00
TOTAL EXPENDITURES	(\$628,928.26)	(\$785,362.00)	(\$549,443.00)	\$ 235,919.00	(\$830,284.00)	\$ (280,841.00)
Net Operating Rev's/Exp	\$860,096.74	\$1,060,855.00	\$970,557.00	\$ (90,298.00)	\$927,716.00	\$ (42,841.00)
ENDING FUND BALANCE	\$3,389,320.94	\$4,450,175.94	\$4,359,877.94	\$ (90,298.00)	\$5,287,593.94	\$927,716.00

FUND BALANCE-DESIGNATIONS/R	2019 Actual	2020 Budget	2020 Projected	\$ VARIANCE	2021 Budget	\$ VARIANCE
General Fund Reserve	\$622,142.40	\$693,112.40	\$910,917.40	\$ 217,805.00	\$1,181,189.40	\$270,272.00
Rett Fund Reserve-Parks and Trails	\$68,768.40	\$98,768.40	\$87,468.40	\$ (11,300.00)	\$92,605.40	\$5,137.00
Rett Fund Reserve-Pool and Rec	\$20,000.00	\$25,000.00	\$25,000.00	\$ -	(\$6,500.00)	(\$31,500.00)
Rett Fund Reserve-Transportation	\$1,647,474.64	\$2,530,830.64	\$2,234,027.64	\$ (296,803.00)	\$2,586,875.64	\$352,848.00
Road Fund Reserve	<u>\$1,030,935.50</u>	<u>\$1,102,464.50</u>	<u>\$1,102,464.50</u>	\$ -	<u>\$1,433,423.50</u>	<u>\$330,959.00</u>
TOTAL FUND BALANCE	\$3,389,320.94	\$4,450,175.94	\$4,359,877.94	\$ (90,298.00)	\$5,287,593.94	\$ 927,716.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 056 - Capital Equipment Reserve Fund					
REVENUES					
<i>IG - Intergovernmental Revenue</i>					
402005-04	Grants - FTA/State Grants	\$ 50,000.00	\$ 100,000.00	\$ 100,000.00	\$ 300,000.00
<i>Account Classification Total: IG - Intergovernmental Revenue</i>		\$ 50,000.00	\$ 100,000.00	\$ 100,000.00	\$ 300,000.00
<i>TI - Transfer In From Other Funds</i>					
408001	Transfer In General	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00
408006-01	Transfer In RETT - Parks and Trails	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
408006-02	Transfer In RETT - Pool and Recreation	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
408006-03	Transfer In RETT - Transportation	\$ 705,000.00	\$ 1,000,000.00	\$ 705,000.00	\$ 705,000.00
408007	Transfer In Road	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00
408009	Transfer in Marketing	\$ -	\$ 15,609.00	\$ -	\$ 19,000.00
408010	Transfer In Group Sales	\$ -	\$ 15,608.00	\$ -	\$ 19,000.00
<i>Account Classification Total: TI - Transfer In From Other Funds</i>		\$ 1,420,000.00	\$ 1,746,217.00	\$ 1,420,000.00	\$ 1,458,000.00
<i>SA - Sale of Assets</i>					
410001	General Assets	\$ 19,025.00	\$ -	\$ -	\$ -
<i>Account Classification Total: SA - Sale of Assets</i>		\$ 19,025.00	\$ -	\$ -	\$ -
REVENUES Total		\$ 1,489,025.00	\$ 1,846,217.00	\$ 1,520,000.00	\$ 1,758,000.00

EXPENSES

<i>CAP - Capital</i>					
507004	Capital Town Clerk	\$ -	\$ -	\$ -	\$ 35,015.00
507007	Capital Public Safety	\$ 332,211.05	\$ 5,392.00	\$ 5,392.00	\$ -
507008	Capital Transportation	\$ 123,375.21	\$ 216,644.00	\$ 218,447.00	\$ 652,152.00
507009-11	Capital Parks & Recreation - Parks and Trails CERF	\$ -	\$ -	\$ 11,300.00	\$ 24,863.00
507009-12	Capital Parks & Recreation - Pool and Rec CERF	\$ -	\$ -	\$ -	\$ 36,500.00
507011	Capital Road	\$ 9,342.00	\$ 278,471.00	\$ 278,471.00	\$ 8,000.00
507012	Capital Solid Waste	\$ 164,000.00	\$ 253,638.00	\$ 35,833.00	\$ -
507016	Capital Public Works Admin	\$ -	\$ -	\$ -	\$ 35,754.00
507019	Capital Marketing	\$ -	\$ 31,217.00	\$ -	\$ 38,000.00
<i>Account Classification Total: CAP - Capital</i>		\$ 628,928.26	\$ 785,362.00	\$ 549,443.00	\$ 830,284.00
EXPENSES Total		\$ 628,928.26	\$ 785,362.00	\$ 549,443.00	\$ 830,284.00



Town of
SNOWMASS *Village*

COLORADO

DEPARTMENT: Housing Department
PROGRAM: Housing, Mountain View & Mountain View II
FUND: Housing

DEPARTMENT DESCRIPTION:

The Housing Department provides housing for workforce employees of Snowmass Village. Seven apartment complexes and 262 rental units are now managed and maintained by the Housing Department. These complexes are Brush Creek, Carriage Way Apartments, Creekside, Mountain View I, Mountain View II, Palisades and Villas North Apartments. The Department also manages the sale of approximately 176 deed restricted owner-occupied housing units and is actively pursuing development of new housing opportunities in the Village, as appropriate and within available funds. In 2020, the Town acquired the Snowmass Inn, which provides 39 seasonal units to the local workforce.

All rental housing activities are funded with proceeds from rental income, which permits the program to operate without utilizing tax revenue. The grounds and buildings at all housing complexes are maintained inside and out on a regular basis by Housing Department staff to ensure high quality workforce housing units for the tenants and the community. All apartments are refurbished every time there is a tenant turnover and the Housing Department constantly strives for improvement within available resources.

DEPARTMENT OBJECTIVES:

1. To provide the highest quality rental units.
 2. To respond quickly and professionally to all maintenance requests.
 3. Maximize occupancy.
 4. Continue to improve the Housing Capital Reserve Fund.
 5. Ensure the proper enforcement of regulations.
 6. To provide professional, courteous service to all people concerning housing matters.
-
-

Accomplishments – 2020:

- Managed full occupancy of 262 employee rental units during the COVID-19 pandemic
- Completed the due diligence and completed the purchase of the Snowmass Inn for employee housing
- Oversaw the construction of the Coffey Place single-family employee owned housing
- Developed the Master Plan for future employee housing sites

Goals - 2021:

- To provide top quality rental units with affordable rental rates to employees of businesses based in Snowmass Village; manage and maintain those housing properties

to a very high standard; have the housing properties blend into the community and not be labeled “employee housing projects”.

- Expand housing choice and affordability, within the character and resources of the Village; complete and adopt Master Housing Plan.
- Review, enforce and amend where appropriate the regulations governing the housing program.
- Initiate renovation of the Mountain View Housing development (92 rental units).
- Complete construction and sale of Coffey Place deed restricted housing (15 units).

