



## **Standard Procedure for Verification of Electrical Licensing per Section 12-23-106 CRS**

May 2016

### **Registration of Electrical Contractors Required:**

Registration of electrical contractors is required in the Town of Snowmass Village. All electrical contractors shall be registered with the Town through the Community Development Department. This is a “no fee” registration. The Master Electrician shall be listed upon the registration application along with the state electrical contractor registration number.

### **Issuance of an Electrical Permit:**

Issuance of an electrical permit is required to perform electrical work in the Town of Snowmass Village. The electrical permit shall only be issued to a state registered electrical contractor. Application for an electrical permit shall be submitted simultaneously with the building permit, where applicable.

### **Field Verification:**

The Town of Snowmass Village will verify registration and licensing in the field. When the electrical inspector arrives on the work site, a check of registration and licensing shall occur to verify compliance with local and state regulations. If the inspector finds the electrician(s) on site are in violation of local and/or state regulations, the inspection shall be terminated and all electrical work shall cease. Work may resume once the electrical contractor and/or electricians are found to be in compliance with state and local laws.

### **Publication of Standard Procedure:**

This procedure shall be published within the Community Development Department policy and procedures with a link to this procedure available on the Town’s web page as required by state statute.