Performance Measurements:

	2020	2021
	<u>Expected</u>	<u>Objective</u>
Quality of Housing-% Very Satisfied/Satisfied of Comm Survey	69%	70%
Level of Service & Unit Upkeep-% Very Satisfied/Satisfied of Comm Survey	62%	63%
Note: The performance measures are new and will take effect in 2021		

DEPARTMENT STAFFING:

	2020 Budget	2020 Projected	2021 Budget
Full-time Year-round Administrative	2	2	2
Full-time Year-round Maintenance	5	5	5
Full-time Seasonal Maintenance	0	0	0
Part-time Year-round Administrative	1	1	1
	<u>8</u>	<u>8</u>	<u>8</u>

PAYROLL:

2020 Budget*	2020 Projected*	2021 Budget
\$504,467	\$504,467	\$514,456

CAPITAL PURCHASES:

	2020 Budget*	2020 Projected*	2021 Budget*
<u>HOUSING BUILDINGS</u>			
Cash Purchases:			
Mobile equipment	\$1,000	\$1,000	\$1,000
Computers	\$1,500	\$1,500	\$1,500
Land improvements	\$16,500	\$1,500	\$1,500
Buildings	\$1,000	\$1,000	\$1,000
Furniture & Fixtures	\$5,000	\$5,000	\$5,000
Cash purchases - other	\$25,600	\$25,600	\$30,819
Reserves Used:	\$12,400	\$12,400	\$31,469

MOUNTAIN VIEW BUILDINGS

Reserves Used: \$24,000 \$24,000 \$109,518

MOUNTAIN VIEW II BUILDINGS

Reserves Used: \$55,915 \$55,915 \$ 30,800

HIGHLIGHTS OF PROPOSED BUDGET:

In 2021, we plan to undertake design and the first phase of renovations at the Mountain View Housing development, which has not been substantially renovated since it was built in 1990. Renovations will span several years and are expected to include interior, exterior and site improvements. Mountain View II is scheduled to be painted in 2021. New laundry equipment will be installed at the Villas North Housing development and the Department tractor is scheduled for replacement. Unit renovations are targeted for the newly-acquired Snowmass Inn, and the heating and hot water systems are anticipated to need replacement. Coffey Place housing units will be completed and sold in the first quarter of 2021. The Housing budget also includes funding for design of the next workforce housing development.

The 2021 contribution to the reserve fund is \$91,648.

**TOWN OF SNOWMASS VILLAGE
HOUSING DEPARTMENT
BUDGET SUMMARY**

Note: Minus variance figures are unfavorable

	2019 Actual	2020 BUDGET	2020 Projected	\$ VARIANCE	2021 BUDGET	\$ VARIANCE
BEGINNING FUNDS AVAILABLE BALANCE	\$3,380,622.51	\$4,211,510.18	\$4,211,510.18	\$0.00	\$3,757,140.18	(\$454,370.00)
OPERATING REVENUE	\$2,952,698.45	\$2,941,670.00	\$2,867,251.00	(\$74,419.00)	\$2,848,495.00	(\$18,756.00)
OPERATING/CAPITAL EXPENDITURES	(\$1,565,971.28)	(\$1,514,306.00)	(\$1,514,306.00)	\$0.00	(\$1,563,732.00)	(\$49,426.00)
NET OPERATING REVENUE/EXPENDITURE	\$1,386,727.17	\$1,427,364.00	\$1,352,945.00	(\$74,419.00)	\$1,284,763.00	(\$68,182.00)
CAPITAL RESERVES USED	(\$132,627.50)	\$ (92,315.00)	\$ (92,315.00)	\$0.00	\$ (171,787.00)	(\$79,472.00)
TRANSFER OUT TO CIP-HOUSING PROJECTS	(\$400,000.00)	(\$1,500,000.00)	(\$1,500,000.00)	\$0.00	\$0.00	\$1,500,000.00
TRANSFER OUT TO CIP-MVI RENOVATION DESIGN	\$0.00	(\$200,000.00)	(\$200,000.00)	\$0.00	(\$1,150,000.00)	(\$950,000.00)
TRANSFER OUT TO CARRIAGE WAY	(\$5,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SIDEWALK AND BOULDER WALL REPAIRS- MV	(\$18,212.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TREE MAINTENANCE	\$0.00	(\$15,000.00)	(\$15,000.00)	\$0.00	(\$15,000.00)	\$0.00
OTHER NET OPERATING REVENUE/EXPENDITURE	(\$555,839.50)	(\$1,807,315.00)	(\$1,807,315.00)	\$0.00	(\$1,336,787.00)	\$470,528.00
YEAR END FUNDS AVAILABLE BALANCE	\$4,211,510.18	\$3,831,559.18	\$3,757,140.18	(\$74,419.00)	\$3,705,116.18	(\$52,024.00)

**HOUSING DEPARTMENT
FUNDS AVAILABLE SUMMARY**

	2019 Actual	2020 Budget	2020 PROJECTED	\$ VARIANCE	2021 BUDGET	\$ VARIANCE
CAPITAL RESERVE FUND	\$836,307.50	\$849,750.00	\$858,068.00	\$8,318.00	\$ 777,929.00	(\$80,139.00)
EMERGENCY/CONTINGENCY FUND	\$472,431.75	\$470,667.20	\$458,760.16	(\$11,907.04)	\$455,759.20	(\$3,000.96)
FUNDS AVAILABLE	\$2,902,770.93	\$2,511,141.98	\$2,440,312.02	(\$70,829.96)	\$2,471,427.98	\$31,115.96
ENDING FUNDS AVAILABLE	\$4,211,510.18	\$3,831,559.18	\$3,757,140.18	(\$74,419.00)	\$3,705,116.18	(\$52,024.00)

**HOUSING DEPARTMENT
FUNDING FOR CAPITAL RESERVE**

	2019 Actual	2020 Budget	2020 PROJECTED	\$ VARIANCE	2021 BUDGET	\$ VARIANCE
NET OPERATING REVENUE/EXPENDITURE	\$1,386,727.17	\$1,427,364.00	\$1,352,945.00	(\$74,419.00)	\$1,284,763.00	(\$68,182.00)
CAPITAL RESERVE CONTRIBUTION	(\$117,166.00)	\$ (112,242.00)	\$ (114,075.00)	(\$1,833.00)	\$ (91,648.00)	\$22,427.00
NET OPERATING BALANCE	\$1,269,561.17	\$1,315,122.00	\$1,238,870.00	(\$76,252.00)	\$1,193,115.00	(\$45,755.00)

HOUSING RENT STRUCTURE

PROJECT	# UNITS	2020	2020	2020	2021	2021	2021	
		MONTHLY RENTS	ANNUAL INCOME	% INCR.	MONTHLY RENTS	ANNUAL INCOME	% INCR.	
CREEKSIDE								
	2B/2B	1	\$ 1,135	\$ 13,620	1.79%	\$ 1,135	\$ 13,620	0.00%
RENOVATED UNITS								
	2B/2B	29	\$ 1,220	\$ 424,560	1.67%	\$ 1,220	\$ 424,560	0.00%
	1B/1B	15	\$ 890	\$ 160,200	1.71%	\$ 890	\$ 160,200	0.00%
	ANNUAL TOTAL			\$ 598,380			\$ 598,380	
PALISADES								
	2B/2B	10	\$ 1,200	\$ 144,000	1.69%	\$ 1,200	\$ 144,000	0.00%
	STUDIOS	16	\$ 615	\$ 118,080	1.65%	\$ 615	\$ 118,080	0.00%
	ANNUAL TOTAL			\$ 262,080			\$ 262,080	
BRUSH CREEK								
	1B/1B	3	\$ 690	\$ 24,840	1.47%	\$ 690	\$ 24,840	0.00%
	STUDIO/LFT	12	\$ 620	\$ 89,280	1.64%	\$ 620	\$ 89,280	0.00%
	STUDIOS	10	\$ 540	\$ 64,800	1.89%	\$ 540	\$ 64,800	0.00%
	SM.STUDIO	1	\$ 445	\$ 5,340	1.14%	\$ 445	\$ 5,340	0.00%
	ANNUAL TOTAL			\$ 184,260			\$ 184,260	
VILLAS NORTH								
	2B/1B	8	\$ 1,185	\$ 113,760	1.72%	\$ 1,185	\$ 113,760	0.00%
	1B/1B	8	\$ 915	\$ 87,840	1.67%	\$ 915	\$ 87,840	0.00%
	STUDIOS	10	\$ 680	\$ 81,600	1.49%	\$ 680	\$ 81,600	0.00%
	2B/2B	6	\$ 1,340	\$ 96,480	1.52%	\$ 1,340	\$ 96,480	0.00%
	ANNUAL TOTAL			\$ 379,680			\$ 379,680	
MOUNTAIN VIEW								
	STUDIO	40	\$ 650	\$ 312,000	1.56%	\$ 650	\$ 312,000	0.00%
	ONE BED	18	\$ 945	\$ 204,120	1.61%	\$ 945	\$ 204,120	0.00%
	2 BED 757 SF	8	\$ 1,225	\$ 117,600	1.66%	\$ 1,225	\$ 117,600	0.00%
	2 BED 1008 SF	21	\$ 1,395	\$ 351,540	1.45%	\$ 1,395	\$ 351,540	0.00%
	3 BED	5	\$ 1,815	\$ 108,900	1.68%	\$ 1,815	\$ 108,900	0.00%
	ANNUAL TOTAL			\$ 1,094,160			\$ 1,094,160	
MOUNTAIN VIEW II								
	STUDIO	18	\$ 700	\$ 151,200	1.45%	\$ 700	\$ 151,200	0.00%
	ONE BEDROOM	4	\$ 1,000	\$ 48,000	1.52%	\$ 1,000	\$ 48,000	0.00%
	TWO BEDROOM	4	\$ 1,470	\$ 70,560	1.38%	\$ 1,470	\$ 70,560	0.00%
	ANNUAL TOTAL			\$ 269,760			\$ 269,760	
TOTAL RENT				\$ 2,788,320			\$ 2,788,320	

HOUSING RESERVE FUND REQUIREMENTS

DESCRIPTION	AMOUNT	PURCHASE DATE	2019 RESERVE BALANCE	2020 RESERVE CONTRIBUTION	2020 CASH OUTLAY	2020 RESERVE USED	2020 RESERVE BALANCE	2021 RESERVE CONTRIBUTION	2021 CASH OUTLAY	2021 RESERVE USED	2021 RESERVE BALANCE
BOILERS											
Brush Creek-4	\$45,080	2031	\$21,080	\$2,000	\$0	\$0	\$23,080	\$2,000	\$0	\$0	\$25,080
Villas North-4	\$46,006	2033	\$13,554	\$2,318	\$0	\$0	\$15,872	\$2,318	\$0	\$0	\$18,190
ASPHALT OVERLAY											
B.C.-PAL.-CREEKSIDE	\$45,021	2027	\$30,813	\$1,776	\$0	\$0	\$32,589	\$1,776	\$0	\$0	\$34,365
Villas North	\$39,995	2023	\$28,607	\$2,847	\$0	\$0	\$31,454	\$2,847	\$0	\$0	\$34,301
Villas North	\$43,995	2033									
LAUNDRY EQUIPMENT											
Palisades	\$16,000	2020	\$12,400	\$0	\$3,100	\$12,400	\$0	\$0	\$0	\$0	\$0
Palisades	\$17,000	2025	\$0	\$0	\$0	\$0	\$0	\$3,400	\$0	\$0	\$3,400
Villas North	\$11,498	2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Push to 2021	\$11,498	2021	\$9,165	\$2,333	\$0	\$0	\$11,498	\$0	\$0	\$11,498	\$0
Villas North	\$12,100	2026	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LAWN TRACTOR											
Replacement/Kawasaki Mule	\$18,725	2025	\$2,675	\$2,675	\$0	\$0	\$5,350	\$2,675	\$0	\$0	\$8,025
Replacement/tractor	\$22,190	2021	\$17,752	\$2,219	\$0	\$0	\$19,971	\$0	\$2,219	\$19,971	\$0
Replacement/tractor	\$23,450	2028	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ROOFS											
Brush creek	\$48,130	2033	\$32,640	\$1,100	\$0	\$0	\$33,740	\$1,100	\$0	\$0	\$34,840
Creekside	\$97,275	2032	\$81,155	\$1,240	\$0	\$0	\$82,395	\$1,240	\$0	\$0	\$83,635
Palisades	\$65,008	2033	\$40,452	\$1,754	\$0	\$0	\$42,206	\$1,754	\$0	\$0	\$43,960
Villas North	\$138,600	2036	\$0	\$8,152	\$0	\$0	\$8,152	\$8,152	\$0	\$0	\$16,304
VEHICLE REPLACEMENT											
#104 2011 F350 PUSH 2022	\$48,775	2022	\$36,445	\$2,915	\$0	\$0	\$39,360	\$2,915	\$0	\$0	\$42,275
#104 2011 F350	\$53,700	2031	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
#105 2014 F-350	\$53,300	2025	\$23,400	\$4,680	\$0	\$0	\$28,080	\$4,680	\$0	\$0	\$32,760
SKID LOADER REPLACEMENT											
Replacement/trade in	\$4,000	Annually	\$0	\$0	\$4,000	\$0	\$0	\$0	\$4,000	\$0	\$0
WATER HEATERS											
Replacement(4)	\$12,024	2031	\$8,280	\$312	\$0	\$0	\$8,592	\$312	\$0	\$0	\$8,904
Villas North Replacement (32)	\$19,800	2033	\$1,320	\$1,320	\$0	\$0	\$2,640	\$1,320	\$0	\$0	\$3,960
Creekside Replacement (45)	\$26,196	2031	\$23,637	\$227	\$0	\$0	\$23,864	\$227	\$0	\$0	\$24,091
Palisades laundry water heater	\$4,507	2022	\$3,457	\$350	\$0	\$0	\$3,807	\$350	\$0	\$0	\$4,157
Palisades Apt. water heaters	\$13,005	2032	\$1,734	\$867	\$0	\$0	\$2,601	\$867	\$0	\$0	\$3,468
GRAND TOTAL			\$388,566	\$39,085	\$7,100	\$12,400	\$415,251	\$37,933	\$6,219	\$31,469	\$421,715

HOUSING RESERVE FUND REQUIREMENTS- MOUNTAIN VIEW

DESCRIPTION	AMOUNT	PURCHASE DATE	SALVAGE VALUE	2019 RESERVE BALANCE	2020 RESERVE CONTRIBUTION	2020 CASH OUTLAY	2020 RESERVE USED	2020 RESERVE BALANCE	2021 RESERVE CONTRIBUTION	2021 CASH OUTLAY	2021 RESERVE USED	2021 RESERVE BALANCE
ASPHALT												
Mt. View 700 & 800 Bld. Lot	\$38,000	2020	\$ 24,000	\$ 24,000	\$ -	\$ 14,000	\$ 24,000	\$ -	\$ -	\$ -	\$ -	\$ -
Mountain View (All Lots)	\$54,986	2032	\$ 20,991	\$ 20,991	\$ 2,615	\$ -	\$ -	\$ 23,606	\$ 2,615	\$ -	\$ -	\$ 26,221
BOILER												
Mt. View Commons	\$14,035	2030	\$ 5,070	\$ 5,070	\$ 815	\$ -	\$ -	\$ 5,885	\$ 815	\$ -	\$ -	\$ 6,700
LAUNDRY EQUIPMENT												
Replacement	\$25,000	2023	\$ 800	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 10,000	\$ 5,000	\$ -	\$ -	\$ 15,000
replacement	\$27,500	2028	\$ 800	\$ 800								
PAINTING-EXTERIOR												
Re-paint (AVAILABLE FOR REMODE	\$137,280	2021	\$ 100,318	\$ 100,318	\$ 9,200	\$ -	\$ -	\$ 109,518	\$ -	\$ 9,200	\$ 109,518	\$ -
Re-paint	\$151,008	2027	\$ 22,880	\$ 22,880	\$ -	\$ -	\$ -	\$ 22,880	\$ -	\$ -	\$ -	\$ 22,880
ROOFS												
Replacement	\$300,760	2032	\$ 94,268	\$ 94,268	\$ 15,884	\$ -	\$ -	\$ 110,152	\$ 15,884	\$ -	\$ -	\$ 126,036
VEHICLE REPLACEMENT												
#102 new vehicle	\$53,650	2024	\$4,000	\$ 30,329	\$ 5,464	\$ -	\$ -	\$ 35,793	\$ 5,464	\$ -	\$ -	\$ 41,257
#102 new vehicle	\$56,000	2034	\$6,000	\$ 6,000								
#103 2011 F350 PUSH TO 2022	\$48,777	2022	\$6,000	\$ 35,459	\$ 3,659	\$ -	\$ -	\$ 39,118	\$ 3,659	\$ -	\$ -	\$ 42,777
#103 2011 F350	\$53,650	2031	\$6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WATER HEATER REPLACEMENT												
Replacement	\$57,040	2024	\$ 30,340	\$ 30,340	\$ 5,340	\$ -	\$ -	\$ 35,680	\$ 5,340	\$ -	\$ -	\$ 41,020
Replacement	\$62,744	2032										
GRAND TOTAL				\$ 368,655	\$ 47,977	\$ 14,000	\$ 24,000	\$ 392,632	\$ 38,777	\$ 9,200	\$ 109,518	\$ 321,891

HOUSING RESERVE FUND REQUIREMENTS- MOUNTAIN VIEW II

DESCRIPTION	AMOUNT	PURCHASE DATE	SALVAGE VALUE	2019 RESERVE BALANCE	2020 RESERVE CONTRIBUTION	2020 CASH OUTLAY	2020 RESERVE USED	2020 RESERVE BALANCE	2021 RESERVE CONTRIBUTION	2021 CASH OUTLAY	2021 RESERVE USED	2021 RESERVE BALANCE
ASPHALT												
Mountain View II	\$60,415.00	2020		\$ 55,915.00	\$ -	\$ 4,500.00	\$ 55,915.00	\$ -	\$ -	\$ -	\$ -	\$ -
Replacement	\$66,500.00	2040		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,325.00	\$ -	\$ -	\$ 3,325.00
BOILER												
MV II Laundry/Water Htr.	\$1,506.00	2027		\$ 522.00	\$ 123.00	\$ -	\$ -	\$ 645.00	\$ 123.00	\$ -	\$ -	\$ 768.00
Building Boilers	\$48,400.00	2039		\$ -	\$ 2,420.00	\$ -	\$ -	\$ 2,420.00	\$ 2,420.00	\$ -	\$ -	\$ 4,840.00
LAUNDRY EQUIPMENT												
Mountain View II	\$11,420.00	2025	\$ 500.00	\$ -	\$ 1,820.00	\$ -	\$ -	\$ 1,820.00	\$ 1,820.00	\$ -	\$ -	\$ 3,640.00
PAINTING												
Painting Schedule	\$46,200.00	2021		\$ 15,400.00	\$ 15,400.00	\$ -	\$ -	\$ 30,800.00		\$ 15,400.00	\$ 30,800.00	\$ -
Painting Schedule	\$50,820.00	2026										
ROOFS												
Mountain View II	\$145,000.00	2038		\$ 7,250.00	\$ 7,250.00	\$ -	\$ -	\$ 14,500.00	\$ 7,250.00	\$ -	\$ -	\$ 21,750.00
GRAND TOTAL				\$ 79,087.00	\$ 27,013.00	\$ 4,500.00	\$ 55,915.00	\$ 50,185.00	\$ 14,938.00	\$ 15,400.00	\$ 30,800.00	\$ 34,323.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 060 - Housing Fund					
REVENUES					
<i>MISC - Miscellaneous</i>					
407001	Interest Income	\$ 160,242.10	\$ 114,900.00	\$ 50,591.00	\$ 20,025.00
407003	Miscellaneous Income	\$ 1,101.08	\$ 800.00	\$ 800.00	\$ 1,000.00
407050	Labor Material Supplies	\$ 2,363.41	\$ 2,350.00	\$ 2,350.00	\$ 2,350.00
407051	Late Fees and NSF Fees	\$ 1,804.50	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00
407052	Laundry	\$ 29,132.25	\$ 29,500.00	\$ 19,390.00	\$ 29,500.00
407053	Application Fees	\$ 2,740.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
407054	Resale Fees	\$ 7,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
407055	Parking Fees	\$ 4,004.03	\$ 2,500.00	\$ 2,500.00	\$ 4,000.00
<i>Account Classification Total: MISC - Miscellaneous</i>		\$ 208,387.37	\$ 159,850.00	\$ 85,431.00	\$ 66,675.00
<i>RI - Rental Income</i>					
411001-01	Rent - Brush Creek	\$ 181,200.00	\$ 184,260.00	\$ 184,260.00	\$ 184,260.00
411001-02	Rent - Creekside	\$ 587,827.37	\$ 598,380.00	\$ 598,380.00	\$ 598,380.00
411001-03	Rent - Palisades	\$ 257,760.00	\$ 262,080.00	\$ 262,080.00	\$ 262,080.00
411001-04	Rent - Villas North	\$ 373,679.96	\$ 379,680.00	\$ 379,680.00	\$ 379,680.00
411001-05	Rent - Vacancy Factor	\$ -	\$ (6,500.00)	\$ (6,500.00)	\$ (6,500.00)
411001-06	Rent - Mountain View	\$ 1,077,923.75	\$ 1,094,160.00	\$ 1,094,160.00	\$ 1,094,160.00
411001-07	Rent - Mountain View II	\$ 265,920.00	\$ 269,760.00	\$ 269,760.00	\$ 269,760.00
<i>Account Classification Total: RI - Rental Income</i>		\$ 2,744,311.08	\$ 2,781,820.00	\$ 2,781,820.00	\$ 2,781,820.00
REVENUES Total		\$ 2,952,698.45	\$ 2,941,670.00	\$ 2,867,251.00	\$ 2,848,495.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 060 - Housing Fund					
EXPENSES					
<i>PER - Personnel Services</i>					
501001-01	Payroll - Regular	\$ 357,685.91	\$ 304,038.00	\$ 304,038.00	\$ 514,456.00
501001-05	Payroll - Receptionist	\$ 83,988.09	\$ 145,791.00	\$ 145,791.00	-
501001-07	Payroll - Groundskeeper	\$ 30,758.90	\$ 54,638.00	\$ 54,638.00	-
501002-01	Payroll Overtime Regular	\$ 8,826.01	\$ 6,000.00	\$ 6,000.00	6,000.00
501003-01	Payroll Benefits - Recreation Benefit	\$ 6,780.00	\$ 9,312.00	\$ 9,312.00	9,592.00
501003-06	Payroll Benefits - Retirement	\$ 33,201.87	\$ 43,294.00	\$ 43,294.00	44,233.00
501003-08	Payroll Benefits - Medicare	\$ 7,084.94	\$ 7,067.00	\$ 7,067.00	7,214.00
501003-09	Payroll Benefits - Fica	\$ 3,565.37	\$ 1,766.00	\$ 1,766.00	1,757.00
501003-10	Payroll Benefits - Health Insurance	\$ 196,871.19	\$ 267,061.00	\$ 267,061.00	280,327.00
501003-11	Payroll Benefits - Seasonal Health Insurance	\$ 18,522.63	\$ 8,981.00	\$ 8,981.00	9,430.00
501003-13	Payroll Benefits - Dental Insurance	\$ 6,131.77	\$ 2,940.00	\$ 2,940.00	3,086.00
501003-14	Payroll Benefits - Vision Insurance	\$ 2,267.88	\$ 1,515.00	\$ 1,515.00	1,591.00
501003-15	Payroll Benefits - Standard - Life / AD&D	\$ 2,990.22	\$ 3,212.00	\$ 3,212.00	3,426.00
501003-17	Payroll Benefits - Dependant Life	\$ 73.60	\$ 77.00	\$ 77.00	77.00
501003-18	Payroll Benefits - Long Term Disability	\$ 3,903.32	\$ 4,226.00	\$ 4,226.00	4,522.00
501003-19	Payroll Benefits - Unemployment Insurance	\$ 1,457.02	\$ 1,531.00	\$ 1,531.00	1,561.00
501003-20	Payroll Benefits - Workmans Comp	\$ 6,457.01	\$ 6,752.00	\$ 6,752.00	8,056.00
501004	Training/ Registrations	\$ 1,386.16	\$ 1,300.00	\$ 1,300.00	1,300.00
501005	Travel & Meeting Expenses	\$ 1,029.88	\$ 750.00	\$ 750.00	750.00
Account Classification Total: PER - Personnel Services		\$ 772,981.77	\$ 870,251.00	\$ 870,251.00	\$ 897,378.00
<i>PUR - Purchased Services</i>					
502003	Contract Service	\$ 45,830.59	\$ 77,700.00	\$ 71,593.00	\$ 54,300.00
502003-04	Contract Service - Fire Extinguisher Maintenance	\$ 1,718.00	\$ 1,825.00	\$ 1,825.00	\$ 1,825.00
502003-05	Contract Service - Backflow Test & Maintenance	\$ 2,180.00	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00
502003-06	Contract Service - Boiler Inspections Cleaning	\$ -	\$ 1,650.00	\$ 1,650.00	\$ 1,650.00
502004	Telephone	\$ 796.93	\$ 800.00	\$ 800.00	\$ 1,200.00
502006-01	Building Maintenance - General	\$ 682.68	\$ 700.00	\$ 700.00	\$ 2,700.00
502006-06	Building Maintenance - Carpet Labor	\$ 15,762.33	\$ 16,200.00	\$ 13,200.00	\$ 16,200.00
502006-07	Building Maintenance - Carpet Cleaning	\$ 850.00	\$ 4,250.00	\$ 4,250.00	\$ 4,250.00
502006-08	Building Maintenance - Drapery Cleaning	\$ -	\$ 300.00	\$ 300.00	\$ 300.00
502006-09	Building Maintenance - Formica Repairs	\$ 165.00	\$ 750.00	\$ 750.00	\$ 750.00
502006-10	Building Maintenance - Painting	\$ 55.64	\$ -	\$ -	\$ -
502007-01	Maintenance Agreements - Copier	\$ 670.72	\$ 610.00	\$ 610.00	\$ 700.00
502007-02	Maintenance Agreements - Software	\$ 16,079.83	\$ 9,650.00	\$ 9,650.00	\$ 9,650.00
502008-01	Repairs - Equipment	\$ 16.62	\$ -	\$ -	\$ -
502008-02	Repairs - Vehicles	\$ 2,511.34	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
502008-03	Repairs - Radios	\$ -	\$ 400.00	\$ 400.00	\$ 400.00
502009-01	Mailing - Postage	\$ 20.86	\$ 50.00	\$ 50.00	\$ 50.00
502009-02	Mailing - Freight & Shipping	\$ -	\$ 25.00	\$ 25.00	\$ 25.00
502010-01	Utilities - Water & Sanitation	\$ 142,505.60	\$ 151,499.00	\$ 151,499.00	\$ 159,074.00
502010-02	Utilities - Gas	\$ 28,862.65	\$ 33,153.00	\$ 33,153.00	\$ 33,050.00
502010-03	Utilities - Electric	\$ 51,351.93	\$ 32,551.00	\$ 44,658.00	\$ 45,355.00
502010-04	Utilities - Trash	\$ 45,522.57	\$ 48,521.00	\$ 48,521.00	\$ 48,521.00
502013-01	Leased Equipment - Copier	\$ 1,543.44	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00
502017	Audit	\$ 8,791.00	\$ 9,054.00	\$ 9,054.00	\$ 9,325.00
502021	Professional Services	\$ 5,756.99	\$ 6,950.00	\$ 6,950.00	\$ 4,000.00
502024	Weed Control	\$ -	\$ 650.00	\$ 650.00	\$ 650.00
502028	Bank/Trustee Fees	\$ 726.00	\$ 700.00	\$ 700.00	\$ 700.00
502029	Accounting & Administrative Fee	\$ 31,298.00	\$ 32,236.00	\$ 32,236.00	\$ 33,203.00
Account Classification Total: PUR - Purchased Services		\$ 403,698.72	\$ 436,874.00	\$ 439,874.00	\$ 434,528.00
<i>OM - Operating & Maintenance</i>					
503001-05	Advertising - Other	\$ 4,342.29	\$ 5,800.00	\$ 5,800.00	\$ 5,800.00
503002	Dues, Memberships, Subscriptions	\$ 210.00	\$ 600.00	\$ 600.00	\$ 600.00
503003	Miscellaneous	\$ 490.91	\$ 475.00	\$ 475.00	\$ 475.00
503004	Printing	\$ 83.47	\$ 375.00	\$ 375.00	\$ 375.00
503005-01	Supplies - Office	\$ 1,445.03	\$ 1,450.00	\$ 1,450.00	\$ 1,450.00

Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
503005-02	Supplies - Building	\$ 1,315.34	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
503005-03	Supplies - Cleaning	\$ 587.39	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00
503005-09	Supplies - Tools	\$ 598.88	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
503005-12	Supplies - Landscaping	\$ 1,416.48	\$ 1,175.00	\$ 1,175.00	\$ 1,175.00
503005-21	Supplies - Carpet	\$ 20,950.25	\$ 21,000.00	\$ 18,000.00	\$ 21,000.00
503005-22	Supplies - Maintenance	\$ 15,038.43	\$ 16,400.00	\$ 16,400.00	\$ 16,400.00
503005-23	Supplies - Painting	\$ 3,471.76	\$ 4,700.00	\$ 4,700.00	\$ 4,700.00
503005-24	Supplies - Plumbing	\$ 4,000.70	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00
503005-25	Supplies - Laundry	\$ 163.34	\$ 575.00	\$ 575.00	\$ 575.00
503005-26	Supplies - Appliance Parts	\$ 449.82	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
503005-27	Supplies - Siding	\$ -	\$ 525.00	\$ 525.00	\$ 525.00
503006	Equipment	\$ 40.00	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00
503008-01	Insurance - Building	\$ 80,576.35	\$ 93,420.00	\$ 93,420.00	\$ 103,944.00
503008-02	Insurance - Vehicle	\$ 447.12	\$ 634.00	\$ 634.00	\$ 658.00
503009-01	Vehicle Expenses - Fuel	\$ 5,173.08	\$ 3,852.00	\$ 3,852.00	\$ 5,939.00
503009-02	Vehicle Expenses - Oil	\$ -	\$ -	\$ -	\$ -
503009-03	Vehicle Expenses - Parts & Supplies	\$ 5,486.81	\$ 2,600.00	\$ 2,600.00	\$ 6,671.00
503009-04	Vehicle Expenses - Equipment	\$ 71.79	\$ 600.00	\$ 600.00	\$ 600.00
503009-06	Vehicle Expenses - Labor	\$ 5,546.75	\$ 1,800.00	\$ 1,800.00	\$ 4,420.00
503012-01	Public Relations - Tenant Party	\$ 1,048.49	\$ 900.00	\$ 900.00	\$ 900.00
503013	Uniforms	\$ 2,113.52	\$ 2,400.00	\$ 2,400.00	\$ 2,500.00
503025	PMH Resale Expenses	\$ -	\$ 400.00	\$ 400.00	\$ 400.00
Account Classification Total: OM - Operating & Maintenance		\$ 155,068.00	\$ 171,581.00	\$ 168,581.00	\$ 191,007.00
CAP - Capital					
507001-02	Cash Purchases - Mobile Equipment	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
507001-05	Cash Purchases - Computer	\$ 684.79	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
507001-06	Cash Purchases - Land Improvements	\$ -	\$ 15,500.00	\$ 1,500.00	\$ 1,500.00
507001-07	Cash Purchases - Buildings	\$ 340.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
507001-12	Cash Purchases - Furniture & Fixtures	\$ 2,468.42	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
507001-13	Cash Purchases - Housing	\$ 122,900.90	\$ -	\$ -	\$ -
507001-20	Cash Purchases - Other	\$ 91,111.68	\$ 25,600.00	\$ 25,600.00	\$ 30,819.00
507025	Reserves Used	\$ 6,595.00	\$ 12,400.00	\$ 12,400.00	\$ 31,469.00
507025-05	Reserves Used - Mountain View	\$ 10,682.50	\$ 24,000.00	\$ 24,000.00	\$ 109,518.00
507025-06	Reserves Used - Mountain View II	\$ 7,925.00	\$ 55,915.00	\$ 55,915.00	\$ 30,800.00
507029	Capital Repairs - Other	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00
Account Classification Total: CAP - Capital		\$ 242,708.29	\$ 142,915.00	\$ 142,915.00	\$ 227,606.00
TRAN - Transfers Out					
510055	Transfer Out to CIP	\$ 400,000.00	\$ 1,700,000.00	\$ 1,700,000.00	\$ 1,150,000.00
510063	Transfer Out to Carriageway	\$ 5,000.00	\$ -	\$ -	\$ -
Account Classification Total: TRAN - Transfers Out		\$ 405,000.00	\$ 1,700,000.00	\$ 1,700,000.00	\$ 1,150,000.00
NON - Non Operating					
530001-01	Depreciation - Brush Creek	\$ 48,874.17	\$ 48,875.00	\$ 48,875.00	\$ 48,875.00
530001-02	Depreciation - Creekside	\$ 73,787.37	\$ 73,788.00	\$ 73,788.00	\$ 73,788.00
530001-03	Depreciation - Palisades	\$ 69,059.02	\$ 69,060.00	\$ 69,060.00	\$ 69,060.00
530001-04	Depreciation - Villas North	\$ 2,331.67	\$ 1,403.00	\$ 1,403.00	\$ 1,403.00
530001-05	Depreciation - Mountain View	\$ 19,994.20	\$ 19,995.00	\$ 19,995.00	\$ 19,995.00
530001-06	Depreciation - Mountain View II	\$ 121,418.55	\$ 47,438.00	\$ 47,438.00	\$ 47,438.00
530001-08	Depreciation - Equipment	\$ 1,469.25	\$ 1,062.00	\$ 1,062.00	\$ 1,062.00
530001-09	Depreciation - Vehicles	\$ 6,114.67	\$ 6,115.00	\$ 6,115.00	\$ 6,155.00
530001-10	Depreciation - Housing Expansion	\$ 4,965.71	\$ 4,966.00	\$ 4,966.00	\$ 4,966.00
530001-11	Depreciation - Mobile Equipment	\$ 3,338.05	\$ 954.00	\$ 954.00	\$ 954.00
530099	Asset Disposal	\$ 19,574.13	\$ -	\$ -	\$ -
Account Classification Total: NON - Non Operating		\$ 370,926.79	\$ 273,656.00	\$ 273,656.00	\$ 273,696.00
EXPENSES Total		\$ 2,350,383.57	\$ 3,595,277.00	\$ 3,595,277.00	\$ 3,174,215.00



Town of
SNOWMASS *Village*

COLORADO

DEPARTMENT: Housing Department
PROGRAM: Carriage Way Apartments
FUND: Carriage Way

DEPARTMENT DESCRIPTION:

In 2019, the Housing Department acquired a 12-unit apartment building located at 250 Carriage Way in Snowmass Village. The property consists of 4 studios, 4 one-bedroom and 4 two-bedroom apartments on approximately 0.6 acres in the heart of Snowmass Village. The property has provided affordable apartments since it was built in 1968, and the Housing Department acquired the property to preserve and enhance it for the residents who are living there. It is also an excellent location, as it is right on the bus line and walking distance to all the Village's amenities and offers potential for future redevelopment. The site was financed through a combination of Housing Department reserves and bond proceeds.

DEPARTMENT OBJECTIVES:

1. To provide the highest quality rental units.
 2. To respond quickly and professionally to all maintenance requests.
 3. Maximize occupancy.
 4. Continue to improve the Housing Capital Reserve Fund.
 5. Ensure the proper enforcement of regulations.
 6. To provide professional, courteous service to all people concerning housing matters.
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Accomplishments – 2020:

- Managed full occupancy of 262 employee rental units during the COVID-19 pandemic
- Completed the due diligence and completed the purchase of the Snowmass Inn for employee housing
- Oversaw the construction of the Coffey Place single-family employee owned housing
- Developed the Master Plan for future employee housing sites

Goals - 2021:

- To provide top quality rental units with affordable rental rates to employees of businesses based in Snowmass Village; manage and maintain those housing properties to a very high standard; have the housing properties blend into the community and not be labeled “employee housing projects”.
- Expand housing choice and affordability, within the character and resources of the Village; complete and adopt Master Housing Plan.
- Review, enforce and amend where appropriate the regulations governing the housing program.

- Initiate renovation of the Mountain View Housing development (92 rental units).
- Complete construction and sale of Coffey Place deed restricted housing (15 units).

Performance Measurements:

	2020	2021
	Expected	Objective
Quality of Housing-% Very Satisfied/Satisfied of Comm Survey	69%	70%
Level of Service & Unit Upkeep-% Very Satisfied/Satisfied of Comm Survey	62%	63%
Note: The performance measures are new and will take effect in 2021		

DEPARTMENT STAFFING:

All staffing for Carriage Way is carried within the Housing Department Budget.

CAPITAL PURCHASES:

	<u>2020 Budget</u>	<u>2020 Revised</u>	<u>2021 Budget</u>
	\$0	\$0	\$0

HIGHLIGHTS OF PROPOSED BUDGET:

In 2021, we plan continue to maintain the Carriage Way property and to undertake extensive remodel of each apartment upon turn-over. We will also look to repair exterior stairs and landings and to improve the grounds.

**TOWN OF SNOWMASS VILLAGE
CARRIAGE WAY
BUDGET SUMMARY**

Note: Minus variance figures are unfavorable

	2019 <u>Actual</u>	2020 <u>Budget</u>	2020 <u>Projected</u>	\$ <u>VARIANCE</u>	2021 <u>Budget</u>	\$ <u>VARIANCE</u>
BEGINNING FUNDS AVAILABLE	\$0.00	\$5,523.29	\$5,523.29	\$0.00	\$1,192.29	(\$4,331.00)
REVENUES	\$104,642.12	\$177,023.00	\$176,675.00	(\$348.00)	\$180,242.00	\$3,567.00
OPERATING/CAPITAL EXPEND	(\$18,309.99)	(\$36,681.00)	(\$41,672.00)	(\$4,991.00)	(\$41,672.00)	\$0.00
DEBT SERVICE	(\$85,808.84)	(\$139,334.00)	(\$139,334.00)	\$0.00	(\$138,806.00)	\$528.00
NET OPERATING REV/EXP	\$523.29	\$1,008.00	(\$4,331.00)	(\$5,339.00)	(\$236.00)	\$4,095.00
TRANSFER IN FROM HOUSING	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
YEAR END FUNDS AVAILABLE BALANCE	\$5,523.29	\$6,531.29	\$1,192.29	(\$5,339.00)	\$956.29	(\$236.00)

CARRIAGE WAY RENT STRUCTURE

PROJECT	# UNITS	2020	2020	2020	2021	2021	2021
		MONTHLY RENTS	ANNUAL INCOME	% INCR.	MONTHLY RENTS	ANNUAL INCOME	% INCR.
CARRIAGE WAY							
STUDIO	4	\$ 1,060	\$ 50,880		\$ 1,060	\$ 50,880	0.00%
ONE BEDROOM	4	\$ 1,215	\$ 58,320		\$ 1,215	\$ 58,320	0.00%
TWO BEDROOM	3	\$ 1,620	\$ 58,320		\$ 1,620	\$ 58,320	0.00%
GRANDFATHERED UNITS							
TWO BEDROOM A	1	\$ 1,120	\$ 13,440		\$ 1,120	\$ 13,440	0.00%
ANNUAL TOTAL			\$ 180,960			\$ 180,960	

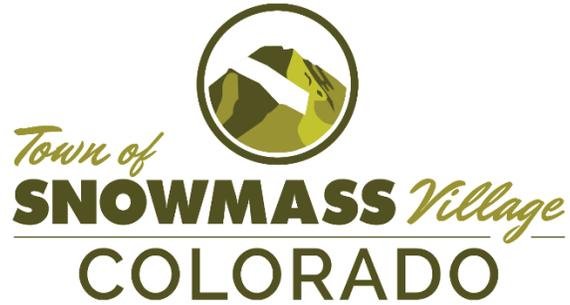
Town of Snowmass Village Budget Worksheet Report

Account Number	Account Description	2019 Actual Amount	2020 Budget	2020 Projected Amount	2021 Budget
Fund: 063 - Carriage Way					
REVENUES					
<i>MISC - Miscellaneous</i>					
407001	Interest Income	\$ 656.75	\$ 748.00	\$ 400.00	\$ 182.00
407051	Late Fees and NSF Fees	\$ 50.00	\$ 100.00	\$ 100.00	\$ 100.00
<i>Account Classification Total: MISC - Miscellaneous</i>		\$ 706.75	\$ 848.00	\$ 500.00	\$ 282.00
<i>TI - Transfer In From Other Funds</i>					
408060	Transfer In Housing	\$ 5,000.00	\$ -	\$ -	\$ -
<i>Account Classification Total: TI - Transfer In From Other Funds</i>		\$ 5,000.00	\$ -	\$ -	\$ -
<i>RI - Rental Income</i>					
411001-05	Rent - Vacancy Factor	\$ -	\$ (885.00)	\$ (885.00)	\$ (1,000.00)
411001-08	Rent - Carriage Way	\$ 103,935.37	\$ 177,060.00	\$ 177,060.00	\$ 180,960.00
<i>Account Classification Total: RI - Rental Income</i>		\$ 103,935.37	\$ 176,175.00	\$ 176,175.00	\$ 179,960.00
<i>NO - Non-Operating</i>					
412002	Contributed Capital	\$ 853,681.36	\$ -	\$ -	\$ -
<i>Account Classification Total: NO - Non-Operating</i>		\$ 853,681.36	\$ -	\$ -	\$ -
REVENUES Total		\$ 963,323.48	\$ 177,023.00	\$ 176,675.00	\$ 180,242.00
EXPENSES					
<i>PUR - Purchased Services</i>					
502003-05	Contract Service - Backflow Test & Maintenance	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
502006-01	Building Maintenance - General	\$ 2,075.54	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
502010	Utilities	\$ -	\$ 20,715.00	\$ 20,715.00	\$ -
502010-01	Utilities - Water & Sanitation	\$ 3,202.77	\$ -	\$ -	\$ 10,650.00
502010-02	Utilities - Gas	\$ 4,013.19	\$ -	\$ -	\$ 4,767.00
502010-03	Utilities - Electric	\$ 2,398.06	\$ -	\$ -	\$ 3,693.00
502010-04	Utilities - Trash	\$ 1,717.08	\$ -	\$ -	\$ 1,605.00
502024	Weed Control	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
502030	Closing Costs	\$ 7,741.67	\$ -	\$ -	\$ -
<i>Account Classification Total: PUR - Purchased Services</i>		\$ 21,148.31	\$ 26,715.00	\$ 26,715.00	\$ 26,715.00
<i>OM - Operating & Maintenance</i>					
503003	Miscellaneous	\$ -	\$ -	\$ -	\$ -
503005-02	Supplies - Building	\$ -	\$ 200.00	\$ 200.00	\$ 200.00
503005-03	Supplies - Cleaning	\$ -	\$ 50.00	\$ 50.00	\$ 50.00
503005-12	Supplies - Landscaping	\$ -	\$ 175.00	\$ 175.00	\$ 175.00
503005-21	Supplies - Carpet	\$ -	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
503005-22	Supplies - Maintenance	\$ -	\$ 900.00	\$ 900.00	\$ 900.00
503005-23	Supplies - Painting	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
503005-24	Supplies - Plumbing	\$ -	\$ 900.00	\$ 900.00	\$ 900.00
503005-26	Supplies - Appliance Parts	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
503008-01	Insurance - Building	\$ 1,202.05	\$ 1,741.00	\$ 6,732.00	\$ 6,732.00
<i>Account Classification Total: OM - Operating & Maintenance</i>		\$ 1,202.05	\$ 9,966.00	\$ 14,957.00	\$ 14,957.00
<i>OFU - Other Financing Uses</i>					
520004	Cost of Issuance	\$ 48,641.00	\$ -	\$ -	\$ -
<i>Account Classification Total: OFU - Other Financing Uses</i>		\$ 48,641.00	\$ -	\$ -	\$ -
<i>DEBT - Debt Expense</i>					
520002	Bond Interest	\$ 40,808.83	\$ 139,334.00	\$ 139,334.00	\$ 138,806.00
<i>Account Classification Total: DEBT - Debt Expense</i>		\$ 40,808.83	\$ 139,334.00	\$ 139,334.00	\$ 138,806.00
<i>NON - Non Operating</i>					
530001-12	Depreciation - Carriageway	\$ 13,177.50	\$ -	\$ -	\$ -
<i>Account Classification Total: NON - Non Operating</i>		\$ 13,177.50	\$ -	\$ -	\$ -
EXPENSES Total		\$ 124,977.69	\$ 176,015.00	\$ 181,006.00	\$ 180,478.00



Town of
SNOWMASS *Village*

COLORADO



REVENUE/EXPENDITURE ALLOCATION

Per the Snowmass Village Municipal Code, the following fees are allocated to the expenditures of the departments listed below:

Town Clerk Department

Business License Fees

Community Development Department

Building Contractor Fees

Building Permit Fees

Alarm Permit Fees

Planning Fees

Plan Check Fees

Public Safety Department

False Alarm Fees-Burglary

False Alarm Fees-Fire

Animal Tags

Animal Adoption

Animal Fines

Public Works Department Solid Waste Division

Solid Waste Fees

Public Works Department Road

Road Cut Permit Fees

Road Mill Levy Fund

Occupancy Assessment Fees



Town of
SNOWMASS *Village*

COLORADO

GLOSSARY/ACRONYMS

Accrual Accounting: A basis of accounting in which revenues are recognized when earned and expenses are recognized when the liability is incurred. This basis of accounting is used in the Towns enterprise funds.

Appropriation: An authorization of a specific amount of money made by the Town Council which permits the Town to incur obligations and to make expenditures of resources.

Assessed Valuation: The value that is established for real or personal property by the County Assessor for the purpose of levying property taxes.

Balanced Budget: A balanced budget limits expenditures to available resources. Some Town budgets have interfund transfers to support expenditures.

Bonds: Interest bearing certificates of private or public indebtedness (financing instrument).

Budget: A financial plan for a specified period of time (fiscal year) that balances projected revenues and fund balance appropriations to estimated expenditures and operating transfer obligations.

Capital Improvement Project: A permanent addition to the Towns assets and includes design, construction, purchase of land, buildings and facilities.

Capital Outlay: Represents expenditures, which result in the acquisition or addition to the Towns capital assets.

CARES Grant: Federal Grant funding for Coronavirus Aid, Relief and Economic Security due to COVID-19.

Contract Service: Expenses that are usually incurred by entering into a formal agreement or contract with another party. Examples include architectural services and consultants.

Contributions: Funds derived from outside sources through agreements with another party.

Debt Service: The payment of principal, interest and bond reserve requirements on borrowed funds such as bonds.

Debt Service Funds: These funds are used to account for the principal, interest and the bond reserve requirements on borrowing funds such as bond issues.

Department: The overall entity comprised of divisions or programs within the General Fund, which is supervised by a department head.

Depreciation: The allocation of the estimated cost of the expiration in the service life of capital assets attributable to wear and tear over the useful life of permanent structures, vehicles, equipment and infrastructure.

Division: A further breakdown of services provided within a department, which is supervised by a division head under the general direction of a department head.

Droste Property Bonds: General Obligation Bonds issued to purchase the Conservation Easement on the Droste Property to be paid off in 2019.

Employee: An authorized, budgeted position, which is included in the Town Pay Plan.

Enterprise Funds: Used to account for operations that are financed and operated similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The Towns Enterprise Funds are the Housing Fund, Mountain View Operating Fund and Mountain View Phase II Fund.

Expenditure: The outflow of funds paid or to be paid for an asset and goods and services obtained regardless of when the expense is actually paid.

Fiscal Year: The time period designated by the Town signifying the beginning and ending period for recording financial transactions. The Towns fiscal year is the calendar year January 1 through December 31.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or governmental functions.

Fund Balance/Fund Equity: The difference between assets and liabilities.

General Fund: The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in other funds. General Fund revenues include sales and use taxes, property taxes, licenses and permits, intergovernmental and other types of revenue. This fund accounts for most of the basic operating services including general administration, police, finance, public works, community development and parks and recreation.

General Obligation Bond: Bonds which the full faith and credit of the issuing government are pledged for payment.

Goals: A statement that describes the purpose toward which an endeavor is directed, such as a target or target area.

Governmental Funds: Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.

Grants: Contributions or gifts of cash or other assets from another government or agency to be used or expended for a specified purpose or activity.

Home Rule: Statutory and constitutional provisions which allow municipalities to exercise powers of local self-government such as the administration and collection of local taxes. The Town of Snowmass Village is a home rule municipality.

Infrastructure: Facilities on which the continuance and growth of a community depend, such as streets.

Interfund Transfers: Amounts transferred from one fund to another. Transfers are not expenditures and must be appropriated to expend in the funds receiving the transfer.

Intergovernmental Revenue: Revenue for other governments (i.e. County, State, Federal) in the form of grants, entitlements, or shared revenues.

Levy: To impose taxes or service charges for the support of Town activities.

Maturity: The date on which the principal or stated value of investments or debt obligations are due and may be reclaimed.

Mill: The tax rate on real property, based on 1 mill equals \$1 per \$1,000 of assessed property value.

Mission: An assigned task.

Modified Accrual Accounting: A basis of accounting in which the revenue is recorded when susceptible to accrual i.e. both measurable and available within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term obligations are recorded when the liability is incurred or the long-term obligation paid. The General Fund and Special Revenue Funds are accounted for in this way.

Objectives: A method to accomplish an established goal.

Operating Budget: The expenditure plan for continuing every-day expenditures such as personnel, purchased services, operating and maintenance and operating capital.

Ordinance: A formal legislative enactment by the Council. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the Town.

Personnel Services: Salaries, wages, federal and state withholding, fringe benefits such as insurance and training and travel.

POST Grand Fund – POST stands for Peace Officer Standards and Training, which funds continuing education training for Colorado peace officers.

Program: The detailed listing of expenditures for a particular service provided within a division or department.

Projected Budget: Reflects adjustments that could impact the Towns adopted budget either positively or negatively to arrive at a closer projection of the year-end fund balance.

Property Tax: A tax which is levied on both real and personal property according to that property's valuation, assessment rate and mill levy.

Proprietary Funds: Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

REOP Fund: REOP stands for Renewable Energy Offset Fund that supports and promotes renewable energy generation within the Town of Snowmass Village.

Reserve Funds: The portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

RETT Fund: RETT stands for Real Estate Transfer Tax, which is a land transfer tax upon the transfer of interests in real property.

Revised Budget: Most recent estimate of revenue and expenditures including additional appropriations made throughout the year and encumbrances carried over from the prior year.

Revenue: Funds the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants and interest income.

Special Revenue Funds: These funds are used to account for specific revenues that are legally restricted for particular purposes. These funds include the Road Mill Levy Fund, the Real Estate Transfer Tax Fund, the Conservation Trust Fund, the Excise Tax Fund and the Marketing and Special Events Funds.

Status Quo: Maintaining the existing state of affairs.

Swimming Pool Bonds: General Obligation Bonds issued to construct a community swimming pool by the Rodeo Property. These bonds are to be paid off in 2018.

Transfers: Legally authorized intra-town transfers of appropriations from one Town fund to another Town funds. Revenue and expenditures are accounted for in both funds.

Unappropriated Funds: The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

ACRONYMS

AEU	- Accessory Employee Unit
Article X, Section 20	- of the Taxpayers Bill of Rights of Colorado
Ass't	- Assistant
CARES	- Coronavirus Aid, Relief, and Economic Security
CC #60	- Country Club Town Home Unit #60
CCP	- Community Connectivity Plan
CERF	- Capital Equipment Reserve Fund
CIP	- Capital Improvement Program
CLEER	- Clean Energy Economy for the Region
COP	- Certificate of Participation
CPI	- Consumer Price Index
D.A.R.	- Dial – a – Ride Bus Service
DUI Enforcement	- Driving Under the Influence
EEL	- Engineering Economics, Inc.
EOTC	- Elected Official Transit Committee
ETC.	- Et Cetera-“and other things” “and so forth”
F.A.B.	- Financial Advisory Board
FAM's	- Familiarization Tours
FTA-5311	- Federal Transit Administration-Section 5311
G.A.	- General Administration
GAAP	- Generally Accepted Accounting Principles
Hly Crs	- Holy Cross
IGA	- Intergovernmental Agreement
JAS	- Jazz Aspen/Snowmass

LEAF grant	- Law Enforcement Assistance Funds
MDE	- Marketing Department Employee
MSEGS	- Marketing, Special Events, Group Sales
MVSO	- Motor Vehicle Specific Ownership
MS	- Microsoft
Opertng Rev	- Operating Revenue
PC	- Personal Computer
PEG	- Public, Educational and Governmental programming
POST	- Peace Officers Standards and Training
POSTR	- Parks, Open Space, Trails and Recreation
P.W.	- Public Works
REOP	- Renewable Energy Offset Program
RETT	- Real Estate Transfer Tax
RFTA	- Roaring Fork Transportation Authority
RTA Service Grant	- Rural Transit Authority
SGM	- Schmueser, Gordon and Meyer
SVRA	- Snowmass Village Resort Association
TABOR	- Tax Payers Bill of Rights
Tech/Effc	- Technology/Efficiency